

Conservation Advisory Council | City of Newburgh, New York

The Heritage Center, 123 Grand Street, Newburgh, New York 12550

Phone: (845)569-7380 conservation@cityofnewburgh-ny.gov

Council Members:

Chuck Thomas, Chairman

Marcel Barrick

Kippy Boyle

Karen Eberle-McCarthy

Gail Fulton

Alison Filosa

Genie Abrams



Conservation Advisory Council Minutes of Meeting April 18, 2019 – 6:39 PM

1. Roll Call

Present: Chuck Thomas, Chairperson, Kippy Boyle, Gail Fulton, Alison Filosa (arrived at 6:53 p.m.), Genie Abrams (arrived at 6:58 p.m.), Karen Eberle-McCarthy, Omar Balbuena-Palma (Secretary)

Excused: Marcel Barrick

2. Administration

- **Approval of Minutes from February meeting**
The March minutes were approved.

Motion by: Karen Eberle-McCarthy

Seconded by: Gail Fulton

The motion passed unanimously.

- **Monthly Financial Report**

Ms. Boyle said the locks at Downing Park were damaged beyond repair and a new lock with keys was required immediately. She said she purchased a new lock and distributed the keys to the CAC, DPW and the Urban Farm. She said an emergency set was left at the Shelter House. She submitted the receipt for the purchase.

The CAC decided to authorize the emergency purchase of the keys and reimburse Ms. Boyle for the expense.

Motion by: Karen Eberle-McCarthy

Seconded by: Gail Fulton

The motion passed unanimously.

The Secretary said the purchase order for Arbor Day was submitted and approved by the City. He said there is a total of \$13,110.00 remaining in the budget.

- **Submit Monthly Volunteer Hours**

CAC members will submit volunteer hours via e-mail to gailfulon@rocketmail.com. Mr. Thomas submitted two (2) hours, Ms. Boyle submitted 10 hours.

Ms. Filosa arrived to the meeting at 6:53 p.m.

Ms. Abrams arrived to the meeting at 6:59 p.m.

3. Site Plan Reviews

- **Kaplan Water Street Redevelopment Project**

The CAC members reviewed the Coastal Assessment Form and determined it was generally consistent with the LWRP.

Mr. Thomas said per the City Planner, South Street Park is a local park and therefore question 2(h) should be answered “YES” due to its proximity near South Street Park. He said question 3(e) should be reviewed in order to make a determination.

Ms. Abrams said the lot may require public services in the event of an emergency. She said question 3(b) should be reviewed.

Mr. Thomas said the CAC submitted a previous comment letter to the Planning Board. He requested a copy for review and said a new comment letter will be forwarded accordingly. He said the CAC will reserve the right for final comments on the application until a traffic study is provided by the Applicant. Ms. Boyle said he should contact the Assistant Corporation Counsel to confirm.

4. CAC Priority Projects

- **LWRP Update -Locally Adopted on 7-10-17**

Mr. Thomas said he is addressing the State’s comments on the LWRP along with the City Planner. He said the City will need to issue a resolution to submit the LWRP to the Secretary of State for review.

- **Natural Resource Inventory (NRI/Open Space)**

Mr. Thomas said Mr. Barrick is attending a water meeting and cannot provide an update.

Ms. Boyle said Scenic Hudson is doing an Open Space Study, she said the CAC should contact them for an update.

- **Urban Forestry**

- **Arbor Day Planting**

Ms. Abrams said the tree planting date by the students and SUBARU has been pushed back. She said the new dates is scheduled for May 15, 2019.

Ms. Boyle said there will be a tree planting in front of 109 Liberty Street on Arbor Day. She said invites were forwarded to the City Council, City Manager, and Mayor. She said the GEM vehicle will not be available for use that day.

- **GEM Vehicle Status**
Ms. Boyle said there was a recall on the GEM vehicle and the George Garrison, Superintendent of DPW, was not able to provide an alternative battery. She said she reached out to the GEM vehicle manufacture and they advised her about a specialist in the area who may be able to assist.
- **Tree City USA Application/Growth awards 2018 Form**
Ms. Boyle will forward the application for signature by the Mayor.
- **S. William St. Grant Status**
Ms. Boyle said a grant progress report was submitted by March 31, 2019. She said trees need to be marked on the opposite side of the Armory in order to be removed by DPW.
- **Grant Preparation Clinton Street**
No update.
- **Code Revisions for Trees**
Ms. Boyle said Mr. Barrick is attending a water meeting and cannot provide an update.
- **Tree/Sidewalks Conflict Solutions**
Ms. Boyle said the CAC should provide at least five (5) addresses that require immediate tree removal;
- **Liberty Street Trees**
No update.
- **Community Education**
Mr. Barrick will forward a guide for the tree planting process in Newburgh
- **Parks – Park Conservancy Meeting**
No update.
- **CAC Website**
Ms. Boyle said she will provide the update after a meeting with Ms. Abrams.
- **2019 Urban Forestry Conference**
 - **Complete & Install Tree Signage in Downing Park**
Ms. Filosa said she will submit the details by July.
 - **Tour of Park by members of CAC**
Ms. Boyle and Ms. Eberle-McCarthy will discuss the details at a separate meeting.

5. On-going Natural Resource/Environmental Updates

- **Drinking Water**
Mr. Thomas said Mr. Barrick is currently at a water meeting and will provide an update at the next CAC meeting. Ms. Boyle said there was very little notice for the water meeting.
- **Newburgh Waterfront Updates**
 - **Waterfront Trail**
Ms. Boyle said Broad Street should be added to the trail.
 - **South Street Park; Fishing Pier & First Street Walkway/Newburgh Landing Restoration**
Mr. Thomas said there should be an update provided to the CAC on the pedestrian walkway from CSX. He said the proposal was made in 2016 and the walkway has not been constructed.
- **Energy-related issues – No update**

6. New Business – No update

7. Calendar of Upcoming events (webinars, training, community events) (5 Minutes)

- 04/24 Arbor Day
- 04/27 Community Clean-up, Tower of Victory dedication
- 04/30 OCMPF Evening Course
- 05/04 Riverkeeper Sweep
- 05/14 OCMPF Evening Course
- 05/15 Tree Planting with SUBARU
- 05/21 Planning Board meeting

RECAP OF ACTION ITEMS FOR APRIL (Balbuena)

- Mr. Thomas will prepare a comment letter for the Kaplan Water Street Redevelopment Project and forward a traffic study question to Jeremy Kaufman, Assistant Corporation Counsel;
- The Secretary will provide a digital copy of the original comment letter forwarded to the Planning Board on May 27, 2017 for the Kaplan Water Street Redevelopment Project;
- Mr. Thomas will forward the LWRP comments from the State to the CAC for reference;
- CAC should refresh their knowledge on the LWRP and the Master Plan;
- Ms. Boyle will forward the Tree City Application for the Mayor's signature;
- Ms. Boyle mentioned that the CAC should reach out to Scenic Hudson for an update and provide at least five (5) addresses that require immediate tree removal;
- Ms. Filosa will forward the tree tag information by July;
- Ms. Boyle and Ms. Eberle-McCarthy will discuss the volunteers for the Urban Forestry Conference;
- The Secretary will provide the Orange County Municipal Planning Federation flyer;
- The Planning Board meeting is on May 21, 2019 beginning at 7:30 p.m. in the Activity Center.
- Arbor Day planting will begin at noon on April 24, 2019 in front of 109 Liberty Street;

8. Motion to Adjourn

Motion to Adjourn: Kippy Boyle
Motion Seconded: Genie Abrams
The motion passed unanimously.

Meeting Adjourned at 8:40 p.m.

CONSERVATION ADVISORY COUNCIL PROJECT REVIEWS*

2019 Project Reviews by CAC

1/3	82 Bridge Street	3/21	260 Liberty Street
2/7	43 Beacon Street	4/18	Kaplan Water Street Redevelopment Project

2018 Project Reviews by CAC

1/5	286 Grand Street	5/3	2 Nicoll Street
2/1	5 Scobie Drive	8/2	120 Front Street
3/1	136 Lake Street		

2017 Project Reviews by CAC

1/5	182 Fullerton Ave. (Central Hudson)	4/6	123 Montgomery Street
2/2	Mill Street Bridge	5/4	35-37 Broad Street
3/2	First Street Streetscape Improvements	6/1	640 Broadway
3/2	1 Park Place	9/7	603 Broadway
3/2	100 Third Street	10/5	Sunset Ridge
4/6	73-85 Grand Street	12/7	27 S. Water Street
4/6	98 Grand Street		

2016 Project Reviews by CAC

1/7	198 S. Robinson	4/5	GPI Site Plans for Liberty St.
2/4	Carpenter Ave.	6/20	Mill Street Partners – Mid Broadway Site
4/7	2 Nicoll Street	7/25	New Windsor Hospitality
9/1	Steelways		

*See archives for prior years