Conservation Advisory Council | City of Newburgh, New York
The Heritage Center, 123 Grand Street, Newburgh, New York 12550
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Council Members:
Chuck Thomas, Chairman
Marcel Barrick
Kippy Boyle
Deborah Dresser
Karen Eberle-McCarthy
Gail Fulton
_____vacancy

Conservation Advisory Council
Minutes of Meeting
December 1, 2016 - 6:30pm

1. Roll Call

Present: **Chuck Thomas, Marcel Barrick, Kippy Boyle, Deborah Dresser, Karen Eberle-McCarthy, Gail Fulton, Omar Balbuena-Palma (Secretary)**

Guest: Phil Prinzivalli
Eliana Diaz Administrative Assistant

2. Administration

a. Approval of minutes

October minutes have not been completed. Kippy and Chuck to put together their notes and distribute them amongst the members. November minutes are being withheld for approval until Deborah and Omar review the minutes. The minutes for November are to be tabled for approval.

Motion by Marcel Barrick
Motion Seconded: Karen Eberle-McCarthy
The motion unanimously passed

b. Monthly Financial Report

i) 2016 Budget

$995.40 is unencumbered under the printing line in the budget and needs to be spent by the end of 2016. Consensus is to order trees for springtime planting. Deborah will get in contact with comptroller and Kippy will be in touch with the DPW regarding the planting of trees.

Motion by Kippy Boyle to move the funds left over from printing to the ordering of trees to be planted in the spring.
Motion Seconded: Deborah Dresser
The motion unanimously passed

ii) TD Grant

Marcel submitted invoices for $675 for watering equipment, the remaining $225 will be used to purchase pruning supplies.

c. Shade Tree Fund
$948.84 unencumbered.

d. Volunteer Hours/Tree City USA Recertification
Members of the CAC attended a Planning seminar; they must submit their training hours to Kippy.

e. Vacancy
Deborah and Chuck will submit job description to corporate council for the vacancy on the CAC. The CAC is looking for experience in researching, community development/working with the schools and grant writing.

3. Site Plan Reviews

a. Steelways & City Easement Agreement Status
Conditional approval was granted by the Planning Board.

b. 9W Gas Station
City has given input on plans provided.

4. CAC Priority Projects

a. <u>LWRP Update</u>
Sections 3 & 4 are to be reviewed by the CAC to the City Planner Ali Church. The CAC is eager to be told when another public meeting is to be held.

b. <u>Natural Resource Inventory (NRI/Open Space)</u>
Chad Wade the Assistant City Engineer believes that he will be taking over Laurence Fleischer's role as the GIS Analyst. A discussion pursued about how to finish the NRI. Chuck and Marcel will need to review some options.

Chuck and Marcel are to meet to review some options for having maps done for the NRI. Alternatives are contacting Laura Heady the Conservation and Land Use Coordinator and Deirdre Glenn the Director of Planning and Development to have options for grants.

c. <u>Green infrastructure</u>

i) TD Bank Green Streets Grant Closeout
All invoices are to be submitted into the comptroller's office by December 12. The final report must be sent to TD bank by December 14th

ii) Tree Issues/Citizens requests

- 471 First Street: request for maintenance or removing.
- 3 Bennett street: request for trimming and removing.

- What happens after the CAC visits a site? They contact Fred Fedder for his comments and then the CAC contact Mimi who contacts the DPW staff for action. The problem is that the tree inventory is left out of this process.
- The CAC would like to schedule a meeting in January with the City Manager Michael G. Ciaravino and DPW, George Garrison. A CAC agenda will be drafted and submitted. The purpose of the meeting is procedural, how things are working and who answers to whom. The monthly tree inventory updates should be submitted to CAC. **How this is going to be done is undecided.**

iii. Over-wintered Trees

Already discussed (See November Minutes).

iv. Parks

Nothing new to report on the subject.

v. Community Education

Tabled to 2017

5. On-going Natural Resource/Environmental Updates

a. Drinking Water. Next public meeting 12/5, 7 pm, Baptist Temple (William St.)

Water meeting on DEC. 5th flyers provided by Ellen Fillo.

b. Barge Anchorage Letter was submitted on November 7, 2016

c. Newburgh Water Front Updates

Updates by Ali and Chad were provided via email to the CAC.

d. Pilgrim Pipelines

No Updates.

e. Energy-related Issues

Marcel believes this could be a quality of life issue. Kippy has a state template for municipalities for solar use, it has training alternatives. Kippy suggests to provide this template to the ARC and other entities to City Staff. **Kippy will forward solar information to the members of the CAC.**

7. New Business

- Should consider 2017 and the projects and events that the CAC wants to support. At the January meeting a timeline will be prepared by Kippy showing the different events that the CAC can host throughout the year.
- A suggestion was made to join the Armory to revitalize the trees and sidewalks in front of the Armory. Are there funds from CDBG to utilize and implement such a project? Can CAC work with DPW to unite forces with the Armory and include youth involvement? **Deborah will speak to Deidra Glenn and Ali Church concerning trees on South Williams Street.**
- **Omar is to include the CAC in the Planning Board workshop agenda and the workshop summaries.**
- Phil will continue to be included in the email threads for the CAC.

Motion to Adjourn: Karen Eberle-McCarthy
Motion Seconded: Gail Fulton
Vote: Unanimously Approved
Meeting Adjourned at 8:05p.m