Regular Meeting
October 19, 2016
Newburgh Civil Service Commission

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on October 19, 2016 at 1:00 p.m., Council Chambers, 83 Broadway, Newburgh, NY.

Those present were: Thomas Murphy, Chairman
Vera Best, Commissioner
John C. Powell, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Minutes:
September 21, 2016
Motion to Approve & Accept: Vera Best
Motion Second: John Powell
Motion Carried: Unanimous

October 13, 2016
Motion to Approve & Accept: John Powell
Motion Second: Vera Best
Motion Carried: Unanimous

Personnel Reports:
September 2016
Motion to Approve & Accept: Vera Best
Motion Second: John Powell
Motion Carried: Unanimous

Certifications:
Fire Captain #72557: 2 Years
Assistant Assessor #64120: 1 Year
Account Clerk # 2016-1: 1 Year
Water Treatment Plant Operator Trainee # 2016-2: 4 Years
Motion to Establish Above Eligible Lists: Vera Best
Motion Second: John Powell
Motion Carried: Unanimous

New Business:
None

Old Business:

1. Request by Michael Ciaravino nominating Daniel Cameron for appointment to the position of Police Chief pursuant to NYCRR Section 4.2b.without further testing:
   See response letter dated October 13, 2016.

2. Classification Request for Human Resource Director: Position adopted with amendments to proposed job description into competitive class.
   Motion to Adopt: Thomas Murphy
   Motion Second: John Powell
   Motion Carried: Unanimous

3. Order in Judgement- Article 78 Proceeding: No Update.

Communication:

1. The Commission received and reviewed several office related correspondence.

Executive Session:
Motion Made for Executive Session: Vera Bes
Motion Second: John Powell
Motion Carried: Unanimous

Motion Made to Adjourn: Vera Best
Motion Second: Thomas Murphy
Motion Carried: Unanimous

Respectfully Submitted

Michelle M. Mills, Administrator

Thomas Murphy, Chairman