

**Regular Meeting
December 20, 2017
Newburgh Civil Service Commission**

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on December 20, 2017 at 1:00 p.m., Council Chambers, 83 Broadway, Newburgh, NY.

Those present were: Thomas J. Murphy, Chairman
John C. Powell, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Absent: Vera Best, Commissioner

Minutes:

November 15, 2017 Regular Meeting
Motion to Approve & Accept: John Powell
Motion Second: Thomas Murphy
Motion Carried: Unanimous

Certifications:

Code Compliance Officer #63012
Motion to Establish for 2 Years: John Powell
Motion Second: Thomas Murphy
Motion Carried: Unanimous

Senior Typist #2017-3
Motion to Establish for 1 Year: Thomas Murphy
Motion Second: John Powell
Motion Carried: Unanimous

Senior Typist #2017-4
Motion to Establish for 4 Years: John Powell
Motion Second: Thomas Murphy
Motion Carried: Unanimous

Custodian #2017-7
Motion to Establish for 4 Years: John Powell
Motion Second: Thomas Murphy
Motion Carried: Unanimous

Pending Examinations:

1. Dispatcher: January 6, 2018
2. Water Superintendent: January 20, 2018
3. Deputy Water Superintendent: January 20, 2018
4. Library Assistant: February 1, 2018
5. Account Clerk: February 10, 2018

New Business:

1. None

Old Business:

1. Police Chief Vacancy: The Commission received and reviewed the following documents;
 - A. Email from City Manager dated 12/12/17 requesting verification of candidate qualifications.
 - B. Email to Dutchess County Personnel dated 12/14/17 request for information.
 - C. Email to NYS dated 12/14/17 requesting technical assistance.
2. CSC Resolution #2017-1: Pending written approval confirmation.

Communication:

1. Response from NYS to letter dated 11/1/17 from John Bushek to City Manager.

Other: None

Motion Made to Adjourn: John Powell

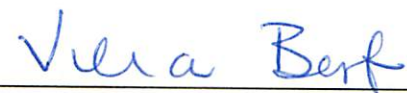
Motion Second: Thomas Murphy

Motion Carried: Unanimous

Meeting Adjourned 1:22 p.m.

Respectfully Submitted


Michelle M. Mills, Administrator


Thomas Murphy, Chairman - absent.