

**Regular Meeting
March 12, 2020
Newburgh Civil Service Commission**

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on March, 2020 at 12:00 p.m., Council Chambers, 83 Broadway, Newburgh, NY

Those present were:

Thomas Murphy - Chairman
Vera Best, Commissioner
John Powell, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Minutes:

January 15, 2020 Regular Meeting

Motion to Approve & Accept: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

Personnel Reports:

January 2020

Motion to Approve & Accept: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

February 2020

Motion to Approve & Accept: Vera Best

Motion Second: John Powell

Motion Carried: Unanimous

Certifications:

Police Lieutenant #73900

Motion to Establish for 4 Years: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

Parking Enforcement Officer #64457

Motion to Establish for 4 Years: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

New Business:

1. Discussion to postpone all scheduled exams until further notice pursuant to City, State and CDC regulations regarding COVID 19.

Motion to postpone as proposed: John Powell

Motion Second: Vera Best

Motion Carried: Unanimous

2. Request to amend job description for Code Compliance Supervisor for the City of Newburgh.

Motion to Approve as proposed: Vera Best

Motion Second: John Powell

Motion Carried: Unanimous

3. Request to classify the title of Adult Education Case Manager for Newburgh School District.
Commissioner Best abstains from the vote due to her relationship with the Board of Education

Motion to Adopt as proposed: John Powell

Motion Second: Thomas Murphy

Motion Carried: Unanimous

4. Request to classify the title of Adult Education Data Manager for Newburgh School District.
Commissioner Best abstains from the vote due to her relationship with the Board of Education

Motion to Adopt as proposed: John Powell

Motion Second: Thomas Murphy

Motion Carried: Unanimous

Old Business:

None

Correspondence:

None

Motion to Adjourn: Vera Best

Motion Second: Thomas Murphy

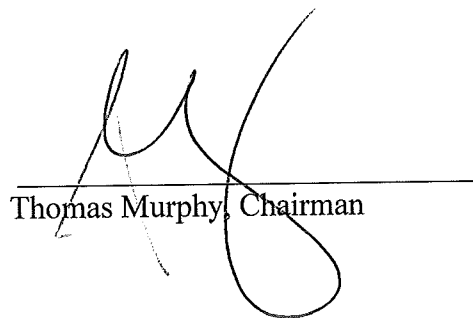
Motion Carried: Unanimous

Meeting Adjourned: 12:30 p.m.

Respectfully Submitted,



Michelle M. Mills, Administrator


Thomas Murphy, Chairman