

Regular Meeting
September 26, 2018
Newburgh Civil Service Commission

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on September 26, 2018 at 1:00 p.m., Council Chambers, 83 Broadway, Newburgh, NY.

Those present were: Thomas Murphy, Chairman
Vera Best, Commissioner
John Powell, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Minutes:

August 22, 2018 Regular Meeting

Motion to Approve & Accept: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

Personnel Report:

August 2018

Motion to Approve & Accept: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

Certifications:

Head Custodian #77575

Motion to Establish for 2 Years: Vera Best

Motion Second: John Powell

Motion Carried: Unanimous

Bi-Lingual Account Clerk #2018-4

Motion to Establish for 1 Year: Vera Best

Motion Second: John Powell

Motion Carried: Unanimous

Pending Examinations:

Maintenance Foreman: October 13, 2018

Communication Strategist: October 13, 2018

Director of Grants: October 13, 2018

Housing Assistance Specialist: October 13, 2018

Cashier: November 3, 2018

Fire Equipment Mechanic: November 3, 2018

Network Specialist: November 2018

Assistant Library Director II: November 2018

New Business:

1. Request for Reinstatement to Eligible List: CSC to request additional information from candidate.

Old Business:

1. Newburgh Housing Authority- No response from NHA, Exam to be requested. Payroll shall be requested for certification purposes.
2. Newburgh Free Library – Library Assistant- No action taken.

Communications:

1. 9/20/18 Email to Michael Ciaravino

Other: None

Motion to Enter into Executive Session: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

1. Motion to begin the disqualification process for two police officer candidates as requested by Police Chief Solomon.

Motion to Approve: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

Motion to Exit Executive Session: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

Motion to Adjourn: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

Meeting Adjourned 2:50 p.m.

Respectfully Submitted


Michelle M. Mills, Administrator


Thomas Murphy, Chairman