

Conservation Advisory Council | City of Newburgh, New York

The Heritage Center, 123 Grand Street, Newburgh, New York 12550

Phone: (845)569-7366 conservation@cityofnewburgh-ny.gov

Council Members:

Chuck Thomas, Chairman

Marcel Barrick

Kippy Boyle

Deborah Dresser

Karen Eberle-McCarthy

Gail Fulton

_____vacancy



Conservation Advisory Council Minutes of Meeting April 6, 2017 - 6:30 PM

1. Roll Call

Present: Chuck Thomas, Deborah Dresser, Kippy Boyle, Karen Eberle-McCarthy, Gail Fulton, Marcel Barrick, Omar Balbuena-Palma (Secretary)

Guest: Phil Prinzivalli Urban Forestry Committee Member
James Holland

2. Administration

a. Approval of minutes

March minutes approved with a modification.

Motion by Karen Eberle-McCarthy

Motion Seconded: Gail Fulton

The motion unanimously passed

b. Monthly Financial Report

Shade Tree Donation: \$1,545.84

- Remain unencumbered.

Education: \$1,820.00

- Orange County Municipal Planning Federation Registration invoice fee: \$180.00

Boyle will submit an invoice to the comptroller's office for two GEM keys - \$27.99

Dresser will submit an invoice to the comptroller's office for CAC "thank you" cards ~\$35

c. Submit Monthly Volunteer Hours

Fulton will submit her hours to Boyle.

d. Posting of Vacancy on CAC – Status

Balbuena will verify if the vacancy notices have been posted and the Boyle/ Thomas will notify potential candidates to submit a letter of interest to Corporation Counsel.

The Chair moved to hear a report from a Planning and Development meeting.

Dresser and Boyle met with Alexandra Church, the City Planner and Deidre Glenn, Director of Planning and Development regarding procedural topics. The CAC needs to come up with a plan to communicate better with City Staff and differentiate a comment from a concerned citizen as opposed to the CAC. The CAC needs more clarity for point of contacts. Church suggested the need for specific requests in the comment letter to the Planning Board to give them a linchpin on which to act. If the CAC sees work being done on a property that is of concern, they should contact William Horton, Assistant Fire Chief to place a stop work order. The CAC asked for clarity regarding future development projects and where the CAC fits in. Church agreed to notify the CAC of these projects.

The CAC's attendance at the Planning Board workshop needs to be clarified or have the Chair notified if a project lies in the City's LWRP.

3. Site Plan Reviews

a. 73-85 Grand Street – CCF

The CAC reviewed the Coastal Consistency form and found it to be consistent with the LWRP after a few modifications were made. The CAC will send the Planning Board recommended permeable materials for storm water runoff and a comment on off-street parking.

Motion by: Deborah Dresser

Seconded by: Karen Eberle-McCarthy

The motion unanimously passed.

b. 98 Grand Street – CCF

The CAC reviewed the Coastal Consistency form and found it to be consistent with the LWRP after a few modifications were made.

Motion by: Karen Eberle-McCarthy

Seconded by: Deborah Dresser

The motion unanimously passed.

c. 123 Montgomery Street – CCF

The CAC reviewed the Coastal Consistency form and found it to be consistent with the LWRP after a few modifications were made. The CAC will send the Planning Board recommended permeable materials for storm water runoff and a comment on off-street parking.

Motion by: Karen Eberle-McCarthy

Seconded by: Marcel Barrick

The motion unanimously passed.

d. 182 Fullerton Avenue (Central Hudson)

The project will seek approval on the April 18th Planning Board meeting.

e. Steelways & City Easement Agreement Status

No update.

f. Mill Street Bridge – Coastal Consistency Review Status

No update.

g. First Streetscape Improvements

No update.

h. 100 First Street – Update Status

Approved at the March 21, 2017 Planning Board meeting.

i. 1 Park Place – Update Status

Approved at the March 21, 2017 Planning Board meeting.

4. CAC Priority Projects

a. LWRP Update (Chuck)

LWRP was passed on March 13th, 2017 and the LWRP Committee will encourage the City Council to adopt it locally. The DOS is currently backed up and the response may take 8 months. The CAC will write a letter to Church to encourage local adoption.

b. Natural Resource Inventory (NRI/Open Space) (Chuck/ Marcel)

The CAC has received new NRI maps and Barrick will help Thomas in reviewing the maps in the week of April 14th.

c. Green infrastructure

i) **Arbor Day Plans – Develop Checklist**

Boyle will finish the checklist in the next few days. 2 red oaks will be ordered for the front of the Heritage Center.

The CAC moved to allow the purchase of trees up to \$2,000.00 from the general budget, for Arbor Day.

Moved by: Deborah Dresser

Seconded by: Gail Fulton

The motion unanimously passed.

(1) **Arbor Day Resolution**

Boyle has finished the resolution.

ii) **Storage Solution for GEM?**

The CAC still does not have access to a permanent storage solution as the access to the Downing Park Urban Farm was denied. Kippy will call Alexandra Church regarding access to the Urban Farm and Karen will accompany them.

iii) **Tree Issues/Citizens requests**

(1) **Urban Forestry Issues (Marcel to Lead)**

Marcel will set a meeting date with community members to address Urban Forestry Issues and he will report back to the CAC. He will create an e-mail list in the following format:

First name/ Last name/ Phone Number/ E-mail/ Address

James Holland will to give a brief overview of the process when sending the e-mail and to address the replacement and funding.

(2) **“Benkard is beautiful”**

No update.

(3) **335 Grand St – Tree Removal (Myrtle Jones 342 Grand Street)**

Tree keeper says the tree is fine and minor pruning is needed.

iv) **Over-wintered trees – Spring Planting?** (Marcel/Phil)

No update.

v) **Parks**

No update.

vi) **Community Education Report**

No update.

vii) **Climate Smart Community**

Saul Brown sent the CAC a flyer for a solar program. The CAC will send the flyer to the print shop to make 100 copies and distribute them to the community. The City website will be updated to reflect the flyer.

viii) **Urban Farm Fair Registration (Due March 17, 2017)**

CAC is registered and will distribute the flyer by Saul Brown.

5. On-going Natural Resource/Environmental Updates

a. Drinking Water: Public meeting update, if any

b. Newburgh Water Front Updates

- **Waterfront Trail – None**
- **South Street Parking; Fishing Pier & First Street Walkway/ Newburgh Landing Restoration – None**
No update.

c. Pilgrim Pipelines

- **Tamson Hollo**

d. Energy-related Issues

- **Solar Energy Update**

The Unified Solar Permit resolution was passed by the City Council last month and it will be updated to the CAC website. The CAC will bring the GEM to the Illuminated Festival.

6. New Business

No update.

7. Calendar of Upcoming events (webinars, training, community events) (5 Minutes)

- **March 31** **DEC Public Hearing SEQRA Updates**
- **April 6** **DEC Public Hearing SEQRA Updates**
- **April 7** **Planning Federation Training**
- **April 13** **DEC Public Hearing SEQRA Updates**
- **April 13** **Urban Trees and the Law – (Webinar 12 - 1 p.m.)**
- **April 18** **DEC Public Hearing SEQRA Updates**
- **April 22** **Earth Day**
- **April 27** **Hudson River On the Rise**
- **April 28** **ArborDay**
- **April 29** **Urban Farm Fair**
- **May 6** **Riversweep**
- **July 13-15** **NY State Urban Forestry Conference**

RECAP OF ACTION ITEMS FOR APRIL (Omar B.)

-Balbuena will update the City website with Brown's flyer, look into the Unified Solar Permit the City Council passed, check in with Eliana Diaz, the Assistant to the City Manager regarding the CAC vacancy posting, distribute Horton's contact information, get the CAC dates to show up on the homepage of the City website.

-Thomas will get in contact with Church to let City Staff know that the CAC should be included in the Planning Board workshop.

-Thomas will draft and the rest of the CAC will review then forward the Coastal Consistency Forms for the Planning Board Meeting on April 18th 2017 to Balbuena.

-Thomas will review the new NRI maps he received with Barrick in the week of April 14th.

-Thomas will forward Saul's Solar flyer to the CAC.

-Boyle will forward an e-mail she received from Richard Harper/ Julie Steiner.

-Boyle will order 2 trees to plant in front of the Heritage Center and will coordinate with DPW to plant. Deborah will send out invitations for the planting.

-Boyle will call Church to remind her of the plan to review Urban Farm as holding area for then GEM.

-Barrick will set up a report for the CAC regarding the Urban Forestry issues and he will develop an e-mail list using the following standard: First Name/ Last Name/ E-mail/ Phone #/ Address

-Barrick/Prinzivalli will research the ordinances by similar municipalities where they do not allow the cutting of trees because of power lines.

-Boyle will advise Brown to make 100 fliers and that the CAC will pick up the bill and help distribute.

8. Motion to Adjourn

Motion to Adjourn: Karen Eberle-McCarthy

Motion Seconded: Gail Fulton

Vote: Unanimously Approved

Meeting Adjourned at 8:30 p.m.

CONSERVATION ADVISORY COUNCIL PROJECT REVIEWS

2017 Project Reviews By CAC

1/5	182 Fullerton Ave. (Central Hudson)	4/6	73-85 Grand Street
2/2	Mill Street Bridge	4/6	98 Grand Street
3/2	First Street Streetscape Improvements	4/6	123 Montgomery Street
3/2	1 Park Place		

2016 Project Reviews By CAC

1/7	198 S. Robinson	4/5	GPI Site Plans for Liberty St.
2/4	Carpenter Ave.	6/20	Mill Street Partners – Mid Broadway Site

4/7	2 Nicoll Street	7/25 New Windsor Hospitality
9/1	Steelways	

2015 Project Reviews By CAC

First Street Fishing Pier; Comments to Engineering 6/8/15	Habitat Newburgh – Ann St. at Johnston, four units; CAC ltr 9/04/2015
Safe Harbors Park – Broadway at Liberty; comments to PB 8/12/15	Habitat Newburgh – 123 Washington Street – street trees
T/Newburgh Matrix Development in City Watershed – 17K/I-87; CAC Ltr 8/20/15	

2014 Project Reviews By CAC

Shell Gas Station (405 Broadway)	Independent Living
Rt. 300 – Crystal Run	Re-Zoning/LWRP Update
Water Tower replacement	Newburgh Landing/South St./Fishing Pier
Torches	Tyrone Crabb Park Planting List
#5 Scobie Drive	North Montgomery St.

2017 URBAN FORESTRY MONTHLY UPDATE

CITIZEN REQUESTS

From December:

420 Grand – Remediate, don't remove

South Street – High School

Montgomery St. Historical Society – Arborist complaint/Tree Removed

DPW MAINTENANCE

- Removals
- Pruning
- Stump-grinding
- other

TREE INVENTORY DATABASE UPDATED