

**Regular Meeting
December 19, 2018
Newburgh Civil Service Commission**

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on December 19, 2018 at 1:00 p.m., Council Chambers, 83 Broadway, Newburgh, NY.

Those present were: Thomas Murphy, Chairman
Vera Best, Commissioner
John Powell, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Motion to Enter into Executive Session: John Powell
Motion Second: Thomas Murphy
Motion Carried: Unanimous

Motion to Exit Executive Session: John Powell
Motion Second: Vera Best
Motion Carried: Unanimous

Minutes:

October 17, 2018 Regular Meeting

Motion to Approve & Accept: John Powell
Motion Second: Vera Best
Motion Carried: Unanimous

Personnel Reports:

October 2018

Motion to Approve & Accept: Vera Best
Motion Second: John Powell
Motion Carried: Unanimous

November 2018

Motion to Approve & Accept: John Powell
Motion Second: Vera Best
Motion Carried: Unanimous

Certifications:

Housing Assistance Specialist#65295

Motion to Establish for 1 Year: Vera Best
Motion Second: John Powell
Motion Carried: Unanimous

Director of Grants #67188

Motion to Establish for 1 Year1: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

Pending Examinations:

Assistant Fire Chief: January 5, 2019

New Business:

Request to adopt and classify title of Neighborhood Stabilization Coordinator in the City of Newburgh class plan:

Motion to Adopt in Competitive Class with amendments: Vera Best

Motion Second: John Powell

Motion Carried: Unanimous

Old Business:

1. Newburgh Housing Authority- Request for additional information to be sent.

Other: None

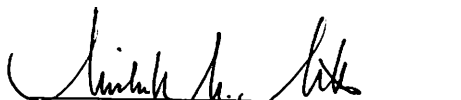
Motion to Adjourn: John Powell

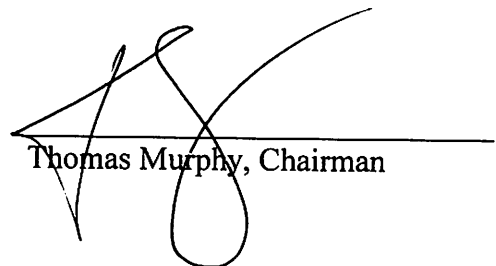
Motion Second: Vera Best

Motion Carried: Unanimous

Meeting Adjourned: 2:10 p.m.

Respectfully Submitted,


Michelle M. Mills, Administrator


Thomas Murphy, Chairman