



City of Newburgh Council Work Session
*Sesion de trabajo del Concejal de la
Ciudad de Newburgh*

July 5, 2018
6:00 PM

Council Meeting Presentations

1. Executive Session - Proposed, pending or current litigation
Sesión Ejecutiva – Litigación propuesta, pendiente o actual
2. Director of Family and Community Engagement Mrs. Pamela Peterson from the Newburgh Enlarged School District will give a presentation on Newburgh Basics
(As per Councilman Grice)

La Sra. Pamela Peterson, Directora de Compromiso con la Comunidad y Familias del Distrito Escolar de Newburgh dará una presentación sobre los Fundamentos de Newburgh (Según el Concejal Grice)

3. Stuart Sachs will present information on the Arts and Culture Commission.
(As per Councilwoman Monteverde)

Stuart Sachs presentara información sobre la Comisión de Artes y Cultura. (Según la Concejal Ramona Monteverde)

4. Monthly Financials (MAY-2017) by City Comptroller Katie Mack
Finanzas mensuales (Mayo 2017) por la Contralora de la Ciudad Katie Mack
5. Presentation by Calvary Presbyterian Church regarding a Farm Market

Work Session Presentations

6. Presentation by Greg Sgromo and Dina Schnellinger (Wedgewood Properties, LLC) for the Purchase and Rehabilitation of 41 Liberty Street
Una presentación por Greg Sgromo y Dina Schnellinger (Wedgewood Properties, LLC) para la Compra y Rehabilitación de la 41 de la Calle Liberty.
7. Presentation from Newburgh Tabernacle Seven Day Adventist Church will present information regarding their after school program
(As per Councilman Jonathan Jacobson's request)

Presentación de información sobre el programa después de la escuela de la Iglesia Newburgh Tabernacle Seven Day Adventist. (Según el pedido del Concejal Jonathan Jacobson)

8. Presentation of Plans for the DRC, City Club and 2 Montgomery Street

(Michael McCarthy and Karuna Mehta from Alembic)

Presentación sobre los Planes para la Iglesia Reformada Holandesa (DRC), Club de la Ciudad y 2 de la Calle Montgomery. (Michael McCarthy y Karuna Mehta de Alembic)

Department of Public Works/ Departamento de Obras Públicas

9. Central Hudson Agreement for DPW

Resolution authorizing the City Manager to execute a Central Hudson Gas & Electric Trade Ally Commercial Lighting Program Agreement with Livingston Energy Group for LED lighting replacement at the Department of Public Works

Una resolución autorizando al Gerente de la Ciudad a ejecutar un acuerdo del Programa Comercial de Iluminación de "Central Hudson Gas & Electric Trade Ally" con "Livingston Energy Group para el reemplazo de luces LED en el Departamento de Obras Públicas.

Engineering/Ingeniería

10. South Water Street Sewer Separation Project Change Order No. 3

Resolution authorizing the City Manager to execute Change Order No. 3 with W.M. Schultz Construction, Inc. in the amount of \$19,500.00 in connection with the South Water Street Sewer Separation Project. (Jason Morris)

Una resolución autorizando al Gerente de la Ciudad a ejecutar Cambio de Orden No. 3 "W.M. Schultz Construction, Inc." Por el monto de \$19,500.00 en conexión con el Proyecto de Separación del Alcantarillado de la Calle South Water. (Jason Morris)

Finance/Finanza

11. Resolution to Accept Donations for the Emergency Stabilization of City Owned Properties

Resolution authorizing the City Manager to accept donations for building stabilization of City-owned buildings. (Katie Mack)

Una resolución autorizando al Gerente de la Ciudad a aceptar donaciones para la estabilización de edificios los cuales son propiedades de la Ciudad. (Katie Mack)

12. Community Resource Officer Program Agreement

Resolution authorizing the City Manager to enter into an agreement with the Newburgh Enlarged City School District to provide police services in connection with the Community Resource Officer Program for compensation in the amount of one hundred thousand dollars (Katie Mack)

Una resolución autorizando al Gerente de la Ciudad a entrar en un acuerdo con el Distrito Escolar de la Ciudad de Newburgh para proporcionar

servicios de policía en conexión con el Programa de Oficiales para Recursos Comunitarios para compensación en la cantidad de \$100,000.00. (Katie Mack)

13. Temporary Position - Supervising Cashier

Resolution amending the 2018 Personnel Analysis Book to add one (1) Supervising Cashier on a temporary basis in the City of Newburgh Tax Collector's office. (Katie Mack & Michelle Kelson)

Una resolución enmendando el Libro de Análisis de Personal del 2018 para agregar un (1) Cajero Supervisor en base temporal en la oficina del Recaudador de Impuestos de la Ciudad de Newburgh (Katie Mack & Michelle Kelson)

14. Amend 2018 Personnel Book to add three firefighters

Resolution authorizing the addition of three (3) firefighter positions under the General Fund in the City of Newburgh Fire Department. (Katie Mack)

Una resolución autorizando la adición de tres (3) posiciones de bomberos bajo el Fondo General en el Departamento de Bomberos de la Ciudad de Newburgh. (Katie Mack)

15. Fire Department Overtime

(Assistant Chief Terry Ahlers & Katie Mack as per Councilman Grice)

Sobretiempo del Departamento de Bomberos (Asistente de Jefe Terry Ahlers y Katie Mack a pedido del Concejal Grice)

16. 2018 Personnel Book amendment -- Pavement Plan Intern

Resolution amending the 2018 Personnel Analysis Book to add one (1) intern position on a temporary basis in the City of Newburgh Department of Public Works. (George Garrison)

Planning and Economic Development/Planificación y Desarrollo Económico

17. Purchase of 380 Liberty Street

Resolution to authorize the conveyance of real property known as 380 Liberty Street (Section 10, Block 1, Lot 36) at private sale to Luis Gualpa for the amount of \$31,600.00. (Deirdre Glenn)

Una resolución autorizando el traspaso de bienes raíces conocidas como la 380 de la Calle Liberty (Sección 10, Bloque 1, Lote 36) en una venta privada a Luis Gualpa por la cantidad de \$31,600.00. (Deirdre Glenn)

18. Purchase of 93 Carpenter Avenue

Resolution to authorize the conveyance of real property known as 93 Carpenter Avenue (Section 22, Block 1, Lot 19) at private sale to Liban Adde for the amount of \$10,700.00. (Deirdre Glenn)

Una resolución autorizando el traspaso de bienes raíces conocidas como la 93 de la Avenida Carpenter (Sección 22, Bloque 1, Lote 19) en una venta privada a Liban Adde por la cantidad de \$10,700.00. (Deirdre Glenn)

19. Release of Restrictive Covenants - 26 Forsythe Place

Resolution authorizing the execution of a Release of Restrictive Covenants and Right of Re-entry from a deed issued to Joseph Afonso and Maria Afonso to the premises known as 26 Forsythe Place (Section 9, Block 3, Lot 5) (Michelle Kelson)

Una resolución autorizando la liberación de cláusulas restrictivas y derecho de reingreso de una escritura emitida a Joseph Afonso y Maria Afonso a las instalaciones conocidas como la 26 de Forsythe Place (Sección 9, Bloque 3, Lote 5) (Michelle Kelson)

20. Satisfaction of Mortgage - 110 and 112 Washington Street

Resolution authorizing the settlement of a mortgage from Anita B. Schwartz to Newburgh Community Development Agency and authorizing the City Manager to execute a satisfaction of mortgage in connection with the premises located at 110 and 112 Washington Street (Section 36, Block 4, Lots 19 and 20) (Michelle Kelson)

Una resolución autorizando el acuerdo de una hipoteca de Anita B. Schwartz a la Agencia de Desarrollo Comunitario de Newburgh y autorizando al Gerente de la Ciudad a ejecutar una satisfacción hipotecaria en conexión con las instalaciones ubicadas en la 110y 112 de la Calle Washington (Sección 36, Bloque 4, Lotes 19 y 20) (Michelle Kelson)

Grants/Contracts/Agreements / Becas /Contratos/Convenios

21. 2019 Summer Playground

Resolution authorizing the City Manager to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in an amount not to exceed \$19,800.00 requiring no City match for the 2019 Summer Playground Program. (Derrick Stanton)

Una resolución autorizando al Gerente de la Ciudad a solicitar y aceptar si es otorgado una Subvención del Programa de Desarrollo Juvenil Niños y Servicios Familiares de la Oficina del Estado de Nueva York por una cantidad que no exceda \$19,800.00 el cual no requiere que la Ciudad iguale los fondos para el Programa de Área de Juegos del Verano 2019. (Derrick Stanton)

22. Books & Balls Afterschool Program

Resolution authorizing the City Manager to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in the amount of \$21,000.00 requiring no City match for the Books and Balls Afterschool Program. (Derrick Stanton)

Una resolución autorizando al Gerente de la Ciudad a solicitar y aceptar si es otorgado una Subvención del Programa de Desarrollo Juvenil Niños y Servicios Familiares de la Oficina del Estado de Nueva York por una cantidad que no exceda \$21,000.00 el cual no requiere que la Ciudad iguale los fondos para el Programa Libros y Balones Después de la Escuela. (Derrick Stanton)

23. 2019 Youth Boxing Program

Resolution authorizing the City Manager to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in the amount of \$30,500.00 requiring not City match for the Youth Boxing Program. (Derrick Stanton)

Una resolución autorizando al Gerente de la Ciudad a solicitar y aceptar si es otorgado una Subvención del Programa de Desarrollo Juvenil Niños y Servicios Familiares de la Oficina del Estado de Nueva York por una cantidad de \$30,500.00 el cual no requiere que la Ciudad iguale los fondos para el Programa de Boxeo Juvenil. (Derrick Stanton)

24. Youth Soccer Program

Resolution authorizing the City Manager to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in the amount of \$8,760.00 requiring no City match for the 2019 Youth Soccer Program. (Derrick Stanton)

Una resolución autorizando al Gerente de la Ciudad a solicitar y aceptar si es otorgado una Subvención del Programa de Desarrollo Juvenil Niños y Servicios Familiares de la Oficina del Estado de Nueva York por una cantidad de \$8,760.00 el cual no requiere que la Ciudad iguale los fondos para el Programa de Futbol Juvenil 2019. (Derrick Stanton)

25. Year Round Basketball Program

Resolution authorizing the City Manager to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in an amount not to exceed \$47,160.00 requiring no City match for the 2019 Year Around Basketball Program. (Derrick Stanton)

Una resolución autorizando al Gerente de la Ciudad a solicitar y aceptar si es otorgado una Subvención del Programa de Desarrollo Juvenil Niños y Servicios Familiares de la Oficina del Estado de Nueva York por una cantidad que no exceda \$47,160.00 el cual no requiere que la Ciudad iguale los fondos para el Programa de Basquetbol todo el año 2019. (Derrick Stanton)

26. Youth Baseball Program

Resolution authorizing the City Manager to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in an amount not to exceed \$8,400.00 requiring no City match for the 2019 Youth Baseball Program.

Una resolución autorizando al Gerente de la Ciudad a solicitar y aceptar si es otorgado una Subvención del Programa de Desarrollo Juvenil Niños y Servicios Familiares de la Oficina del Estado de Nueva York por una cantidad que no exceda \$8.400.00 el cual no requiere que la Ciudad iguale los fondos para el Programa de Baseball Juvenil del 2019. (Derrick Stanton)

27. South Street Park CFA Grant

Resolution of the City Council authorizing the submission of a New York State Consolidated Funding Application for a New York State Office of Parks Recreation and Historic Preservation Environmental Protection Fund Program Grant for Parks, Preservation and Heritage by the City of Newburgh for the construction of South Street Park. (Deirdre Glenn)

Una resolución del Concejo Municipal autorizando la entrega de Solicitud de Financiamiento Consolidado del Estado de Nueva York para una Subvención del Programa de Fondos de Protección del Medio Ambiente de Preservación Histórica y Parques Recreativos de la Oficina del Estado de Nueva York por la Ciudad de Newburgh para la construcción del Parque South Street. (Deirdre Glenn)

28. Professional appraisal services for tax certiorari proceedings

Resolution authorizing the City Manager to enter into an agreement with Certified Appraisal Service for professional appraisal services at a cost of \$5,500.00 in connection with the tax certiorari proceeding against the City of Newburgh in the Orange County Supreme Court bearing Orange County Index Nos. 5204-2015; 4642-2016; 5537-2017 involving Section 32, Block 2, Lot 1.2 (Prismatic Dyeing & Finishing) (Michelle Kelson)

Una resolución autorizando al Gerente de la Ciudad a entrar en un acuerdo con el Servicio de Evaluación Certificada para servicios de evaluaciones profesionales a un costo de \$5,500.00 en conexión con el procedimiento de certiorari de impuestos en contra de la Ciudad de Newburgh en la Corte Suprema del Condado de Orange el cual conlleva los Números de Índice del Condado de Orange 5204-2015; 4642-2016; 5537-2017 involucrando sección 32, Bloque 2, Lote 1.2 (Prismatic Dyeing & Finishing) (Michelle Kelson)

Resolutions of Support/ Resoluciones de Apoyo

29. CFA 2018 - Safe Harbors of the Hudson's Ritz Theatre restoration

Resolution of the City Council of the City of Newburgh, New York supporting the 2018 Consolidated Funding Application of Safe Harbors of the Hudson, Inc. to New York State Homes and Community Renewal, The Office of Community Renewal, for a New York Main Street Technical Assistance grant for the continuing restoration of Safe Harbor's Ritz Theater. (Deirdre Glenn)

Una resolución del Concejo Municipal de la Ciudad de Newburgh, Nueva York apoyando la Solicitud de Financiamiento Consolidado 2018 de Safe Harbors del Hudson, Inc. A la Renovación de Hogares y Comunidad del Estado de Nueva York, La Oficina de Renovación Comunitaria, para una

subvención de Asistencia Técnica de Calle Principal de Nueva York para continuar la restauración del Teatro Ritz de "Safe Harbor". (Deirdre Glenn)

30. 2018 CFA application of St. George's Church, Newburgh

Resolution of the City Council of the City of Newburgh, New York supporting the 2018 Consolidated Funding Application of ST. George's Episcopal Church to the New York State Office of Parks, Recreation and Historic Preservation for an Environmental Protection Fund Grant. (Deirdre Glenn)

Una resolución del Concejo Municipal de la Ciudad de Newburgh, Nueva York apoyando la Solicitud de Financiamiento Consolidado 2018 de la Iglesia Episcopal de San Jorge para una Subvención del Programa de Fondos de Protección del Medio Ambiente de Preservación Histórica y Parques Recreativos de la Oficina del Estado de Nueva York. (Deirdre Glenn)

31. 2018 CFA Application - Best Resource Center

Resolution by the City Council of the City of Newburgh, New York approving and endorsing Best Resource Center Incorporated in its 2018 Consolidated Funding Application to New York State Homes and Community Renewal under the New York Main Street Grant Program. (Deirdre Glenn)

Una resolución del Concejo Municipal de la Ciudad de Newburgh, Nueva York que aprueba y apoya a "Best Resource Center Incorporated en su solicitud de Financiamiento Consolidado 2018 a la Renovación Comunitaria y Hogares de Nueva York bajo el Programa de Subvención de Calles Principales de Nueva York. (Deirdre Glenn)

32. 2018 CFA - Best Resource Center Inc on behalf of RIPRAP LLC

Resolution by the City Council of the City of Newburgh, New York approving and endorsing Best Resource Center Incorporated in its 2018 Consolidated Funding Application to New York State Homes and Community Renewal under the New York Main Street Grant Program to complete the PS 6 Center for Film & Television located at 1 Liberty Street. (Deirdre Glenn)

Una resolución del Concejo Municipal de la Ciudad de Newburgh, Nueva York que aprueba y apoya a "Best Resource Center Incorporated en su solicitud de Financiamiento Consolidado 2018 a la Renovación Comunitaria y Hogares de Nueva York bajo el Programa de Subvención de Calles Principales de Nueva York para completar el Centro PS6 para Filmación y Televisión ubicado en la 1 de la Calle Liberty. (Deirdre Glenn)

Discussion Items/Temas de Discusión

33. Appointments – Parking and Traffic Advisory Committee

Nombramientos – Comité de Asesoría de Estacionamiento y Tráfico

34. Appointments – Arts & Cultural Commission

Nombramientos – Comisión de Arte y Cultura

35. Spending Freeze

(Katie Mack as per Councilwoman Rayford)

Congelación de Fondos (Katie Mack a pedido de la Concejal Rayford)

36. Fire Chief Vacancy

Vacancia de Jefe de Bombero

37. Technology Cluster

(Mayor Harvey)

Agrupación Tecnológica (Alcalde Harvey)

38. Downing Park Shelter House Liquor License Request

(Coiuncilwoman Sofokles)

MILLENNIUM

STRATEGIES

MEMORANDUM

TO: City of Newburgh
FROM: Millennium Strategies
DATE: June 1, 2018
RE: Grants Memorandum

This memo will provide an overview of all work performed by Millennium Strategies on behalf of the City of Newburgh through the month of May 2018. For more information, please contact Dave Jenkins.

Grants Awarded

Funding Program	Purpose	Grant Amount
SNY Play Ball Program	Baseball donation for Cal Ripken Little League	4 Dozen Baseballs

Grant Applications in Progress

Due Date	Funding Program	Purpose	Request Amount
6/19/2018	Orange County Youth Development Program	To support the City's Youth and Police Initiative Program	TBD
7/12/2018	NYSDEC Urban Forestry Grant Program	To support the development of a tree management plan	TBD
7/27/2018	NYSDEC Climate Smart Communities Grant Program	To fund a Sustainability Planning Project in partnership with Pace University	TBD
7/27/2018	NYS Office of Parks – Park Development Grant Program	To fund the South Street Park Improvement Project	\$357,924.16
7/27/2018	NYSDEC Water Quality Improvement Program	To fund the Washington Lake Filtration Plant Supervisory Control and Data Acquisition Project (SCADA).	TBD
7/27/2018	NYSDEC Water Quality Improvement Program	To fund Water Meter Fixed Base AMI Replacement	TBD
TBD – June/July 2018	EFC Clean Water/Drinking Water Grant Programs	TBD - To fund either water meter fixed base AMI Replacement or the Washington Lake Filtration Plant Supervisory Control and Data Acquisition Project (SCADA).	TBD
8/16/2018 (Pre-App – 6/28/2018)	NYSDOT Transportation Alternatives Grant Program	To fund a TBD Transportation Infrastructure Project	TBD

MILLENNIUM

STRATEGIES

Grant Applications Submitted, Awaiting Disposition

Date Submitted	Funding Program	Purpose	Request Amount
6/1/2018	Empire State Development – Downtown Revitalization Initiative (Round 3)	To support future investment and economic growth in Newburgh	\$10,000,000
5/21/2018	NY Department of Agriculture Community Growers Grant Program	To fund the development of the Downing Park Urban Farm	\$25,000
4/27/2018	GTSC Police Traffic Services Grant Program	To fund 356 hours of seatbelt safety and distracted driving law enforcement activities in the City of Newburgh	\$17,444
4/25/2018	FEMA SAFER Grant Program	To fund the hire of 9 firefighters	\$1,497,886
4/17/2018	NYSDHSES Tactical Team Grant Program	To fund the acquisition of a new SWAT Vehicle, Individual Operator Gear, Communications Equipment and Breaching Tools	\$100,000
4/17/2018	NYSDHSES Explosive Detection Canine Team Grant Program	To fund the acquisition of a new canine team for the Newburgh PD	\$50,000
4/17/2018	Aetna Foundation Cultivating Healthy Communities Program	To support the development of the Downing Park Urban Farm (Phase 1 Application)	\$100,000

Other Grant Opportunities Reviewed

Due Date	Grant Program	Potential Award	Date Noticed
7/27/2018 (CFA)	New York Division of Local Services – Local Government Efficiency Program	\$200,000 Max Per Municipality	4/27/2018
7/27/2018 (CFA)	NY Environmental Protection Fund Park Acquisition, Development and Planning Grant Program	\$500,000 Max	4/27/2018
7/27/2018 (CFA)	Empire State Development Market New York Grant Program	\$50,000 - \$150,000	4/27/2018
7/27/2018	Empire State Development Strategic Planning and Feasibility Study Program	\$100,000 Max	4/27/2018

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STRATEGIES

7/27/2018 (CFA)	Empire State Development Major Grant Program	20% of Planning/Construction Project	4/27/2018
7/27/2018 (CFA)	NY Wastewater Infrastructure Engineering Planning Grant Program	Varies by Category \$100,000 Max	4/27/2018
7/27/2018 (CFA)	EFC Green Innovation Grant Program	No Max	4/27/2018
7/27/2018 (CFA)	NYSDEC Water Quality Improvement Grant Program	Varies by Category \$5,000,000 Max	4/27/2018
7/27/2018 (CFA)	ESD New York Main Street Program	\$20,000 - \$500,000	4/27/2018
7/27/2018 (CFA)	NYS Council on the Arts – Arts and Culture Initiative Grant Programs	\$10,000 - \$500,000 (Varies by Program)	4/27/2018
7/27/2018 (CFA)	New York State Local Waterfront Revitalization Program	No Max - \$1,500,000 (High Range)	4/27/2018
7/27/2018 (CFA)	New York State Recreational Trails Grant	\$200,000 Max	4/27/2018
5/7/2018	United States Department of Agriculture Local Food Promotion Program	Up to \$500,000	3/21/2018
5/7/2018	United States Department of Agriculture Farmer's Market Promotion Program	Up to \$500,000	3/21/2018
7/1/2018	Major League Baseball Baseball Tomorrow Fund	Average \$40,000	3/21/2018
4/13/2018 and 4/27/2018	NYSDOT Bridge NY Program	Up to \$5,000,000	3/20/2018
7/27/2018 (CFA)	NYSDEC Climate Smart Communities Grant Program	Up to \$2,000,000	3/16/2018
7/31/2018	FM Global Foundation Fire Prevention Program	Up to \$5,000	3/15/2018
5/24/2018	Firehouse Subs Foundation Charitable Grant Program	Up to \$25,000	3/15/2018
4/18/2018	NYSDEC – Hudson River Estuary – Tributary Restoration and Resiliency Grant Program	Up to \$1,025,000	3/1/2018

City of Newburgh RFP #4-18 for 41 Liberty Street

Submission date: April 30, 2018



Submitted by:

**GREGORY SGROMO and
DINA SCHNELLINGER
C/o WEDGEWOOD PROPERTIES, LLC
5800 HERITAGE LANDING DRIVE
E. SYRACUSE, NY 13057**

Gregory Sgromo and Dina Schnellinger
C/o Wedgewood Properties, LLC
5800 Heritage Landing Drive
East Syracuse, NY 13057

City of Newburgh
Office of the Comptroller
City Hall
83 Broadway
Newburgh, NY 12550

Date April 30, 2018
Re: RFP # 4-18 (41 Liberty Street)

Dear RFP Committee:

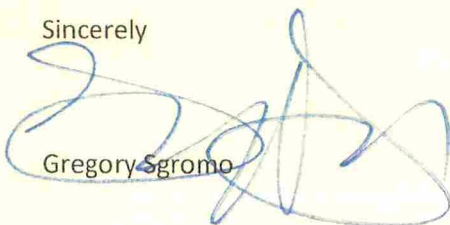
We would like to thank the review committee and the City of Newburgh for considering our proposal for 41 Liberty Street. We are very excited at the possibility of acquiring the property from both a professional and personal standpoint.

Although we are and have been very familiar with the region, we've only recently discovered the wonders of Newburgh. Over the past several months we have taken numerous opportunities to travel to Newburgh and learn more about your wonderful City. The vibrancy and close sense of community is evident from everything we have read and experienced as we have explored the City and the neighborhood. We've received a warm welcome from everyone we have met and the changes in the neighborhood just over the past two months alone have been dramatic. Obviously we are not the only ones that have discovered Newburgh's beauty.

As you read the proposal we hope that you will discover that this is not only a business venture but also a personal journey for us to become part of a new and vibrant community. We are not only attracted to the waterfront and liberty Street, but admire the history and diverse architectural styles which the buildings that mirror the culturally and ethnically diverse population. We have already marked our calendar for June 2nd, Illuminating Newburgh.

We look forward to hearing back from the committee and of course we are available at your convenience should there be questions or the need for additional information relative to our proposal.

Sincerely



Gregory Sgromo



Dina Schnellinger

SECTION 1
Request for Proposals (RFP) Purchase and Rehabilitation
41 Liberty Street, Newburgh, NY

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SECTION 1

**Request for Proposals (RFP) Purchase and Rehabilitation
41 Liberty Street, Newburgh, NY**

1.1 RFP INFORMATION AND CONTACT INFORMATION

RFP NAME: Request for Proposal (RFP) for the Purchase and
Rehabilitation of a City-Owned Property at 41 Liberty St.,
Newburgh, NY

RFP NUMBER: #4-18

SUBMISSION CLOSING DATE and TIME: April 30, 2018 at 4:00 PM

RESPONDANT: GREGORY SGROMO and
DINA SCHNELLINGER
C/o WEDGEWOOD PROPERTIES, LLC
5800 HERITAGE LANDING DRIVE
E. SYRACUSE, NY 13057
CELL PHONE GREG: (315) 374-8881
CELL PHONE DINA: (510) 798-6938
TELEPHONE: (315) 449-4940
FACSIMILE: (315) 449-4941

INQUIRY and CONTRACT CONTACT: GREGORY SGROMO, P.E.
DUNN & SGROMO ENGINEERS, PLLC
5800 HERITAGE LANDINGDRIVE
EAST SYRACUSE, NY 13057
TELEPHONE: (315) 449-4940
FACSIMILE: (315) 449-4941
gsgromo@dunnandsgromo.com

SECTION 2
Request for Proposals (RFP) Purchase and Rehabilitation
41 Liberty Street, Newburgh, NY

2.0 INTRODUCTION

Dina and Greg are at a stage in life in which the children are grown and have graduated college or are approaching graduation. With this comes more free time and financial resources to pursue things that interest them. These include traveling and spending more time closer to friends, the outdoors, and proximity to the New York City area.

With its temperate weather and location close to the Catskills, Hudson Highlands, and State Parks, makes outdoor activities very accessible. The close proximity to Stewart Airport and other international airports allows for ease of travel. Newburgh provides a local art scene and convenient access to New York City culture, food and industry without having to live in a big city.

We believe Newburgh is a diamond in the rough. We would like to expand our business as well as our lives, and continue to become submerged and active participants in our local community. Newburgh being a small centrally located town and Liberty Street in the middle of the historic district with its walking distance to the local art, theater, restaurants and waterfront make it an attractive place to live and work.

We acknowledge that a corner building anchors a neighborhood which is why it is important to make the investment in an owner occupied live work space and thereby investing in the overall neighborhood. Restoring 41 Liberty Street to its natural historic brick architecture will revitalize its original charm.

2.1 GREG SGROMO

Greg was born in Italy and immigrated to this country 1970 at the age of 5. His parents worked in the old-fashioned sweatshops in Syracuse, New York that no longer exist today and were able to provide a basic, but good, life.

SECTION 2
Request for Proposals (RFP) Purchase and Rehabilitation
41 Liberty Street, Newburgh, NY

His family grew up on the north side of Syracuse, which was a very culturally and economically diverse part of the city. Both the neighborhood and the school system of Newburgh are very reminiscent to that which existed in Syracuse. Although today's Newburgh maybe a touch grittier, the old "North Side" of Syracuse neighborhood was very similar.

Greg began working on remodeling old homes at about the age of 12 with his father who would buy rundown multi-family homes. Together, they would remodel and keep them as rental properties. In addition, Greg began working at what was known as Grossman's Lumber at the age of 16, and continued working there for 10 years. The vast majority of those being a customer service representative providing instruction and guidance on construction materials and methods.

He attended public schools and upon graduation went on to Syracuse University where he put himself through school. This educational path took many years as classes were taken only with the finances available at the time, much of this time was spent attending class part-time and working as many as three jobs simultaneously. Some of those jobs included not only working for Grossman's, but as a contractor and a landlord tenant counselor where he would help mediate disputes between the Syracuse University students and their landlords. Greg began working for Dunn Engineering, the predecessor firm to Dunn & Sgromo Engineers, in 1988 as a drafter while still in college.

Greg purchased his first multi-family home while still attending college and proceeded to completely gut and rehab the property. This home was built in 1887/1889 and although this was not a historical restoration project, as many of the historical elements as feasible were retained. He has restored several homes since then and is fully capable of performing any task involved in the restoration and construction of residential and light commercial buildings. He currently owns approximately 20,000 ft.² of commercial property comprised mainly of professional offices and has been involved in the construction or modification of most of that space. Additionally, for the past 11-years, he has been the property manager

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and president of Heritage Landowners Association, which collectively manages Heritage Landing office park.

Having never forgotten that difficult path in life, Greg realizes the tremendous positive impacts that mentors along the way had towards his future, the many educators including teachers, professors and tradesmen. For these and numerous other reasons, he is always looking for opportunities to pay it forward. Some of the many ways include returning to his old elementary school to talk about civil engineering, coaching youth sports teams, traveling to El Salvador on mission trips with his children's high school to develop a project to provide clean drinking water for schools in rural El Salvador. He has also provided free services to an urban farm that teaches young kids the benefits of farming and often provides free or reduced rate engineering services to small and upstart businesses. Through Dunn & Sgromo Engineers, Greg has also provided opportunities for internships through BOCES for their CADD program and has hired several graduates.

Greg is also an adjunct professor and chairman of the Civil Engineering Advisory Committee at SUNY Polytech in Utica, New York. As a compliment to teaching at SUNY Polytech, Greg has begun making connections with SUNY Orange where he hopes to lay the groundwork for additional collaboration between the two schools to help bring more underprivileged students into the STEM programs, especially Civil Engineering. Of particular interest is a three-year Associates Degree at SUNY Orange, which is structured specifically towards student which may not come out of high school with all the foundation classes and discipline required for a typical very intensive two year associates degree. One of Greg's students, who is graduating this year, is a prime example of how this associates degree program has enabled a student who may have otherwise not been able to adequately complete the first two years of core engineering classes, but through this program, has been able to complete all the requirements for a Bachelor of Science in civil engineering.

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2.2 DINA SCHNELLINGER

Dina Schnellinger is a Physician Assistant who works in the Emergency and Surgical Departments of two local Syracuse Hospitals. Ms. Schnellinger was born in a rural blue collar family in Central New York and has spent many years in the Hudson Valley/Catskill region and adjoining NJ area. Growing up she attended public school and then worked two jobs during school to finance her entire bachelor and graduate level education. She also assisted her parents with managing a small four family apartment building. Once graduated, Dina lived and worked in Northern NJ. Many of those years were spent exploring the outdoors hiking New Paltz, Bear Mountain, the Catskills, Delaware Water Gap and climbing at The Gunks. She was an adjunct college professor where she assisted and mentored student during their clinical rotations, an interim Academic Coordinator of Clinical Education at Ohlone College and on the Board of Advisors for the Physical Therapy Assistant program while living in California. She has volunteered for medical missions in South America in addition to her local community including Remote Medical Access to Healthcare, Helping Hounds Animal Rescue and Cancer Research fund raising.

Having lived in Northern NJ, San Francisco, and Syracuse, NY she has been immersed both living and working in very culturally diverse environments, city lifestyles, and spends much of her free time enjoying outdoor activities such as hiking, kayaking, mountain biking, etc. Yet, growing up in a small town attracts her to Newburgh, being a smaller city with local community support and energy. She is extremely attracted to a small community coming together to improve its city including new restaurants, arts, community education and its outdoor social life with fairs, festivals and the waterfront. The attraction of being in walking distance to many shops, restaurants and locally owned business with the added ease of access via ferry and train to New York City and all that it has to offer without having to live in the metropolitan city itself is one of the reasons why she would like to live at 41 Liberty Street in Newburgh.

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Ms. Schnellinger continues to have many friends and activities that are less than an hour away, and that Newburgh is seated in the center of it all. She currently spends many weekends per year coming to the area visiting friends and participating in outdoor activities. This is a major attraction to relocating to the area, as is the favorable weather, cultural diversity, the outdoor green space and easy access to multiple airports. She believes that those investing while living in the community/housing that is owner occupied are more deeply invested in the community than those who simply invest to rent. Our goal is eventually to relocate and live here in Newburgh, maintaining the upper apartment for ourselves and becoming active members in the community and its projects.

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3.0 BUSINESS PLAN, QUALIFICATIONS AND EXPERIENCE

In lieu of a conventional business plan, we are providing the following description of Dunn & Sgromo Engineers and further clarification relative to our intentions and plans for the Firms' expansion. The firm currently services its southern tier Hudson Valley area clients from our office in Syracuse, NY. Servicing these clients from the Syracuse office has become expensive and time-consuming making it difficult for us to stay competitive with other firms located in close proximity to clients in that area. Our current workload in the Hudson Valley area, all within a 60 mile radius of Newburgh is in excess of 15% of the firm's current workload. The Newburgh office would enable us to more cost-effectively service our existing client base, which is currently comprised of private sector clients. The establishment of the Newburgh office will allow the firm the ability to more cost-effectively pursue public sector clients in the Catskill and Hudson Valley region.

Our short-term plan envisions three full-time employees permanently stationed in Newburgh and Greg Sgromo stationed at the Newburgh office approximately half-time. The first floor office located in the Area B will have approximately 500 ft.² of office area which will accommodate the staff. The staff will consist of managing engineer and two engineer/landscape architects. The anticipated payroll for this staff will be approximately \$175,000 plus the owners' portion. In addition to the staff, we are planning on employing summer high school and college interns to assist in our field work and help mentor them towards their future careers.

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3.1 WEDGEWOOD PROPERTIES/GREG SGROMO

The following is a brief description of the knowledge base which will be utilized to successfully complete the project.

3.11 Residential Construction

Greg has been involved with residential construction since the early age of 12, assisting his father in the rehabilitation of multifamily residential units. He has been involved in commercial and residential construction as a contractor for many years and still performs many construction tasks on his own buildings and has personally rehabilitated two of his own homes including a three family house dating back to 1887. In addition to performing construction remodeling during his college years, Greg also worked at a lumber yard/building materials supplier providing expert advice to both contractors and do-it-yourself remodelers on all aspects of residential construction.

3.12 Building Codes Enforcement

Although Greg is not certified as a building codes enforcement officer he spent several years as an acting code enforcement officer during the early 90s. He currently continues to work extensively with the code enforcement offices of many towns and villages assisting with some of their more difficult cases especially involving the structural stability of abandoned buildings. He is very familiar with code requirements for commercial and residential mixed-use buildings.

3.13 Construction Management

Through his work as a civil engineer, Greg has performed construction management for a variety of projects that include all aspects of commercial construction and large structural concrete projects in a large variety of municipal infrastructure projects. These projects have been as large as \$40 million in value.

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Currently Greg is involved in the construction administration of several large municipal projects which include not only the bidding process but all the coordination and oversight necessary to complete it on time.

3.14 Property Management

Wedgewood Properties is a property management company which oversees property owned by Greg. This includes over 20,000 ft.² of medical and professional offices along with numerous land and a commercial building located within the City of Syracuse. Additionally, Wedgewood Properties provides management and oversight services for Heritage Landowners Association and is responsible for the upkeep of all the grounds and exterior of the buildings within the heritage landing development, totaling approximately 60,000 ft.² of office space and 8 acres of land.

3.2 DUNN & SGROMO ENGINEERS

3.21 Description of Firm

For 45 years, Dunn & Sgromo Engineers has provided municipalities with quality engineering and planning services. Our qualified and vastly experienced staff of Engineers, Planners, and Landscape Architects has provided quality service to a variety of cities, counties, villages, and towns throughout the region. The firm is experienced in consulting for both rural and suburban/urban type municipalities. Throughout the years, we have consulted for a wide range of municipalities and have staff members that have worked directly for municipal departments, a Planning Board Chairman, and Chairman of Land Use Master Planning Committee. The firm is committed to continued learning and higher education; John Dunkle and Gregory Sgromo are adjunct professors for upper level engineering courses at SUNY ESF and SUNY Polytechnic Institute.

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Our staff has provided consulting engineering services for counties and cities, as well as a variety of villages and towns. A full description and range of services can be found in Appendix B

The firm has developed a close working relationship with various State and Federal agencies such as the New York State Department of Transportation, New York State Department of Conservation, USDA Rural Development, ACOE, and FEMA, among others.

Dunn & Sgromo Engineers has worked with clients in securing grants from agencies such as: United States Department of Agriculture (USDA), New York State Environmental Facilities (EFC), Clean Water State Revolving Fund (CWSRF), Community Development Block Grant (CDBG), the Drinking Water State Revolving Fund (DWSRF), and the Transportation Alternatives Program (TAP) among others.

Dunn & Sgromo Engineers has always placed service to our clients as the utmost priority. We have a reputation of providing professional, responsive, and timely service at a very reasonable cost.

3.22 Firm Capacity

As previously discussed, Dunn & Sgromo Engineers has the experience and staff capable of providing a full range of services. In addition, the following is a brief summary of our capabilities, experience, and qualifications:

- Dunn & Sgromo Engineers has two (2) registered Professional Engineers and a registered Landscape Architect licensed to practice in New York.
- Dunn & Sgromo Engineers has a support staff including Landscape Architects, Engineers, and a Grant writer/administrator. Our office consists of 10 full-time employees and 1 part-time employee.

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- Over 45 years of experience providing consulting engineering services to municipalities.
- Dunn & Sgromo Engineers provides, and has a long history of providing, engineering, planning, design, landscape architecture and construction phase services related to transportation, environmental, public health, and storm water regulations. The firm has excellent working relationships with County, State, and Federal Regulatory Agencies.
- Dunn & Sgromo Engineers is knowledgeable of municipal government, zoning, subdivision, and development laws and procedures. Provide consulting services in the development of Zoning laws, Master Planning, Comprehensive Plan development and Commercial District Design Guidelines.
- Dunn & Sgromo Engineers is experienced in the following technical fields as outlined in Appendix B:
 - A) Municipal Services
 - B) Construction and Post-Construction Storm water Management
 - C) Planning and Land Development
 - D) Landscape Design and Land Planning
 - E) Transportation and Traffic Engineering
 - F) Wastewater Collection and Treatment
 - G) Construction Phase Engineering
 - H) Water Supply, Treatment, and Distribution

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3.3 REFERENCES

The following is a list of references with hum Dunn & Sgromo Engineers and Wedgewood Properties has a business relationship with including our Commercial Banker:

Mike Quenville
Business Development Officer
Pathfinder Bank
214 W. First Street
Oswego, NY 13126
mdquenville@pathfinderbank.com

Colby Clark
Senior Vice President
Feldmeier Equipment Inc.
6800 Townline Road
Syracuse, NY 13211
(315) 454-8608
colby@feldmeier.com

Joe Geothe
Cameron Group LLC
814 West Genesee Street
Skaneateles, NY 13152
(315) 362-8814
Joe@CameronLLC.com

*Additional References available upon request

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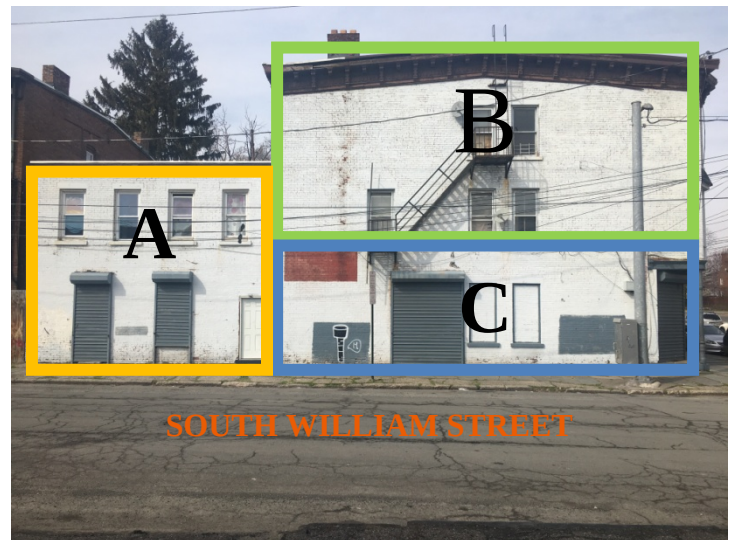
4.0 PROPOSED PLAN

We have prepared a construction schedule which encompasses all the planned work for the restoration and rehabilitation of the subject property. We feel very comfortable that the entire project can be completed within a 52-week time period as shown on the Project Schedule provided in Appendix E of this proposal.

The proposed project schedule anticipates completion of all closing documentation and transfer of the property by approximately September 1, 2018. This closing date would enable sufficient time to complete the exterior work which should be completed prior to commencement of the major portions of the interior work. This is not to preclude us from utilizing the full 18 month time period allowed within the RFP.

4.1 SCOPE OF WORK

The following scope of services has been developed as the scope of work necessary to complete the project plan. As previously stated the intent is twofold. Following the complete rehabilitation of the building we envision a structure which will have three apartments, two one bedroom apartments and one two bedroom apartment (plans have been provided in Appendix C), a storefront of approximately 900 ft.² and an approximate 500 ft.² office. The 500 ft.² office would be occupied by Dunn & Sgromo Engineers which anticipates three full-time employees and one part-time employee (Owner). The buildings will be occupied by the two owners approximately half the time with their time being split between Syracuse and Newburgh.



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4.2 GENERAL DESCRIPTION

Following a site walk-through performed on April 13, 2018 it became evident that in order to properly rehabilitate the building, extensive amount of interior area work will need to be performed. This work would essentially entail completely gutting interior portions of the building with the hopes of saving some of the mechanicals and architecturally significant features/elements. The exterior of the building will require extensive work which will include removal of the paint covering the brick exterior, new roofs, reconstruction of the soffit's and new windows and doors. Below is a more detailed description of the anticipated construction work and upgrades being proposed.

All work will be performed within the guidelines set for the neighborhood with the final goal being a historically correct building.

4.3 PROJECT TASK

4.31 TASK 1: Restoration of the exterior

The intent of the exterior restoration will be to provide a low maintenance exterior which will match the historical nature of the neighborhood bringing back the historical charm of the building back to the character of its original character while providing a low maintenance energy-efficient building envelope meeting today's standards.

1. Upon completion of the soffit repairs for the project, the entire roof will be stripped of its existing asphalt sheathing, the roof underlayment will be repaired as necessary and a modern rubber membrane roof system will be installed.
2. Existing double hung wood and vinyl windows will be removed and new energy efficient low maintenance Marvin Windows (or equivalent) will be installed within the existing openings.

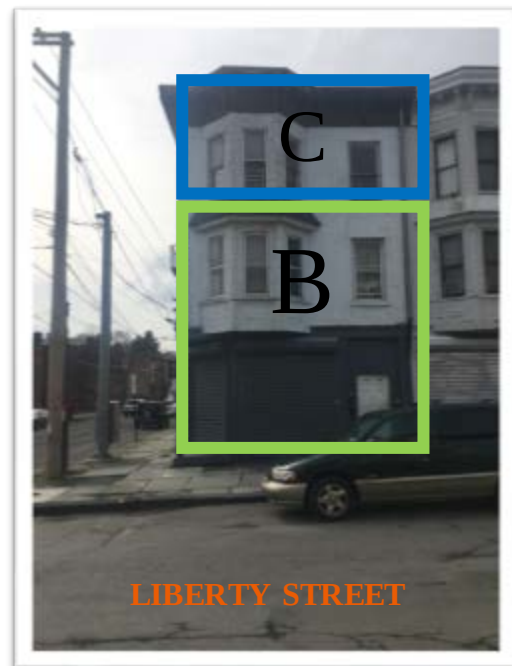
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4.32 TASK 2: Interior renovations for the residential apartments as follows:

Interior construction will begin in Area A first and proceed to Areas B and C:

- a. Following the removal of internal walls both sheathing and framing the internal structure will be leveled and structural supports modify as necessary to accommodate the proposed internal layout.
- b. The new layout will take into consideration required separation into fire areas and other building and safety code concerns.
- c. Efforts will be made to expose and restore the natural beauty of the brick elements on the internal walls where possible.
- d. Electrical and plumbing will be upgraded and modified as necessary to meet code and accommodate the proposed new layout.
- e. The HVAC system will be repaired and upgraded as necessary
- f. Fiberglass and foam insulation along with new drywall will be installed.
- g. Architecturally significant elements will be stripped of any finishes and be utilized where possible. New trim features will be solid wood either painted or stained to match new windows and doors.
- h. Floors which can be feasibly salvaged, restored or reused will be reinstalled, sanded and refinished where possible. New high-quality (solid wood, engineered, tile or marble) flooring will be installed in areas where needed.
- i. New kitchen cabinetry countertops appliances etc. will be installed in the kitchens.
- j. Bathrooms will have new tubs, showers, toilets and vanities.
- k. All plumbing fixtures will meet current water consumption standards.



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4.33 TASK 3: Commercial Storefront

Although we have several ideas for use of the storefront that we are currently exploring, no set use has been finalized at the time of this proposal. Any use will be complementary to the neighborhood. In the event that no set use is determined prior to construction the following is a scope of work that is being proposed in an effort to make the space more marketable some tasks will be delayed so as not to perform work which will not be necessary for the proper scope and configuration for the eventual use. The following is an outline of the current proposed scope of work planned for this space upon final leasing:

- a. Following the removal of internal walls both sheathing and framing the internal structure will be leveled and structural supports modify as necessary to accommodate the proposed internal layout
- b. The new layout will take into consideration required fire areas and other building and safety code concerns.
- c. Efforts will be made to expose and restore brick elements on the internal walls where possible.
- d. Electrical and plumbing will be upgraded and modified as necessary to meet code and accommodate the proposed new layout.
- e. The HVAC system will be repaired and upgraded as necessary
- f. Fiberglass and foam insulation along with new drywall will be installed throughout.
- g. Architecturally significant elements will be stripped of any finishes and will be utilized where possible. New trim features will be solid wood either painted or stained to match the new windows and doors.
- h. Floors which can be feasibly salvaged restored or reused will be reinstalled, sanded and refinished where possible. New high-quality (solid wood, engineered, tile or marble) flooring will be installed in areas where is needed.
- i. Bathrooms will have new toilets and vanities.

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- j. All plumbing fixtures will meet current water consumption standards.

4.34 TASK 4A: Professional Office – Owner Occupied

As previously stated, this project was initially driven by the search for a Hudson Valley District branch office for Dunn & Sgromo Engineers to serve its clients in the Hudson Valley area. The goal is to find a suitable location to house four staff as part of a satellite office centrally located to our existing client base in the Hudson Valley and Southern Catskill region that would also offer us the reasonable proximity to northern New Jersey. The office layout that is needed includes an open workspace area and small conference room area. The following is an outline current proposed scope of work planned for this space prior to final leasing:

All internal walls including sheathing and select framing will be removed.



- a. The new layout will take into consideration required fire areas and other building and safety code concerns.
- b. Efforts will be made to expose and restore brick elements on the internal and external walls where possible.
- c. Electrical and plumbing will be upgraded and modified as necessary to meet code and accommodate the proposed new layout.
- d. The HVAC system will be repaired and upgraded as necessary
- e. Fiberglass and foam insulation along with new drywall will be installed throughout.
- f. Elements that are architecturally significant will be stripped of any paint and be utilized where possible. New trim features will be solid wood either painted or stained to match new windows and doors.
- g. Floors which can be feasibly salvaged restored or reused will be reinstalled sanded and refinished where possible. New high-quality flooring will be

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installed in areas where needed.

- h. New kitchenette cabinetry and countertop will be installed.
- i. Bathroom will have new toilet and vanity.
- j. All plumbing fixtures will meet current water consumption standards.

4.35 TASK 4B: Owner Occupied Residential Unit

The third floor apartment will be occupied by the two property owners Dina



Schnellinger and Greg Sgromo on approximately a half-time basis. This apartment will be configured into a 1 bedroom with den/office configuration to



provide the owners sufficient space to entertain guests. The rear portion of the apartment will be configured in a manner which will allow for a large sliding door to provide access to the roof top above the second level of the rear portion of the building. This roof area will be constructed as a finished outdoor patio/terrace area. The goal is to create a combined indoor/outdoor living space with the back Area B wall being comprised of large fully retractable doors. All other construction will be as previously outlined.

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5.0 FINANCIALS/PRICE PROPOSAL

Being that this is an owner occupied facility, not all the work is based on strict cost-benefit criteria (i.e. rooftop terrace). The proposal assumes three market rate apartments, one which will be owner occupied, a professional office, and the commercial storefront. All the apartments are slated to be market rate ranging between \$900 per month and \$1,200 per month depending on the size and number of bedrooms. The office will be rented to Dunn and Sgromo Engineers for initial monthly rental rate of \$750 per month plus utilities that annual increases of 3% and lease term of five-years. The storefront is anticipated to have a long-term lease rate of between \$1,000 and \$1,500 per month. We fully realize that the marketability of the storefront may require much lower initial rental/lease rate.

Notwithstanding the fact that the third floor apartment will be owner occupied, for financial analysis purposes a rental rate of \$1,200 was incorporated into our financial model. Financial analysis of the project provided adequate rate of return to provide us with the comfort level necessary to pursue the project knowing sufficient cash flow will be available to qualify for a long-term mortgage.

Wedgewood Properties, and specifically the partnership of Greg Sgromo and Dina Schnellinger, have sufficient financial resources to procure to property and have provided a prequalification letter of sufficient funding to complete the project as budgeted. The partnership has sufficient cash and marketable securities to purchase the property and commence construction.

We anticipate the entire project costing approximately \$380,000 and a preliminary cost breakdown of the work is provided in Appendix D. The project team already has been prequalified by a lender for an amount sufficient to complete the project. A copy of this letter has been provided in Appendix G. Additionally, the project team has sufficient funds available in cash or liquid marketable securities which can be utilized in the event that financing is not 100% complete in time for the property to be transferred.

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Considering the property is within Pattern for Progress/Rhinebeck Bank's Newburgh creative neighborhood boundary, we have contacted Rhinebeck Bank to see if there is an opportunity available to utilize this program.

The PODA has been provided in Appendix F. Should the proposal review team require additional information as verification, we would be happy to provide account statements, credit reports, and so on. If our proposal is selected as the preferred proposal we will immediately pursue more permanent financing and construction financing as necessary.

Based on the plans and preliminary cost estimates, we are very comfortable offering the City of Newburgh the sum of \$105,000 towards the purchase of the property.

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APPENDIX A

CV/ Professional Resume

DUNN & SGROMO ENGINEERS, PLLC

GREGORY SGROMO, P.E. PRINCIPAL

EDUCATION

B.S. Civil Engineering, Syracuse University

REGISTRATION

Licensed Professional Engineer, New York State

PROFESSIONAL HISTORY

Mr. Sgromo has over 30 years of planning, engineering, and construction management experience. Experienced in the planning and design of projects that include a wide variety of municipal, commercial and residential developments, water distribution, treatment and storage facilities, stormwater and wastewater conveyance and treatment facilities, and a variety of transportation related projects. Mr. Sgromo has extensive experience designing a wide variety of projects for private and public sector clients including many local, state, and federal agencies.

EXPERIENCE

Municipal Engineering – Consultant to municipalities for a wide variety of public improvement projects including water supply, roadway construction, stormwater conveyance systems, floodplain/floodway modification studies, parks, and related facilities. Experience includes application and administration of grants from various local, state, and federal agencies. Consultant to various town and village Boards regarding zoning, municipal planning, and infrastructure maintenance and improvements.

Wastewater Collection and Treatment – Performed the planning and design of municipal and privately owned wastewater systems including treatment systems, pump stations and transmission systems. Performed studies relative to wastewater treatment plant upgrades and expansions. Worked with the New York Department of Environmental Conservation (NYSDEC) in I&I mitigation for projects under Consent Order and various funding agencies regarding procurement and implementations of grants including New York State Environmental Facilities Corporation (EFC), United States Department of Agriculture (USDA), and Community Development Block Grant (CDBG).

Water Supply, Treatment, and Distribution – Performed the planning and design of municipal and privately-owned water supply systems including well development, treatment processes, pump stations, transmission mains, and storage tanks. Extensive experience in water well development and ground water under direct influence (GWUDI) remediation.

Planning and Land Development - Consultant for municipalities and residential, commercial, and industrial developers for a wide variety of projects including parks, recreational facilities, marinas, golf courses, residential subdivisions, commercial developments and industrial facilities throughout New York State.

Transportation and Traffic Engineering – Experienced in the planning and design of roads and highways, steel, timber, and concrete bridges, and rail sidings. Mr. Sgromo has performed work for state, county and other municipal and government agencies. He has also performed transportation studies for projects throughout New York State.

Construction Phase Services – Perform construction management and contract administration services for building and infrastructure projects in excess of \$40,000,000 in size.

SUNY Polytechnic Institute – Adjunct Professor - Civil Engineering

- Instructor for Capstone Design Courses for Civil Engineering.

MEMBERSHIPS

American Society of Civil Engineers

Institute of Traffic Engineers

Dina M. Schnellinger, PA-C

5102 Greenbank Drive, Jamesville New York 13078

DinaSchnellinger@yahoo.com (510) 798-6938

NPI #1891854634

NYS license 017116

Professional Experience

Auburn Community Hospital, Auburn, NY

2016 – present

Physician Assistant/Surgical First Assist

- Primary Surgical First Assistant for 15 surgeons including General, Orthopaedic, Urology, Gynecology, ENT
- Core procedure: wound care debridement, Port placement, I&D, insertion and management of surgical drains and NGT, wound vac, catheter placement, splinting
- Responsible for admission, consultations, discharges, Team Care approach consulting with other medical providers, discharging follow up care management, ordering and interpreting laboratory, diagnostic radiologic testing, daily rounds and floor care of patients, prescribing medications

St Joseph's Hospital, Syracuse, NY

2015 – present

Physician Assistant/Emergency Room

- Primary provider for 12 Bed Emergency room
- Procedures Lumbar puncture, I&D, laceration repair, splint and immobilization, dislocation reduction management, removal of foreign objects, wound vacuum changes, Obstetrical patient evaluation
- Responsible for transferring patients to higher level of care hospitals, admissions, consults, ordering and interpreting laboratory, diagnostic radiologic testing.
- Establishing diagnostic decision-making and appropriate follow up management

St Joseph's Hospital, Syracuse, NY

2013 – 2015

Physician Assistant/ Hospitalist/Nocturnist

- Primary provider with one Nocturnist for over 200 non-surgical hospital patients nightly
- Management of floor and PCU patients with acute chest pain, Respiratory distress, COPD, Diabetes, Pneumonia, Infections, UTI, Acute/chronic Renal failure, Altered Mental Status, suturing, I&D, IM/SQ injections
- Patient admissions/discharges through the Emergency Department to Hospitalist/Subspecialty Departments including Cardiology, Gastroenterology and Nephrology and Oncology
- Transfer critically ill patients to ICU, PACU
- Triage 80-120 patient related calls per night, NGT placements, Cardizem/vasopressor / nitro drips,
- Coordination and communication of care with medical staff, multiple disciplines and family
- Interpretation of diagnostic studies including ECG, ABG's, Radiographic, labs,
- Trained and proficient with EPIC, M-Modal systems trained

Education

Le Moyne College, Syracuse, New York

2013

M.S. Physician Assistant Studies
Dean's List

Daemen College, Amherst New York

1995

B.S. Physical Therapy

Dina M. Schnellinger, PA-C

Research

Masters Research:

- *A School-based Intervention on Sun Protection for Eighth-grade Students* 2011 – 2013

Research Project:

- *Manual Therapy Approach to Meniscus Injuries* 2009 - 2011

Other Medical Experience

California Sports and Orthopaedics Institute, Berkeley, CA 2006 – 2011

Physical Therapist

- Outpatient Orthopedics manual therapist working directly with Surgeons and Physician Assistants, Marketing

HealthSouth Rehabilitation, Oakland, CA 2004 – 2006

Administrator/ Physical Therapist

- Directly supervision/evaluation of employees, responsible for annual performance appraisals
- Fiduciary responsibilities including implementing monthly/annual budgets, EBITDA

Ohlone College, Fremont, California 2004 – 2006

Academic Coordinator of Clinical Education

- Liaison for college, students, and clinical sites for student clinical internship
- Program development for new clinical internship

Board of Advisors for Physical Therapist Assistant Program 2005 – 2007

Professional Orthopedic and Sports Care, Oakland, CA 2001 – 2004

Director of Physical Therapy

- Outpatient Orthopedics and Industrial Rehabilitation at multiple locations

John F. Kennedy Rehabilitation Institute, Edison, New Jersey 1995 – 2001

Staff Physical Therapist

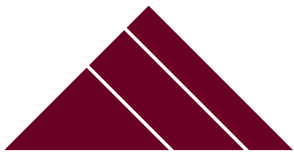
Special Training

- Advanced Emergency Medicine June 2016
- Pediatric Advanced Life Support (PALS) May 2015
- Emergency Medicine Boot Camp August 2015
- ICD – 10 Certificate
- Advanced Cardiovascular Life Support Provider (ACLS) Certificate of Completion
- Basic Life Support (BLS) Certificate of Completion

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APPENDIX B

Firm Qualifications - Dunn & Sgromo Engineers



DUNN & SGROMO ENGINEERS

Firm Introduction

Dunn & Sgromo Engineers is a Civil and Environmental Engineering firm founded in 1973. The firm has provided a broad range of planning, engineering, and construction services for government agencies, municipalities, industries, private organizations, and individuals.

Our goal is to provide innovative and cost effective services in a personal and professional manner meeting our clients requirements and expectations on every project. Our experience, coupled with the close working relationship we share with our clients, helps their projects succeed.

We utilize a variety of survey, site and roadway design programs which work together with AutoCad to streamline the production of plans and designs. In addition to our CADD capabilities, we use the latest in computer software to analyze, schedule and explore design alternatives.

The firm's principal services include:

Engineering Services

- Site Engineering
- Stormwater drainage and flood control
- Water supply, treatment and distribution
- Bridge design and rating
- Consulting Municipal Engineers
- Highway and Traffic Engineering
- Wastewater collection and treatment
- Dam Analysis and design
- Geotechnical Engineering
- Mining and landfill development and closure

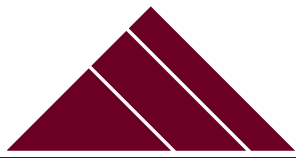
Planning Services

- Zoning and Land Use Planning
- Sewer and water studies
- Site evaluation
- Economic Analysis
- Grant research and procurement
- Drainage and Flood Studies
- Wetland delineation
- Pavement Management Studies

Construction Phase Services

- Construction management
- Construction observation
- Construction certification
- Cost estimating
- Bid document preparation
- Bid coordination





SITE ENGINEERING

DUNN & SGROMO ENGINEERS

At Dunn & Sgromo Engineers, clients benefit from over 30 years of experience in site design. We offer our clients a full scope of services starting with taking a project from the initial discussions through project conception, planning, design, approvals, and construction.

With our broad range of expertise, we are capable of completing a comprehensive evaluation and design of all the critical elements involved with site development.

Our clients include a wide variety of private, public and quasi-public entities including RockTenn, the New York State Fair, Syracuse University, Onondaga County, VIP Structures, Inc., Fulton Boiler, the New York State Urban Development Corporation, Wal-Mart, and various commercial developers.



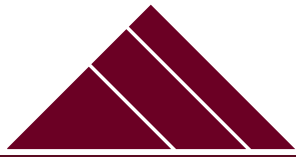
Felix Schoeller Paper



RockTenn

Completed projects include:

- Distribution and Industrial Facilities
- Malls & Shopping Centers
- Planned Communities
- Residential Subdivisions
- Use and Reclamation Plans for mining and landfill areas



PLANNING AND LAND DEVELOPMENT

DUNN & SGROMO ENGINEERS

Dunn & Sgromo Engineers has planned numerous large and small scale residential communities, in addition to commercial and industrial projects. Generally, planning requires a diverse knowledge of economical, environmental, political and engineering issues. Balancing each element to arrive at the optimal solution is our goal. By establishing this balance during the planning stage of a project, success in design, approvals, construction, and economic issues is assured.

Dunn & Sgromo Engineers will assist each of our clients with the following planning services:

Planning/Feasibility Studies

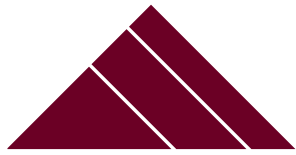
- Master Planning
- Zoning and applicable codes
- Development alternatives and restriction
- Environmental Site Assessment
- Cost estimates
- Coordination with municipal and regulatory agencies
- Project Feasibility Studies
- Site Evaluation/Site Selection Studies

Approvals/Permitting

- Assisting with zone change and district formation
- Presenting projects to municipal and regulatory agencies
- Preparing Environmental Impact Statements
- Traffic Studies
- Hydrogeologic analysis
- Preparing reports and brochures to assist in marketing of properties
- State, Federal and local level permitting assistance in the following areas:
 - Highway access
 - Wetland delineation infringement
 - Construction in navigable waters
 - Utility crossings of highways, railroads, and water bodies
 - Discharge permits

Design/Construction

- Preparation of site plans, preliminary plat, grading, landscaping and planting plans
- Preparation of stormwater management and erosion control plans
- Detailed design of on-site and off site roads and utilities, parking facilities and site lighting



LANDSCAPE DESIGN and LAND PLANNING

DUNN & SGROMO ENGINEERS

Landscape Architecture is the art of designing and planning the physical environment of a project. Dunn & Sgromo Engineers is pleased to offer Landscape Design to our total project management abilities. Our experienced Landscape Architects can provide your project with any of the following:

- Master Planning
- Urban Planning and Design
- Residential Site Design
- Commercial Site Design
- Site Grading and Erosion Control
- Landscaping and Plant Communities
- Streetscape Improvements
- Waterfront Planning
- Entrance Feature Design
- Sign Design



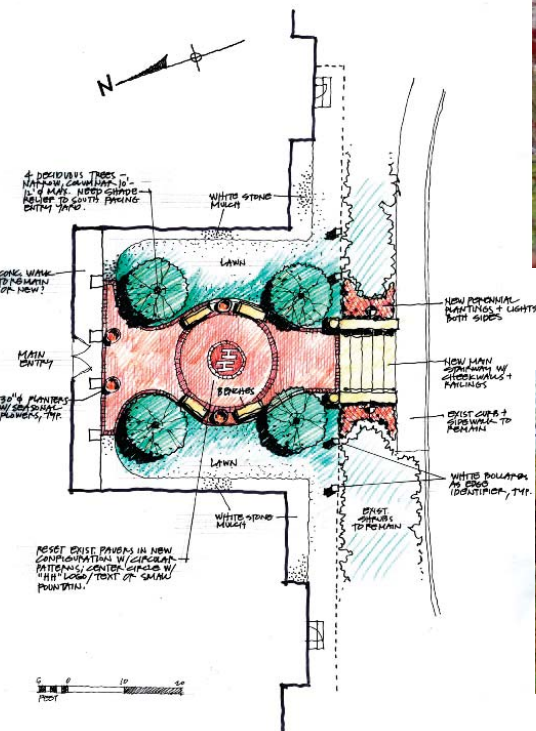
Village of Manlius
Mill Run Park Bath House

Village of Cazenovia - Lakeland Park



Butternut Creek Bridge

Village of Manlius Streetscape



Village of Skaneateles - Creek Walking Trail



WATER SUPPLY, TREATMENT AND DISTRIBUTION

DUNN & SGROMO ENGINEERS

Whether it is a small singular user system or a complex municipal water distribution system, Dunn & Sgromo Engineers has the experience and knowledge to perform the analysis and design required for each individual project.

Our personnel have been involved in various types of private and municipal water projects, including resource development, treatment, and distribution.

Through the use of computer programs, Dunn & Sgromo Engineers is capable of creating models of water distribution systems for our clients. With these computer programs we are able to make comments and recommendations based on the project and on each client's specific needs and requests.



Dunn & Sgromo Engineers experience with water distribution projects includes the following:

- Well development
- Treatment plants
- Transmission mains
- Water storage tanks

Our experienced staff works to keep clients satisfied by meeting their many diverse needs as well as their expectations.





WASTEWATER COLLECTION AND TREATMENT

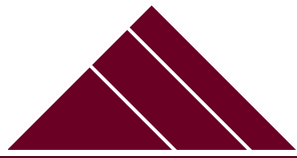
DUNN & SGROMO ENGINEERS

Dunn & Sgromo Engineers, PLLC is able to provide our clients with solutions to the wastewater disposal requirements. Our staff has the experience necessary to provide solutions to today's waste treatment problems that not only meet the needs of our clients, but are also compatible with government regulatory requirements. Our success comes from an in-depth knowledge of treatment process essential to successful design and operations of treatment facilities.

Completed projects include:

- Sewer system planning for entire communities
- Design of pumping stations
- Transmissions mains
- Design of treatment facilities
- NPDES and SPDES permitting
- I & I mitigation





CONSTRUCTION and POST-CONSTRUCTION STORMWATER MANAGEMENT

DUNN & SGROMO ENGINEERS

Managing stormwater runoff on development sites is a critical design element, and essential to providing environmental protection. Dunn & Sgromo Engineers has extensive experience in all aspects of the New York State Stormwater Program, including public education, preparation of Stormwater Pollution Prevention Plans (SWPPP), assisting municipalities in administering the program, and working with the New York State Department of Environmental Conservation on regulatory modifications.

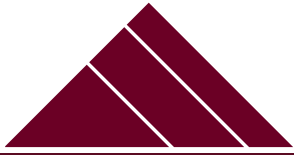
Some of the stormwater related services Dunn & Sgromo Engineers can provide include:

- Watershed and Floodplain Analysis and design of flood mitigation practices.
- Floodplain mapping.
- Preparation of Erosion and Sediment Control Plans for construction projects.
- Designing post-construction stormwater management facilities to provide water quality and quantity mitigation.
- Preparation of Notice of Intent and SWPPP's for development projects to obtain NYSDEC permit coverage.
- Assisting municipalities in complying with Municipal Separate Storm Sewer Systems (MS4) requirements.
- Preparation of Stormwater Management Plans and Annual Reports for MS4's.
- Illicit Discharge Detection Elimination Surveys for municipal storm sewer systems.
- Construction site inspections for owners and MS4's.



- Review of SWPPP's for municipalities.
- Provide education for private and public sector audiences relative to stormwater pollution prevention and MS4 requirements.
- Preparation of Stormwater Hydrology and Hydraulic Reports.
- Application of Green Infrastructure/Better Design Principles in Development Planning.





TRANSPORTATION AND TRAFFIC ENGINEERING

DUNN & SGROMO ENGINEERS

Dunn & Sgromo Engineers has completed many transportation related projects, from bike paths and marinas to highway and street design in urban and rural communities. Our firm has completed projects for a variety of municipal and private clients. Project services range from planning, design and construction management to ecological studies and environmental impact studies.

Projects completed for our clients have included:

- Highway and street design in urban and rural environments
- Traffic and pedestrian signalization
- Intersections for residential, commercial and industrial development
- Capacity and safety improvements
- Design of bridges and bridge safety inspections
- Design retaining walls
- Design of culverts
- Parking facilities
- Bike paths
- Corridor studies
- Traffic planning





CONSTRUCTION PHASE ENGINEERING

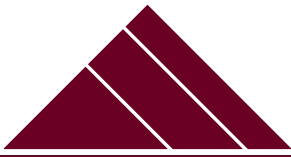
DUNN & SGROMO ENGINEERS

Dunn & Sgromo Engineers, PLLC has the experienced personnel and background to provide both public and private sector clients with a full range of construction phase service for virtually any project. Over the years our staff has provided services ranging from inspection of a small residential project to construction management of municipal projects exceeding \$8,000,000 in value.

Some of the services offered by Dunn & Sgromo Engineers, PLLC are:

- Bid document preparation
- Bid coordination
- Construction observation/inspection
- Project certification
- Cost estimating
- Construction management





MUNICIPAL SERVICES

DUNN & SGROMO ENGINEERS

Dunn & Sgromo Engineers, PLLC has been the engineering representative for various municipalities, providing consulting services for Village and Town Boards, Planning Boards, and Zoning Boards. In addition, we have provided the following services:

Planning - Preparation of Land Use Plan, Zoning Code, Commercial District Guideline, and Comprehensive Plan.

Grant Research and Procurement - Provide Grant consulting and administrative assistance in the assembling of Grant Applications to keep project costs down; work with Clients to identify appropriate Grant funding available for projects and in securing Grants from agencies such as: USDA, NYSEFC, CWSRF, CDBG, and DWSRF, among others.

District Mapping and Formation - Including Utility Districts, Election Districts, Zoning Districts, Trash Districts, and Land Use Plans.

Sewage Treatment - Planning and design of sewage conveyance and treatment systems including sewer mains, pump stations, treatment plants, and I & I mitigation.

Water System - Planning and design of water systems including preparation of construction drawings and specifications, and construction inspections for both water distribution and water storage facilities.

Construction Management - Including Construction Bidding Oversight, Construction Inspection, and Contractor Payment Request review.

Drainage System - Including review of existing facilities, system upgrades, and flooding remediation study and design.

Municipal Separate Storm Sewer Systems (MS4) - Consultation services including preparation of State Pollutant Discharge Elimination System (SPDES) General Permit in accordance with New York State Department of Environmental Conservation requirements, preparation of Annual Report as required by the Permit, and assistance with Permit compliance and program management.

Dunn & Sgromo Engineers has provided services to the following Municipalities:

Town of Cazenovia	Town of Fabius	Village of Phoenix	Village of Manlius	City of Syracuse
Town of Sullivan	Town of Onondaga	Village of Cazenovia	Village of Marcellus	City of Fulton
Town of Cicero	Town of Georgetown	Village of Chittenango	Village of Minoa	
Town of Elbridge	Town of Pompey	Village of Fayetteville	Village of Morrisville	County of Onondaga
Town of Nelson	Town of Skaneateles	Village of Hamilton	Village of Camillus	
Town of LaFayette	Town of Tully	Village of Liverpool	Village of Solvay	
Town of Lebanon				
Town of Lenox				
Town of Manlius				

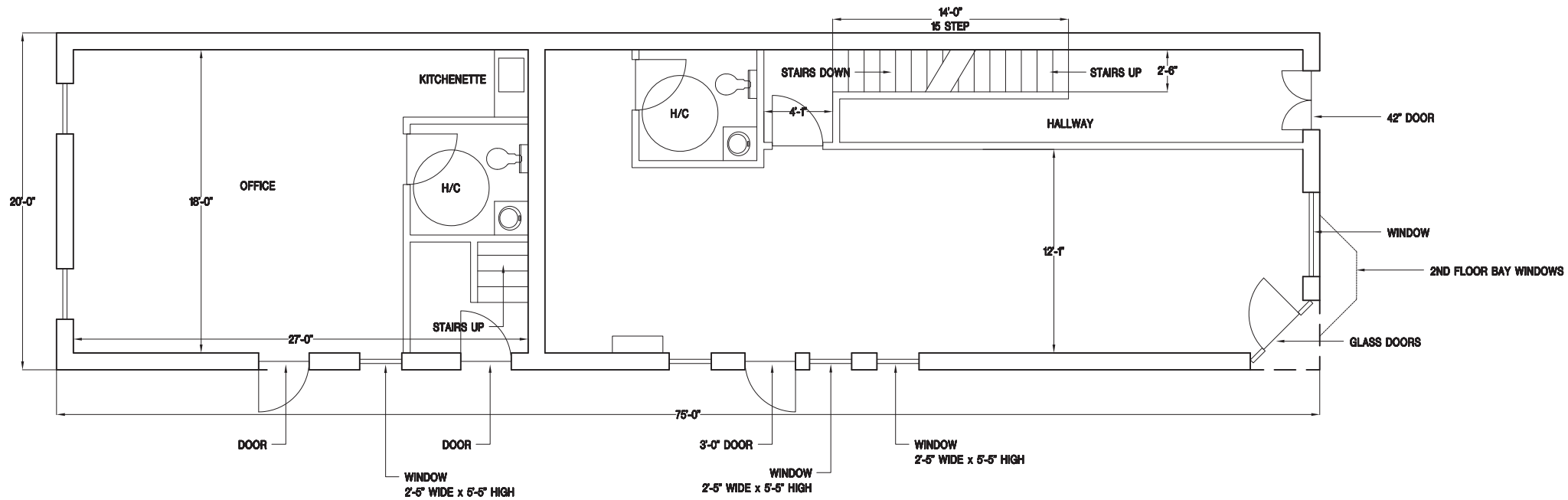
**Request for Proposals (RFP) Purchase and Rehabilitation
41 Liberty Street, Newburgh, NY**

APPENDIX C

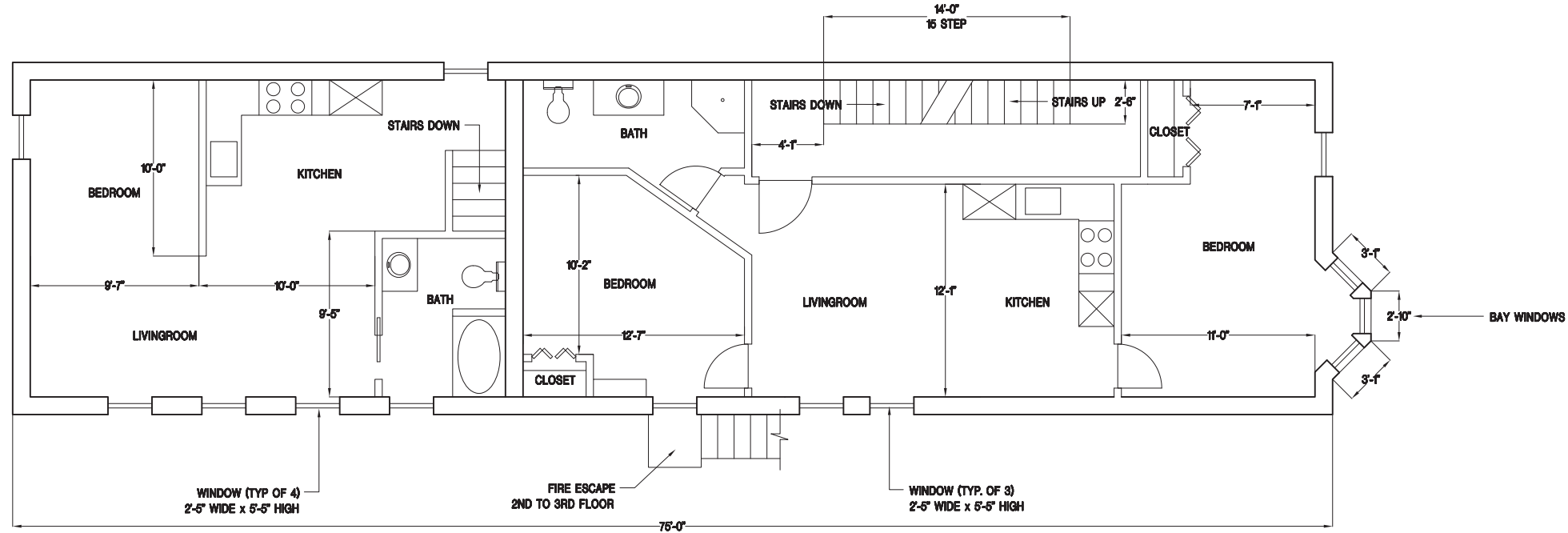
Project Plans

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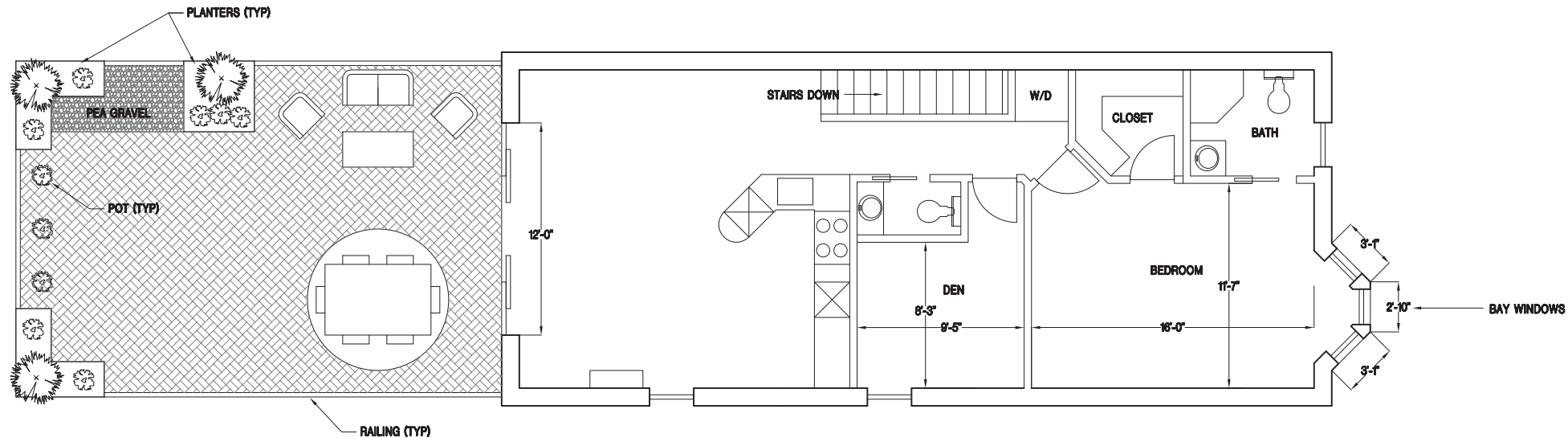
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1 THIRD FLOOR
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 DUNN & SGROMO ENGINEERS 5800 HERITAGE LANDING DRIVE EAST SYRACUSE, NEW YORK 13057 T: (315)449-4940 F: (315)449-4941	SEAL	IT IS A VIOLATION OF THE NEW YORK STATE EDUCATION LAW FOR ANY PERSON, UNLESS ACTING UNDER A LICENSED, REGISTERED ENGINEER, TO ALTER AN ITEM ON THIS DOCUMENT IN ANY WAY. ©DUNN & SGROMO ENGINEERS - 2018 ALL RIGHTS RESERVED		
	CITY OF NEWBURGH ORANGE COUNTY, N.Y. 41 LIBERTY STREET NEWBURGH, N.Y.	NO.	DATE	REVISION
CONCEPT PLAN	SCALE: AS NOTED	FILE NO.:		
	DESIGNED BY: GS	DATE:		
	DRAWN BY: JCB/MDW	DWG. NO.:		
	CHECKED BY: GS			

**Request for Proposals (RFP) Purchase and Rehabilitation
41 Liberty Street, Newburgh, NY**

APPENDIX D

Project Budget

41 Liberty Street		
TASK	BUDGET	
Demolition	\$	15,000.00
Roof Repair Area A and B	\$	500.00
Exterior Paint Removal	\$	15,000.00
Door and Window Replacement Area A	\$	8,000.00
Soffit and Bay Window Repair and Paint	\$	8,000.00
Brick Repair	\$	3,000.00
Door and Window Replacement Area B & C	\$	20,000.00
Electrical Service Upgrade	\$	7,500.00
Boiler Repair/HVAC Upgrade	\$	8,000.00
Roof Replacement Area B	\$	3,500.00
Framing Area A	\$	5,000.00
Electrical and Plumbing Area A	\$	2,000.00
Insulation and Drywall Area A	\$	2,000.00
Interior Door Area A	\$	1,200.00
Trim & Flooring Area A	\$	4,000.00
Cabinetry Appliances and Plumb. Fix. Area A	\$	7,500.00
Paint and Finishing Area A	\$	2,000.00
Framing Area B	\$	2,500.00
Electrical and Plumbing Area B	\$	4,500.00
Insulation and Drywall Area B	\$	7,500.00
Interior Doors Area B	\$	2,000.00
Trim & Flooring Area B	\$	10,000.00
Cabinetry Appliances and Plum. Fix. Area B	\$	25,000.00
Paint and Finishing Area B	\$	3,500.00
Electrical and Plumbing Area C	\$	1,500.00
Insulation and Drywall Area C	\$	1,500.00
Interior Doors Area C	\$	1,000.00
Interior Trim Area C	\$	1,000.00
Security, Access and Fire Alarm System	\$	4,500.00
Roof Replacement Area A	\$	2,500.00
Roof Top Patio Area A	\$	15,000.00
Sidewalk Repair/Replacement	\$	5,000.00
Sub Total	\$	199,200.00
Soft Costs and Carry Cost	\$	35,000.00
Sub Total	\$	234,200.00
Contingencies (20%)	\$	46,840.00
Total	\$	281,040.00

**Request for Proposals (RFP) Purchase and Rehabilitation
41 Liberty Street, Newburgh, NY**

***APPENDIX E
Project Schedule***

RESTORATION - 41 Liberty Street

Select a period to highlight at right. A legend describing the charting follows.

Period: 1

Plan Duration

Actual Start

% Complete

Actual (beyond plan)

% Complete (beyond plan)



**Request for Proposals (RFP) Purchase and Rehabilitation
41 Liberty Street, Newburgh, NY**

APPENDIX F

PODA

Proposal Form

Contact Information:

Name: GREG SGROMO, DINA SCHNELLINGER
Business Name (If Applicable): C/O WEDGEWOOD PROPERTIES, LLC.
Address: 5800 HERITAGE LANDING DRIVE
City, State & Zip: EAST SYRACUSE NY 13057
Home phone: GREG 315 374 8881, DINA 510 798-6938
Business Phone: 315 449 4940
Mobile Phone: GREG 315 374 8881, DINA 510 798-6938
E-mail: GSGROMO@DUNNANDSGROMO.COM, DSCHNELLPT@GMAIL.COM
Federal I.D. No. (If Applicable): _____

Property Ownership Information:

Do you own - as an individual, member of an LLC, partner in a partnership, or officer in a corporation - any properties in the City of Newburgh? Yes ___ No X

If you own property in the City of Newburgh, are any of these properties vacant and/or currently listed on the City of Newburgh's Vacant Building Registry? Yes ___ (attach explanation) No ___ N/A X (No property owned in the City of Newburgh)

If you own property in the City of Newburgh, are any of these properties rented? Yes ___ No ___ N/A X (No property owned in the City of Newburgh) If yes, do you have a current Rental License for each of the rental properties? Yes ___ No ___
☐ Verified (Internal Office Use Only); Date Verified: _____

Please list **all** of the addresses of properties you own - as an individual, member of an LLC, partner in a partnership, or officer in a corporation - in the City of Newburgh. Also indicate if any of these properties are vacant or rented. (You may attach a list of the properties if the space below is inadequate.): NONE

Are you current on all municipal obligations (taxes, water charges, etc.)? Yes ___ No ___ (attach explanation) N/A X (No property owned in City of Newburgh)
☐ Verified (Internal Office Use Only); Date Verified: _____

Do you have any outstanding code violations for properties owned in the City of Newburgh? Yes ___ (attach explanation) No ___ N/A X (No property owned in City of Newburgh)
☐ Verified (Internal Office Use Only); Date Verified: _____

Have you had a previous tax foreclosure on a property owned by you in the City of Newburgh? Yes ___ (attach explanation) No X

Individual Property Bid Sheet

Information on Bid Property:

(If you are bidding on more than one property, please submit a completed copy of this page for **each** bid property. Please limit the total number of properties to a maximum of **three (3)**. Only one copy of the other pages in this application is required even if you are bidding on multiple properties.)

Property Address: 41 LIBERTY STREET

S-B-L#: 39-5-26

Type of Project:

☐ Single Family (includes a condominium unit)

☐ Multi-Family (# of Units ☐)

☒ Mixed Use (Commercial & Residential - # of Residential Units 3)

For the property types listed above, will it be occupied by the purchaser: Yes ☐ No ☐

☐ Commercial ☐ Industrial

☐ Vacant Land (Proposed Use:)

Offer Purchase Price: \$ 105,000

(An offer of **at least** the minimum purchase price is recommended. The "Offer Purchase Price" cannot be left blank.)

Does or will your proposal conform to existing zoning? Yes ☒ No ☐

Renovation Estimate (Pre-Qualifying) - How much do you anticipate investing in this project for renovations? Please consider in your estimate that most vacant properties need *significant* repairs before they can be occupied again. This estimate can be revised once you have obtained entry to the property. *A more detailed repair cost estimate will be required after interior access.* Do not include renovation cost estimate in the "Offer Purchase Price" listed above: \$ 281,000

Who will be doing the work? ☒ Self ☒ Other (complete below)

Please keep in mind that the City of Newburgh requires electrical and plumbing work to be performed by City of Newburgh licensed electricians and plumbers.

General Contractor: TBD

Architect:

Engineer:

Examples of Purchaser's Previous Renovation or Development Experience:

(Alternatively, applicants can attach a list of renovated properties or development experience that contains the information listed below.)

Property/Project No. 1

Property/Project No. 2

Property Address: Please list all addresses (not merely project name). Include street number, street, city and zip code.	SEE ATTACHED RFP	
Role (i.e. owner, partner, general contractor, architect, investor.)		
Type of Project: (i.e. new construction, existing building requiring substantial rehabilitation or moderate rehabilitation.)		
Property Type: (i.e. single-family, multi-family rental or commercial.)		
Number of Buildings in Project		
Total Number of Residential Units in Project/Building		
If commercial, total square footage of project		
Total Estimated Development/Rehabilitation Costs		
Current Status of Building (Pre-development, under construction/renovation or completed - include date completed.)		
Government Program, if any (Provide name of program and agency, name and current phone of reference.)	✓	

Finances:

(Applicant should provide not only sources of funding for the purchase of the property but also sufficient funding for the rehabilitation and/or development of the property.)

I am providing: ☐ Personal Financial Statement
☒ Letter from Lender/Investor
☐ Personal or Business Bank Statement
☐ Evidence of project funding
☐ Developers should provide three years financial statements

What You Should Attach:

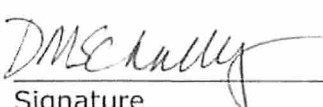
- o Description of renovation plan with preliminary budget
- o Verification of financial capacity
- o Explanation of any tax delinquency/code violations/vacant building (if applicable)

Business Relationship:

Have you had a "business relationship" as defined in Chapter 34, Article 2 (B) (2) of the municipal code, with any City elected official in the 12 months prior to the due date of this proposal? Yes ☐ No ☒

INFORMATION RELEASE:

It is our intent that all personal financial information submitted with this proposal to the Department of Planning and Development shall be considered confidential. I hereby authorize the City of Newburgh Department of Planning and Development to obtain credit reports (by completing a PathStone Credit Report Authorization Form) and verify information supplied as part of this proposal. All information provided is true and accurate to the best of my knowledge. By signing, you also acknowledge reading and reviewing the "Standard Terms and Conditions of Sale".


Signature

Date 4/29/2018
DINA SCHNELLINGER Gregory Sgironi
Print Name

Submit Application to:

Department of Planning & Development
123 Grand Street, 1st Floor
Newburgh NY 12550

**Request for Proposals (RFP) Purchase and Rehabilitation
41 Liberty Street, Newburgh, NY**

APPENDIX G

Pre-Qualification Letter



Member FDIC • Equal Housing Lender • NMLS #463170

MORTGAGE DEPARTMENT

1537 Milton Avenue • Solvay, New York 13209-1607 • 315-484-2205

April 19, 2018

Dina Schnellinger
5102 Greenbank Drive
Jamesville, NY 13078

Regarding your Mortgage Prequalification Application received on **April 19, 2018**.

Thank you for considering Solvay Bank as a financial partner during this exciting time in your life! Based on the information provided and a preliminary review of your credit history, your mortgage loan application would be favorable under the following conditions:

Home Purchase Price		\$400,000	The price of the home you wish to purchase
Mortgage Loan Type & Term		Fixed Rate, 30 Year	An adjustable rate mortgage, also known as an ARM, is a loan type that allows the lender to adjust the interest rate during the term of the loan.
Mortgage Loan Amount		\$380,000	This is the amount that Solvay Bank will potentially lend you based on the information you provided.
Estimated Maximum PITI	TOTAL	\$3100	PITI stands for Payment, Interest, Taxes, and Insurance. It is the total monthly payment required to repay a mortgage and contribute to an escrow account for taxes and insurance. This figure is an estimate and subject to change.
	Payment & Interest	\$1,925	
	Taxes, Insurance & Assessment	\$1200 est	
Estimated Cash to Close	TOTAL	\$39,000	At your loan closing, you will need to provide your down payment and pay for expenses incurred during the real estate transaction process, such as title insurance, recording fees, and property appraisals. This figure is an estimate and subject to change.
	Down Payment	\$20,000	
	Estimated Closing Costs	\$19,000 incl escrows	

This prequalification was provided based on the current market rate of 4.5%. Rates are subject to change based on market conditions.

Please keep in mind that this is not a commitment for a mortgage loan. You still have to complete our mortgage loan application and underwriting process, which includes income verification, full credit history review, and property appraisal.

You can contact me directly at tcazzolli@solvaybank.com or 315-701-5275 for more information about the mortgage loan process. I look forward to assisting you with the purchase of your new home.

Regards,

Trish Cazzolli
Assistant Vice President
Mortgage Loan Officer



May 30, 2018

Gregory Sgromo
Dina Schnellinger
5102 Greenbank Drive
Jamesville, NY 13078

Re: 41 Liberty Street, Newburgh, NY

Dear Gregory and Dina:

Rhinebeck Bank is pleased to provide you with a proposal for a commercial mortgage subject to the conditions outlined in this letter. This is not a commitment to lend and a future commitment would be subject to the approval of the Bank's Loan Committee and/or Board of Directors after satisfactory review of a complete credit application.

Please allow this letter to confirm our understanding of the transaction contemplated and our proposed financing thereof:

Borrower:	LLC to be Determined
Facility:	A. Commercial Mortgage – Acquisition ("Acquisition Loan") B. Commercial Construction Loan ("Construction Loan")
Purpose:	A. To finance the acquisition of Subject Property consisting of one (1) bedroom apartment, two (2) bedroom apartments, one (1) office and one (1) storefront unit. B. To support the proposed renovations on the subject property
Program:	A & B) Interest only payments will be due on the first day of each month. Upon completion of proposed construction, the loans will be consolidated and converted to a Permanent Commercial Mortgage, subject to the terms outlined below.
Amount:	A. Maximum of \$84,000. Not to exceed 80% of the "as is" appraisal valuation of the subject property, or the purchase price, whichever is less. B. Maximum of \$209,000 not to exceed 85% of the construction costs of the subject property.
Loan to Value:	A. Funding shall be limited to 80% of acquisition cost

B. Combined with the acquisition loan, total advanced funds on the Construction Loan shall not exceed 80% of the Loan to Cost ("LTC") of the project. In addition, the property must appraise at a minimum of \$367,000, on an as stabilized basis, so as not to exceed a maximum Loan to Value ("LTV") of 80%.

Commitment Fee: No Bank Fee

Collateral: A first lien mortgage position, respectively, on the Subject Property and any existing and proposed improvements. All approvals must be in place and all taxes paid. A priority UCC-1 filing on the Borrower's interest in all fixtures, machinery and equipment used in the operation or maintenance of the premises.

Assignment of all contracts, plans, and approvals associated with the Subject Property. Additionally, the Loan will be secured by an assignment of rents and leases.

Term: **A & B)** A twelve (12) Month Interest Only period; the Construction Loan and Acquisition loan will be consolidated and converted into a Permanent Commercial Mortgage with a 25 Year Term.

Interest Rate: **A & B)** Prime + 1.00 during the interest only period. Upon consolidation and conversion to a Permanent Mortgage, there will be a Five Year Fixed Rate based upon the 5 Year Constant Maturity Treasury bill Rate Plus .75%. The rate will be set approximately five (5) days prior to the conversion of the mortgage. After the initial five years, the payments will change every five years of the loan based on the 5 year Constant Maturity Treasury Bill Rate plus 1.75%, so that the new monthly payment will amortize the balance of the loan.

*All rates are rounded up to the nearest 1/8.

Guarantors: **A & B)** The loans will carry the unlimited personal guarantee of Gregory Sgromo and Dina Schnellinger.

Prepayment: **A & B)** 5% During Construction. Once the loans are consolidated and converted to a permanent mortgage, the loan will be subject to the following:

Year 1: 5.0%, Year 2: 4.0%, Year 3: 3.0%, Year 4: 2.0%, Year 5: 1.0%

Subsequent to the fifth year of this obligation, there will not be any prepayment penalty assessed to this loan.

Appraisal: The Bank will require an independent evaluation of the property given as collateral to secure this loan. The loan to value ratio for this property in conjunction with both the construction and permanent financing shall not exceed eighty (80%) percent of the "as complete" value of the property as

determined by the appraisal. The cost of the appraisal shall be the responsibility of the Borrower.

Interest Escrow: With respect to construction interest, borrower will fund an interest escrow account with the Bank in the amount of \$21,000 for the exclusive purpose of paying accrued interest as it comes due under the note(s) evidencing the Construction Loan. Interest Escrow reflects approximately twelve (12) months of interest payments for the Acquisition and Construction Loan during the interest only period and approximately six (6) months of principal and interest payments after consolidation and conversion.

Environmental Report: The Bank will require the receipt and satisfactory review of an Environmental Consultants Report for the property being acquired. The cost of the environmental report shall be the responsibility of the Borrower.

Advances: Based on the preliminary information submitted to the Bank, the estimated cash equity provided by you, the Borrower, is approximately \$127,350±. Borrower's portion of equity will be contributed up front prior to any Bank Advances on Construction Loan.

Deposit Relationship: The bank will require the primary operating deposit accounts of the Borrower, in addition to Tenant/Landlord Security account (s) to be maintained at the Bank for the life of the loan. In addition, monthly payments for each loan facility shall be automatically debited from the Borrower's account maintained at the Bank.

Financial Covenant: The Borrower must maintain a debt service coverage ratio of at least 1.1:1. This ratio shall be calculated as follows: EBITDA / CPLTD + Interest and will be tested beginning with the 12/31/19 return.

Construction Loan: The following is applicable to the financing of the above referenced construction loan:

Construction advances limited to one (1) per month and each request must be submitted on an AIA document. An advance schedule must be submitted to the Bank prior to closing. A Bank approved advance schedule must be included in a building loan agreement executed at the loan closing. **The final advance will require a copy of the permanent certificate of occupancy, a completion certificate from the appraiser or engineer, a copy of the new assessed taxes (if applicable), and lien waivers from all contractors and subcontractors. The following will also apply:**

- a) A copy of any and all approvals required by the pertinent municipality, and a copy of any and all building permits are required.

- b) An up-to-date survey of the premises satisfactory to the lender and the lender's counsel, which survey shall be certified to the title company and to the lender. The survey shall show dimensions and location of any improvements, easements, rights of way, adjoining sites, encroachments and the extent thereof, established building lines and street lines, the distance to, and the names of the nearest intersecting street and such other details as the lender may request. Upon completion of construction, a final survey will be required.
- c) Copies and the assignment of plans, specifications, and the construction contract as well as copies of detailed costs estimates concerning the improvements to the subject property shall be provided to the Bank, prior to the closing.
- d) The borrower must submit a schedule of advances detailing the progression of work and the Bank must approve said schedule.
- e) The bank will require inspections of the construction project by an internal staff appraiser. Costs associated with the review and inspections will be the responsibility of the borrower.
- f) A Builders Risk insurance policy written by a carrier acceptable to the Bank is to be submitted to the Bank at the closing in an amount not less than the loan commitment for the subject property showing Rhinebeck Bank, Its Successors and/or Assigns, 2 Jefferson Plaza, Poughkeepsie, NY 12601, solely on the Mortgagee Clause. Evidence is to be produced, at closing or before that the current annual premium is paid and that the policy is in full force.
- g) An original hazard insurance policy written by a carrier acceptable to the Bank, covering fire and extended coverage, is to be submitted to the Bank at the closing in an amount not less than the loan commitment for the subject property showing Rhinebeck Bank, Its Successors and/or Assigns, 2 Jefferson Plaza, Poughkeepsie, NY 12601, solely on the Mortgagee Clause.

**There shall be no junior liens placed against the premises from the acceptance of a commitment forward without the prior written consent of Rhinebeck Bank.

Title Insurance: Title Insurance must be obtained in a form satisfactory to the Bank.

Other Conditions: The Loan documents shall be drawn to contain the following:

- A. A provision requiring that the Tax Returns of the Borrower and Guarantor(s) be submitted to the Bank annually.
- B. A provision requiring an updated Personal Financial Statement of the Guarantor(s) be submitted to the Bank annually.

- A. A provision requiring that the Tax Returns of the Borrower and Guarantor(s) be submitted to the Bank annually.
- B. A provision requiring an updated Personal Financial Statement of the Guarantor(s) be submitted to the Bank annually.
- C. A provision that, if any payment is not paid by the 10th of the month, a late charge amounting of 5% of the payment due will be imposed.
- D. A provision requiring the subordination of all shareholder, affiliated and friendly debt

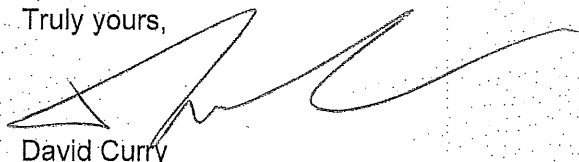
Not every provision of this proposed obligation, nor the burden or limitation on you to be contained in the final documentation can be set forth in this letter. Failure by you or the Bank not to reach an agreement on any such provision shall not be construed as a breach on the part of the Bank.

If this proposal and its conditions are acceptable by you, please indicate your acceptance by returning a signed copy.

Upon acceptance of this proposal letter, which mutually confirms our understanding of the transaction(s) contemplated, the bank shall complete its' underwriting of your application to be presented to the Bank's loan committee for approval as presented.

Please note that this proposal letter is being provided to you in the strictest of confidence; use and dissemination is to be limited to the Borrowers, their advisors and RFP.

Truly yours,



David Curry
Assistant Vice President – Commercial Lending

AGREED AND ACCEPTED:

BY:

Gregory Sgromo

Date: _____

BY:

Dina Schnellinger

Date: _____

COMMITTEE SUMMARY SCORE SHEET FOR RFP 4.18 FOR THE PURCHASE REHABILITATION OF 41 LIBERTY STREET

	Assaf Lieb/Lieb Design	Austin Dubois & Mike Kelly	Wedgewood Real Estate	Hayes Real Estate	Sandra Davilar/Que Seria
A.C.	55.6	61.2	83.6	82.4	69.4
E.F.	75.6	75.6	94	94	81.2
D.G.	46.4	57.2	96.4	94	56
M.K.	44	57.2	97.6	97.6	50
F.V.	44	42	98.8	98.8	50
J.R.	46	60	90.4	90.4	40.8
AVERAGE	51.93333333	58.86666667	93.46666667	92.86666667	57.9
MEDIAN	46.2	58.6	95.2	94	53



Request for Proposal (RFP) for the Purchase and Rehabilitation of a City-Owned Property at 41 Liberty Street, Newburgh, NY

Release Date: Friday, March 30, 2018
Due Date: Monday, April 30, 2018

Purpose of the Proposal

The City of Newburgh, New York, requests the submission of proposals for the purchase, rehabilitation and reuse of a city-owned property located at 41 Liberty Street in the City of Newburgh, Orange County, New York, to a commercial owner-occupant.



Overview of the City of Newburgh

The City of Newburgh is located 60 miles north of New York City on the west side of the Hudson River in Orange County, New York. Newburgh is a densely populated urban community of 3.8 square miles bounded by the Hudson River to the east, the Town of Newburgh to the north and west, and the Town of New Windsor to the south. The City has a population of approximately 30,000.

Newburgh has ferry access to the Metro North Train station in Beacon, NY; has direct bus service to Port Authority Bus Terminal in New York City; has interstate highway access to the New York State Thruway, Rte. 87 and Interstate Rte. 84; is bisected by NYS 9W and NYS 17K; and is less than 2 miles from Stewart International Airport (SWF).

The East End Historic District in the City of Newburgh was listed on the National Register of Historic Places, under the provisions of the National Historic Preservation Act of 1966, on August 15, 1985, and was adopted as local historic district in September 1985. The 445-acre district includes over 2,400 contributing buildings - many designed by some of the most renowned architects of the 19th century. According to the New York State Historic Preservation Office (SHPO), at that time it was numerically the largest historic district in New York State and the ninth largest in the nation.

The City's progressive zoning code was adopted in 2015; simultaneously, the City streamlined its land use board review process. The staff of the Planning and Development Office, the Building Department, and the Engineer's Department are available to assist with the planning of the projects proposed.

Property Location

41 Liberty Street is located in the southern section of the City of Newburgh's East End Historic District. The property is a few blocks south from Washington's Headquarters and within walking distance to the Newburgh waterfront.

The Liberty Street corridor – especially the section from Broadway south to Renwick Street – has been attracting renewed attention. New shops, businesses and restaurants have been leading the way. The former Liberty Street School, commanding the corner of Liberty Street and Renwick Street, is slated for a major redevelopment. In the surrounding neighborhood, Atlas Studios, Thornwillow Press and the Newburgh Brewery have each transformed former industrial buildings into models of successful entrepreneurial businesses.

41 Liberty Street is located in the Downtown Neighborhood zoning district. Interested developers are urged to consult the City of Newburgh's Zoning Ordinance at (<https://ecode360.com/10875666>) for information on the uses permitted within the Downtown Neighborhood District.

Building and Property Description

Like many of the buildings along this stretch of Liberty Street, 41 Liberty Street was constructed during the 1880s. It originally housed a small commercial establishment on the first floor with apartments on the second and third floors.

From the 1920s through the 1970s, the first floor of 41 Liberty was the home of the Liberty Bar & Grill. Subsequently it housed a small retail outlet store, and most recently it was rented by a religious organization.

The building sits on a rectangular, corner parcel (tax map identifier: section 39, block 5, lot 26) measuring 20' x 75' x 20' x 75', according to the tax map.



The front of the building, which faces Liberty Street, is three stories high with an unfinished basement area. The smaller, rear section of the building rises two stories, and has no basement. The main entrance is on Liberty Street; there is a side entrance on South William Street.



The 1460 square foot 1st floor is an ideal location for a commercial establishment. It contains two large rooms as well as two ½ baths, with separate entrance on the corner of Liberty Street and South William Street.

There are two apartments on the second floor: one 941 square foot unit accessed by the Liberty Street entrance, the other smaller apartment (540 square feet) accessed from South William Street.

There is a third apartment (941sf) on the top floor that is also accessed from the Liberty Street entrance. The apartments need extensive renovation.

According to the building sketch in the assessment records, the total combined area of all three floors equals 3,882 square feet.

Potential Tax Credits and Tax Exemptions

41 Liberty Street is within the City of Newburgh's East End Historic District; therefore, the building is eligible for the New York State Rehabilitation Tax Credit Program which is used in conjunction with the Federal Historic Preservation Tax Incentive. The tax credits are intended to provide owners with a financial incentive to rehabilitate a building in a manner that retains its historic characteristics. Owners can take advantage of credits on both state and federal income taxes, each providing 20% tax credits for Qualified Rehabilitation Expenditures (QRE). A developer can opt to syndicate these credits. The project must meet the guidelines as established in Secretary of the Interior's Standards for the Rehabilitation of Historic Buildings, with oversight from the State Historic Preservation Office (SHPO).

The project could also qualify for the Alteration or Rehabilitation of Historic Real Property Tax Exemption (RP-444a): a 9-year exemption applied to the increase in assessed value for the portion attributable to the alteration or rehabilitation of an historic property for historic preservation. For the first five years of the exemption, the increase in value attributable to the rehab work is 100% exempt from city and school taxes. For the remaining four years, the exemption decreases by 20% each year.

New businesses, businesses that relocate to New York, or expand their operations may qualify for the STARTUP-NY program. Eligibility requires that a participant be a new business in New York State, or an existing New York business relocating to or expanding within the state; partner with a New York State college or university; and creating new jobs and contributing to the economic development of the local community. Eligible businesses receive an elimination of New York State Taxes for 10 years for the business and its employees.

Businesses may be eligible for sales tax exemptions on durable goods from the City of Newburgh Industrial Development Agency (IDA).

The property is within Pattern for Progress/ Rhinebeck Bank's Newburgh Creative Neighborhood boundary making projects eligible for access to a \$3,000,000 loan portfolio to fund secured term loans including commercial express loans, equipment and vehicle purchases, leasehold improvements and real estate transactions under favorable pricing, advance rates and terms to the prospective borrowers in the Newburgh Creative Neighborhood.

Site Inspection

Site inspections will occur on selected dates to be announced on RFP section of the Department of Planning & Development's page on the City of Newburgh's website. **Applicants must pre-register with the Department of Planning & Development.** Applicants can pre-register by sending an e-mail to planning@cityofnewburgh-ny.gov stating the name of the applicant and the applicant's corporate affiliation (if any), any other individuals to be included in the inspection, and the date requested for an inspection. All requests must include a signed "Waiver of Liability" for each person entering the building as an attachment to the e-mail. (The "Waiver of Liability" form is included as an attachment to this RFP, and is also included in the PODA.) Once the request has been received and reviewed, the applicant will receive an e-mail confirming the date and time.

We recommend that a design professional and/or contractor attend the walk-through as well. Due to the current condition of the building, anyone who enters the building is encouraged to wear clothing and footwear appropriate to exploring the interior of neglected structure. A camera and flashlight are also recommended as there is no utility service to the building.

Evaluation Criteria

The City of Newburgh is seeking a developer to rehabilitate this long-neglected building and continue the revitalization of this neighborhood.

The first floor must be devoted to a for-profit commercial establishment - preferably an owner-occupant business. The purchaser can either develop the other two floors for commercial purposes or renovate the existing second and third floor apartments, maintaining the building's mixed-use character.

Proposals will be evaluated based on the following criteria, weighted accordingly:

- A proposed commercial use that would have a positive impact on the tax revenue of the City of Newburgh, and resulting in a net gain in jobs available in the City of Newburgh. If the proposed use is for an existing business in the City of Newburgh, the use should result in a net gain in overall jobs for that business. Strong preference will be given to an owner-occupant business. (30%)
- The principal or developer should possess at least 10 years of experience in their field of expertise, and, if applicable, at least 5 years in managing and/or supervising a like business. (10%)
- Demonstrated financial capacity and experience to complete a rehabilitation that preserves the historic character of the property, is compatible with the immediate neighborhood and can be accomplished in a timely manner. (30%)

- Offer price. The suggested minimum offer price is \$100,000. (30%)

Submission Materials

Any response to this RFP should include one original and four copies of the following:

- A completed Private Owner Development Application (PODA). The principal or developer may also be asked, at the discretion of the Department of Planning and Development, to also submit a PathStone Credit Report Application.
- A letter of interest in the project which includes detailed information about the identified use. Preliminary plans or drawings are expected.
- A business plan for the commercial use proposed for the building.
- A resume or Curriculum Vitae (CV) outlining the experience of the principal or supervisor of the occupant business.
- A list of any previously completed projects comparable in size and scope.
- The demonstrated capacity of the developer to finance the purchase, develop the property and manage its final use. A projected budget, list of funding sources (account statements, lines of credit, lender commitments, etc.) and time schedule for completion of the project is also requested.

Submission of Proposals

An evaluation of the responses contained in the previous section will serve as a basis of selection of the Developer best suited to meet the City's goals for the site. Those deemed "best-suited" then may be asked to submit a more detailed proposal. The City of Newburgh reserves the right to amend its evaluation criteria at its sole discretion.

The City may, at its option, interview Developers as part of this selection process. However, selection may take place without such interviews. Therefore, applicants are urged to submit proposals as complete as possible on their initial submission.

The City of Newburgh may terminate the RFP process at any time for any reason. The City of Newburgh also reserves the right to reject any and/or all proposals.

The issuance of the RFP does not obligate the City of Newburgh to select a proposal and/or enter into any agreement. Any submission does not constitute business terms under any eventual agreement.

This RFP does not in any way commit the City of Newburgh to reimburse respondents for any costs associated with the preparation and submission of this proposal.

The proposal chosen will be one that represents the best value to the City of Newburgh. This may or may not be the highest offer.

All responses must be received by Monday, April 30, 2018 by 4:00 pm. Responses which do not meet this deadline will not be considered. Faxed or electronic submission will not be considered. All proposals must be submitted either by mail or in person:

City of Newburgh
Office of the Comptroller
City Hall
83 Broadway
Newburgh, NY 12550

Please direct all questions regarding this request for proposal in writing to the City of Newburgh's Department of Planning and Development at planning@cityofnewburgh-ny.gov

**Newburgh Downtown
Dutch Reformed Church**

SOURCES AND USES

LEVERAGE LENDER SOURCES

Senior Debt	\$	615,000
Sub Debt	\$	-
NYS Grant	\$	900,000
Foundation Grants	\$	2,000,000
Federal HTC Equity (bridged)	\$	812,853
State HTC Equity (bridged)	\$	821,064
HOME Funds	\$	-
TOTAL	\$	5,148,918

LEVERAGE LENDER USES

Leverage Loan	\$	3,562,000
Reserves + Fees + Contributions	\$	1,586,918
TOTAL	\$	5,148,918

INVESTMENT FUND SOURCES

Leverage Loan	\$	3,562,000
NMTC Equity	\$	1,638,000
TOTAL	\$	5,200,000

INVESTMENT FUND USES

QEI	\$	5,000,000
CDE Fees	\$	200,000
TOTAL	\$	5,200,000

CDE SOURCES

QEI	\$	5,000,000
TOTAL	\$	5,000,000

CDE USES

QLICI A	\$	3,562,000
QLICI B	\$	1,438,000
TOTAL	\$	5,000,000

QALICB SOURCES

QLICI A	\$	3,562,000
QLICI B	\$	1,438,000
Deferred Fee	\$	378,244
Equity Contributions	\$	1,138,000
TOTAL	\$	6,516,244

QALICB USES

Acquisition	\$	-	0%
Construction	\$	3,850,000	59%
Financing Costs	\$	653,448	10%
Soft Costs	\$	887,250	14%
Reserves	\$	175,547	3%
Developer Fee	\$	750,000	12%
CDE Fees	\$	200,000	3%
TOTAL USES	\$	6,516,244	100%

SOURCES

Term Loan	\$	615,000	9%
Subordinate Loan	\$	-	0%
HOME Funds	\$	-	0%
NYS Grant	\$	900,000	14%
Foundation Grants	\$	1,750,000	27%
Federal HTC Equity	\$	815,000	13%
State HTC Equity	\$	820,000	13%
NMTC Equity	\$	1,238,000	19%
Deferred Developer Fee	\$	378,244	6%
Gap	\$	-	0%
TOTAL SOURCES	\$	6,516,244	100%

USES

Acquisition	\$	-	0%
Construction	\$	3,850,000	59%
Financing Costs	\$	653,448	10%
Soft Costs	\$	887,250	14%
Reserves	\$	175,547	3%
Developer Fee	\$	750,000	12%
CDE Fees	\$	200,000	3%
TOTAL USES	\$	6,516,244	100%

**Newburgh Downtown
Dutch Reformed Church**

DEVELOPMENT BUDGET

<u>Acquisition</u>		<u>Total</u>	<u>QRE %</u>	<u>QRE Total</u>
Property		\$ -	0.00%	\$ -
Total		\$ -		\$ -
<u>Construction</u>				
Contractor Rehab (Church)	\$ 375	\$ 3,000,000	98.00%	\$ 2,940,000
Contractor Rehab (stabilization)	\$ -	\$ 300,000	98.00%	\$ 294,000
Sitework: Parking lot, sidewalks, landscaping		\$ 200,000	0.00%	\$ -
Tenant Improvements		\$ -	75.00%	\$ -
Contingency	10.00%	\$ 350,000	80.00%	\$ 280,000
Total		\$ 3,850,000		\$ 3,514,000
<u>Financing Costs</u>				
Senior Debt Origination Fee		\$ 6,298	2.00%	\$ 126
Senior Debt Legal		\$ 30,000	2.00%	\$ 600
Bridge Loan Fee		\$ 16,350	2.00%	\$ 327
Bridge Loan Legal		\$ 20,000	2.00%	\$ 400
Construction Interest		\$ 130,800	70.00%	\$ 91,560
Subordinate Loans Origination Fees	1.00%	\$ -	2.00%	\$ -
Subordinate Loans Legal		\$ -	2.00%	\$ -
CDE Legal		\$ 50,000	0.00%	\$ -
HTC Investor Legal		\$ 100,000	2.00%	\$ 2,000
NMTC Investor Legal		\$ 100,000	2.00%	\$ 2,000
Borrower Closing: Legal		\$ 200,000	2.00%	\$ 4,000
CDE Management Fee	4.00%	\$ 200,000	2.00%	\$ 4,000
Total		\$ 853,448		\$ 105,013
<u>Soft Costs</u>				
Developer Legal		\$ 80,000	95.00%	\$ 76,000
A / E Fees	10.00%	\$ 385,000	95.00%	\$ 365,750
Landscape Arch Fee		\$ 40,000	95.00%	\$ 38,000
Environmental Review		\$ 25,000	95.00%	\$ 23,750
Geotech		\$ 5,000	0.00%	\$ -
Survey / Elevation Certs		\$ 15,000	95.00%	\$ 14,250
Appraisal		\$ 10,000	95.00%	\$ 9,500
Market Study		\$ -	0.00%	\$ -
Title Insurance		\$ 25,000	0.00%	\$ -
3rd Party Testing / Monitoring		\$ -	95.00%	\$ -
Lender Inspection Fees		\$ 10,000	95.00%	\$ 9,500
Zoning + Financing Application Fees		\$ 10,000	95.00%	\$ 9,500
Site Stabilization		\$ -	95.00%	\$ -
RE Taxes		\$ -	95.00%	\$ -
Projections / Audit / Tax Prep		\$ 55,000	95.00%	\$ 52,250
Temp Insurance (2 yrs)		\$ 100,000	95.00%	\$ 95,000
Historic Consultant		\$ 50,000	95.00%	\$ 47,500
Marketing		\$ 15,000	0.00%	\$ -
Utilities / Communications: hookups + interim pmts		\$ 20,000	95.00%	\$ 19,000
Miscellaneous		\$ -	95.00%	\$ -
Soft Cost Contingency	5.00%	\$ 42,250	95.00%	\$ 40,138
Total		\$ 887,250		\$ 800,138
Capitalized Replacement Reserve		\$ -	0.00%	\$ -
Capitalized Operating / Debt Service Reserve		\$ 175,547	0.00%	\$ -
Developer Fee		\$ 750,000	95.00%	\$ 712,500
Total Development Cost		\$ 6,516,244		\$ 5,131,650

**Newburgh Downtown
Dutch Reformed Church**

PROJECT OPERATING CASH FLOW

<u>INCOME</u>		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Year 6</u>	<u>Year 7</u>
	2% \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
	2% \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Church Rent	2% \$	100,000 \$	102,000 \$	104,040 \$	106,121 \$	108,243 \$	110,408 \$	112,616 \$
CAM	2% \$	106,300 \$	108,426 \$	110,595 \$	112,806 \$	115,063 \$	117,364 \$	119,711 \$
(Commercial Vacancy)	10% \$	(20,630) \$	(21,043) \$	(21,463) \$	(21,893) \$	(22,331) \$	(22,777) \$	(23,233) \$
Residential	1% \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
(Residential Vacancy)	6% \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Total Income	\$	185,670	189,383	193,171	197,034	200,975	204,995	209,095
<u>EXPENSES</u>								
Maintenance & Utilities	3% \$	41,300 \$	42,539 \$	43,815 \$	45,130 \$	46,484 \$	47,878 \$	49,314 \$
Legal	0% \$	5,000 \$	5,000 \$	5,000 \$	5,000 \$	5,000 \$	5,000 \$	5,000 \$
Accounting	0% \$	15,000 \$	15,000 \$	15,000 \$	15,000 \$	15,000 \$	15,000 \$	15,000 \$
Property Management	2% \$	25,000 \$	25,500 \$	26,010 \$	26,530 \$	27,061 \$	27,602 \$	28,154 \$
Insurance	2% \$	45,000 \$	45,900 \$	46,818 \$	47,754 \$	48,709 \$	49,684 \$	50,677 \$
RE Taxes (assumes RTA)	2% \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Total Expenses	\$	131,300	133,939	136,643	139,414	142,254	145,164	148,146
NOI	\$	54,370	55,444	56,528	57,620	58,721	59,831	60,949
Senior Debt Service	\$	44,247 \$	44,247 \$	44,247 \$	44,247 \$	44,247 \$	44,247 \$	44,247 \$
Subordinate Debt Service	\$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
NET CASH FLOW	\$	10,123	11,198	12,281	13,373	14,475	15,584	16,702
DSCR (senior)		1.23	1.25	1.28	1.30	1.33	1.35	1.38
DSCR (overall)		1.23	1.25	1.28	1.30	1.33	1.35	1.38

Newburgh Downtown
Dutch Reformed Church

OPERATING + FINANCING ASSUMPTIONS

SITE SF

	-	0.00%
Church Space	8,000	100.00%
	-	0.00%
	-	0.00%
	-	0.00%
TOTAL	8,000	100.00%

RESIDENTIAL INCOME

	Units	FMR w/ PBVs	High HOME Rent	Low HOME Rent	Utility Allowance	Net
Studios (PBVs)	0	\$ 682			\$ -	\$ -
Studios (High HOME)	0		\$ 682		\$ (152.00)	\$ -
Studios (Low HOME)	0			\$ 555	\$ (152.00)	\$ -
Studios (FMR)	0	\$ 682			\$ -	\$ -
1BRs (FMR)	0	\$ 796			\$ -	\$ -
2BRs	0	\$ -			\$ -	\$ -
3BRs	0	\$ -			\$ -	\$ -
(Vacancy)	6%					0
TOTAL RESIDENTIAL INCOME	0.00				\$	-

COMMERCIAL INCOME

	-	\$ -	\$ 7.50 psf
	0.00%	\$ -	#DIV/0! psf
RENT	8,000	\$ 100,000	\$ 12.50
CAM	100.00%	\$ 106,300	psf
(Vacancy)	10.0%	\$ (20,630)	
TOTAL COMMERCIAL INCOME		\$ 185,670	

TOTAL INCOME \$ 185,670

INCOME TEST 100.00%

MAINTENANCE + OPERATING EXPENSES

	TOTAL	CAM
Janitorial (common areas)	\$ 12,000	\$ 12,000
Electric (exterior + common)	\$ 7,200	\$ 7,200
Trash & Recycling	\$ 2,100	\$ 2,100
Landscaping	\$ 6,000	\$ 6,000
Fire & Safety Alarms	\$ 3,000	\$ 3,000
HVAC Maintenance	\$ 6,000	\$ 6,000
Miscellaneous: window cleaning, painting	\$ 5,000	\$ -
Legal	\$ 5,000	\$ -
Audit / Tax Prep	\$ 15,000	\$ -
Property Management Fee	\$ 25,000	\$ 25,000
Property, Flood and Liability Insurance	\$ 45,000	\$ 45,000
RE Taxes (assumes RTA)	\$ -	\$ -
Operating / Replacement Reserve	\$ -	\$ -
SUBTOTAL EXPENSES	\$ 131,300	\$ 106,300
TOTAL EXPENSES	\$ 131,300	

DEBT SERVICE COVERAGE + LTV

NOI		\$	54,370		
DSCR @	1.20	\$	45,308	\$	44,247

LTV

As-completed appraised value		\$	5,000,000		
LTV @	80%	\$	4,000,000		

TERM DEBT

Term			10		
Origination	1.00%		6,298		
Amortization			30		
Interest Rate			6.00%		
Supportable Senior Mortgage			\$629,754		\$615,000

QLICIs

Principal A		\$	3,562,000		
Term			33		
Amortization			33		
Interest			1.5%		
Monthly PMT		\$	4,453		
Total		\$	53,430		

Principal B		\$	1,438,000		
Term			33		
Amortization			33		
Interest			1.5%		
Monthly PMT		\$	1,798		
Total		\$	21,570		

CONSTRUCTION LOAN

Principal			\$1,635,000		
Fee	1%		\$16,350		
Term			16 mos		
Interest Rate			6.00%		
Monthly PMT			\$8,175		
Total			\$130,800		

SUBORDINATE LOAN

Principal (forgivable)			\$0		
Principal (amortizing)			\$0		
Term			20		
Amortization					
Interest Rate					
Annual PMT (yrs 1-7)			\$0		
Annual PMT (yrs 8-20)			\$0		

HOME FUNDS

City HOME			\$0		
-----------	--	--	-----	--	--

NPS + FOUNDATION GRANTS

State			\$900,000		
Other Philanthropy			\$2,000,000		
Term					
Amortization					
Interest Rate			0%		
Annual PMT (yrs 1-3)			\$0		

FEDERAL HTC

Qualified Basis		\$	5,131,650		
Annual Credit	20%	\$	1,026,330		
Allocation	99%	\$	1,016,067		
Equity	\$ 0.80	\$	812,853	\$	815,000

NY STATE HTC

Qualified Basis		\$	5,131,650		
Annual Credit	20%	\$	1,026,330		
Allocation	100%	\$	1,026,330		
Equity	\$ 0.80	\$	821,064	\$	820,000

NMTC

QEI		\$	5,000,000		
7-Year Credit	39%	\$	1,950,000		
Equity	\$ 0.84	\$	1,638,000		
CDE Management Fee	4%	\$	200,000	\$	1,438,000
CDE Annual Fee Reserve	4%	\$	200,000		
Value		\$	1,238,000		

-

0

0

0
0



CITY CLUB

Proposal For:
CITY OF NEWBURGH, NY
June 12, 2018

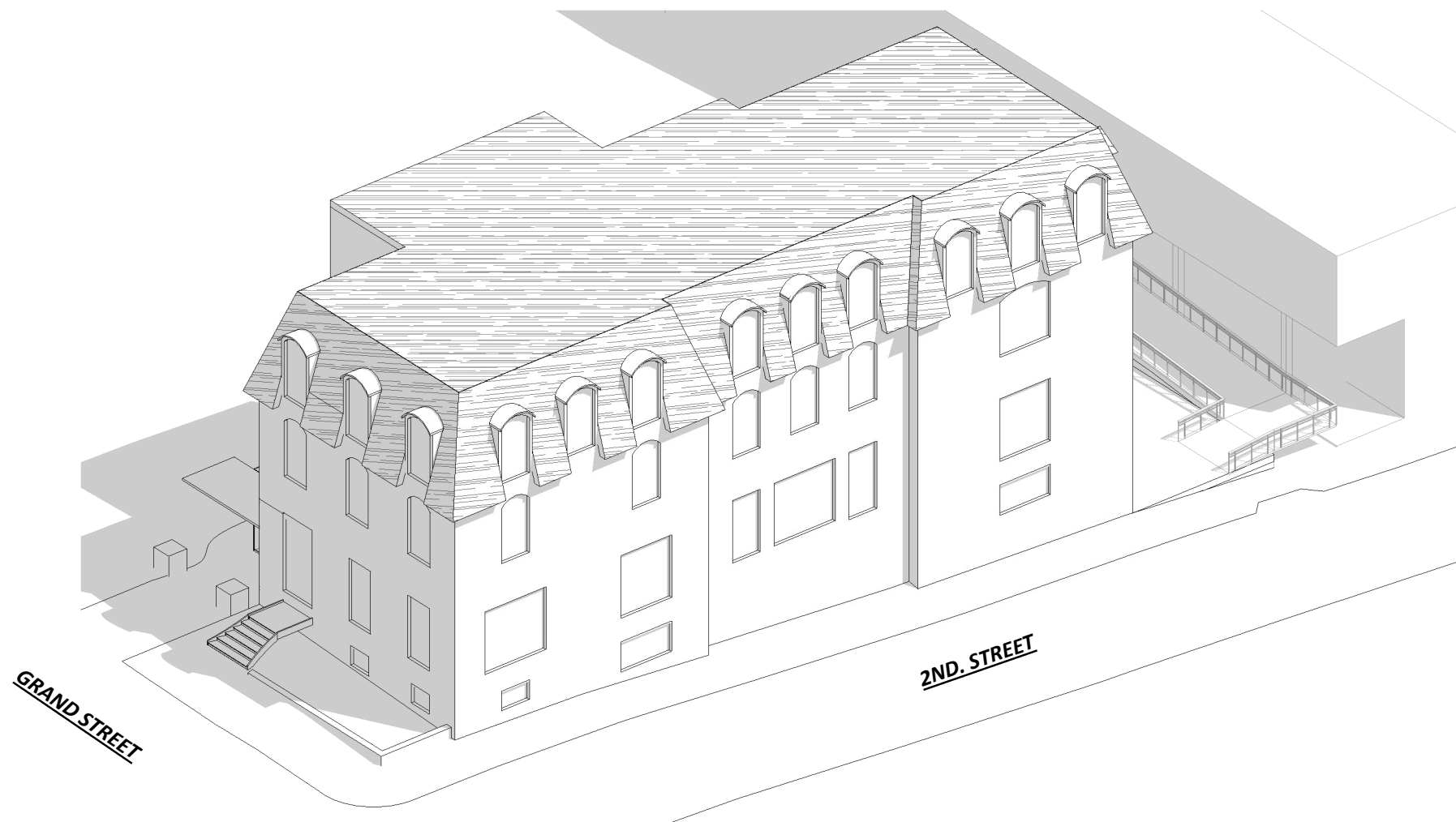
LIST OF DRAWINGS	
A-00	COVER SHEET
A-01	SITE PLAN & SW PERSPECTIVE
A-02	LOWER LEVEL PLAN
A-03	FIRST FLOOR PLAN
A-04	SECOND FLOOR PLAN
A-05	THIRD FLOOR PLAN
A-06	BUILDING SECTION
A-07	NORTHEAST PERSPECTIVE

PRESENTED BY:

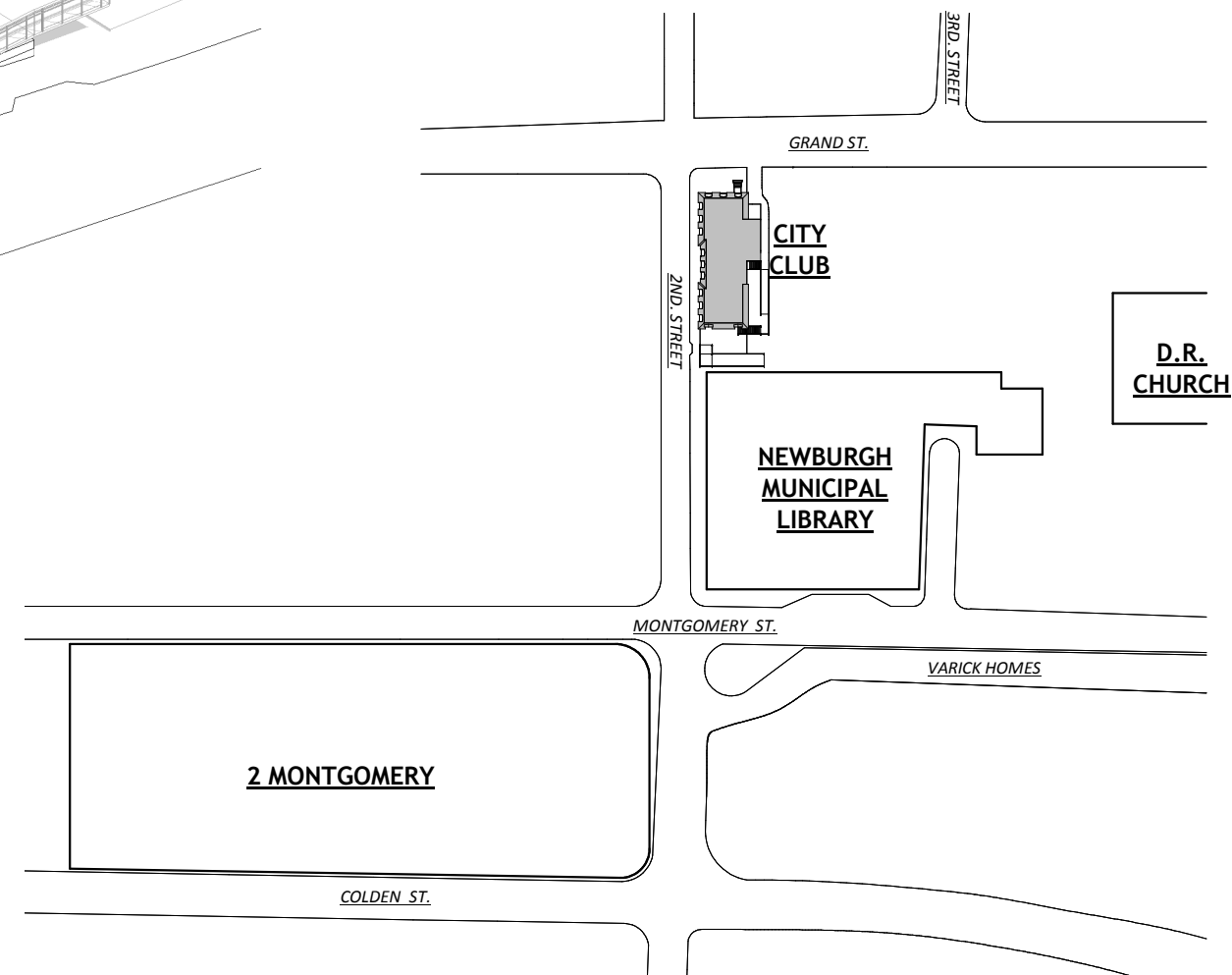
alem^obic
COMMUNITY DEVELOPMENT

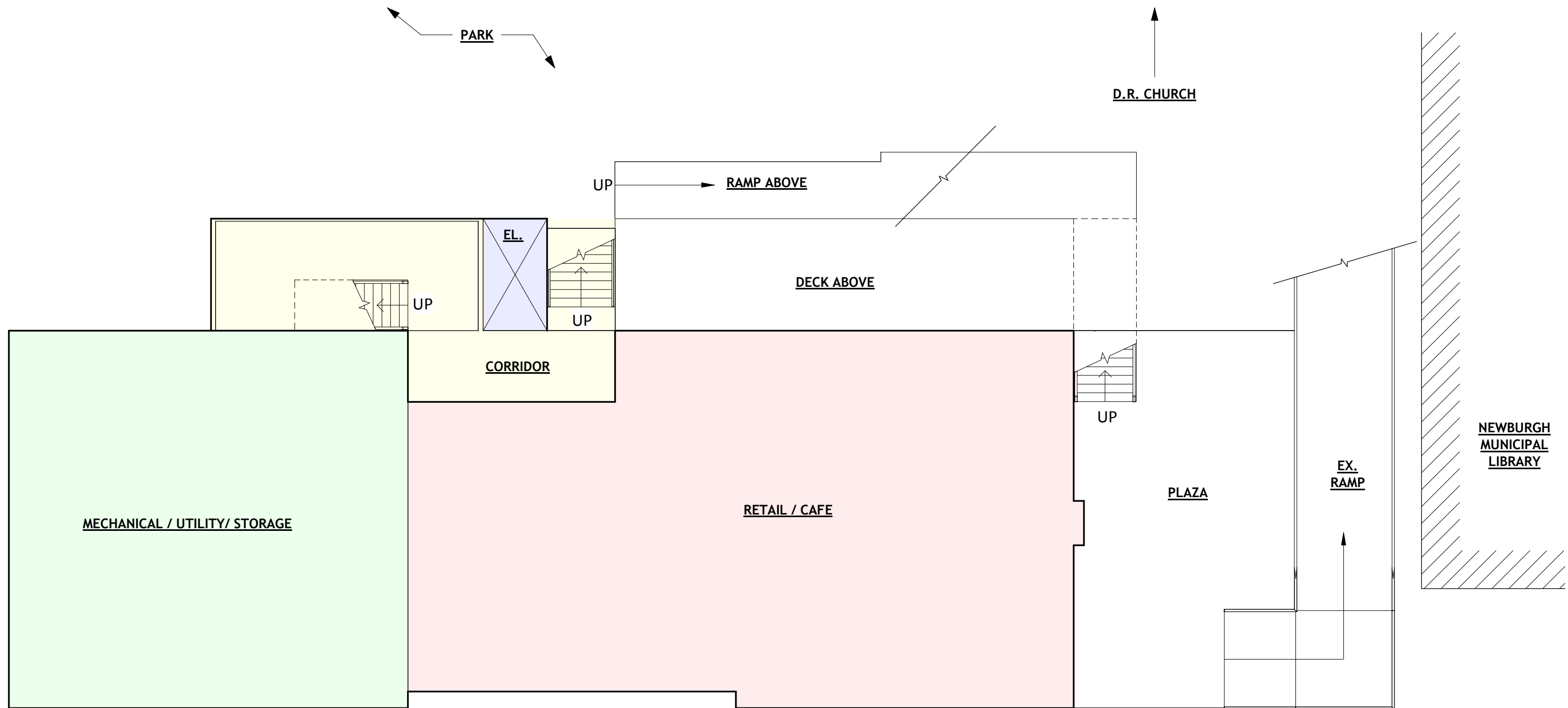
ARCHITECT:

UAI | IVES

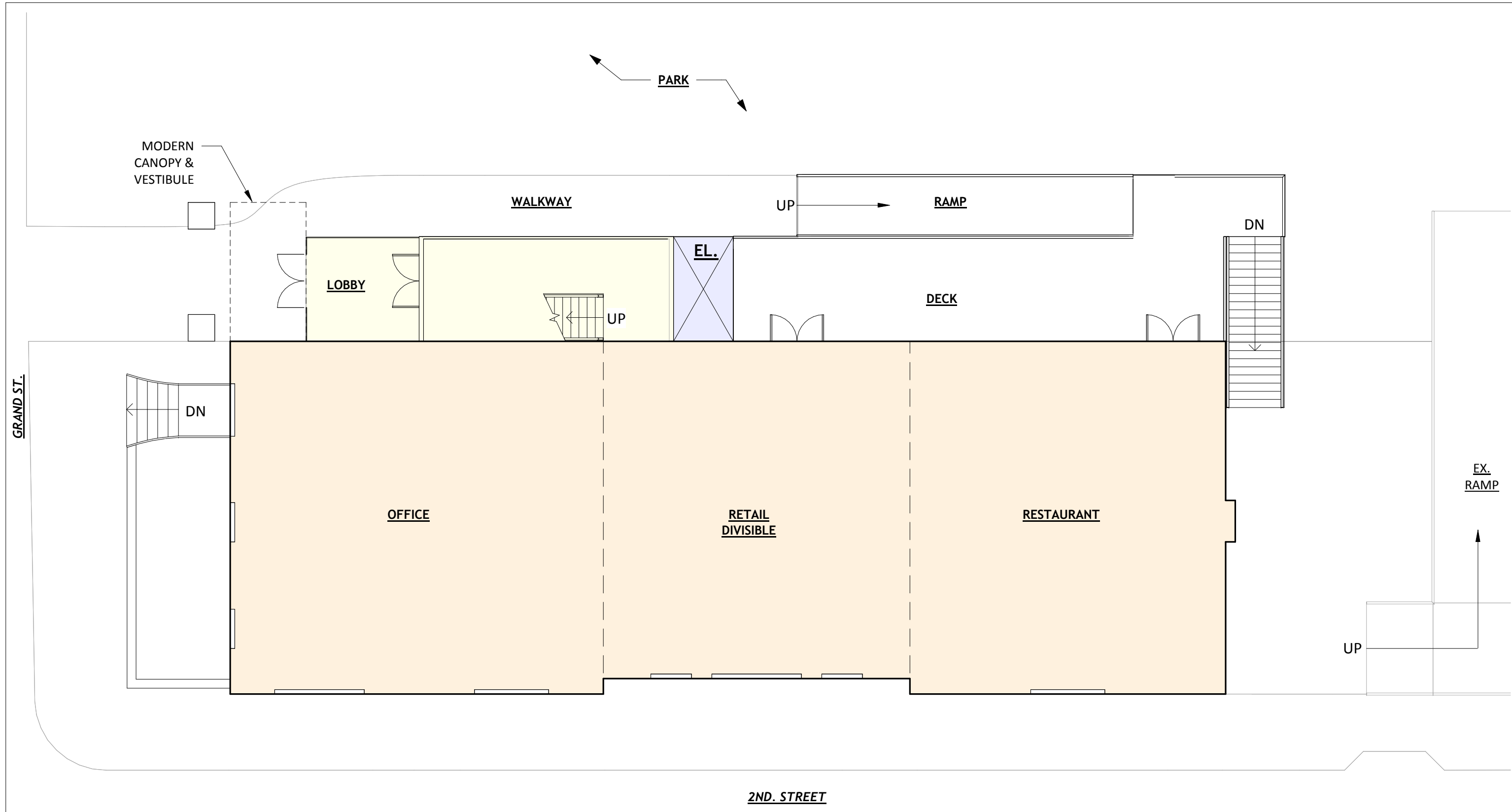


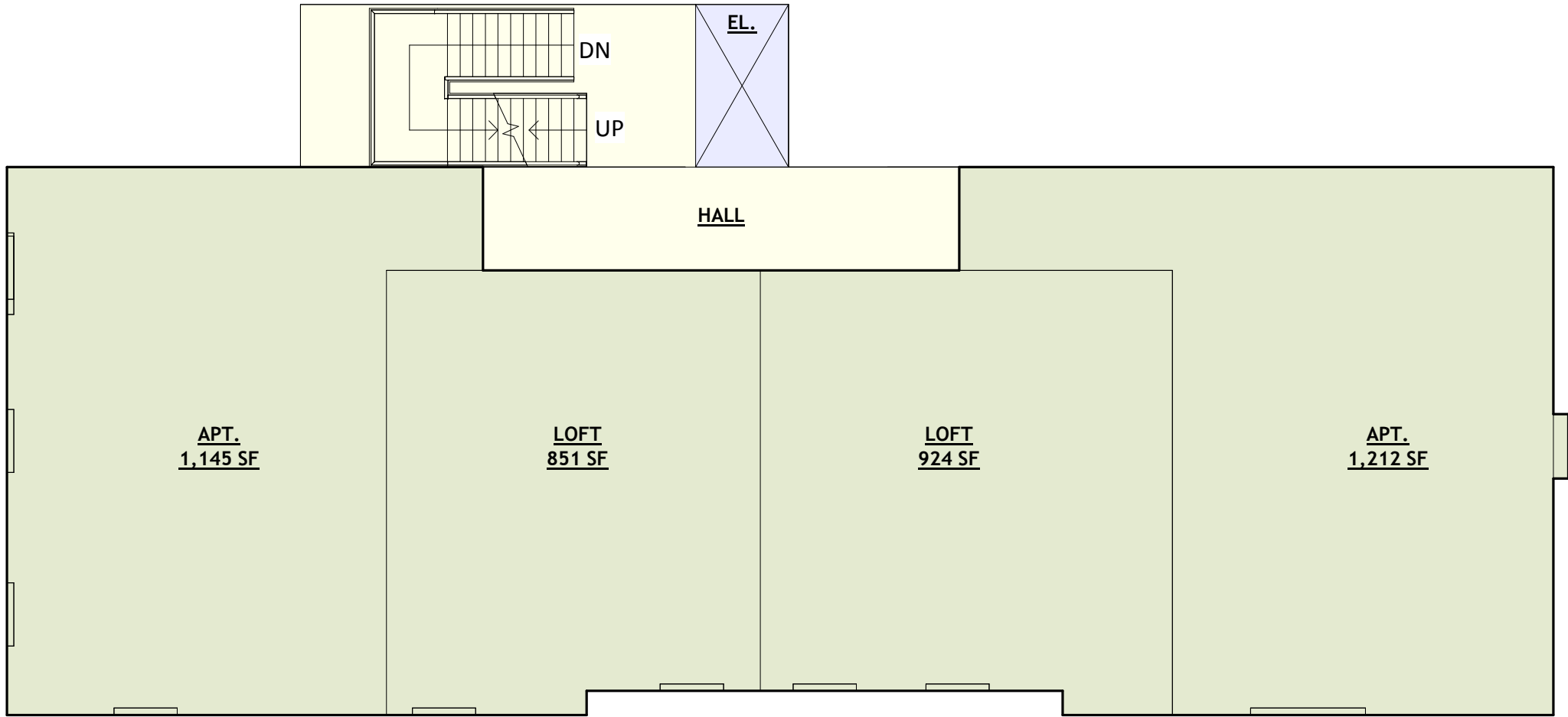
CITY CLUB SPACES	SF
OFFICE / RETAIL	6,953 SF
COMMON AREAS / MECH.	4,248 SF
2ND. FLOOR APT.	4,132 SF
3RD. FLOOR APT.	4,004 SF
<u>TOTAL</u>	<u>19,337 SF</u>



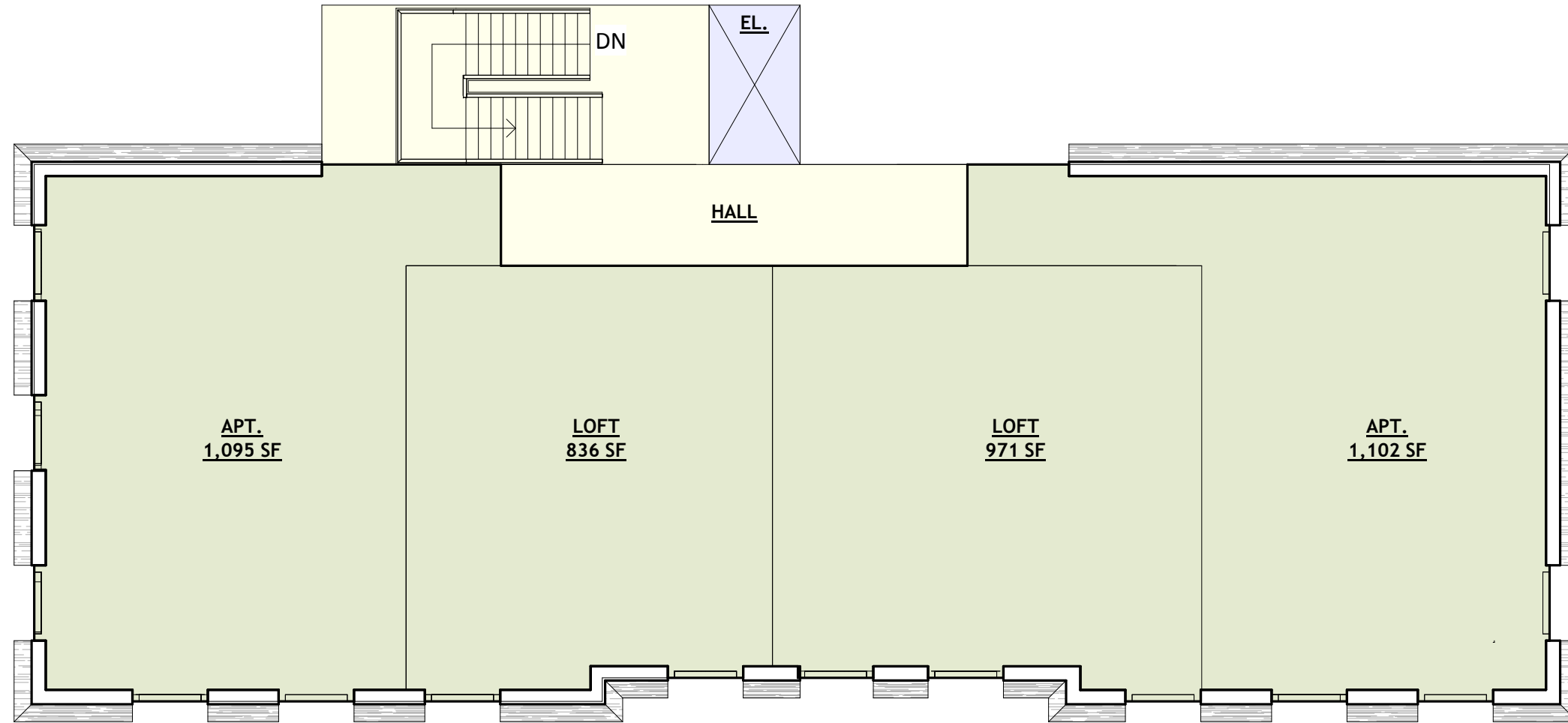


3/32" = 1'-0"

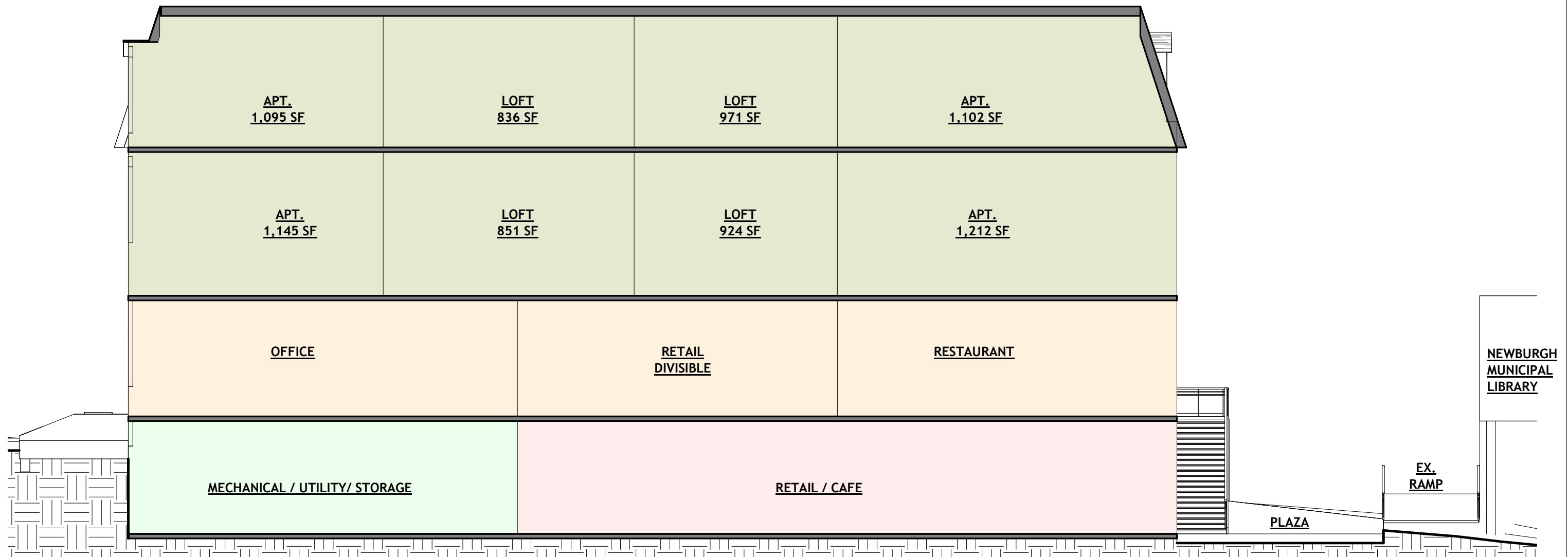




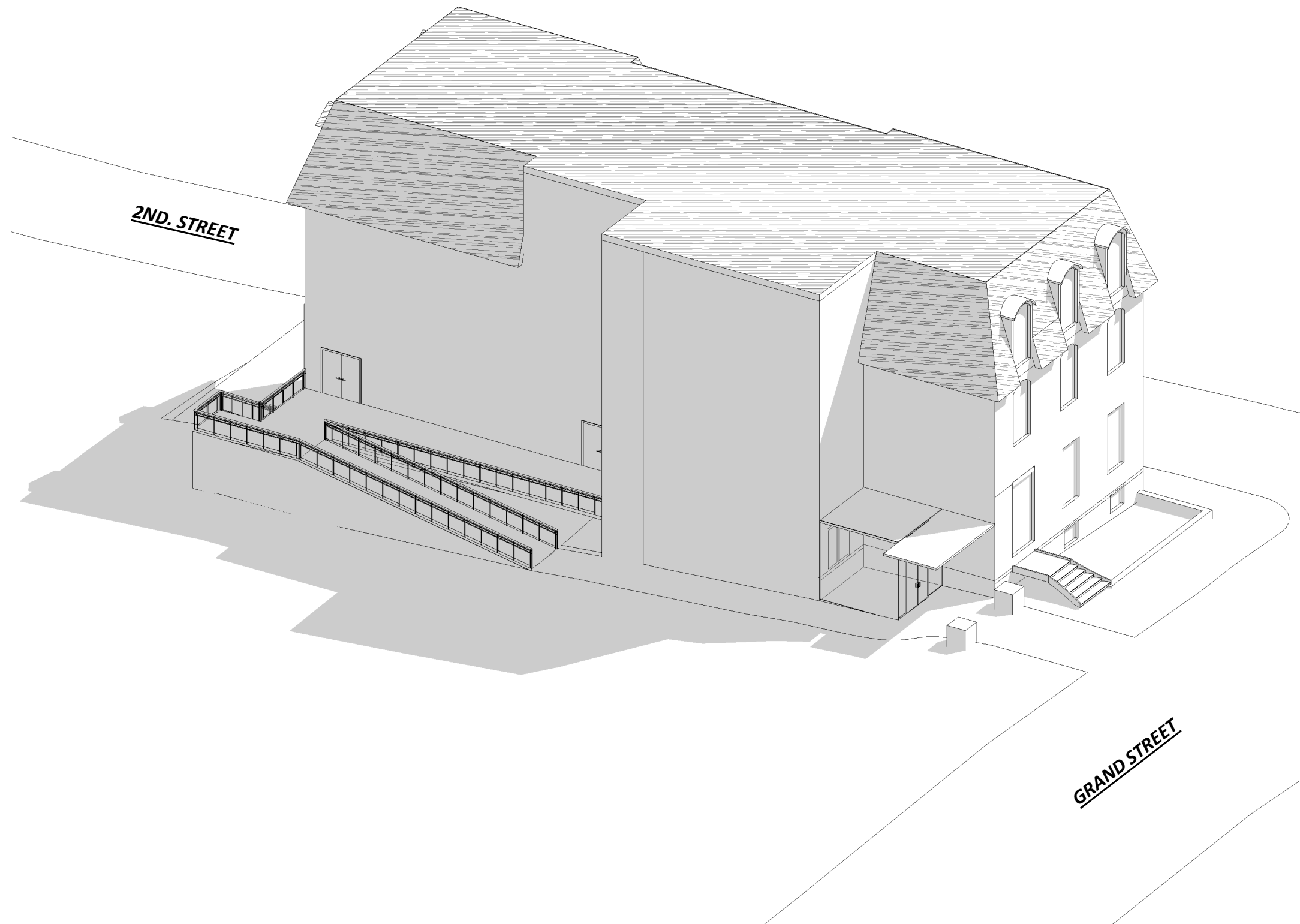
3/32" = 1'-0"



3/32" = 1'-0"



3/32" = 1'-0"



DEVELOPER:

alembic
COMMUNITY DEVELOPMENT

ARCHITECT:

UAI | IVES

CITY CLUB

GRAND STREET, NEWBURGH , NY 12550

NORTHEAST PERSPECTIVE

DRAWN BY: SG

A-07

06/12/18

CITY CLUB DESIGN NARRATIVE

The City Club building of Newburgh was consumed by fire in December 1981, and is currently only a façade of brick with detailed pilasters and shelf moldings. It is currently braced internally with steel beams to prevent collapse. It is located at the corner of Grand and Second Street, and is an anchor of a plaza comprising of the historic Dutch Reformed Church, the Newburgh Public Library, and a park on the former Palatine Hotel site.

It is the intention to bring the City Club back to the fabric of the community by creating a mixed use layout of retail, office, and residential spaces that will generate activity and interaction at the street level while increasing population density. The plan will take advantage of its corner location and sloping site, as well as its adjacency to the Library and the plaza.

The historic aspect and certain elements of the structure will be maintained and replicated, such as the entry door and stair, windows, window bays and railing, decorative cornice, and the main street facades. A new mansard roof with dormer windows will be added in the style of the original, at a different pitch to accommodate a larger floor area within. The rear façade, and the side facing park will take on a contemporary look with a new stair tower in the former stair tower.

Floor Plan descriptions

Lower Level (2nd Street):

- A small outdoor plaza will be created between the rear of the building directly adjacent to the bottom of the ramp for the library.
- The lower level will house a retail space on the newly created outdoor plaza to serve the foot traffic between the library and municipal parking lot. This space would not be accessible from the upper levels and not connected to the main stair.
- A subterranean portion for the mechanical spaces, landlord and service areas, and possibly tenant storage lockers.

Main Level (Grand Street Entrance):

- Replicate and utilize the historic main entrance for the main level, which will be isolated from the other levels and devoted to the use of retail, office, or restaurant spaces. The floor can be subdivided to multiple tenants if required. There would be no access to the residential stair tower.
- Since the main entry stair will be restored, the main level's handicap accessibility will be achieved by a new sidewalk and ramp along the park side of the building to a new deck on the side of the building, which would integrate the historic stone wall. An additional stair would be on the direct back of the building to access the new lower level plaza.
- The original 'patient's entrance' pylons would serve as the new residential entrance to the former stair tower. The former stair tower will feature a modern entry canopy and glass wall showcasing the staircase within, while highlighting the original brick walls.
- A new elevator shaft can be either built inside the stair tower or added onto the rear of the new stair tower if determined necessary.

- The stair tower would serve only the second and third floors, and connect to just the tenant accessible areas in the subterranean portion of the lower level.

Second and Third Floors:

- The second and third floors will have 4 apartments on each floor, for a total of eight apartments. Since the building will be fully sprinklered and less than three stories (R-2), a single exit is allowed when there are no more than four apartments per floor and no more than 125' max common path of egress travel.
- The apartments will be a mix of lofts and one, two, and three bedrooms.
- The new third floor will be under a new mansard roof, with new window dormers.

Site considerations:

- As the building occupies the full site, there is no possibility for parking on site, but it is currently adjacent to the municipal parking lot. There is street parking allowed throughout the neighborhood.
- Retail, Office, and Residential trash and recycling will be coordinated either through a service or through the municipality once a program has been determined.
- The sidewalk and ramp servicing the new deck may be over the actual lot line, and may need to be addressed.

City Club
Site: Newburgh

Date 6/22/2018
Units: 8

SOURCES AND USES

Construction Sources			per DU	% of total
	First Mortgage	\$4,877,079	\$609,635	29.16%
	HTF	\$204,194	\$25,524	1.22%
	CIF	\$1,350,000	\$168,750	8.07%
	HCR 2	\$0	\$0	0.00%
	HCR 4	\$0	\$0	0.00%
	SLIHC Equity	\$0	\$0	0.00%
	Deferred Developer's Fee	\$850,000		
	Accrued Interest	\$58,320	\$7,290	0.35%
	Def Reserves	\$74,247	\$9,281	0.44%
	GP Loan	\$0	\$0	0.00%
	Total	\$8,361,369	\$1,045,171	50.00%
TOTAL SOURCES		\$16,722,738	\$1,984,092	94.92%

Permanent Sources				
	First Mortgage	\$1,500,000	\$187,500	8.97%
	HTF	\$204,194	\$25,524	1.22%
	CIF	\$1,350,000	\$168,750	8.07%
	HCR 2	\$0	\$0	0.00%
	HCR 3	\$0	\$0	0.00%
	LIHTC Equity	\$4,314,955	\$539,369	25.80%
	MIHP	\$0	\$0	0.00%
	Deferred Developer's Fee	\$359,654	\$44,957	2.15%
	Accrued Interest	\$58,320	\$7,290	0.35%
	Def Reserves	\$74,247	\$9,281	0.44%
	Total	\$8,361,369	\$1,045,171	50.00%
TOTAL SOURCES		\$16,722,738	\$2,090,342	100.00%

Uses				
	Acquisition Cost	\$300	\$38	0.00%
	Construction Cost	\$4,475,930	\$559,491	26.77%
	Soft Cost	\$11,396,508	\$1,424,564	68.15%
	Developer's Fee	\$850,000	\$106,250	5.08%
TOTAL USES		\$16,722,738	\$2,090,342	100.00%

City Club
Site: Newburgh
Rental Component
DEVELOPMENT BUDGET

Units: 8

Acquisition Cost		\$ 300	\$ 300	
Construction Cost				
Contractor Price				
Residential- Rental	402,480 /du	\$ 3,219,840	\$ 3,219,840	\$ 260 psf
Residential- Homeownership		\$ -	\$ -	\$ - psf
Community Space		\$ -	\$ -	\$ 150 psf
Commercial Space		\$ 1,042,950	\$ 1,042,950	\$ 150 psf
Parking		\$ -	\$ -	\$ 120 psf
Basement		\$ -	\$ -	\$ 260 psf
Subtotal Hard Cost		\$ 4,262,790	\$ 4,262,790	\$ 220 psf
Contingency	5%	\$ 213,140	\$ 213,140	
Total Hard Cost	\$559,491 /du	\$ 4,475,930	\$ 4,475,930	\$ 231 average per sf
Soft Cost				
Borrower's Legal		\$ 140,000	\$ 140,000	
Borrower's Engineer/Architect Fees		\$ 750,000	\$ 750,000	
Accounting & Cost Certification		\$ 60,000	\$ 60,000	
Housing/Development Consultant		\$ 100,000		
Bank's Engineer		\$ 30,000	\$ 30,000	
Bank Legal		\$ 50,000	\$ 75,000	
Permits and expediting		\$ 45,000	\$ 45,000	
Environmental Phase I & II		\$ 35,000	\$ 35,000	
SEQR		\$ 30,000	\$ 30,000	
Borings		\$ 12,000	\$ 12,000	
Survey		\$ 30,000	\$ 15,000	
Geotechnical		\$ 5,000	\$ 5,000	
Title Insurance	0.90%	\$ 43,894	\$ 43,894	
Appraisal		\$ 15,000	\$ 15,000	
Energy Modeling/LEED		\$ 65,000	\$ 50,000	
Investor Legal		\$ 110,000	\$ 110,000	
Rezoning Costs		\$ -	\$ -	
Controlled Inspections		\$ 300,000	\$ 300,000	
Subtotal		\$ 1,820,894	\$ 1,715,894	
Financing Fees (Please maintain links to original calculations and note any changes)				
Upfront L/C Fee	1.00% of LOC amt	\$ 49,177	\$ 49,177	
Annual L/C Fee	1.00% of LOC amt	\$ 98,354	\$ 98,354	
LOC Application Fee		\$ 25,000	\$ 25,000	
HFA Fee Origination Fee	1.00% of HFA cons 1st	\$ 48,771	\$ 48,771	
Trustee Fee	0.13% HFA 1st	\$ 6,096		
Financial Advisor Fee (HFA)		\$ 13,000		
HFA Construction Servicing Fee		\$ 45,723		
HFA Application Fee		\$ 40,000		
Bond Counsel (HFA)		\$ 70,000		
NY State Bond Issuance Charge	0.84% of HFA cons 1st	\$ 40,967	\$ 40,967	
Costs of Issuance	1.25% of HFA cons 1st	\$ 60,963	\$ 60,963	
HPD Fee (if applicable)		\$ -	\$ -	
SONYMA Application Fee	0.10%	\$ 1,500	\$ 1,500	
SONYMA First Year Fee	0.50%	\$ 7,500	\$ 7,500	
420-c Fee		\$ -	\$ -	
Interest Rate Cap (estimate)		\$ -	\$ -	
Tax Exemption/Abatement Fees & Consultant		\$ 10,000	\$ 10,000	
LIHTC Application Fee	0.05%	\$ 3,000	\$ 3,000	
LIHTC Allocation Fee	5.00%	\$ 23,974	\$ 23,974	
SHOP Application Fee		\$ 5,000		
SLIHC Application		\$ 3,000	\$ -	
Subtotal		\$ 552,027	\$ 369,208	
Carrying Costs				
Construction Interest (Paid)		\$ 208,562	\$ 208,562	
Construction Interest (Accrued)		\$ 58,320		
Negative Arbitrage		\$ -	\$ -	
Mortgage Recording Tax		\$ -	\$ -	
Water/Sewer		\$ 10,000	\$ 10,000	
Real Estate Taxes		\$ 75,000	\$ -	
Utilities		\$ 10,000	\$ 10,000	
Insurance		\$ 185,000	\$ 185,000	
Marketing	1,600	\$ 12,800	\$ 12,800	
Security		\$ -	\$ -	
Partnership Management Fee		\$ 50,000	\$ 50,000	
Subtotal		\$ 609,682	\$ 476,362	
Reserves and Contingency				
Social Service Reserve	7500	\$ -	\$ -	
Home Furnishings	2000	\$ -	\$ -	
Section 8 Homeless Reserve	2500 /Homeless Units	\$ -	\$ -	
HFA Capitalized Reserve	- /unit	\$ -	\$ -	
HHAP Operating Reserve	2.5% M&O + 1% Program	\$ -		
Capitalized Operating Reserve	3 months DS + Operating	\$ 74,247	\$ 74,247	
Soft Cost Contingency	5%	\$ (21,710)	\$ (21,710)	-1% of soft costs
Subtotal		\$ 52,537	\$ 52,537	
Total Soft Costs		\$ 3,035,139	\$ 2,614,000	
Developer's Fee	10.25%	\$ 850,000	\$ 850,000	11% of TDC less Dev Fee
Total Development Cost:		\$ 8,361,369	\$ 7,940,230	

Construction Sources					
First Mortgage	\$	2,712,248	\$ 4,877,079	\$ 4,877,079	58%
HTF			\$ 204,194	\$ 204,194	2%
CIF			\$ 1,350,000	\$ 1,350,000	16%
HCR 2			\$ -	\$ -	0%
HCR 3			\$ -	\$ -	0%
HCR 4			\$ -		
LIHTC Equity	22%		\$ 947,530	\$ 947,530	11%
SLIHC Equity			\$ -	\$ -	0%
Deferred Developer's Fee			\$ 850,000	\$ 850,000	10%
Accrued Interest			\$ 58,320	\$ 58,320	1%
Def Reserves			\$ 74,247	\$ 74,247	1%
GP Loan			\$ -	\$ -	0%
Total			\$ 8,361,369	\$ 8,361,369	100%

Permanent Sources					
First Mortgage			\$ 1,500,000	\$ 1,500,000	18%
HTF			\$ 204,194	\$ 204,194	2%
CIF			\$ 1,350,000	\$ 1,350,000	16%
HCR 2			\$ -	\$ -	0%
HCR 3			\$ -	\$ -	0%
HCR 4			\$ -		
LIHTC Equity			\$ 4,314,955	\$ 4,314,955	52%
SLIHC Equity			\$ 500,000	\$ 500,000	6%
MIHP			\$ -		
Deferred Developer's Fee	15 years		\$ 359,654	\$ 359,654	4%
Accrued Interest			\$ 58,320	\$ 58,320	1%
Def Reserves			\$ 74,247	\$ 74,247	1%
GP Loan			\$ -	\$ -	0%

City Club
Site: Newburgh

Units: 8

TAX CREDIT ANALYSIS*

Less: Non TC Units + Commercial Space 36%				
	Eligible Cost (Y/N)	Total Cost		Eligible Amount
Acquisition Cost	N	300		
Construction Cost				
Contractor Price				
Residential- Rental	Y	3,219,840	-	3,219,840
Community Space	N	-		-
Commercial Space	Y	1,042,950		-
Parking	Y	-		-
Residential - Homeownership	N	-		-
Contingency	Y	213,140	76,639	136,501
Total Hard Cost		4,475,930		3,356,341
Soft Cost				
Borrower's Legal	Y	140,000	50,340	89,660
Borrower's Engineer/Architect Fees	Y	750,000	269,677	480,323
Accounting & Cost Certification	Y	60,000		-
Housing/Development Consultant	Y	100,000		-
Bank's Engineer	Y	30,000	10,787	19,213
Bank Legal	Y	50,000	17,978	32,022
Permits and expediting	Y	45,000	16,181	28,819
Environmental Phase I & II	Y	35,000	12,585	22,415
SEQR	Y	30,000		-
Borings	Y	12,000	4,315	7,685
Survey	Y	30,000	10,787	19,213
Geotechnical	Y	5,000	1,798	3,202
Title Insurance	Y	43,894	15,783	28,111
Appraisal	N	15,000	5,394	9,606
Energy Modeling/LEED	Y	65,000	23,372	41,628
Investor Legal	Y	110,000		-
Rezoning Costs	Y	-		-
Controlled Inspections	Y	300,000	107,871	192,129
Subtotal		1,820,894		974,026
Financing Fees (Please maintain links to original calculations and note any changes)				
Upfront L/C Fee	Y	49,177	17,683	31,495
Annual L/C Fee	Y	98,354	35,365	62,989
LOC Application Fee	N	25,000		-
HFA Fee Origination Fee	N	48,771		-
NY State Bond Issuance Charge	N	40,967		-
Costs of Issuance	N	60,963		-
HPD Fee (if applicable)	N	-		-
SONYMA Application Fee	N	1,500		-
SONYMA First Year Fee	N	7,500		-
420-c Fee	N	-		-
Interest Rate Cap (estimate)	Y	-		-
Tax Exemption/Abatement Fees & Consultant	N	10,000		-
LIHTC Application Fee	N	3,000		-
LIHTC Allocation Fee	N	23,974		-
SLIHC Application	N	3,000		-
Subtotal		372,208		94,484
Carrying Costs				
Construction Interest (Paid)	Y	208,562		170,902
Negative Arbitrage	N	-	-	-
Mortgage Recording Tax	N	-		-
Water/Sewer	Y	10,000	3,596	6,404
Real Estate Taxes	Y	75,000	26,968	48,032
Utilities	Y	10,000	3,596	6,404
Insurance	N	185,000	66,520	118,480
Marketing	Y	12,800	4,602	8,198
Security	N	-		-
Partnership Management Fee		50,000		-
Subtotal		551,362		358,420
Reserves and Contingency				
Social Service Reserve	N	-		-
Home Furnishings	N	-		-
Section 8 Homeless Reserve	N	-		-
HFA Capitalized Reserve	N	-		-
Capitalized Operating Reserve	N	74,247		-
Section 8 Homeless Reserve	N	(21,710)		-
Soft Cost Contingency	Y	52,537		-
Subtotal		105,073		-
Total Soft Costs		2,849,537		1,426,930
Developer's Fee	Y	850,000		544,366
Total Development Cost:		8,175,467		5,327,637

start 70,124,141 \$46,485,815

Total Square Footage	19,337
Eligible Square Footage	12,384
Applicable Fraction	64%
Construction Bonds	69%

Eligible Basis	5,327,637
Eligible Basis per TC Unit	665,955
Eligible Basis with Boost	5,327,637
Annual Credit @	100% 479,487
Amount Raised per Credit @	0.9 431,539
Amount Raised Total	4,314,955

SLIHC	raised	
\$500,000	0.20	\$250,000

539,369.32

Historic Tax Credit		
<i>Federal</i>		
Qualified Basis		3,643,020
Annual Credit	20%	728,604
Allocation	99%	721,318
Equity	0.9	-
<i>State</i>		
Qualified Basis		5,000,000
Annual Credit	20%	1,000,000
Allocation	100%	1,000,000
Equity	0.84	-

City Club
Site: Newburgh

Units: 8

CONSTRUCTION INTEREST

Bond Amount		% of bond
Long Term Amount	1,500,000	30.76%
Short Term Amount	\$3,377,079	69.24%
Total Bond Amount	\$4,877,079	

Term	Months	Years
Construction term	18	1.50
Rent-up & conversion term	6	0.50
Total term	24	2.00

Fixed Rates	Total	Paid	Accrued
Long Term	5.00%	5.00%	0.00%
Short Term	2.40%	2.40%	0.00%
CIF	2.66%	0.50%	2.16%
HCR 2	1.50%	0.50%	1.00%
HCR 3	1.25%	0.25%	1.00%
HCR 4	2.66%	0.25%	2.41%

AFR
Servicing Fee
Paid
HFA Servicing Fee

Construction	Amount	% Outstanding	Term (years)	Interest Rate
1st Long Term	\$ 1,500,000	50%	1.50	5.00%
1st Short Term	\$ 3,377,079	50%	1.50	2.40%
CIF	\$ 1,350,000	100%	1.50	2.66%
HCR 2	\$ -	100%	1.50	1.50%
HCR 3	\$ -	100%	1.50	1.25%
HCR 4	\$ -	100%	1.50	2.66%

Total Interest:

Rent Up & Stabilization	Amount	% Outstanding	Term (years)	Interest Rate
1st Long Term	\$ 1,500,000	100%	0.50	5.00%
1st Short Term	\$ 3,377,079	100%	0.50	2.40%
CIF	\$ 1,350,000	100%	0.50	2.66%
HCR 2	\$ -	100%	0.50	1.50%
HCR 3	\$ -	100%	0.50	1.25%
HCR 4	\$ -	100%	0.50	2.66%

Total Interest:

CONSTRUCTION FINANCE FEE

(for fixed-rate deals only)

Investment Rate 0.75%

	Short Term	Long Term
Rate	2.40%	5.00%
Short Term Amount	\$3,377,079	1,500,000
% Outstanding	50%	50%
Investment Spread	1.65%	4.25%
Construction Term (years)	1.50	1.50
	\$41,791.35	\$47,812.50

Negative Arbitrage \$89,604

LETTER OF CREDIT AMOUNT

Bond Amount	4,877,079
Days Interest	40,642
LC Amount	4,917,721

Unit: _____

UNIT DISTRIBUTION					Average Net SF	
	# of Units (Below 80% AMI)	# of Units (Above 80% AMI)	# of Units / Mile	# Rooms	per Unit	
Studio	0	0	2	0	410	Below 80% AMI SF
1 Bedroom	4	0	3	12	886	8,136
2 Bedroom	4	0	4	16	1,139	Above 80% AMI SF
3 Bedroom	0	5	0	0	1,000	-
Subtotal	8	0	28			
Super's Unit	0	0	0	0	820	0
Total	8	0	28		8,956	
					1120	

RESIDENTIAL INCOME		2017		Electricity Allowance	Gas Allowance
	94,600 Family of Four	2 rooms	studio	39	16
	1,057 2 BR FMR	3 rooms	1 BR	40	17
		4 rooms	2 BR	41	17
		5 rooms	3 BR	54	18
Rent Less Electricity = 1. Rent Less Electricity/Gas = 0					

Note: For market rate units, please hard code rents

Note: For market rate units, please hard code rents

2018 FMR	HUD IL	0
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37%		HUD IL		35,002				0%	
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent	
studio	1		0.70	24,501	612	-39	573	0	-
1 BR	1.5		0.75	26,252	657	-40	617	0	-
2 BR	3		0.90	31,502	787	-41	746	0	-
3 BR	4.5		1.04	36,402	910	-54	856	0	-
								0	-
								0	-

57%						HUD IL		53,922				0%	
Unit size		HH size		HH factor		HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units		Annual Rent	
studio		1		0.70		37,745	943	-39	904	0			
1 BR		1.5		1.05		40,442	1,012	-40	972	4		46,658	
2 BR		3		0.90		48,530	1,213	-41	1,172	4		56,256	
3 BR		4.5		1.04		56,079	1,401	-54	1,347	0		-	
										8		102,912	

80%			HUD IL		71,900		*Capped based on national levels				100%	
Unit size	HH size		HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent			
studio	1		0.70	50,330	1,258	-39	1,219	0	-			
1 BR	1.5		0.75	53,925	1,348	-40	1,308	0	-			
2 BR	3		0.90	64,710	1,617	-41	1,576	0	-			
3 BR	4.5		1.04	74,776	1,869	-54	1,815	0	-			
								0				
								0				

90%		HUD IL		85,140				
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent
studio	1	0.70	59,598	1,489	0	1,489	0	-
1 BR	1.5	0.75	63,855	1,596	-40	1,556	0	-
2 BR	3	0.90	76,626	1,915	-41	1,874	0	-
3 BR	4.5	1.04	88,546	2,213	0	2,213	0	-
							0	-
							0	-

[illegible]

130%		MUD IL		122,980							
Unit size	HI size	HI factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent			
studio	1	0.70	86,086	2,152	-39	2,113	0	-			
1 BR	1.5	0.75	92,235	2,305	-40	2,265	0	-			
2 BR	3	0.90	110,682	2,767	-41	2,726	0	-			
3 BR	4.5	1.04	127,899	3,197	-54	3,143	0	-			
							0				
							0%				

Section 8		HUD IL		0									
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	36	1,183	-39	1,144	0	-					
1 BR	1.5	0.75	45	1,280	-60	1,240	0	-					
2 BR	3	0.90	54	1,424	-41	1,383	0	-					
3 BR	4.5	1.04	23	1,500	-54	1,446	0	-					
								0					

Total units	8	
Total Annual Rental Income upon occupancy		102,912
Income Average		60%
TOTAL ANNUAL PROJECT INCOME		341,692

City Club
Site: Newburgh

Units: 8

MAINTENANCE & OPERATING EXPENSES

8	Units
28	Rooms

Developer # in column C

Expenses	HPD	per rm/du	
Supplies/Cleaning/Exterminating	\$ 3,780	\$ 135	per room
Heating	\$ 8,400	\$300	per room
Gas & Electricity	\$ 4,592	\$164	per room
Cooking Gas	\$ -		unit
Repairs/Replacement	\$ 5,200	\$650	per unit
Legal	\$ 1,760	\$220	per unit
Accounting	\$ 16,000	\$16,000	per project
Painting	\$ -		per room
Superintendent & Maintenance Staff Salaries	\$55,000	\$6,875	per unit
Number of:			
F/T super(s)	1	\$55,000	\$55,000 annual + fringe
porters	0	\$0	\$43,000 annual + fringe
Elevator Maintenance & Repairs	1	\$ 6,600	\$6,600 per elevator
Management Fee - Non-O/S	\$ 6,175	6.00%	of ERI
Management Fee - O/S	\$ -	8.00%	of ERI
Water & Sewer	\$ 7,644	\$273	per room
Fire and Liability Insurance	\$ 4,800	\$600	per unit
LIHTC Monitoring Fee	\$ -	\$75	per unit
Our Space Social Service Reserve	\$ -	\$0	per project
HPD Benchmarking	\$ -	\$700	Annual
Replacement Reserve	\$ 2,000	250	per unit
M & O Before Taxes and Debt Service	\$ 121,951		Total
		\$4,355	per room
		\$15,244	per unit
Tax Analysis Options			
1. Real Estate Taxes (PILOT)		\$0	
2. 521-A Income Approach		\$70,563	
TOTAL ANNUAL PROJECT EXPENSES	\$192,514		
	\$24,064		per unit
	\$6,875		per room

City Club
Site: Newburgh

MORTGAGE SIZING

Income		
Residential Income		\$102,912
Less Residential Vacancies	5%	(\$5,146)
Net Residential Income		\$97,766
Parking Income		\$99,120
Commercial Income		\$139,060
Community Space Income		\$0
Ancillary/Laundry		\$600
Less Parking Vacancies	10%	(\$9,912)
Less Commercial Vac	10%	(\$13,906)
Less Community Space Income	10%	\$0
Less Ancillary/Laundry Vac	10%	(\$60)
Net Comm & Ancillary Income		\$214,902
Net Income		\$312,668
Expenses		
Maintenance/Operating	\$14,994 per unit	\$119,951
Real estate taxes	\$8,820 per unit	\$70,563
Replacement Reserve	\$250 per unit	\$2,000
Total Expenses	\$24,064 per unit	\$192,514
NET OPERATING INCOME		
		\$120,154
Net Available @ 1.05 Income to Expense		
Combined DSCR		\$105,265
Net Available for Debt Service @	1.15	\$104,482
Income to Expense		1.05
1st Mort DSCR		
Net Available for Debt Service @	1.25	\$96,124
Income to Expense		1.08

Units:

8

Determination of Maximum Insurable Mortgage
based on net available for debt service and land taxes

Variable Interest Rates		Fixed Interest Rates	
Base Rate		Base Underwriting Rate	TAX EXEMPT 5.00%
Underwriting Cushion		Servicing Fee	0.20%
LC Fees		MIP	0.50%
Trustee		Sum of above rates	5.70%
Remarketing			
Servicing	0.00%		

Total Supportable First Mortgage	1,500,000	Enter 1st Mortgage Amount from Cell H30 here
Second Mortgage	\$ 204,194	
Third Mortgage	\$ 1,350,000	
Fourth Mortgage	\$ -	
Total Combined Debt	\$ 3,054,194	

		1st Loan Reduction	2nd Loan Constant	3rd Loan Constant	4th Loan Constant	5th Loan Constant	6th Loan Constant
		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
		First Mortgage	HTF	CIF	HCR 2	AHP	MIHP
		\$1,500,000	\$204,194	\$1,350,000	\$0	\$0	\$0
Rate		5.70%	2.16%	2.16%	2.16%	0.00%	0.00%
Term		30	30	30	30	30	30
Yrs 1 - 30	Amt Amortized	\$1,500,000	(\$185,939)	\$0	\$0	\$0	\$0
	Balance	\$0	\$390,133	\$1,350,000.00	\$0	\$0	\$0
	Balloon %	0%	191%	100%	#DIV/0!	#DIV/0!	
	Debt Service	104,472	-	-	-	-	
	Deferred Construction Interest	0	0	\$0	0	0	
	Debt Coverage	1.15	1.15	1.15	1.15	1.15	
		7%	0%	0%	0%	0%	

Assumed Subsidies

HTF	Source:	\$ 125,000 /du	\$1,000,000.00
CIF	Source:	\$ 150,000 /du	\$1,200,000.00

Residual NOI	\$156,269
Cap Rate Assumption	5%
Residual Value	\$3,125,378
Balloon Balance	\$1,740,133
Net Residual Value	\$1,385,245

Program

TAX RATE INCREASE

Year	Current Value
Property Value	394,500
Tax Rate (per assessed \$1,000)	57.57

Average Tax Rate Change

2009-2010	18.27%
2010-2011	25.73%
2011-2012	12.09%
2012-2013	8.06%
2013-2014	8.94%
2014-2015	2.75%
2015-2016	2.21%
2016-2017	-1.15%
2017-2018	-1.11%
	<u>8.42%</u>

581-A MODEL ESTIMATE

Total Adjusted Gross Income:	312,668
Total Expenses	121,951
NOI (before DS and RE Taxes)	190,718
At 1.15 DSCR	104,482

Income to Assessment Conversion

Capitalization Rate	10%
Real Estate Tax Factor	5.87%
Total Assessment Factor	15.87%

Indicated Assessment Value	\$	1,201,544
----------------------------	----	-----------

Total Taxes

Combined Tax Rate	0.058727157
	\$ 70,563

BASED ON 581-A MODEL & 485-A

Y1 (construction)	
NOI	
Real Estate Tax Factor	5.76%
Total Assessment Factor	15.76
Value	\$ 394,500
Exemption Base (increase in assessed value)	\$ -
1 - (Percentage of Exemption)	0%

Taxable Value	\$	394,500
Tax Rate (per \$1,000)		57.57
Taxes	\$	22,711
% Increase in Taxes		

581-A MODEL ALONE (no 485-A)

	Y1 (construction)	
NOI		
Real Estate Tax Factor		5.76%
Total Assessment Factor		15.76
Value	\$	394,500
Tax Rate (per \$1,000)		57.57
Taxes	\$	22,711
<u>AMOUNT SAVED THRU 485-A:</u>	\$	4,287,868

PROPERTY VALUE: CAP RATE & 485-A MODEL

	Y1 (construction)	
NOI		
Cap Rate Est.		
Value		394500
Exemption Base		0
1 - (Percentage of Exemption)		0%
Taxable Value	\$	394,500
Tax Rate (per \$1,000)	\$	57.57
Taxes	\$	22,711
Tax Rate Increase		
Value Change		

NOTES

Square footage, rents for the units - approach that would give us a value

tax at 100% value - NYS tax cap - can't raise taxes more than NYS tax cap
 485A (conversion of mixed-use) - City tax and school tax

School Rate currently - 27.3434 per thousand

Restrictions -

office space for non-profits

what is the potential for generating income - working on income approach

8 years - just on land value
Y9 - 80, Y8 - 60
Market rate housing/client

485-A

	1		2		3		4
\$	58.15	\$	58.73	\$	59.31	\$	59.91

Increase Rate:

1.00%

15.9

15.87	58.73	1000 > Mill Rate
-------	-------	------------------

Y2 (construction)			1		2		3	
			\$	190,718	\$	193,374	\$	196,049
5.81%			5.87%		5.93%		5.99%	
15.81			15.87		15.93		15.99	
\$	394,500	\$	1,201,544	\$	1,213,790	\$	1,226,016	
\$	-	\$	807,044	\$	819,290	\$	831,516	
0%			0%		0%		0%	

\$	394,500	\$	394,500	\$	394,500	\$	394,500
	58.15		58.73		59.31		59.91
\$	22,938	\$	23,168	\$	23,400	\$	23,634
	1%		1%		1%		1%
485-A TAX ABATEMENT - 12 YEA							

Y2 (construction)		1		2		3	
	\$	190,718	\$	193,374	\$	196,049	
	5.81%	5.87%		5.93%		5.99%	
	15.81	15.87		15.93		15.99	
\$	394,500	\$	1,201,544	\$	1,213,790	\$	1,226,016
	58.15	58.73		59.31		59.91	
\$	22,938	\$	70,563	\$	71,995	\$	73,448
				2%		2%	
485-A TAX ABATEMENT - 12 YEA							
	\$	47,395	\$	48,596	\$	49,814	

Y2 (construction)		1		2		3	
	\$	190,718	\$	193,374	\$	196,049	
		6.8		6.8		6.8	
	394500	\$	2,804,672	\$	2,843,739	\$	2,883,077
	0	\$	2,410,172	\$	2,449,239	\$	2,488,577
	0%	0%		0%		0%	
\$	394,500	\$	394,500	\$	394,500	\$	394,500
\$	58.15	\$	58.73	\$	59.31	\$	59.91
\$	22,938	\$	23,168	\$	23,400	\$	23,634
485-A TAX ABATEMENT PERIOD: 12							
	1%	1%		1%		1%	
				1%		1%	

9

based on that

	5		6		7		8		9
\$	60.51	\$	61.11	\$	61.72	\$	62.34	\$	62.96

2%

	4		5		6		7		8
\$	198,742	\$	201,452	\$	204,178	\$	206,919	\$	209,675
	6.05%		6.11%		6.17%		6.23%		6.30%
	16.05		16.11		16.17		16.23		16.30
\$	1,238,217	\$	1,250,385	\$	1,262,516	\$	1,274,603	\$	1,286,638
\$	843,717	\$	855,885	\$	868,016	\$	880,103	\$	892,138
	0%		0%		0%		20%		40%

\$	394,500	\$	394,500	\$	394,500	\$	176,021	\$	356,855
	60.51		61.11		61.72		62.34		62.96
\$	23,870	\$	24,109	\$	24,350	\$	10,973	\$	22,469
	1%		1%		1%		-55%		105%
,RS									

4		5		6		7		8	
\$	198,742	\$	201,452	\$	204,178	\$	206,919	\$	209,675
	6.05%		6.11%		6.17%		6.23%		6.30%
	16.05		16.11		16.17		16.23		16.30
\$	1,238,217	\$	1,250,385	\$	1,262,516	\$	1,274,603	\$	1,286,638
	60.51		61.11		61.72		62.34		62.96
\$	74,920	\$	76,413	\$	77,926	\$	79,459	\$	81,011
	2%		2%		2%		2%		2%
,RS									
\$	51,050	\$	52,305	\$	53,576	\$	68,486	\$	58,542

4		5		6		7		8	
\$	198,742	\$	201,452	\$	204,178	\$	206,919	\$	209,675
	6.8		6.8		6.8		6.8		6.8
\$	2,922,676	\$	2,962,525	\$	3,002,613	\$	3,042,927	\$	3,083,456
\$	2,528,176	\$	2,568,025	\$	2,608,113	\$	2,648,427	\$	2,688,956
	0%		0%		0%		20%		40%
\$	394,500	\$	394,500	\$	394,500	\$	529,685	\$	1,075,582
\$	60.51	\$	61.11	\$	61.72	\$	62.34	\$	62.96
\$	23,870	\$	24,109	\$	24,350	\$	33,021	\$	67,722
YEARS									
	1%		1%		1%		36%		105%
	1%		1%		1%		1%		1%

	10		11		12		13		14
\$	63.59	\$	64.23	\$	64.87	\$	65.52	\$	66.18

	9		10		11		12		13
\$	212,445	\$	215,227	\$	218,021	\$	220,825	\$	223,639
	6.36%		6.42%		6.49%		6.55%		6.62%
	16.36		16.42		16.49		16.55		16.62
\$	1,298,616	\$	1,310,529	\$	1,322,370	\$	1,334,130	\$	1,345,803
\$	904,116	\$	916,029	\$	9,490,409	\$	9,566,442	\$	9,641,495
	60%		80%		100%		100%		100%

\$	542,470	\$	732,823	\$	9,490,409	\$	9,566,442	\$	9,641,495
	63.59		64.23		64.87		65.52		66.18
\$	34,497	\$	47,069	\$	615,655	\$	626,794	\$	638,028
	54%		36%		1208%		2%		2%

9	10	11	12	13
\$ 212,445	\$ 215,227	\$ 218,021	\$ 220,825	\$ 223,639
6.36%	6.42%	6.49%	6.55%	6.62%
16.36	16.42	16.49	16.55	16.62
\$ 1,298,616	\$ 1,310,529	\$ 1,322,370	\$ 1,334,130	\$ 1,345,803
63.59	64.23	64.87	65.52	66.18
\$ 82,583	\$ 84,174	\$ 85,784	\$ 87,412	\$ 89,059
2%	2%	2%	2%	2%
\$ 48,086	\$ 37,105	\$ -	\$ -	\$ -

9	10	11	12	13
\$ 212,445	\$ 215,227	\$ 218,021	\$ 220,825	\$ 223,639
6.8	6.8	6.8	6.8	6.8
\$ 3,124,186	\$ 3,165,101	\$ 3,206,189	\$ 3,247,431	\$ 3,288,812
\$ 2,729,686	\$ 2,770,601	\$ 3,206,189	\$ 3,247,431	\$ 3,288,812
60%	80%	100%	100%	100%
\$ 1,637,811	\$ 2,216,481	\$ 3,206,189	\$ 3,247,431	\$ 3,288,812
\$ 63.59	\$ 64.23	\$ 64.87	\$ 65.52	\$ 66.18
\$ 104,153	\$ 142,362	\$ 207,990	\$ 212,772	\$ 217,638
54%	37%	46%	2%	2%
1%	1%	1%	1%	1%

	15		16		17		18		19
\$	66.84	\$	67.51	\$	68.18	\$	68.86	\$	69.55

	14		15		16		17		18
\$	226,461	\$	229,290	\$	232,125	\$	234,964	\$	237,805
	6.68%		6.75%		6.82%		6.89%		6.96%
	16.68		16.75		16.82		16.89		16.96
\$	1,357,381	\$	1,368,854	\$	1,380,214	\$	1,391,452	\$	1,402,559
\$	9,715,499	\$	9,788,381	\$	9,860,070	\$	9,930,490	\$	9,999,562
	100%		100%		100%		100%		100%

\$	9,715,499	\$	9,788,381	\$	9,860,070	\$	9,930,490	\$	9,999,562
	66.84		67.51		68.18		68.86		69.55
\$	649,355	\$	660,768	\$	672,264	\$	683,835	\$	695,478
	2%		2%		2%		2%		2%

	14		15		16		17		18
\$	226,461	\$	229,290	\$	232,125	\$	234,964	\$	237,805
	6.68%		6.75%		6.82%		6.89%		6.96%
	16.68		16.75		16.82		16.89		16.96
\$	1,357,381	\$	1,368,854	\$	1,380,214	\$	1,391,452	\$	1,402,559
	66.84		67.51		68.18		68.86		69.55
\$	90,723	\$	92,405	\$	94,104	\$	95,818	\$	97,549
	2%		2%		2%		2%		2%
\$	-	\$	-	\$	-	\$	-	\$	-

	14		15		16		17		18
\$	226,461	\$	229,290	\$	232,125	\$	234,964	\$	237,805
	6.8		6.8		6.8		6.8		6.8
\$	3,330,313	\$	3,371,916	\$	3,413,602	\$	3,455,348	\$	3,497,133
\$	3,330,313	\$	3,371,916	\$	3,413,602	\$	3,455,348	\$	3,497,133
	100%		100%		100%		100%		100%
\$	3,330,313	\$	3,371,916	\$	3,413,602	\$	3,455,348	\$	3,497,133
\$	66.84	\$	67.51	\$	68.18	\$	68.86	\$	69.55
\$	222,588	\$	227,622	\$	232,741	\$	237,943	\$	243,229
	2%		2%		2%		2%		2%
	1%		1%		1%		1%		1%

	20		21		22		23		24
\$	70.25	\$	70.95	\$	71.66	\$	72.37	\$	73.10

	19		20		21		22		23
\$	240,648	\$	243,490	\$	246,329	\$	249,165	\$	251,994
	7.02%		7.09%		7.17%		7.24%		7.31%
	17.02		17.09		17.17		17.24		17.31
\$	1,413,526	\$	1,424,342	\$	1,434,997	\$	1,445,481	\$	1,455,784
\$	10,067,205	\$	10,133,338	\$	10,197,875	\$	10,260,726	\$	10,321,803
	100%		100%		100%		100%		100%

\$	10,067,205	\$	10,133,338	\$	10,197,875	\$	10,260,726	\$	10,321,803
	70.25		70.95		71.66		72.37		73.10
\$	707,184	\$	718,948	\$	730,762	\$	742,619	\$	754,510
	2%		2%		2%		2%		2%

	19		20		21		22		23
\$	240,648	\$	243,490	\$	246,329	\$	249,165	\$	251,994
	7.02%		7.09%		7.17%		7.24%		7.31%
	17.02		17.09		17.17		17.24		17.31
\$	1,413,526	\$	1,424,342	\$	1,434,997	\$	1,445,481	\$	1,455,784
	70.25		70.95		71.66		72.37		73.10
\$	99,295	\$	101,055	\$	102,829	\$	104,617	\$	106,416
	2%		2%		2%		2%		2%
\$	-	\$	-	\$	-	\$	-	\$	-

	19		20		21		22		23
\$	240,648	\$	243,490	\$	246,329	\$	249,165	\$	251,994
	6.8		6.8		6.8		6.8		6.8
\$	3,538,935	\$	3,580,728	\$	3,622,488	\$	3,664,187	\$	3,705,797
\$	3,538,935	\$	3,580,728	\$	3,622,488	\$	3,664,187	\$	3,705,797
	100%		100%		100%		100%		100%
\$	3,538,935	\$	3,580,728	\$	3,622,488	\$	3,664,187	\$	3,705,797
\$	70.25	\$	70.95	\$	71.66	\$	72.37	\$	73.10
\$	248,597	\$	254,048	\$	259,581	\$	265,195	\$	270,889
	2%		2%		2%		2%		2%
	1%		1%		1%		1%		1%

	25		26		27		28		29
\$	73.83	\$	74.57	\$	75.31	\$	76.07	\$	76.83

	24		25		26		27		28
\$	254,816	\$	257,627	\$	260,426	\$	263,211	\$	265,978
	7.38%		7.46%		7.53%		7.61%		7.68%
	17.38		17.46		17.53		17.61		17.68
\$	1,465,894	\$	1,475,799	\$	1,485,487	\$	1,494,948	\$	1,504,167
\$	10,381,011	\$	10,438,253	\$	10,493,432	\$	10,546,444	\$	10,597,185
	100%		100%		100%		100%		100%

\$ 10,381,011	\$ 10,438,253	\$ 10,493,432	\$ 10,546,444	\$ 10,597,185
73.83	74.57	75.31	76.07	76.83
\$ 766,426	\$ 778,359	\$ 790,298	\$ 802,233	\$ 814,154
2%	2%	2%	2%	1%

24	25	26	27	28
\$ 254,816	\$ 257,627	\$ 260,426	\$ 263,211	\$ 265,978
7.38%	7.46%	7.53%	7.61%	7.68%
17.38	17.46	17.53	17.61	17.68
\$ 1,465,894	\$ 1,475,799	\$ 1,485,487	\$ 1,494,948	\$ 1,504,167
73.83	74.57	75.31	76.07	76.83
\$ 108,226	\$ 110,047	\$ 111,877	\$ 113,716	\$ 115,561
2%	2%	2%	2%	2%
\$ -	\$ -	\$ -	\$ -	\$ -

24	25	26	27	28
\$ 254,816	\$ 257,627	\$ 260,426	\$ 263,211	\$ 265,978
6.8	6.8	6.8	6.8	6.8
\$ 3,747,290	\$ 3,788,634	\$ 3,829,796	\$ 3,870,744	\$ 3,911,441
\$ 3,747,290	\$ 3,788,634	\$ 3,829,796	\$ 3,870,744	\$ 3,911,441
100%	100%	100%	100%	100%
\$ 3,747,290	\$ 3,788,634	\$ 3,829,796	\$ 3,870,744	\$ 3,911,441
\$ 73.83	\$ 74.57	\$ 75.31	\$ 76.07	\$ 76.83
\$ 276,661	\$ 282,510	\$ 288,436	\$ 294,435	\$ 300,506
2%	2%	2%	2%	2%
1%	1%	1%	1%	1%

30

\$ 77.60 \$ 78.37 \$ 79.16 \$ 79.95

29

30

\$ 268,726	\$ 271,451
7.76%	7.84%
17.76	17.84
\$ 1,513,133	\$ 1,521,831
\$ 10,645,547	\$ 10,691,418
100%	100%

\$	10,645,547	\$	10,691,418	
	77.60		78.37	
\$	826,048	\$	837,904	
	1%		1%	0.197796

	29		30	
\$	268,726	\$	271,451	
	7.76%		7.84%	
	17.76		17.84	
\$	1,513,133	\$	1,521,831	
	77.60		78.37	
\$	117,413	\$	119,268	
	2%		2%	0.017246
\$	-	\$	-	

	29		30	
\$	268,726	\$	271,451	
	6.8		6.8	
\$	3,951,850	\$	3,991,933	
\$	3,951,850	\$	3,991,933	
	100%		100%	
\$	3,951,850	\$	3,991,933	
\$	77.60	\$	78.37	
\$	306,646	\$	312,854	
	2%		2%	11%
	1%		1%	

Project Name: Newburgh
 Sponsor:
 Pre Development Budget

Description	Total Budgeted Amount	Predev %	Budgeted for Pre Dev
Soft Cost			
Borrower's Legal	140,000		10,000
Borrower's Engineer/Architect Fees	750,000	75%	562,500
Accounting & Cost Certification	60,000		5,000
Permits and expediting	45,000	25%	11,250
Environmental Phase I & II	35,000	100%	35,000
SEQR	30,000	100%	30,000
Borings	12,000	100%	12,000
Survey	30,000	50%	15,000
Geotechnical	5,000	100%	5,000
Appraisal	15,000	100%	15,000
Energy Modeling/LEED	65,000	25%	16,250
LOC Application Fee	25,000	100%	25,000
HFA Fee Origination Fee	48,771		50,000
Tax Exemption/Abatement Fees & Consultant	10,000		-
Water/Sewer	10,000		-
Real Estate Taxes	75,000		-
Utilities	10,000		-
Insurance	185,000		-
Total Development Cost:	8,361,369		792,000



2 MONTGOMERY STREET

Proposal For:
CITY OF NEWBURGH, NY
June 12, 2018

LIST OF DRAWINGS	
Z-000	ZONING ANALYSIS
A-100	SITE PLAN
A-101	LEVEL 1 PLAN
A-102	LEVEL 2 PLAN
A-103	LEVEL 3 PLAN
A-104	LEVEL 4 PLAN
A-105	LEVEL 5 PLAN
A-106	LEVEL 6 PLAN
A-107	LEVEL 7 PLAN
A-108	LEVEL 8 PLAN
A-109	LEVEL 9 PLAN
A-200	ELEVATIONS - EAST & WEST
A-201	ELEVATIONS - NORTH & SOUTH
A-202	SECTIONS
A-300	NORTHWEST PERSPECTIVE

PRESENTED BY:

alembeic
COMMUNITY DEVELOPMENT

ARCHITECT:

UAI | IVES

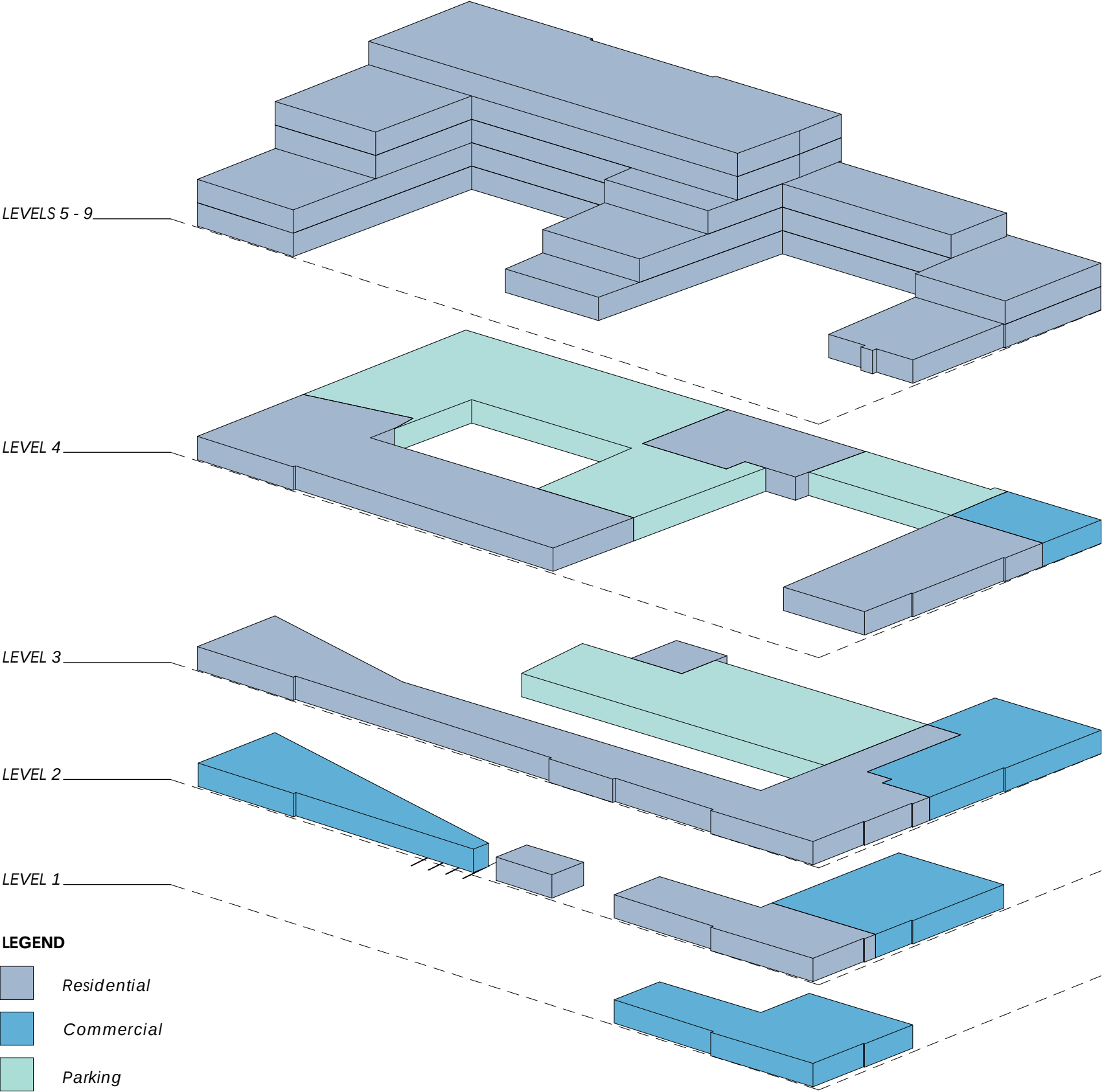
ZONING ANALYSIS

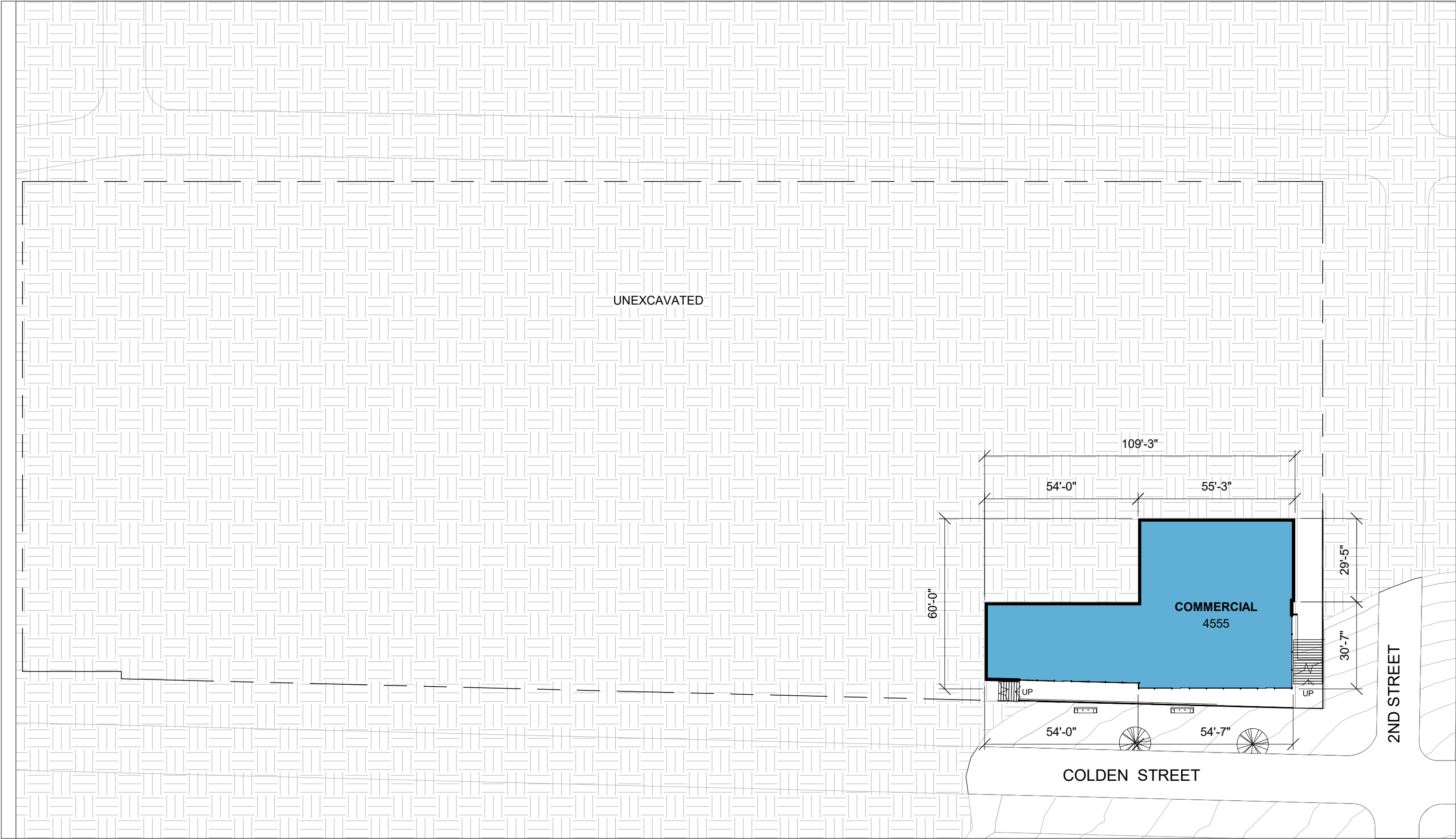
Applicable Texts	City of Newburgh, NY Building Code, Chapter 300: Zoning Article V: Land Use District Regulations, §300-32: Density and Dimensional Regulations Article XI: Site Plan Review; Application and Approval, §300-86 - §300-92 Article XV: Form-Based Code, Part 2: District Regulations and Guidelines, §300-138: Waterfront Gateway		
Location	2 MONTGOMERY STREET, NEWBURGH, NEW YORK 12550 (aka: 1-3 Colden Street, 2-34 Montgomery Street, and 56 Second Street)		
Tax Map Parcel	Section 24, Block 10, Lot 1.2		
Lot Size	1.8 acres (approximately 78,408 SF)		
Zoning District	Waterfront Gateway (WG)		
Use	Regulation:	Permitted by right subject to plan review by the City Planning Board	(Article XI)
	Proposed:	Mixed Use with Residential and Commercial (Retail Stores)	
	Minimum / Maximum Height:	5 stories/50' / 8-stories/95' (Shopfront and Midrise)	(Article XV)
	Proposed Height:	5-stories/50' at Montgomery Street & 5-stories/50' at Colden Street	<u>*COMPLIES</u>
	Minimum Frontage:	80%	(Article XV)
	Proposed Frontage:	80% (875 Linear Feet)	<u>*COMPLIES</u>
	Minimum Landscaped Area:	10%	(Article XV)
	Proposed Landscaped Area:	14% (11,309 SF)	<u>*COMPLIES</u>
	Building Coverage:	53% (41,517 SF)	
	Impervious Coverage:	33% (25,582 SF)	
	Total Impervious Area:	86% (67,099 SF)	
	Minimum Lot Width:	20'	(Article XV)
	Existing Lot Width:	172.4'	<u>*COMPLIES</u>
	Minimum Lot Depth:	75'	(Article XV)
	Existing Lot Depth:	> 432.8'	<u>*COMPLIES</u>
Residential	Minimum Front Yard:	Not Required	(Article XV)
	Minimum Side Yard:	Not Required	(Article XV)
	Minimum Rear Yard:	20'	(Article XV)
	Proposed Rear Yard:	112.4'	<u>*COMPLIES</u>
	Gross Floor Area:	140,147 SF	
	Net Floor Area:	98,326 SF	(See Plans)
	Maximum Dwelling Units:	78,408 (Lot Area) / 500 (SF per Dwelling Unit) = 157 Units	(Article V)
	Proposed Dwelling Units:	140 Units	<u>*COMPLIES</u>
	Minimum Parking:	1 (per Dwelling Unit) x 140 Dwelling Units = 140 Spaces 20% Deduction Waiver: 140 Spaces X 0.20 = 28 Spaces 140 Spaces - 28 Spaces = 112 Spaces	(Article XV)
	Proposed Parking:	97 Spaces	<u>*DOES NOT COMPLY</u>
Commercial	Gross Floor Area:	19,651 SF	
	Minimum Parking:	Subject to review by the City Planning Board	

AREA & UNIT COMPUTATION

AREA COMPUTATION					UNIT COMPUTATION				
LEVEL	RESIDENTIAL	COMMERCIAL	PARKING*		0-BR	1-BR	2-BR	3-BR	TOTAL
LEVEL 1	-	4,824 SF	-	4,824 SF	-	-	-	-	-
LEVEL 2	4,130 SF	8,463 SF	-	12,593 SF	1	1	2	-	4
LEVEL 3	14,114 SF	4,626 SF	8,742 SF	27,482 SF	3	4	3	3	13
LEVEL 4	18,538 SF	1,738 SF	16,507 SF	36,783 SF	3	11	1	3	18
LEVEL 5	30,402 SF	-	-	30,402 SF	5	6	10	8	29
LEVEL 6	26,633 SF	-	-	26,663 SF	6	7	10	5	28
LEVEL 7	19,165 SF	-	-	19,165 SF	5	5	5	5	20
LEVEL 8	15,123 SF	-	-	15,123 SF	3	4	4	4	15
LEVEL 9	12,042 SF	-	-	12,042 SF	3	2	5	3	13
TOTAL GROSS AREA	140,147 SF	19,651 SF	25,249 SF	185,047 SF	30	39	40	31	140
*ONLY INCLUDES INTERIOR PARKING AREA (SF)					UNIT %:				
					21%	28%	29%	22%	100%

PROPOSED USE DIAGRAM





COMMERCIAL

1/32" = 1'-0"

DEVELOPER:

alembic
COMMUNITY DEVELOPMENT

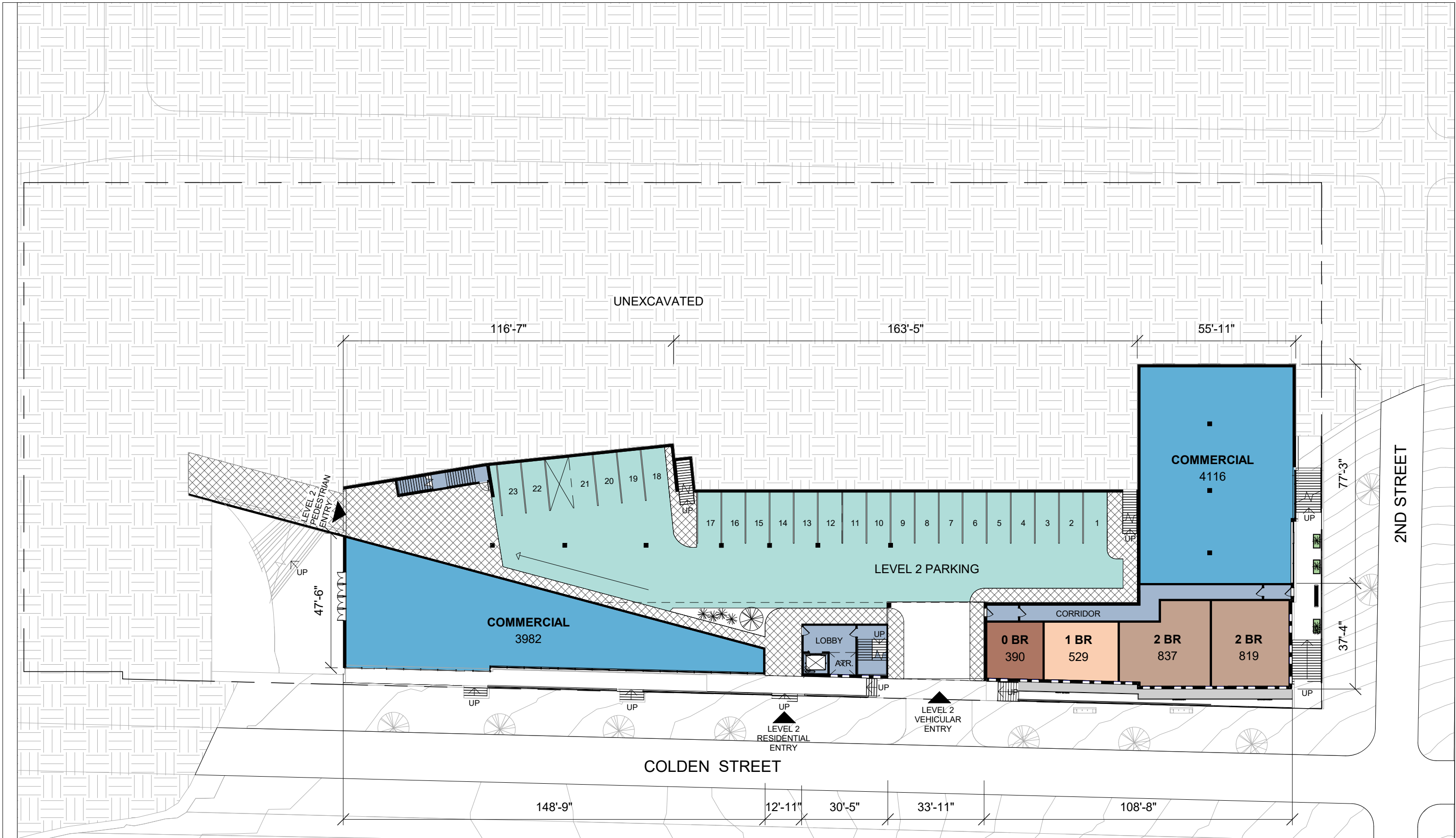
ARCHITECT:

UAI | IVES

RFP - CITY OF NEWBURGH, NEW YORK
2 MONTGOMERY STREET, NEWBURGH, NY 12550

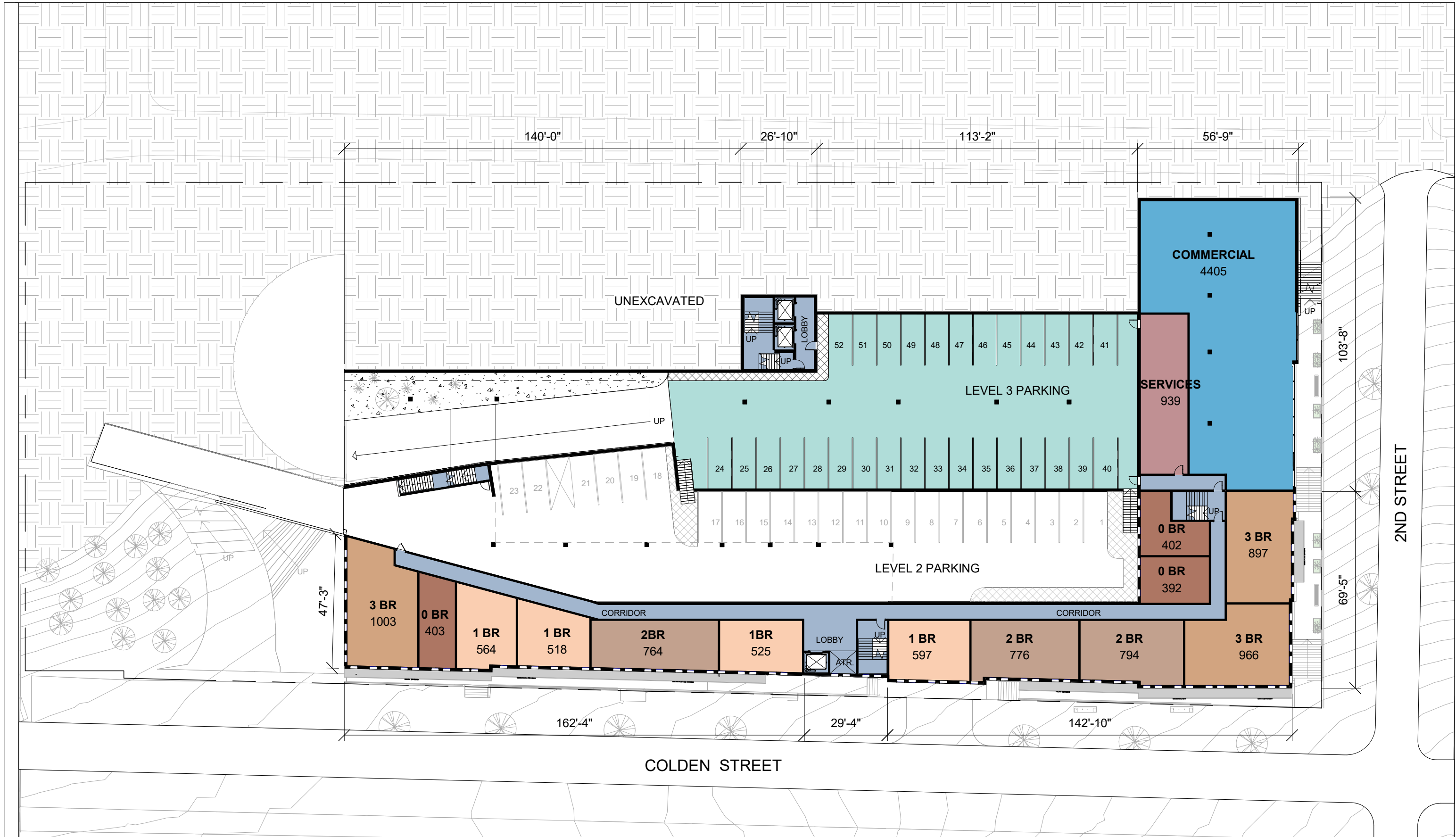
LEVEL 1 PLAN
DRAWN BY: NN/MB

A-101
06/12/18



COMMERCIAL PARKING RESIDENTIAL 0 BR 1 BR 2 BR

1/32" = 1'-0"







RESIDENTIAL 0 BR 1 BR 2 BR 3 BR SERVICES

1/32" = 1'-0"





RESIDENTIAL 0 BR 1 BR 2 BR 3 BR SERVICES

1/32" = 1'-0"

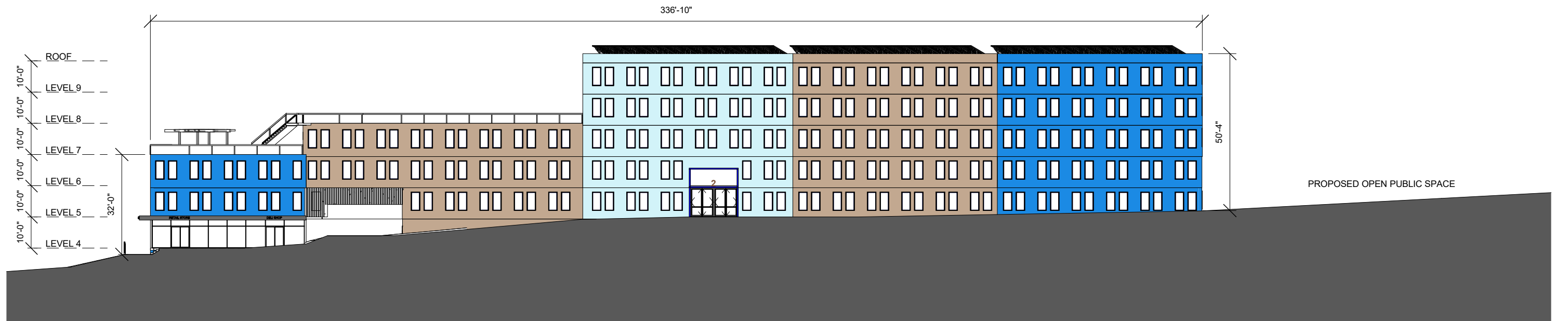


RESIDENTIAL 0 BR 1 BR 2 BR 3 BR

1/32" = 1'-0"



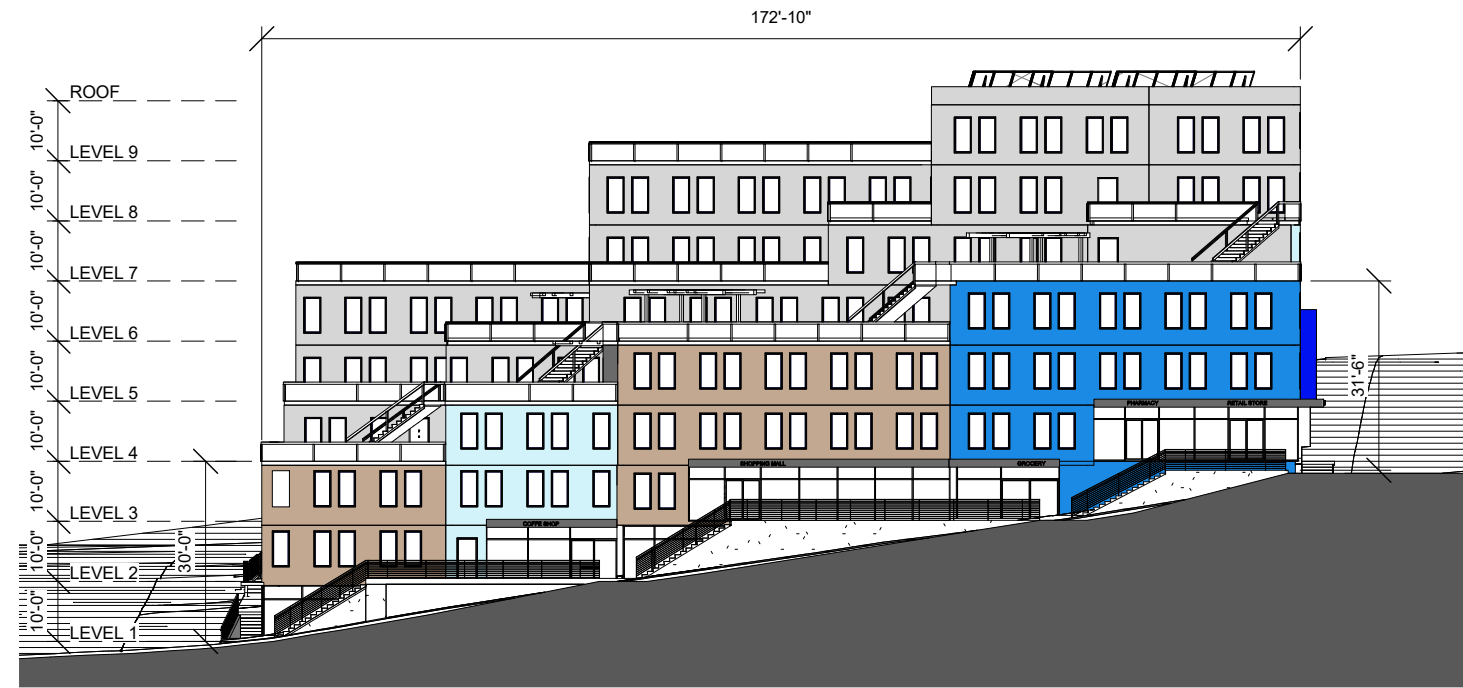
1 EAST ELEVATION
1/32" = 1'-0"



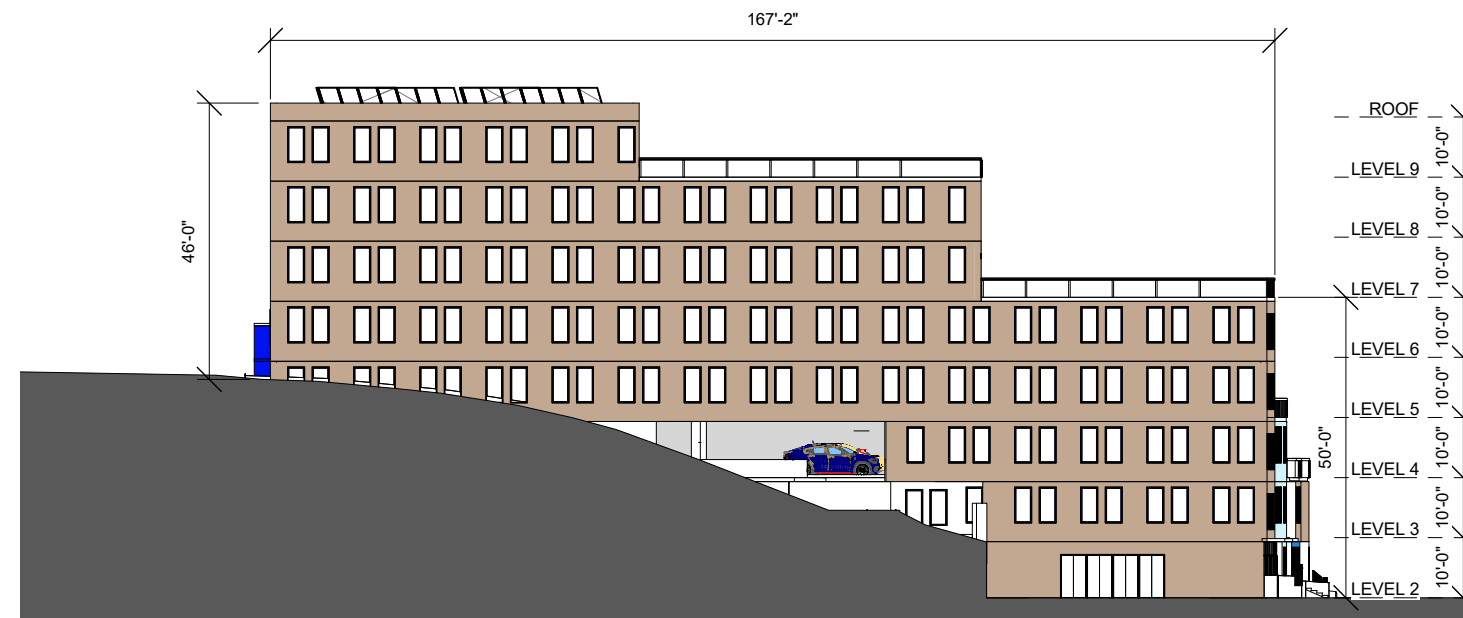
2 WEST ELEVATION
1/32" = 1'-0"

 LIGHT GLASS FIBER REINFORCED CONCRETE	 LIGHT EXTERIOR INSULATION FINISHING SYSTEM	 NORMAN RUNNING BOND BRICK BLEND
 DARK GLASS FIBER REINFORCED CONCRETE	 DARK EXTERIOR INSULATION FINISHING SYSTEM	

REFERENCE A-100: SITE PLAN FOR ELEVATION MARKERS



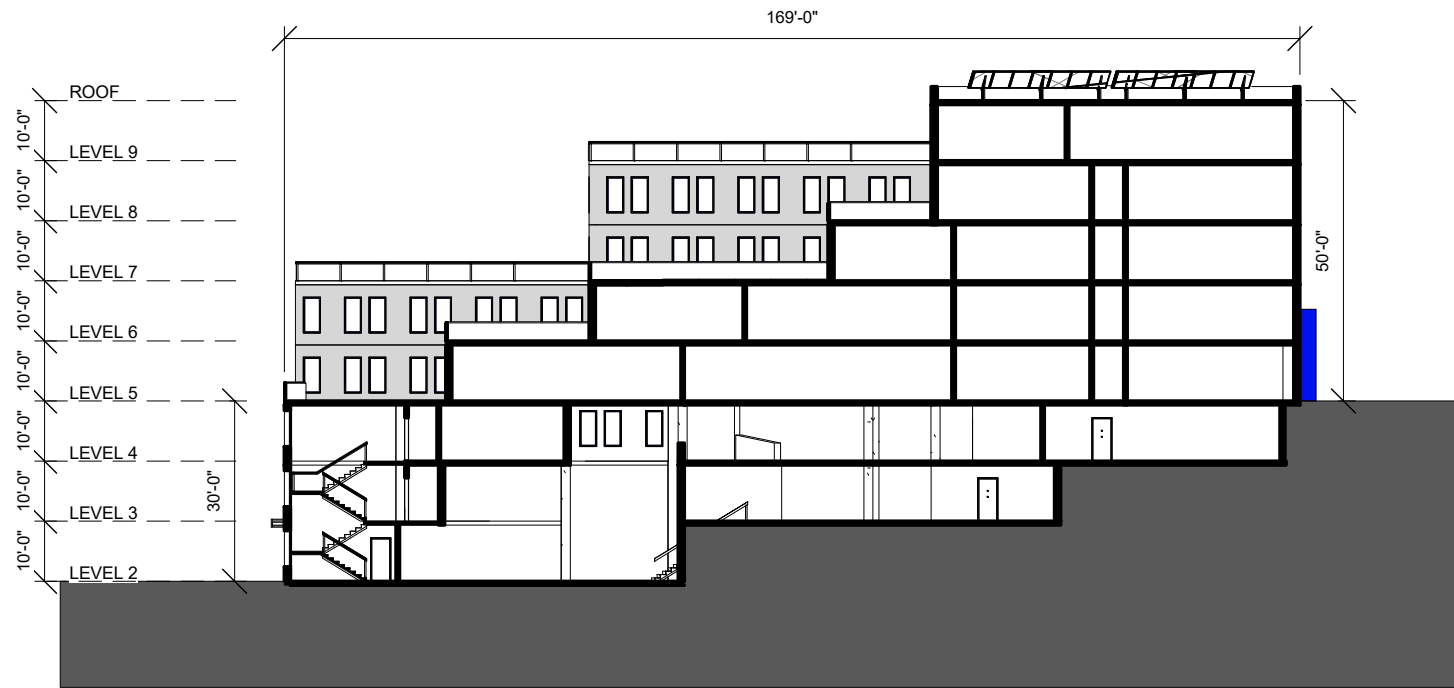
① NORTH ELEVATION
1/32" = 1'-0"



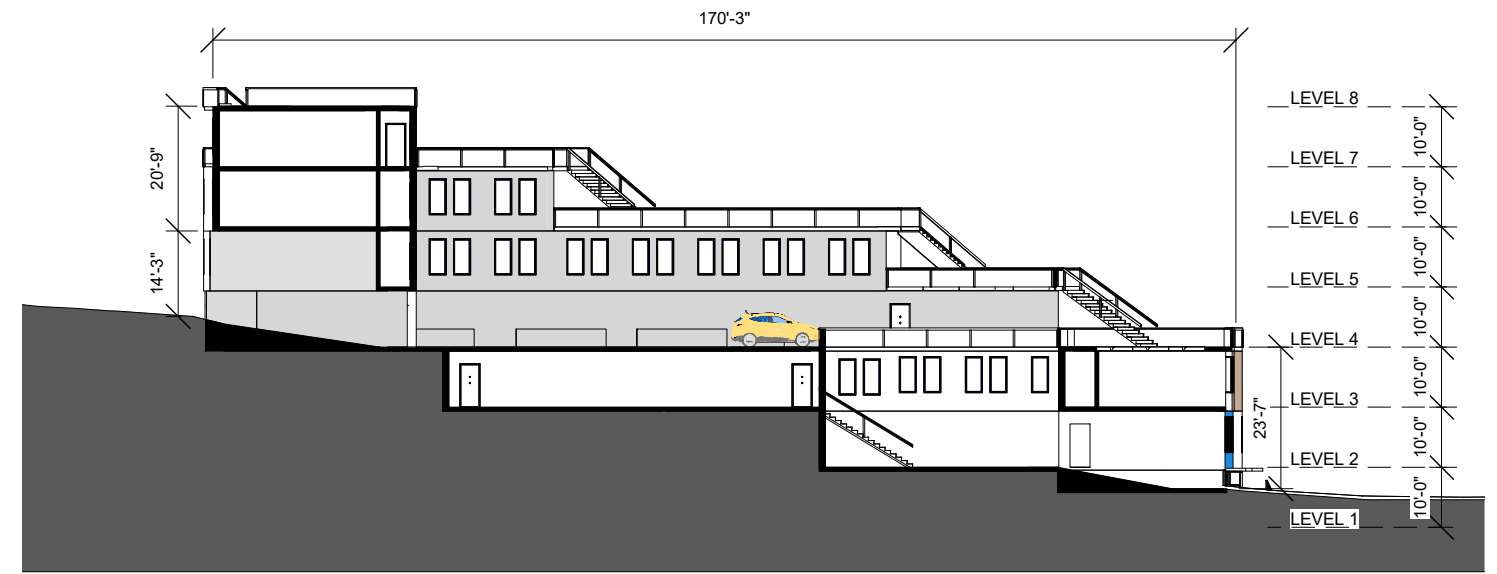
② SOUTH ELEVATION
1/32" = 1'-0"

- | | | | | | |
|---|---------------------------------------|---|--|---|---------------------------------|
|  | LIGHT GLASS FIBER REINFORCED CONCRETE |  | LIGHT EXTERIOR INSULATION FINISHING SYSTEM |  | NORMAN RUNNING BOND BRICK BLEND |
|  | DARK GLASS FIBER REINFORCED CONCRETE |  | DARK EXTERIOR INSULATION FINISHING SYSTEM | | |

REFERENCE A-100: SITE PLAN FOR ELEVATION MARKERS



① SECTION 1
1/32" = 1'-0"



② SECTION 2
1/32" = 1'-0"



③ SECTION 3
1/32" = 1'-0"

REFERENCE A-100: SITE PLAN FOR SECTION MARKERS



DESIGN NARRATIVE

The building is shaped according to the terrain, taking advantage of the steep slope to maximize the magnificent view towards the Hudson, and resulting in a terraced building that remains contextual in scale with the surrounding structures. It embraces the neighborhood by providing easy access from 1st Street to Colden Street through the development in a richly planted park, and by creating stepped plazas along new retail spaces along 2nd Street and Colden Street. The result is a development that meets Newburgh's desire to increase all levels of housing and that provides opportunities for commerce and for jobs.

Building Summary

The gross floor area is 185,000sf with the residence occupying 140,000sf and retail spaces 19,600sf. Parking area exceeds 25,250sf providing 97 spaces. The residential area includes apartments, lobbies, laundry rooms, exercise and activity rooms, trash/recycling rooms, and circulation, as well as utility rooms, bike storage, custodial space, and building storage. There are three levels of parking for residential use and multiple landscaped recreation spaces for residents. There are one hundred and forty (140) units including a superintendent's two-bedroom unit with a mix as follows:

- 30 studios averaging 410sf,
- 39 one-bedroom averaging 560sf,
- 40 two-bedroom, at 820sf, and
- 31 three-bedroom units averaging 1,000sf.

Site Planning

- An 'E' shaped plan is used, which because it is spread out, keeps the height low and increases the number of apartments facing the river, creating large courts in-between for ample light. Courtyard walls are slightly angled towards the river to increase visibility and light.
- Roofs are terraced helping to keep the building height low, maximizing views for all, providing green roofs as recreation spaces and helping storm water management.
- The site layout works as much as possible with the existing roadway and retaining walls to minimize excavation and the need to construct new parking infrastructure. Two parking approaches are used, one from the abandoned road off Colden Street, the other a new one from Montgomery Street. The Montgomery vehicular entry serves two levels of parking, 3rd and 4th level, and the Colden entry serves the 2nd level parking.
- Commercial spaces line 2nd Street and Colden Street at the ground level, providing easy access to shoppers. The public library is diagonally across the street providing opportunities for visitors to shop and the retail spaces along Colden Street provide advantageous views towards the river. A terraced plaza with ramps, steps and opportunities for seating, acts as a leveling transition between the sloped sidewalks and the retail spaces.
- At the south side of the site, a planted walkway extends pedestrian access from 1st Street, which currently terminates at Montgomery Street, through a terraced garden walkway providing access to Colden Street through the site, via the existing roadway, or alternatively directly down.

Building Systems

- Assuming fair soil and rock conditions at shallow elevations, the foundation system consists of continuous spread footings resting on virgin soil. Given the slope of the site, the footings are stepped in many locations.
- The building structure consists of eight inch concrete plank resting on concrete masonry unit bearing walls with cast-in-place concrete columns and beams at the residential entries and lobbies, at parking areas, and at commercial spaces, allowing a transparent storefront façade and interior.
- Three exterior walls systems are used; brick cavity walls, and rain-screen wall systems alternate at the street faces, and an exterior wall insulation system (EIFS) is used in the courtyards. Insulation and water protection systems are attached to the back-up masonry that supports these exterior finishes. The rain-screen system relies on glass fiber reinforced panels (GFRC) that have the advantage of allowing a spectrum of colors and geometric patterns enriching the buildings appearance.
- Green roof systems are used throughout including light colored pavers, native plants, trellises, seating and tables. The overall effect provides ample recreation space for residents, facilitates storm water management, and reduces the heat-island effect endemic to standard rooftops. The roofing membrane will have a 20 year warrantee.
- Windows will be double-glazed low-E glass with fiberglass frames. Trickle vents in the fiberglass will serve ventilation needs without compromising the high efficiency building insulation.
- Finishes on lobby floors are long-lasting porcelain pavers. Durable carpet is used in the hallways. Bathrooms, kitchens, janitors' closets, laundry rooms, and refuse rooms have ceramic tile floors. Apartment floors are finished with FSC certified wood while ceilings are skim-coated with plaster. Partitions are painted gypsum wallboard.
- Mechanical systems employ high-efficiency gas boilers for domestic hot water. Heating and cooling are Energy Star rated electric multi-split systems (VRF), which allow considerable energy savings via programming of heating and cooling modes in addition to reduced baseline energy consumption. Light Emitting Diode (LED) fixtures are used throughout, with bi-level lighting in public areas to lower electrical usage. Three energy efficient elevators are provided.

Plantings & Site Improvements

Landscaped areas are planted predominantly with native species to reduce the need for watering and the spread of invasive species. A drip irrigation system is used. Ground cover, shrubs, trees and flowers embellish outdoor areas including the roof decks and are enhanced with site lighting to improve safety at night, particularly at the new pedestrian access-way through the site that connects 1st Street with Colden Street.

Montgomery Heights
Site: Grand & Montgomery

Date

Units:

SOURCES AND USES

Construction Sources		per DU	
	HFA 1st Loan	\$30,502,240	\$217,873
	Supportive Housing Opportunity Program: Affordable Units	\$5,225,000	\$37,321
	Supportive Housing Opportunity Program: Supportive Units	\$8,400,000	\$60,000
	Federal Home Loan Bank of NY: Affordable Housing Program	\$2,450,000	\$17,500
	Middle Income Housing Program	\$2,660,000	\$19,000
	LIHTC Equity	\$3,374,890	\$24,106
	SLIHC Equity	\$0	\$0
	Deferred Developer's Fee	\$6,800,000	\$48,571
	Accrued Interest	\$642,299	\$4,588
	Reserve Loan	\$612,930	\$4,378
	Project Gap	\$0	\$0
	Total	\$60,667,358	\$433,338

Permanent Sources			
	First Mortgage	\$16,250,000	\$116,071
	Supportive Housing Opportunity Program: Affordable Units	\$5,225,000	\$37,321
	Supportive Housing Opportunity Program: Supportive Units	\$8,400,000	\$60,000
	Federal Home Loan Bank of NY: Affordable Housing Program	\$2,450,000	\$17,500
	LIHTC Equity	\$14,749,653	\$105,355
	SLIHC Equity	\$5,250,000	\$37,500
	Middle Income Housing Program	\$2,660,000	\$19,000
	Deferred Developer's Fee	\$4,427,476	\$31,625
	Accrued Interest	\$642,299	\$4,588
	Reserve Loan	\$612,930	\$4,378
	Total	\$60,667,358	\$433,338

Uses			
	Acquisition Cost	\$300	\$2
	Construction Cost	\$44,384,965	\$317,035
	Soft Cost	\$9,482,093	\$67,729
	Developer's Fee	\$6,800,000	\$48,571
	TOTAL USES	\$60,667,358	\$433,338

6/28/2018

140

% of total

50.28%

8.61%

13.85%

4.04%

4.38%

5.56%

0.00%

11.21%

1.06%

1.01%

0.00%

100.00%

26.79%

8.61%

13.85%

4.04%

24.31%

8.65%

4.38%

7.30%

1.06%

1.01%

100.00%

0.00%

73.16%

15.63%

11.21%

100.00%

Montgomery Heights
Site: Grand & Montgomery
Rental Component
DEVELOPMENT BUDGET

Units: 140

Acquisition Cost		\$ 300	\$ 300	
Construction Cost				
Contractor Price				
Residential- Rental	260,273 /du	\$ 36,438,220	\$ 36,438,220	\$ 260 psf
Community Space		\$ 1,473,750	\$ 1,473,750	\$ 150 psf
Commercial Space		\$ 1,473,825	\$ 1,473,825	\$ 150 psf
Parking		\$ 3,029,880	\$ 3,029,880	\$ 120 psf
		\$ -	\$ -	\$ 260 psf
Subtotal Hard Cost		\$ 42,415,675	\$ 42,415,675	
Contingency	5%	\$ 1,969,289.75	\$ 1,969,290	\$ 229 psf
Total Hard Cost	\$317,035 /du	\$ 44,384,965	\$ 44,384,965	\$ 240 average per sf
Soft Cost				
Borrower's Legal		\$ 140,000	\$ 140,000	
Borrower's Engineer/Architect Fees		\$ 1,200,000	\$ 1,200,000	
Accounting & Cost Certification		\$ 30,000	\$ 60,000	
Housing/Development Consultant		\$ -	\$ -	
Bank's Engineer		\$ 50,000	\$ 30,000	
Bank Legal		\$ 85,000	\$ 75,000	
Permits and expediting		\$ 10,000	\$ 10,000	
Environmental Phase I & II		\$ 30,000	\$ 30,000	
SEQR		\$ 20,000	\$ 20,000	
Borings		\$ 15,000	\$ 15,000	
Survey		\$ 15,000	\$ 15,000	
Geotechnical		\$ 10,000	\$ 10,000	
Title Insurance	0.90% of HFA cons 1st	\$ 274,520	\$ 274,520	
Appraisal		\$ 15,000	\$ 15,000	
Energy Modeling/LEED		\$ 50,000	\$ 50,000	
Investor Legal		\$ 110,000	\$ 110,000	
Rezoning Costs		\$ -	\$ -	
Controlled Inspections		\$ 120,000	\$ 120,000	
Subtotal		\$ 2,174,520	\$ 2,174,520	
Financing Fees (Please maintain links to original calculations and note any changes)				
Upfront L/C Fee	1.00% of LOC amt	\$ 307,564	\$ 307,564	
Annual L/C Fee	1.00% of LOC amt	\$ 692,020	\$ 692,020	
LOC Application Fee		\$ 25,000	\$ 25,000	
HFA Fee Origination Fee	1.00% of HFA cons 1st	\$ 305,022	\$ 305,022	
Trustee Fee	0.13% HFA 1st	\$ 38,128		
Financial Advisor Fee (HFA)		\$ 13,000		
HFA Construction Servicing Fee		\$ 343,150		
HFA Application Fee		\$ 40,000		
Bond Counsel (HFA)		\$ 70,000		
NY State Bond Issuance Charge	0.84% of HFA cons 1st	\$ 256,219	\$ 256,219	
Costs of Issuance	1.25% of HFA cons 1st	\$ 381,278	\$ 381,278	
SONYMA Application Fee	0.10% of 1st mortgage	\$ 16,250	\$ 16,250	
SONYMA First Year Fee	0.50% of 1st mortgage	\$ 81,250	\$ 81,250	
Tax Exemption/Abatement Fees & Consultant		\$ 10,000	\$ 10,000	
SHOP Application Fee		\$ 5,000		
SLIHC Application		\$ 3,000	\$ -	
Subtotal		\$ 2,586,881	\$ 2,074,603	
Carrying Costs				
Construction Interest (Paid)		\$ 1,913,856	\$ 1,913,856	
Construction Interest (Accrued)		\$ 642,299		
Negative Arbitrage		\$ -	\$ -	
Water/Sewer		\$ 10,000	\$ 10,000	
Real Estate Taxes		\$ 75,000	\$ -	
Utilities	10,000	\$ 10,000	\$ 10,000	
Insurance	185,000	\$ 300,000	\$ 300,000	
Marketing	1,600	\$ 177,600	\$ 177,600	
Partnership Management Fee		\$ 50,000	\$ 50,000	
Subtotal		\$ 3,178,754	\$ 2,461,456	
Reserves and Contingency				
Social Service Reserve	7500	\$ 420,000	\$ 420,000	
Home Furnishings	2000	\$ 112,000	\$ 112,000	
Section 8 Homeless Reserve	2500 /Homeless Units	\$ -	\$ -	
HFA Capitalized Reserve	- /unit	\$ -	\$ -	
HHAP Operating Reserve	2.5% M&O + 1% Program	\$ -	\$ -	
Capitalized Operating Reserve	3 months DS + Operating	\$ 612,930	\$ 612,930	
Soft Cost Contingency	5%	\$ 397,008	\$ 397,008	4% of soft costs
Subtotal		\$ 1,541,937	\$ 1,541,937	
Total Soft Costs		\$ 9,482,093	\$ 8,252,516	
Developer's Fee		\$ 6,800,000	\$ 6,800,000	13% of TDC less Dev Fee
Total Development Cost:		\$ 60,667,358	\$ 59,437,781	

Construction Sources

HFA 1st Loan	\$	30,502,240	\$	30,502,240	50%	71%
Supportive Housing Opportunity Program: Affordable Units	\$	5,225,000	\$	5,225,000	9%	
Supportive Housing Opportunity Program: Supportive Units	\$	8,400,000	\$	8,400,000	14%	
Federal Home Loan Bank of NY: Affordable Housing Program	\$	2,450,000	\$	2,450,000	4%	
Middle Income Housing Program	\$	2,660,000	\$	2,660,000	4%	
LIHTC Equity	23%	\$ 3,374,890	\$	3,374,890	6%	
SLIHC Equity		\$ -	\$	-	0%	
Deferred Developer's Fee	100%	\$ 6,800,000	\$	6,800,000	11%	
Accrued Interest		\$ 642,299	\$	642,299	1%	
Reserve Loan		\$ 612,930	\$	612,930	1%	
Project Gap		\$ -	\$	-	0%	
Total		\$ 60,667,358	\$	60,667,358	100%	

Permanent Sources

First Mortgage	\$	16,250,000	\$	16,250,000	27%	
Supportive Housing Opportunity Program: Affordable Units	\$	5,225,000	\$	5,225,000	9%	
Supportive Housing Opportunity Program: Supportive Units	\$	8,400,000	\$	8,400,000	14%	
Federal Home Loan Bank of NY: Affordable Housing Program	\$	2,450,000	\$	2,450,000	4%	
Middle Income Housing Program	\$	2,660,000	\$	2,660,000	4%	
LIHTC Equity		\$ 14,749,653	\$	14,749,653	24%	
SLIHC Equity		\$ 5,250,000	\$	5,250,000	9%	
Deferred Developer's Fee	15 years	\$ 4,427,476	\$	4,427,476	7%	
Accrued Interest		\$ 642,299	\$	642,299	1%	
Reserve Loan		\$ 612,930	\$	612,930	1%	
Project Gap		\$ -	\$	-	0%	

Montgomery Heights
Site: Grand & Montgomery

Units: 140

TAX CREDIT ANALYSIS*

Less: Non TC Units
+ Commercial
Space
19%

*This is an estimate; for actual raise and calculation, defer to LIHTC Investor

	Eligible Cost (Y/N)	Total Cost		Eligible Amount
Acquisition Cost	N	300		
Construction Cost				
Contractor Price				
Residential- Rental	Y	36,438,220	6,624,800	29,813,420
Community Space	N	1,473,750		1,473,750
Commercial Space	Y	1,473,825		-
Parking	Y	3,029,880		-
Residential - Homeownership	N	#REF!		-
Contingency	Y	1,969,290	375,726	1,593,564
Total Hard Cost		44,384,965		32,880,734
Soft Cost				
Borrower's Legal	Y	140,000	26,711	113,289
Borrower's Engineer/Architect Fees	Y	1,200,000	228,951	971,049
Accounting & Cost Certification	Y	30,000		-
Housing/Development Consultant	Y	-		-
Bank's Engineer	Y	50,000	9,540	40,460
Bank Legal	Y	85,000	16,217	68,783
Permits and expediting	Y	10,000	1,908	8,092
Environmental Phase I & II	Y	30,000	5,724	24,276
SEQR	Y	20,000		-
Borings	Y	15,000	2,862	12,138
Survey	Y	15,000	2,862	12,138
Geotechnical	Y	10,000	1,908	8,092
Title Insurance	Y	274,520	52,376	222,144
Appraisal	N	15,000	2,862	12,138
Energy Modeling/LEED	Y	50,000	9,540	40,460
Investor Legal	Y	110,000		-
Rezoning Costs	Y	-		-
Controlled Inspections	Y	120,000	22,895	97,105
Subtotal		2,174,520		1,630,165
Financing Fees (Please maintain links to original calculations and note any changes)				
Upfront L/C Fee	Y	307,564	58,681	248,883
Annual L/C Fee	Y	692,020	132,032	559,987
LOC Application Fee	N	25,000		-
HFA Fee Origination Fee	N	305,022		-
NY State Bond Issuance Charge	N	256,219		-
Costs of Issuance	N	381,278		-
SONYMA Application Fee	N	16,250		-
SONYMA First Year Fee	N	81,250		-
Tax Exemption/Abatement Fees & Consultant	N	10,000		-
SLIHC Application	N	3,000		-
Subtotal		2,077,603		808,871
Carrying Costs				
Construction Interest (Paid)	Y	1,913,856		1,415,464
Negative Arbitrage	N	-	-	-
Water/Sewer	Y	10,000	1,908	8,092
Real Estate Taxes	Y	75,000	14,309	60,691
Utilities	Y	10,000	1,908	8,092
Insurance	N	300,000	57,238	242,762
Marketing	Y	177,600	33,885	143,715
Partnership Management Fee		50,000		-
Subtotal		2,536,456		1,878,816
Reserves and Contingency				
Social Service Reserve	N	420,000		-
Home Furnishings	N	112,000		-
Section 8 Homeless Reserve	N	-		-
HFA Capitalized Reserve	N	-		-
Capitalized Operating Reserve	N	612,930		-
Section 8 Homeless Reserve	N	397,008		-
Soft Cost Contingency	Y	1,541,937		-
Subtotal		3,083,875		-
Total Soft Costs		9,872,454		4,317,852
Developer's Fee	Y	6,800,000		5,502,610
Total Development Cost:		61,057,419		42,701,196

start 70,124,141 \$46,485,815

Total Square Footage	185,047
Eligible Square Footage	149,972
Applicable Fraction	81%
Construction Bonds	47%

Eligible Basis	42,701,196.06
Eligible Basis per TC Unit	384,695
Eligible Basis with Boost	100% 42,701,196
Annual Credit @	3.29% 1,404,869
Amount Raised per Credit @	1.05 1,475,113
Amount Raised Total	14,749,653

SLIHC	raised
\$5,250,000	0.7 \$750,000

105,354.66

Historic Tax Credit		
<i>Federal</i>		
Qualified Basis		3,643,020
Annual Credit	20%	728,604
Allocation	99%	721,318
Equity	0.9	-
<i>State</i>		
Qualified Basis		5,000,000
Annual Credit	20%	1,000,000
Allocation	100%	1,000,000
Equity	0.84	-

Montgomery Heights
Site: Grand & Montgomery

Units: 140

CONSTRUCTION INTEREST

Bond Amount		% of bond
Long Term Amount	16,250,000	53.27%
Short Term Amount	\$14,252,240	46.73%
Total Bond Amount	\$30,502,240	

Term	Months	Years
Construction term	18	1.50
Rent-up & conversion term	9	0.75
Total term	27	2.25

Fixed Rates	Total	Paid	Accrued
Long Term	5.00%	5.00%	0.00%
Short Term	2.40%	2.40%	0.00%
portunity Program: Affordable Units	2.66%	0.50%	2.16%
portunity Program: Supportive Units	1.50%	0.50%	1.00%
c of NY: Affordable Housing Program	1.25%	0.25%	1.00%
Middle Income Housing Program	2.66%	0.25%	2.41%

AFR
Servicing Fee
Paid
HFA Servicing Fee

Construction	Amount	% Outstanding	Term (years)	Interest Rate
1st Long Term	\$ 16,250,000	50%	1.50	5.00%
1st Short Term	\$ 14,252,240	50%	1.50	2.40%
Supportive Housing Opportui	\$ 5,225,000	100%	1.50	2.66%
Supportive Housing Opportui	\$ 8,400,000	100%	1.50	1.50%
Federal Home Loan Bank of N	\$ 2,450,000	100%	1.50	1.25%
Middle Income Housing Prog	\$ 2,660,000	100%	1.50	2.66%

Total Interest:

Rent Up & Stabilization	Amount	% Outstanding	Term (years)	Interest Rate
1st Long Term	\$ 16,250,000	100%	0.75	5.00%
1st Short Term	\$ 14,252,240	100%	0.75	2.40%
Supportive Housing Opportui	\$ 5,225,000	100%	0.75	2.66%
Supportive Housing Opportui	\$ 8,400,000	100%	0.75	1.50%
Federal Home Loan Bank of N	\$ 2,450,000	100%	0.75	1.25%
Middle Income Housing Prog	\$ 2,660,000	100%	0.75	2.66%

Total Interest:

CONSTRUCTION FINANCE FEE

(for fixed-rate deals only)

Investment Rate	0.75%
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	Short Term	Long Term
Rate	2.40%	5.00%
Short Term Amount	\$14,252,240	16,250,000
% Outstanding	50%	50%
Investment Spread	1.65%	4.25%
Construction Term (years)	1.50	1.50
	\$176,371.47	\$517,968.75

Negative Arbitrage \$694,340

LETTER OF CREDIT AMOUNT

Bond Amount		30,502,240
Days Interest	60	254,185
LC Amount		30,756,425

Montgomery Heights

Site: Grand & Montgomery

METRO AREA: RICHMOND NEWBURGH-MIDDLETOWN, NY HUD METRO FMR AREA

Units:

140

SF DISTRIBUTION			Efficiency			NSF		
75.74%	140,147	Residential GSF	58%	107,262		58%	107,262	
5.31%	9,826	Commercial GSF	5%	9,826		5%	9,826	
5.31%	9,825	Community GSF	4%	9,825		4%	9,825	
13.64%	25,249	Parking GSF	14%	25,249		14%	25,249	
	185,047	Total Project GSF	82%	152,162	Total Project NSF			

UNIT DISTRIBUTION						Average Net SF per Unit		Total:	
	# of Units (below 80% AMI)	# of Units (above 80% AMI)	# of Bms/DU	# Rooms					
Studio	30	0	2	60		410		30	
1 Bedroom	39	0	3	117		560		39	
2 Bedroom	25	14	4	156		820		39	
3 Bedroom	17	14	5	155		1,000		33	
Subtotal	111	28		488					141
Super's Unit	1	0	4			820			
Total	140			492		97,940			
						71,640		25,480	

COMMERCIAL AND ANCILLARY INCOME				Annual Income	
Parking	# of Spaces	Monthly Rent			
	94	\$ 70.00			\$78,960
Commercial	Total s.f.	Annual Rent/s.f.		Annual Income	
	9,826	\$ 20		\$196,510	
Community	Total s.f.	Annual Rent/s.f.			
	9,825	\$ 4		\$39,300	
Laundry	# units	Annual per unit		Annual Income	
	140	\$ 75		\$10,500	
Total Commercial & Ancillary Income				\$325,270	11.71%

RESIDENTIAL INCOME				Electricity Allowance		Gas Allowance	
	94,600	Family of Four					
	1,057	2 BR FMR					
Rent Less Electricity = 1, Rent Less Electricity/Gas = 0							
	1						

Note: For market rate units, please hard code rents

2018 FMR		HUD IL		0									
Unit size	HH size	HH factor	HH income	max gross monthly rent	utility allowance	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	-	916	-39	877	30	315,720					
1 BR	1.5	0.75	-	1,057	-40	1,017	14	170,856					
2 BR	3	0.90	-	1,321	-41	1,280	12	184,320					
3 BR	4.5	1.04	-	1,692	-54	1,638	0	-					
							56	670,896					
							40%						
37%		HUD IL		35,002									
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	24,501	612	-39	573	0	-					
1 BR	1.5	0.75	26,252	657	-40	617	0	-					
2 BR	3	0.90	31,502	787	-41	746	0	-					
3 BR	4.5	1.04	36,402	910	-54	856	0	-					
							0	-					
							0%						
47%		HUD IL		44,462									
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	31,123	778	-39	739	0	-					
1 BR	1.5	0.75	33,347	834	-40	794	0	-					
2 BR	3	0.90	40,016	1,000	-41	959	0	-					
3 BR	4.5	1.04	46,240	1,156	-54	1,102	0	-					
							0	-					
							0%						
57%		HUD IL		53,922									
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	37,745	943	-39	904	0	-					
1 BR	1.5	0.75	40,442	1,012	-40	972	13	151,632					
2 BR	3	0.90	48,530	1,213	-41	1,172	6	84,384					
3 BR	4.5	1.04	56,079	1,401	-54	1,347	3	48,492					
							22	284,508					
							16%						
80%		HUD IL		71,900		*Capped based on national levels							
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	50,330	1,258	-39	1,219	5	0					
1 BR	1.5	0.75	53,925	1,348	-40	1,308	12	188,352					
2 BR	3	0.90	64,710	1,617	-41	1,576	7	132,384					
3 BR	4.5	1.04	74,776	1,869	-54	1,815	14	304,920					
							33	625,656					
							24%						
90%		HUD IL		85,140									
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	59,598	1,489	-34	1,475	0	-					
1 BR	1.5	0.75	63,855	1,596	-40	1,556	0	-					
2 BR	3	0.90	76,626	1,915	-41	1,874	0	-					
3 BR	4.5	1.04	88,546	2,213	-56	2,157	0	-					
							0	-					
							0%						
100%		HUD IL		94,600									
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	66,230	1,655	-39	1,616	0	-					
1 BR	1.5	0.75	70,950	1,773	-40	1,733	0	-					
2 BR	3	0.90	85,140	2,128	-41	2,087	7	175,308					
3 BR	4.5	1.04	98,384	2,459	-54	2,405	7	202,020					
							14	377,328					
							10%						
130%		HUD IL		122,980									
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	86,086	2,152	-39	2,113	0	-					
1 BR	1.5	0.75	92,235	2,305	-40	2,265	0	-					
2 BR	3	0.90	110,682	2,767	-41	2,726	7	228,984					
3 BR	4.5	1.04	127,899	3,197	-54	3,143	7	264,012					
							14	492,996					
							10%						
Section B		HUD IL		0									
Unit size	HH size	HH factor	HH income	max gross monthly rent	rent less electricity	max net monthly rent	Number of units	Annual Rent					
studio	1	0.70	36	1,183	-39	1,144	0	-					
1 BR	1.5	0.75	45	1,280	-40	1,240	0	-					
2 BR	3	0.90	54	1,424	-41	1,383	0	-					
3 BR	4.5	1.04	23	1,500	-54	1,446	0	-					
							0	-					
							0%						
Market								Monthly Rent		Number of units	Annual Rent		
studio							1183		0				
1 BR							1280		0				
2 BR							1424		0				
3 BR									0				

Montgomery Heights
Site: Grand & Montgomery

Units: 140

MAINTENANCE & OPERATING EXPENSES

140	Units
492	Rooms

Developer # in column C

Expenses	HPD	per rm/du	
Supplies/Cleaning/Exterminating	\$ 66,420	\$ 135	per room
Heating	\$ 147,600	\$300	per room
Gas & Electricity	\$ 80,688	\$164	per room
Cooking Gas	\$ -		unit
Repairs/Replacement	\$ 91,000	\$650	per unit
Legal	\$ 30,800	\$220	per unit
Accounting	\$ 16,000	\$16,000	per project
Painting	\$ -		per room
Superintendent & Maintenance Staff Salaries	\$141,000	\$1,007	per unit
Number of:			
F/T super(s)	1	\$55,000	\$55,000 annual + fringe
porters	2	\$86,000	\$43,000 annual + fringe
Elevator Maintenance & Repairs	3	\$ 19,800	\$6,600 per elevator
Management Fee - Non-O/S	\$ 106,829	6.00%	of ERI
Management Fee - O/S	\$ 53,672	8.00%	of ERI
Water & Sewer	\$ 134,316	\$273	per room
Fire and Liability Insurance	\$ 84,000	\$600	per unit
LIHTC Monitoring Fee	\$ -	\$75	per unit
Our Space Social Service Reserve	\$ -	\$0	per project
HPD Benchmarking	\$ -	\$0	Annual
Replacement Reserve	\$ 35,000	250	per unit
M & O Before Taxes and Debt Service	\$ 1,007,125		Total
		\$2,047	per room
		\$7,194	per unit
Tax Analysis:			
Real Estate Taxes (PILOT)	\$312,813		
TOTAL ANNUAL PROJECT EXPENSES	\$1,319,938		
	\$9,428		per unit
	\$2,683		per room

MORTGAGE SIZING

Income		
Residential Income		\$2,451,384
Less Residential Vacancies	5%	(\$122,569)
<i>Net Residential Income</i>		<i>\$2,328,815</i>
Parking Income		\$78,960
Commercial Income		\$196,510
Community Space Income		\$39,300
Ancillary/Laundry		\$10,500
Less Parking Vacancies	10%	(\$7,896)
Less Commercial Vac	10%	(\$19,651)
Less Community Space Income	10%	(\$3,930)
Less Ancillary/Laundry Vac	10%	(\$1,050)
<i>Net Comm & Ancillary Income</i>		<i>\$292,743</i>
Net Income		\$2,621,558
Expenses		
Maintenance/Operating	\$6,944 per unit	\$972,125
Real estate taxes	\$2,234 per unit	\$312,813
Replacement Reserve	\$250 per unit	\$35,000
Total Expenses	\$9,428 per unit	\$1,319,938
NET OPERATING INCOME		
		\$1,301,620
Net Available @ 1.05 Income to Expense		\$1,176,784
Combined DSCR		
Net Available for Debt Service @	1.15	\$1,131,843
Income to Expense		1.07
1st Mort DSCR		
Net Available for Debt Service @	1.25	\$1,041,296
Income to Expense		1.11

Determination of Maximum Insurable Mortgage
based on net available for debt service and land taxes

Variable Interest Rates		Fixed Interest Rates	
Base Rate		Base Underwriting Rate	TAX EXEMPT 5.00%
Underwriting Cushion		Servicing Fee	0.20%
LC Fees		MIP	0.50%
Trustee		Sum of above rates	5.70%
Remarketing			
Servicing	0.00%		

Total Supportable First Mortgage	16,250,000	Enter 1st Mortgage Amount from Cell H30 here
Second Mortgage	\$ -	
Third Mortgage	\$ 5,225,000	
Fourth Mortgage	\$ 8,400,000	
Total Combined Debt	\$ 29,875,000	

	1st Loan Reduction	2nd Loan Constant	3rd Loan Constant	4th Loan Constant	5th Loan Constant	6th Loan Constant
	1.0%	0.0%	0.0%	0.0%	0.0%	0.0%
First Mortgage	HFA 2nd Loan	g Opportunity Program	Opportunity Program	AHP	Income Housing Pr	
\$16,250,000	\$0	\$5,225,000	\$8,400,000	\$2,450,000	\$2,660,000	
Rate	5.70%	2.16%	2.16%	2.16%	0.00%	0.00%
Term	30	30	30	30	30	30
Yrs 1 - 30	Amt Amortized	\$16,250,000	\$0	\$0	\$0	\$1
	Balance	\$0	\$0	\$5,225,000.00	\$8,400,000	\$2,450,000
	Balloon %	0%	#DIV/0!	100%	100%	100%
	Debt Service	1,131,781	-	-	-	-
Deferred Construction Interest	0	0	\$0	0	0	0
Debt Coverage	1.15	1.15	1.15	1.15	1.15	1.15
	7%	0%	0%	0%	0%	0%

Assumed Subsidies	
HFA 2nd Loan	Source: \$ - /du
Supportive Housing	
Opportunity Program:	
Affordable Units	Source: \$ 95,000 /du \$ 5,225,000

Increases:	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15	Year 16	Year 17	Year 18	Year 19	Year 20	Year 21	Year 22	Year 23	Year 24	Year 25	Year 26	Year 27	Year 28	Year 29	Year 30	Year 31		
EFFECTIVE INCOMES																																	
Residential Income	2%	2,328,815	2,375,391	2,422,899	2,471,357	2,520,784	2,571,200	2,622,624	2,675,076	2,728,578	2,783,149	2,838,812	2,895,588	2,953,500	3,012,570	3,072,822	3,134,278	3,196,964	3,260,903	3,326,121	3,392,643	3,460,496	3,529,706	3,600,300	3,672,306	3,745,752	3,820,668	3,897,081	3,975,022	4,054,523	4,135,613	4,218,326	
Parking Income	2%	71,064	72,485	73,935	75,414	76,922	78,460	80,030	81,630	83,263	84,928	86,627	88,359	90,126	91,929	93,767	95,643	97,556	99,507	101,497	103,527	105,597	107,709	109,863	112,061	114,302	116,588	118,920	121,298	123,724	126,199	128,723	
Commercial Income	2%	176,859	180,396	184,004	187,684	191,438	195,267	199,172	203,155	207,219	211,363	215,590	219,902	224,300	228,786	233,362	238,029	242,790	247,645	252,598	257,650	262,803	268,059	273,420	278,889	284,467	290,156	295,959	301,878	307,916	314,074	320,356	
Community Space Income	2%	35,370	36,077	36,799	37,535	38,286	39,051	39,832	40,629	41,442	42,270	43,116	43,978	44,858	45,755	46,670	47,603	48,555	49,527	50,517	51,527	52,558	53,609	54,681	55,775	56,890	58,028	59,189	60,373	61,580	62,812	64,068	
Laundry Income	2%	9,450	9,639	9,832	10,028	10,229	10,434	10,642	10,855	11,072	11,294	11,520	11,750	11,985	12,225	12,469	12,718	12,971	13,227	13,487	13,751	14,020	14,293	14,610	14,902	15,200	15,504	15,814	16,130	16,453	16,782	17,117	
Total Income		2,621,558	2,673,989	2,727,469	2,782,018	2,837,658	2,894,412	2,952,302	3,011,346	3,071,573	3,133,004	3,195,664	3,259,578	3,324,769	3,391,265	3,459,090	3,528,272	3,598,837	3,670,814	3,744,230	3,819,115	3,895,497	3,973,407	4,052,875	4,133,933	4,216,611	4,300,943	4,386,962	4,474,702	4,564,196	4,655,479	4,748,472	
EXPENSES																																	
M&O Expenses	1%	811,624	835,973	861,052	886,883	913,490	940,895	969,122	998,195	1,028,141	1,058,985	1,090,755	1,123,477	1,157,182	1,191,897	1,227,654	1,264,484	1,302,418	1,341,491	1,381,736	1,423,188	1,465,883	1,509,860	1,555,156	1,601,810	1,649,864	1,699,360	1,750,341	1,802,851	1,856,937	1,912,645	1,970,720	
Building Management	2%	160,501	163,711	166,985	170,325	173,731	177,206	180,750	184,365	188,052	191,814	195,650	199,563	203,554	207,625	211,778	216,013	220,333	224,740	229,235	233,820	238,496	243,266	248,131	253,094	258,156	263,319	268,585	273,957	279,436	285,025	290,725	
Building Reserve	1%	35,000	36,050	37,132	38,245	39,389	40,575	41,792	43,046	44,337	45,667	47,037	48,448	49,902	51,399	52,941	54,529	56,165	57,850	59,585	61,373	63,214	65,110	67,064	69,076	71,148	73,282	75,481	77,745	80,077	82,480	84,954	
Real Estate Taxes	2%	312,813	319,069	325,451	331,960	338,599	345,371	352,278	359,324	366,510	373,841	381,317	388,944	396,723	404,657	412,750	421,005	429,425	438,014	446,774	455,710	464,824	474,120	483,603	493,275	503,140	513,203	523,467	533,936	544,615	555,507	566,617	
ABS A TAX ABATEMENT		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Expenses		1,319,938	1,354,803	1,390,619	1,427,414	1,465,213	1,504,046	1,543,942	1,584,930	1,627,041	1,670,306	1,714,759	1,760,432	1,807,360	1,855,578	1,905,123	1,956,031	2,008,342	2,062,094	2,117,330	2,174,089	2,232,417	2,292,356	2,353,953	2,417,254	2,482,308	2,549,164	2,617,874	2,688,490	2,761,066	2,835,657	2,912,645	
NOI		1,301,620	1,319,186	1,336,849	1,354,605	1,372,445	1,390,365	1,408,358	1,426,416	1,444,532	1,462,698	1,480,905	1,499,146	1,517,409	1,535,687	1,553,967	1,572,241	1,590,495	1,608,719	1,626,900	1,645,025	1,663,080	1,681,051	1,698,932	1,716,678	1,734,303	1,751,779	1,769,088	1,786,212	1,803,130	1,819,822	1,836,368	
Debt Service																																	
First Mortgage		1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	
HFA 2nd Loan		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Opportunity Program - Affordable Units		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Debt Service		1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	1,131,781	
Bank Asset Mgmt Fee																																	
Net Cash Flow		169,839	187,405	205,069	222,824	240,665	258,585	276,577	294,635	312,751	330,917	349,125	367,365	385,628	403,906	422,186	440,460	458,715	476,939	495,120	513,244	531,299	549,270	567,141	584,898	602,522	619,998	637,307	654,431	671,349	688,042	1,385,768	
Net Cash Flow (no taxes)		482,652	506,474	530,319	554,183	578,063	601,956	626,856	651,762	676,674	701,592	726,516	751,446	776,382	801,323	826,268	851,217	876,170	901,127	926,088	951,053	976,021	1,000,992	1,025,966	1,050,944	1,075,925	1,100,909	1,125,896	1,150,886	1,175,878	1,200,872	1,225,868	
Net Cash Flow in 15 years		4,427,476	9,837,083																														
1st DISCR		1.15	1.17	1.18	1.20	1.21	1.23	1.24	1.26	1.28	1.29	1.31	1.32	1.34	1.36	1.37	1.39	1.41	1.42	1.44	1.46	1.47	1.49	1.50	1.52	1.53	1.55	1.56	1.58	1.59	1.61	NOI/DT	
Overall DISCR		1.15	1.17	1.18	1.20	1.21	1.23	1.24	1.26	1.28	1.29	1.31	1.32	1.34	1.36	1.37	1.39	1.41	1.42	1.44	1.46	1.47	1.49	1.50	1.52	1.53	1.55	1.56	1.58	1.59	1.61	NOI/DT	
VE Ratio		1.07	1.08	1.08	1.09	1.09	1.10	1.10	1.11	1.11	1.12	1.12	1.13	1.13	1.14	1.14	1.14	1.15	1.15	1.15	1.16	1.16	1.16	1.16	1.16	1.16	1.17	1.17	1.17	1.17	1.17	1.17	2.02

Residual NOI	\$1,889,811
Cap Rate Assumption	5%
Residual Value	\$37,916,291
Balloon Balance	\$16,075,000
Net Residual Value	\$21,841,291

Estimated Tax Revenue from DRC, 2 Montgomery Street and the City Club Redevelopment:

<u>OPTION 1: No PILOT Payment</u>				
	Year 1 - 15	Year 15 - 30	Total	Gap in Project Financing
2 Montgomery Street	\$ 3,890,433	\$ 13,902,443	\$ 17,792,876	\$ 2,353,832
City Club (No PILOT requested)	\$ 1,217,876	\$ 1,597,792	\$ 2,815,668	\$ -
Dutch Reformed Church	\$ -	\$ -	\$ -	\$ -
Total Revenue/Gap	\$ 5,108,309	\$ 15,500,235	\$ 20,608,544	\$ 2,353,832

<u>OPTION 2: PILOT Payment</u>				
	Year 1 - 15	Year 15 - 30	Total	Gap in Project Financing
2 Montgomery Street	\$ 5,409,606	\$ 7,280,618	\$ 12,690,224	\$ -
City Club (No PILOT requested)	\$ 1,217,876	\$ 1,597,792	\$ 2,815,668	\$ -
Dutch Reformed Church	\$ -	\$ -	\$ -	\$ -
Total Revenue/Gap	\$ 6,627,482	\$ 8,878,410	\$ 15,505,892	\$ -

<u>DIFFERENCES IN REVENUE AND GAP IN PROJECT FINANCING (OPTION 2 - OPTION 1)</u>			
	Year 1 - 15	Year 15 - 30	Total
2 Montgomery Street	\$ 1,519,173	\$ (6,621,825)	\$ (5,102,652)
City Club	\$ -	\$ -	\$ -
Dutch Reformed Church	\$ -	\$ -	\$ -
DIFFERENCE IN REVENUE/GAP	\$ 1,519,173	\$ (6,621,825)	\$ (5,102,652)

RESOLUTION NO.: _____-2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
A CENTRAL HUDSON GAS & ELECTRIC TRADE ALLY COMMERCIAL LIGHTING
PROGRAM AGREEMENT WITH LIVINGSTON ENERGY GROUP FOR
LED LIGHTING REPLACEMENT AT THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, Central Hudson Gas & Electric Corporation n/k/a CH Energy Group, Inc. (“Central Hudson”), is offering a grant through its trade ally program to promote energy efficiency projects for its customers; and

WHEREAS, the Livingston Energy Group is a Central Hudson trade ally and has proposed an energy efficiency project to install LED fixtures at the City of Newburgh Department of Public Works; and

WHEREAS, there will be no upfront cost to the City of Newburgh for said installation and will result in a reduction of electrical costs to the City as compared with the existing lighting; and

WHEREAS, the City’s participation in this project requires an agreement between Central Hudson, Livingston Energy Group and the City of Newburgh and this Council finds that entering into such agreement is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to execute the attached Central Hudson Gas & Electric Commercial/Industrial Lighting Program Agreement with Livingston Energy Group for the installation of LED lighting at the Department of Public Works.



CENTRAL HUDSON GAS & ELECTRIC
**COMMERCIAL/INDUSTRIAL LIGHTING
 PROGRAM PROJECT PROPOSAL**

LIVINGSTON ENERGY GROUP PROGRAM
 City of Newburgh DPW
 88 Pierces Rd
 Sunday, June 3, 2018

NEW EQUIPMENT	PROPOSED UPGRADE		ESTIMATED ENERGY SAVINGS BY UNIT			MEASURE COST	
	QTY	INSTALLATION	ANNUAL	LIFETIME	UNIT	LINE TOTAL	
LED Highbay SML Circular	48	Garages at 20'	\$14,885	\$327,470	\$378.00	\$18,144.00	
LED Linear 4'	64	Garages, walls at 10'	\$2,523	\$55,503	\$234.00	\$14,976.00	
Occupancy Sensor	22	Linears and HB at '	\$0	\$0	\$270.00	\$5,940.00	
LED Linear 4'	26	Halls & Offices at 8'	\$1,435	\$31,568	\$234.00	\$6,084.00	
LED Flood Light Small	30	Ext Front Side Back at 10'	\$2,470	\$54,347	\$234.00	\$7,020.00	
LED Flood Light Medium	3	Ext Side Overhang at 15'	\$478	\$10,523	\$288.00	\$864.00	
LED Flood Light Small	12	Ext Walls at 15'	\$410	\$9,019	\$234.00	\$2,808.00	

PROJECT ENERGY + MAINTENANCE SAVINGS

ANNUAL	\$26,854
LIFETIME	\$590,796
LIFETIME CO2 EQUIVALENT (LBS)	6,308,263

PROJECT COSTS

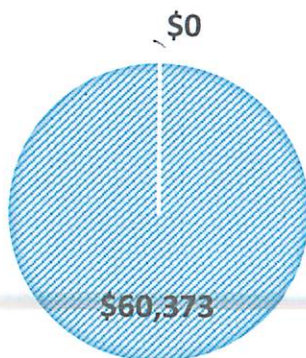
SUBTOTAL	\$55,836.00
TAX	\$4,536.68
TOTAL	\$60,372.68

INCENTIVES

■ PROGRAM ■ CLIENT

Est. Payback (Months)

0.00



10 YEAR WARRANTY

PROJECT TOTAL

\$0.00

Client is only responsible for "PROJECT TOTAL," due upon installation. Failure to make payment may result in late fees or interest being added. Payment plans may be available upon request. This proposal is only valid while funding is available, which Central Hudson reserves the right to change or discontinue at any moment; in this event, any party may deem this proposal as void without further obligation. Available funding will be allocated to projects by Central Hudson on a first come first serve basis, using the date of signature as a placeholder. Client reserves the right to cancel at any time prior to installation.

CLIENT SIGNATURE

DATE

V. TERMS & CONDITIONS

1. Equipment and services must be purchased January 1, 2016, through December 31, 2018, or while funding for rebates for this program are still available.
2. Work must be completed by a participating Central Hudson SavingsCentral Trade Ally.
3. Incentives are available for commercial electric and gas customers of Central Hudson. Measures installed in newly constructed commercial buildings are not eligible for rebates.
4. It is the responsibility of the customer to ensure that all requirements for the rebate are met and that all required documentation is provided.
5. Rebate payments will be based on the equipment purchase date.
6. Failure to provide any of the required information will prevent processing of your application.
7. Central Hudson reserves the right to review the installations in order to ensure compliance with all program requirements. Central Hudson may choose to review locations to verify completion of the projects and to measure and verify energy savings. Such reviews will be made at a time convenient to the applicant, with advanced notice given to the applicant. Misrepresentation of installation location or measure eligibility may result in forfeiture of the incentive award.
8. Program procedures, requirements and rebate levels are subject to change or cancellation without notice.
9. One rebate check will be issued to the customer for each approved and completed application. Where applicable, a separate check will be issued to the contractor for each approved and completed application.
10. Installations must be completed in accordance with all laws, codes and other requirements applicable under federal, state and local authority.
11. You are urged to seek appropriate consultation concerning any tax liabilities that could be associated with the receipt of the rebate.
12. Customer verifies that they have not received any other incentives from any other programs for the same equipment where a rebate is being requested in this form.
13. Central Hudson is entitled to 100% of the energy benefits associated with the rebated measures, excluding the value of energy cost savings realized by the customer.
14. Central Hudson assumes no responsibility for the performance of the equipment and equipment warranty, the quality of the work, labor and/or materials supplied, and/or the acts or omissions of the Trade Ally.
15. The equipment must be purchased new and installed at the above listed customer location.
16. The customer hereby relieves and indemnifies Central Hudson of any and all liability associated with this project.
17. I understand that I may be contacted by Central Hudson via survey or questionnaire to provide feedback on my satisfaction with the program.

By signing this application, the customer agrees to the terms and conditions of this document. The customer hereby consents to the utilization and release of his or her energy consumption data and usage by Central Hudson and/or its designees including program administrators and evaluation contractors. These administrators and contractors are obligated to Central Hudson to keep customer information confidential. The release and usage of data will be only for program evaluation, program eligibility determination, energy savings purposes and analysis and will be kept confidential.

Customer Name _____

Trade Ally Name _____

Customer Signature _____ Date _____

C&I Trade Ally Payment Authorization

I. SIGNED ACCOUNT HOLDER AUTHORIZATION

This form is to confirm the willingness of (Account Holder) _____

Livingston Energy Group, LLC
to participate with (Trade Ally) _____ in the Central Hudson
Commercial and Industrial (C&I) incentive programs.

The Account Holder listed above authorizes all incentives from Central Hudson Gas and Electric related to the C&I Programs to be paid directly back to the Trade Ally listed above.

Date: _____

Central Hudson Account #: _____

Account Holder Signature: _____

Trade Ally Signature: _____

HVAC (Select One):

- ☐ Gas Furnace with A/C
- ☐ Oil or Propane Heat
- ☐ Chiller - Water Cooled Screw
- ☐ Constant Volume with Economizer
- ☐ Constant Volume without Economizer
- ☐ Electric Resistance Heat Only
- ☐ Electric Resistance with A/C
- ☐ Fan Coil w/ Chiller & HW Boiler
- ☐ Gas Furnace or Boiler
- ☐ Heat Pump
- ☐ No HVAC
- ☐ Steam Boiler
- ☐ Variable Air Volume with Economizer

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
CHANGE ORDER NO. 3 WITH W.M. SCHULTZ CONSTRUCTION, INC.
IN THE AMOUNT OF \$19,500.00 IN CONNECTION WITH
THE SOUTH WATER STREET SEWER SEPARATION PROJECT**

WHEREAS, by Resolution No. 213-2017 of August 14, 2017, the City Council of the City of Newburgh awarded a bid to and authorized the execution of a contract with W.M. Schultz Construction, Inc., for the construction of the South Water Street Sewer Separation Project in the amount of \$1,654,00.00; and

WHEREAS, due to unforeseen conditions encountered during construction related to the disposal of contaminated soils, and obstructions discovered during underground boring operations requires the inclusion of the additional work which will increase the total cost of the Project by \$19,500.00 to a total contract price of \$1,673,500.00 and requires a change order to the contract; and

WHEREAS, funding for the change order shall be derived from the existing Project funding provided by the New York State Environmental Facilities Corporation identified as Clean Water State Revolving Fund No. C3-7332-11-00;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he hereby is authorized to execute Change Order No. 3 increasing the total contract price by \$19,500.00 from \$1,654,00.00 to \$1,673,500.00 in connection with the W.M. Schultz Construction, Inc., contract for the South Water Street Sewer Separation Project.

Jason Morris, P.E.
City Engineer
City of Newburgh
83 Broadway
Newburgh, NY 12550

Arcadis of New York, Inc.
855 Route 146
Suite 210
Clifton Park
New York 12065
Tel 518 250 7300
Fax 518 250 7301
www.arcadis.com

Subject:
South Water Street Sewer Separation Project
Bid No. 12-17
CW SRF Project No. C3-7322-11-00
Change Order No. 3

Water

Date:
June 26, 2018

Dear Mr. Morris:

Contact:
A.J. Brooks

Pursuant to your request, Arcadis has prepared Change Order No. 3 for the City's consideration and action. Change Order No. 3 is an increase of the contract price of \$19,500.00 and adds no additional time to contract duration. The South Water Street Sewer Separation Project is required by a New York State Department of Environmental Conservation (NYS DEC) Order on Consent as a result of the Combined Sewer Overflow (CSO) Long Term Control Plan (LTCP).

Phone:
518 250 7374

Email:
a.j.brooks@arcadis.com

Our ref:
04881005.0000

As you are aware, unforeseen conditions arise on almost all construction projects, especially in urban settings with aging infrastructure. This is true with the South Water Street Sewer Separation Project as well. The contract currently includes the following payment items:

Payment Item No.	Description	Payment Amount
1	General Construction	\$1,510,118.66
2	Sewer Laterals	\$15,000.00
3	Rock Excavation	\$11,500.00
4	Contingency Allowance	\$117,381.34
Total Contract Price:		\$1,654,000.00

To date the Contractor has encountered many unforeseen conditions described in the correspondence dated January 30, 2018. Since that time the Contractor encountered additional obstructions that necessitated changes in the proposed

bore under the CSX railroad. Originally the bore was designed to be a 16-inch diameter casing pipe, but that encountered an obstruction on December 1, 2017. Change Order No. 2 increased the casing pipe to 30-inches, which would allow access and hand excavation if additional obstructions were encountered. In order to complete the new boring, the existing 16-inch casing was filled with concrete and abandoned in place.

The boring pit was moved north to facilitate the new 30-inch diameter casing pipe. An obstruction was encountered on March 15, 2018, which damaged the steering head and resulted in loose soils entering the casing pipe with approximately 55 linear feet installed. The CSX representative did not allow additional hand excavation due to the loose soils as the casing pipe was directly under the active rail line. Quick and direct negotiations between the Contractor and our geotechnical engineer resulted in a secondary plan to push a 24-inch diameter casing through the 30-inch casing pipe. This resulted in additional costs for materials and some additional time onsite for construction. Another obstruction was encountered on March 23, 2018 with approximately 120 linear feet installed. The most cost-effective solution was to push a 16-inch casing pipe through the 24-inch casing pipe to complete the bore under the CSX railroad, which was completed on March 24, 2018.

As was identified in the January 30, 2018 correspondence, petroleum impacted soil was encountered in South Water Street. This was stockpiled on the Consolidated Iron site and tested to determine how it could be disposed of. Laboratory results showed that the soil was non-hazardous and could be disposed of at a facility that accepts non-hazardous contaminated soil. A total of 333.6 tons of contaminated soil was disposed of at Bayshore Recycling Corp in Keasbey, NJ on April 10, 2018. Contamination in this location was not expected.

As a result of the additional boring pit and the excavation for the wet well, additional contaminated soil on the Consolidated Iron site was encountered. Contaminated soil in this location was expected and a reason for the inclusion of the contingency allowance in the original Bid Documents to deal with this unknown cost. In October 2017, the Contractor received approval from the US EPA and NYS DEC to place contaminated soil back in the excavation for backfill below a demarcation layer (approximately five feet below grade) on the Consolidated Iron site. However, due to the elevation of groundwater much of the contaminated soil was saturated and unsuitable for backfill. To save the City money, the upper 5 feet of cap material that could not be used where the wet well was located was used to backfill the wet well and bore pit in lieu of importing additional select backfill material. As a result, a total of 447.3 tons of contaminated soil were removed from the site and disposed of at Bayshore Recycling Corp. between April 16 and April 17, 2018.

Due to these unforeseen conditions, Arcadis requested that the Contractor provide change order proposals in order to continue the Work. Arcadis has reviewed the proposals based on the net changes to the Work, and through negotiations, reduced the total requested amount from \$136,886.85 to \$131,881.34, which seems fair and reasonable relative to the Work completed. These change order proposals are summarized in the table below.

	Description	Cost
FO#6	Non-hazardous Petroleum Impacted Soil from South Water Street	\$35,416.58
WCD#1	Additional Costs to Continue Advancement of Bore	\$54,664.65
FO#7	Contaminated Soil from the Consolidated Iron Site	\$41,800.11
TOTAL:		\$131,881.34

The sum of these change proposals exceeds the current Contract Price by \$19,500. We are recommending that the remaining funds of \$112,381.34 in the Contingency Allowance be moved to Payment Item No. 5, plus an additional \$19,500 be added to Payment Item No. 5 which will be designated as Change Order No. 3 to authorize payment for this Work. Change Order No. 3 will result in a net increase in the Contract price to a total sum of \$1,673,500.00. The table below is a breakdown of this cost. Please note that the second lowest Bid received for the Project was \$1,717,520.00 and the Project still below that cost.

Payment Item No.	Description	Payment Amount
1	General Construction	\$1,510,118.66
2	Sewer Laterals	\$20,000.00
3	Rock Excavation	\$11,500.00
4	Contingency Allowance	\$0.00
5	Change Order No. 3	\$131,881.34
Total Contract Price:		\$1,673,500.00

We have spoken to the Project Engineer who is overseeing the project for the New York State Environmental Facilities Corporation (NYS EFC) to inform him of the Change Order and the increase in the Contract price. NYS EFC indicated that this increase in the Contract Price would not be an issue with the funding source.

Attached please find three copies of partially executed Change Order No. 3, along with marked-up copies of these Change Order Proposals, which have been agreed to by the Contractor. If accepted, please authorize this work under Change Order No. 3 by signing where indicated for signature by the Owner on the Change Order form. Please keep one original for the City's records and return two copies to this office. If you have any questions or concerns, please do not hesitate to call either Robert Ostapczuk or myself at (518) 250 – 7300.

Sincerely,

Arcadis of New York, Inc.



A.J. Brooks, P.E.
Project Engineer

Copies:

K. Ture, W.M. Shultz

R. Ostapczuk, Arcadis

Enclosures

Date of Issuance: June 26, 2018	Effective Date:
Owner: City of Newburgh	Owner's Contract No.: 12-17
Contractor: W.M. Shultz	Contractor's Project No.: M-155
Engineer: Arcadis of New York, Inc.	Engineer's Project No.: 04881005.0000
Project: South Water Street Sewer Separation	Contract Name: General Construction

The Contract is modified as follows upon execution of this Change Order:

Description: Removal of non-hazardous petroleum impacted soil from South Water Street, removal of unsuitable non-hazardous contaminated soil from below the demarcation layer on the Consolidated Iron Site, and additional costs to advance the bore under the CSX railroad.

Attachments: Contractor Change Order Proposals

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>1,654,000.00</u>	Original Contract Times: Substantial Completion: <u>270</u> Ready for Final Payment: <u>365</u> days
Increase from previously approved Change Orders No. to No. <u>2</u> : \$ <u>0.00</u>	Increase from previously approved Change Orders to No. 2: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ <u>1,654,000.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>270</u> Ready for Final Payment: <u>365</u> days
Increase of this Change Order: \$ <u>19,500</u>	Increase of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price incorporating this Change Order: \$ <u>1,673,500.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>270</u> Ready for Final Payment: <u>365</u> days

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: _____	Title: _____
Date: <u>June 26, 2018</u>	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____

Title: _____



CITY OF NEWBURGH SOUTH WATER STREET SEWER SEPARATION PROJECT
CHANGE LOG - GENERAL

CONTRACT: General
CONTRACTOR: W. M. Shultz

CONTRACT AMOUNT: \$ 1,654,000.00
CONTRACT CHANGE ORDER TOTAL \$ 19,500.00
CONTRACT AMOUNT TO DATE: \$ 1,673,500.00

CONTRACTOR PROPOSAL #	RFCOP #	CHANGE ORDER #	DESCRIPTION	RFCOP Sent	Proposal Received	Authorization Sent	CONTRACTOR'S PROPOSAL	FINALIZED AMOUNT
N/A	RFCOP# 1	2	Testing Firm	10/13/2017	10/2/2017	2/20/2018	\$13,000.00	\$13,000.00
N/A	RFCOP# 2	2	Gravity Sewer changes ST 9+50 to ST 19+00	10/13/2017	11/13/2017	2/20/2018	\$14,905.66	\$14,660.35
N/A	RFCOP# 3	2	Abandoned Gas and Water Line Removal	10/18/2017	11/20/2017	10/16/2017	\$78,169.18	\$73,314.97
N/A	RFCOP# 4	2	Forcemain and WWTP Connection	10/18/2017	11/20/2017	9/22/2017	\$17,820.85	\$14,261.59
M-155-8	RFCOP# 5	2	Epoxy Reflectorized Pavement Markings	10/18/2017	11/7/2017	2/20/2018	\$5,991.75	\$4,427.25
M-155-7	RFCOP# 6	2	12.5 mm Superpave Top Course	10/27/2017	11/7/2017	2/20/2018	\$4,105.50	\$3,748.50
N/A	RFCOP# 7	2	Modifications to Existing Water Line @ ST 9+45	10/27/2017	11/7/2017	2/20/2018	\$33,576.61	\$23,993.86
N/A	RFCOP# 8	2	Deletion of Doghouse Manhole and Credit for Crushed Stone	11/8/2017	12/22/2017	2/20/2018	(\$2,791.36)	(\$2,791.36)
M-155-9	RFCOP# 9	2	Temporary Markings	11/17/2017	11/20/2017	2/20/2018	\$4,908.00	\$4,481.40
N/A	N/A	2	Bore Modifications	N/A	12/19/2017	2/20/2018	\$57,022.10	\$57,022.10
N/A	FO# 3, FO #6	3	Contaminated Soil South Water Street	N/A	4/21/2018	1/17/2018	\$42,843.57	\$35,416.58
N/A	WCD# 1	3	Bore Modifications II	N/A	4/26/2018	3/21/2018	\$54,664.65	\$54,664.65
N/A	FO# 7	3	Contaminated Soil from Consolidated Iron Site	N/A	5/25/2018	5/11/2018	\$44,282.07	\$41,800.11

Note: Finalized Amounts shown in Bold Italics indicate Forced Change Orders and are subject to change after Final Negotiations

Totals: \$368,499 \$338,000

Change Order Amount: \$ 19,500.00

Remaining Funds in Contingency Allowance 1-G: \$ -
Rock Allowance \$ 11,500.00
Laterals \$ 20,000.00
Final Contract Amount \$ 1,673,500.00



M155 NEWBURGH EXTRA WORK STOCKPILE, COVER, REMOVE COVER, LOAD AND DISPOSE OF CONTAMINATED SOILS

DAY SHIFT

		LABOR HOURS					
DATE	EWR#	FORE	OPT A	OPT B	LAB	TEAM	TOTALS
Last year cover with poly and pile up				4	8		12
This year fix poly and re-cover					4		4
4/10 Load Out		3.5	4	3.5	3.5		14.5
		Load out					0
							0
							0
		3.5	4	7.5	15.5	0	30.5
		\$ 117.79	\$ 116.25	\$ 113.56	\$ 89.52	\$ 85.62	
		\$ 412.27	\$ 465.00	\$ 851.70	\$ 1,387.56	\$ -	\$ 3,116.53

Total Hours

Rate

Cost

EQUIPMENT COST			
LB 300	F250 PICKUP	267 LOADER	A 904 LIEB
		4	
4	3.5	3.5	3.5
4	3.5	7.5	3.5
134.22	12.28	53.64	111.8
\$ 536.88	\$ 42.98	\$ 402.30	\$ 391.30
\$ 1,373.46			

Total

Rate

Cost

Material Worksheet

DATE	MATERIAL	QUANT	UNIT	Price	Amount
	Poly last year 100' x 40' roll	8	roll	\$ 267.00	\$ 2,136.00
	Poly this year	3	roll	\$ 267.00	\$ 801.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL MATERIALS COST					\$ 2,937.00

Labor Cost	\$ 3,116.53
Material Cost	\$ 2,937.00
Equipment Cost	\$ 1,373.46
Subtotal	\$ 7,426.99
15% OH and P	\$ 1,114.05
EWMI Transport and Disposal Cost	\$ 25,595.75
5% OH and P	\$ 1,279.79
TOTAL CHANGE ORDER COST	\$ 35,416.58
TONS 333.61	COST PER TON \$ 106.16

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5184

DATE: 4/10/18

CUSTOMER: CITY OF NEWBURG

JOB SITE: M. 155 NEWBURG

WORK PERFORMED:

LOADED OUT 13 LOADS CONTAMINATED SOILS WITH 300 HOE & LIEBHERR HOE, CLEANED UP AREA, LOADED EXCESS POLY IN DUMSTER.

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
JOE WEBER	FORE	3 1/2	
JIM CREWS	OPT A	4	
QADIR DYN	OPT B	3 1/2	
DAN BUCK	LAB	3 1/2	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
300 HOE	LB 300	3 1/2	
LIEBHERR RUBB. TIRE EXC.		4	
KAWASAKI, LOADER	Z-70	3 1/2	
FOREMAN PICKUP	FORD 250	3 1/2	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS



HOME

JOBS

TRACK

Field Logs

Field Log View - 6773

Pr

[View Field Log List](#) [Create Copy](#) [Change To Approved](#) [Create New Field Log](#)

General Information

Field Log ID	6773	Work Start	4/10/2018 7:00 AM (Over 2 Weeks Ago)
Foreman	Joseph Weber	Work Stop	4/10/2018 4:30 PM (Over 2 Weeks Ago)
Work Hours	9.50	Business Unit	W.M. Schultz
Reviewed By		Reviewed On	
Notes	We worked on loading out contaminated material from water street and finished excavating wet well pit and installed stor Spent time looking over pump station.worked on trying to location nylon straps down here for picking wet well. No luck		
Weather	Cloudy	Safety Meeting	Yes
Day or Night	Day	Rejected On	
Rejected Notes		Rejected By	

Attachments

There are no attachments selected.

Jobs

Job Number	Job Title	Project Manager	Labor Rate Class
M155	Newburgh Sewer	Kevin Ture	Orange County

Cost Code

Tracking ID	Description	Estimated Production Rate	Estimated Qty.	Reported Qty.	Fie
99CHANGE06	DISPOSAL OF PETROLEUM CONTAMINATED SOILS, T&M		1.00	0.00	
333913MH08	8 Foot Dia Manhole		1.00	0.71	
3331230001	Install Pump Station		1.00	0.65	

Employees

Name	Type	99CHANGE06	333913MH08	3331230001	Total Hours	Notes
Daniel Buck	LABORERS-2	3.50	4.50		8.00	
James Crews	OPERATORS-A	4.00	4.00 RT/1.00 OT		9.00	
Joseph Weber	FOREMAN-F	3.50	4.50	1.00 OT	9.00	
Qadir Din	LABORERS-2		3.50	0.50 OT	4.00	
Qadir Din (2)	OPERATORS-B	3.50	1.00		4.50	
		14.50	18.50	1.50	34.50	

Equipment

Description	Equipment ID	Rented	Meter	99CHANGE06	333913MH08	3331230001	Total Hours	N
2011 Kawasaki 70TMV Loader	217	No	0	3 1/2			0.00	
2008 Liebherr A904 EXC	418	No	0	4			0.00	
				0.00	0.00	0.00	0.00	

Description	Equipment ID	Rented	Meter	99CHANGE06	333913MH08	3331230001	Total Hours	N
2016 Link Belt 300 EXC	423	No	0	3 1/2			0.00	
				0.00	0.00	0.00	0.00	

Subcontractors

There are no subcontractors selected.

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IVAN ZDRAHAL ASSOCIATES
ENGINEERING & PLANNING
959 ROUTE 146
CLIFTON PARK, NY 12065
(518) 383-0769

JOB M-155
SHEET NO. _____ OF _____
CALCULATED BY _____ DATE _____
CHECKED BY _____ DATE _____
SCALE _____

LOAD OUT DIRTY DIRT 4/10/18

J. WEBER	3.5 HRS.	LIEBHERR HOE
J. CREWS	4.0 HRS.	300 HOE
G. DIN	3.5 HRS.	LOADER
D. BUCK	3.5 HRS.	

ENVI INVOICE 25,595⁷⁵

LAST YEAR
OPT W/LOADER 4 HRS.
LABORER 8 HRS
8 ROLLS POLY @ \$267⁰⁰

THIS YEARS
RE-COVER W/ POLY
LAB - 3 HRS-
2 ROLLS POLY @ 267⁰⁰

Environmental Waste Minimization, Inc.

14 Brick Kiln Court
Northampton, PA 18067
www.ewmi.com
EIN#: 23-2827092



Invoice

Date	Invoice #
4/17/2018	212934

Bill To
ap@wmschultz.com

P.O. No.	Rep	Due Date	Terms	Project
N/A	KCF	6/26/2018	PWP	112619 Soil S. Watr ...

Qty	Description	Rate	Amount
	Date of Service 4/10/18- Soil T&D -South Water Street, Newburgh,NY- Deb Lapolt DLaPolt@wmschultz.com		
333.61	Transportation & Disposal of Soil to Bayshore Recyclling	75.00	25,020.75T
1	Analysis upon receipt at Bayshore	575.00	575.00T

Thank you for your business!

Phone #	E-mail
484-275-6903	dfox@ewmi-info.com
For your convenience, we accept Visa, Mastercard and American Express.	



Subtotal	\$25,595.75
Sales Tax (0.0%)	\$0.00
Total	\$25,595.75
Payments/Credits	\$0.00
Balance Due	\$25,595.75

Total # of Loads: 13
 Total Tonnage Shipped: 302.52
 Average Tons per Load: 23.2707692

Wet Surcharge Tonnage: 0.00
 Light Load Surcharge Tonnage: 31.09
 Total Tonnage (corrected for light loads): 333.61

Load#	Date	transporter	Truck #	Facility	Time In	Time Out	Manifest	Tons	Light Tonnage
1	4/10/2018	nickabella	46	Bayshore			93517	19.98	5.02
2	4/10/2018	nickabella		Bayshore			93482	24.15	0.85
3	4/10/2018	nickabella	28	Bayshore			93483	24.71	0.29
4	4/10/2018	nickabella	41	Bayshore			93484	21.46	3.54
5	4/10/2018	nickabella	12	Bayshore			93485	22.69	2.31
6	4/10/2018	nickabella	5	Bayshore			93488	27.36	
7	4/10/2018	nickabella	36	Bayshore			93489	23.16	1.84
8	4/10/2018	D&A	23	Bayshore			93486	30.83	
9	4/10/2018	nickabella	37	Bayshore			93491	20.39	4.61
10	4/10/2018	nickabella	1	Bayshore			93490	20.19	4.81
11	4/10/2018	Freedom	3	Bayshore			93487	25.42	
12	4/10/2018	nickabella		Bayshore			93492	24.44	0.56
13	4/10/2018	nickabella	49	Bayshore			93493	17.74	7.26

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # 93517
	Job/Project # 112619

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	Site: South Water St & Washington St Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
--	--	---

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0369	EST. 23 Ton
		<i>Matthew Borders 4/10/18</i>		
				19.98
I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.			GENERATOR'S SIGNATURE PRINT NAME	DATE

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME		ADDRESS		PHONE NO.
D&A Contracting		322 Rt. 46 West Parsippany NJ 07054		() -
VEHICLE I.D. NO.	STATE	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
AS254C	NJ	# 46		
I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.		DRIVER'S SIGNATURE <i>Edison Torres</i> PRINT DRIVER'S NAME Edison	DATE	

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME		ADDRESS		PHONE NO.
Bayshore Soil Management, LLC		75 Crows Mill Rd. Keasbey, NJ, 08832		732-738-6000
COMMENTS				985863
I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.		AUTHORIZED SIGNATURE <i>afm</i> PRINT NAME afm	DATE 4/10/18	

Salstrom Recycling Corp.
75 Cross Mill Rd
PO Box 298
Hessley, NJ 08038

Facility ID: 132297

Ticket: 085062

Date: 4/10/2018

Time: 09:00:10 - 09:20:04

Customer: 0101/0800216
14 BRICK KILN COURT
NORTHAMPTON, PA 18067-
Truck: 052540

Scale
Gross: 60700 lb in Scale 2
Tare: 20740 lb P.T.
Net: 39960 lb

GVWt: 25 License: 052540
Truck Type: TRUCK

Carrier: MCINSELL'S TRUCKING CORP

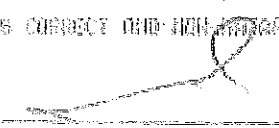
PO: 142619

Manifest: 02517
Residuals: 0.00 Td

Profile: 2718-0869/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER SEPARATION
Consent:

Origin	Materials & Services	Quantity	Unit
New York State	1027 P08	19.98	Tons

THE ABOVE IS CORRECT AND NON-NEGOTIABLE TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: Emilia

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # 93482 Job/Project # _____
--	--

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	Site: South Water St & Washington St Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT 112619 Rapid Response Inc. 24 HOUR EMERGENCY PHONE #
---	---	--

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	BSM 2718-0369	EST. 23 Ton

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE	DATE
	PRINT NAME	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME		ADDRESS		PHONE NO.
D&A Contracting		322 Rt. 46 West Parsippany NJ 07054		() -
VEHICLE I.D. NO.	STATE	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
AS 5032	NJ			
I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.	DRIVER'S SIGNATURE			DATE
	PRINT DRIVER'S NAME			
				4/10/18

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME		ADDRESS		PHONE NO.
Bayshore Soil Management, LLC		75 Crows Mill Rd. Keasbey, NJ 08832		732-738-6000
COMMENTS:				
985869				
I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE			DATE
	PRINT NAME			
				4/10/18

Daystar Recycling Corp.
75 Grove Hill Rd
PO Box 290
Hensbey, NJ 08032

Facility ID: 132397

Ticket: 905860

Date: 4/19/2010

Time: 09:33:54 - 09:37:50

Scale

Customer: SEMI/DEMOL
14 GREEN KILN COURT
NORTHSPRING, PA 18957-

Gross: 76640 lb In Scale 2
Tare: 28340 lb P.T.
Net: 48300 lb

Truck: AS5937

CUYDs: 23

License: AS5937

Truck Type: TRAILER

Carrier: NICHOLLE'S TRUCKING CORP

PO: 112619

Manifest: 93482

Remainings: 0.00 TB

Profile: 2718-0369/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER SEPARATION
Consent:

Origin	Materials & Services	Quantity	Unit
New York State	1027 YCS	24.15	Tons

THE ABOVE IS CORRECT AND UNAMBIGUOUS TO THE BEST OF MY KNOWLEDGE

Driver:



Neighborhood: Emilio

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	93483
	Job/Project #	112619

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc.
Site: South Water St & Washington St Newburgh NY 12550	24 HOUR EMERGENCY PHONE # 877-460-1038

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0369	EST. 23 Ton
				24.71

I Heraby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE <i>Matthew Nordas GER</i>	DATE
PRINT NAME <i>Matthew Nordas 4/10/18</i>	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME Nickabell's D&A Contracting	ADDRESS 322 Rt. 46 West Parsippany, NJ 07054	PHONE NO. () -
--	---	--------------------

VEHICLE I.D. NO.	STATE	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
AS 7795	NJ	28	862198	

I Heretby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE <i>William C...</i>	DATE 04-10-18
PRINT DRIVER'S NAME William C...	

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000

COMMENTS	985871
----------	--------

I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE	DATE
PRINT NAME	

Bayshore Recycling Corp.
75 Crows Hill Rd
PO Box 230
Kearney, NJ 08532

Facility ID: 132397

Ticket: 585871

Date: 4/10/2010

Time: 09:35:45 - 09:36:49

Customer: BMM/8386216
14 BRICK WILN COURT
NORTHAMPTON, PA 18657-
Truck: 067786

Scale
Gross: 27040 lb in Scale 2
Tare: 27520 lb 0.1.
Net: 4980 lb
License: 067786
Truck Type: TRUCKLE

Carrier: MICHAEL'S TRUCKING CORP

PO: 112519

Manifest: 93493
Remainings: 0.00 TR

Profiler: 2710-2054/SOUTH WATER STREET SEVEN
Generator: SOUTH WATER STREET SEVEN SEPARATION
Comments:

Origin	Materials & Services	Quantity	Unit
New York State	1027 ACS	24.71	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver:



Highmaster: Edijo

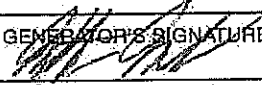
Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # <u>93484</u> Job/Project # <u>112619</u>
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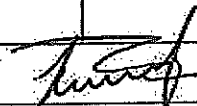
THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	Site: South Water St & Washington St Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
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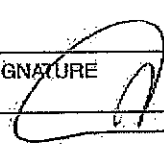
QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0369	EST. 23 Ton
				21.46

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE 	DATE 4/10/18
	PRINT NAME Matthew Mordas	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME <u>Nuckabellas</u>		ADDRESS <u>322 Rt. 46 West Parsippany NJ 07054</u>		PHONE NO. () -
D&A Contracting	322 Rt. 46 West Parsippany NJ 07054			
VEHICLE I.D. NO. <u>AS657T</u>	STATE <u>NJ</u>	BOX NUMBER-IN <u>#41</u>	BOX NUMBER-OUT	COMMENTS
I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.		DRIVER'S SIGNATURE 	DATE 4-10-18	
		PRINT DRIVER'S NAME Andres Tabares		

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME <u>Bayshore Soil Management, LLC</u>		ADDRESS <u>75 Crows Mill Rd. Keasbey, NJ 08832</u>		PHONE NO. <u>732-738-6000</u>
COMMENTS				
I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.		AUTHORIZED SIGNATURE 	DATE 4/10/18	
		PRINT NAME		

75 Quack Hill Rd
PO Box 290
Haddon, NJ 08033

Ticket: 985883
Date: 6/10/2010
Time: 08:43:26 - 09:44:15

Customer: EWT/BS08216
14 BRICK HILL COURT
NORTHAMPTON, PA 18857-
Truck: AS6571

Gross: 71500 lb lb Scale)
Tare: 28500 lb P.T.
Net: 43000 lb

Curbs: 25 License: AS6571
Truck Type: TRIAXLE

Carrier: MICHAEL'S TRUCKING CORP

PO: 112519

Manifest: 93404
Remaining: 0.00 T

Profile: 2710-0360/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER REPAIRATION
Comment:

Origin	Materials & Services	Quantity	Unit
New York State	1127 PLS	21.46	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver:

Highmaster: Joe S

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	93485
	Job/Project #	112619

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc.
Site: South Water St & Washington St Newburgh NY 12550	24 HOUR EMERGENCY PHONE # 877-460-1038

[illegible]

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE <i>GER</i>	DATE <i>4/10/18</i>
PRINT NAME <i>Mr. H. Macdon</i>	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME <i>Nickabella's</i>		ADDRESS 322 Rt. 46 West Parsippany NJ 07054		PHONE NO. () -
VEHICLE I.D. NO. <i>AR500D</i>	STATE <i>NJ</i>	BOX NUMBER-IN <i>12</i>	BOX NUMBER-OUT	COMMENTS

I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE	Howard A. H.	DATE	4-10-18
PRINT DRIVER'S NAME	Howard A. H.		

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME		ADDRESS	PHONE NO.
Bayshore Soil Management, LLC		75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000
COMMENTS			985901 4-10-18
I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.			
AUTHORIZED SIGNATURE			DATE
PRINT NAME			

Bayshore Recycling Corp.
75 Crane Hill Rd
PO Box 240
Kearney, NE 68632

Facility ID: 157397

Ticket: 985901

Date: 4/18/2019

Time: 09:51:20 - 09:51:47 Scale

Gross: 73540 lb in Scale 3

Tare: 28166 lb P.T.

Net: 45374 lb

Curbs: 25

License: 985901
Truck Type: 101041

Customer: 6541/254016

14 BRICK KILN WARE

INDIANAPOLIS, IN 46057

Truck: AR5000

Carrier: MICROWELL'S CROWLING CORP

PO: 112613

Manifest: 23485

Remaining: 0.00 Tn

Profile: 2716-0369/500TH WATER STREET SEVEN

Generator: SOUTH WATER WASTE SHED SEPARATION

Consent:

Origin	Materials & Services	Quantity Unit
New York State	1087 PCB	22.69 Tons

THE ABOVE IS CORRECT AND THE INFORMATION IS THE BEST OF MY KNOWLEDGE

Driver: _____

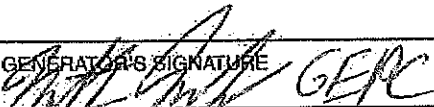
Weighmaster: Dennis

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	93488
	Job/Project #	112619

THIS SECTION TO BE COMPLETED BY GENERATOR:

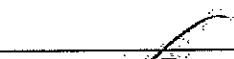
COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc.
Site: South Water St & Washington St Newburgh NY 12550	24 HOUR EMERGENCY PHONE # 877-460-1038

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0369	EST. 23 Ton
I Herby certify that the above-named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.			GENERATOR'S SIGNATURE 	27.36
			PRINT NAME Matthew Mardas	DATE 4/10/18

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME Nichabellas #05		ADDRESS 322 Rt. 46 West Parsippany NJ 07054		PHONE NO. () -
D&A Contracting				
VEHICLE I.D. NO. At 6221W	STATE	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.		DRIVER'S SIGNATURE 		DATE 4-10-18
		PRINT DRIVER'S NAME Ivan Pablo Berrio		

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME		ADDRESS	PHONE NO.
Bayshore Soil Management, LLC		75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000
COMMENTS			
I Herby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE	 985960	DATE
	PRINT NAME		4/10/18

Bayshore Recycling Corp.
75 Green Hill Rd
PO Box 290
Rearney, NJ 08853

Facility ID: 122597

Ticket#: 985960

Date: 4/10/2018

Time: 10:25:27 - 10:25:49

Scale

Customer: EMM1/BSM0216
14 BRICK KILN COURT
NORTHAMPTON, PA 18057

Gross: 83160 lb In Scale 2
Tare: 28440 lb P.T.
Net: 54720 lb

Truck: AT624M

CHVDs: 25

License: AT624M
Truck Type: TRAILER

Carrier: MICHAEL'S TRUCKING CORP

PO: 112619

Manifest: 93400
Remaining: 0.00 TB

Profile: 2718-0369/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER DEMONITION
Comments:

Origin	Materials & Services	Quantity	Unit
New York State	1027 PCS	27.36	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: RichR

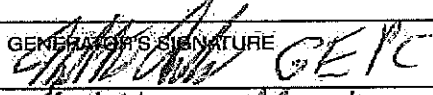
Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # <u>93489</u> Job/Project # <u>112619</u>
---	--

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	Site: South Water St & Washington St Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
--	--	---

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0369	EST. 23 Ton
				23.16

I Herby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE 	DATE 4/10/18
	PRINT NAME Matthew Mordas	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME D&A Contracting		ADDRESS 322 Rt 46 West Parsippany NJ 07054		PHONE NO. () -
VEHICLE I.D. NO. A5944S	STATE NJ	BOX NUMBER-IN 36	BOX NUMBER-OUT 36	COMMENTS
I Herby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.	DRIVER'S SIGNATURE 			DATE 4-10-18
	PRINT DRIVER'S NAME David Roman			

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME Bayshore Soil Management, LLC		ADDRESS 75 Crows Mill Rd. Keasbey, NJ. 08832		PHONE NO. 732-738-6000
COMMENTS 985994				
I Herby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE 			DATE 4/10/18
	PRINT NAME			

Dayshore Recycling Corp.
75 Green Hill Rd
PO Box 290
Hearsey, NJ 08032

Facility ID: 128397

Ticket: 983094

Date: 4/10/2010

Time: 10:47:37 - 10:47:43

Scale

Customer: 2541/2500216
14 BRICK KILN COURT
NORTHINGTON, PA 19067

Order: 74560 lb In Scale 2

Tare: 20240 lb P. 7.

Net: 46320 lb

Truck: 052446

CHVDs: 25

License: 052446

Truck Type: TRUCK

Carrier: MICHELELLA'S TRUCKING CORP

PO: 110619

Manifest: 93408

Remaining: 0.00 TON

Profile: 2710-0369/SOUTH WATER STREET SEWER

Generator: SOUTH WATER STREET SEWER SEPARATION

Comments:

Origin	Materials & Services	Quantity	Unit
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New York State	1027 PCB	23.16	Tons
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THE ABOVE IS CORRECT AND NON-NEGOTIABLE TO THE BEST OF MY KNOWLEDGE

Driver:



Reighnaster: RichB

AT92412

Job/Project #

877-460-1038

30.83

DATE
4/10/18

1

DATE _____

732-738-6000

DATE:

04/10/18

Daysboro Recycling Corp.
75 Crane Hill Rd
PO Box 290
Horshey, NJ 08832

Facility ID: 132397

Ticket: 505935

Date: 4/10/2018

Time: 10:15:15 - 10:49:11

Scale

Customer: EMD1/0808216
14 BRICK KILN COURT
MORTMANTON, PA 18957-

Gross: 76050 lb In Scale S

Tare: 34360 lb Out Scale S

Net: 41690 lb

Truck: 079248

CUYDs: 45

License: 079248

Truck Type: TRUCK

Carrier: B & B CONTRACTING LLC

PO: 112619

Manifest: 93408

Remaining: 0.00 IW

Profile: 2710-0360/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER SEPARATION
Comment:

Origin	Materials & Services	Quantity Unit
--------	----------------------	---------------

New York State	1027 PCS	30.83 Tons
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THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: Rich

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	93491
	Job/Project #	112619

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc.
Site: South Water St & Washington St Newburgh NY 12550	24 HOUR EMERGENCY PHONE # 877-460-1038

[illegible]

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE

PRINT NAME _____

DATE _____

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME <i>Nichols Trucking</i>		ADDRESS <i>52 N Doll Ave Rensselaer NJ</i>		PHONE NO. <i>() -</i>
D&A Contracting		322 Rt. 46 West Parsippany NJ 07054		
VEHICLE I.D. NO. <i>#37 AS 9455</i>	STATE <i>NJ</i>	BOX NUMBER-IN	BOX NUMBER-OUT <i>3</i>	COMMENTS

I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE

PRINT DRIVER'S NAME

DATE..

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWTI AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ 08832	732-738-6000
COMMENTS		

I Hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE

PRINT NAME

DATE _____

75 WYOMING HILL RD
PO Box 296
Kearney, NJ 08834

Ticket: 086000

Date: 7/18/2010

Time: 10:06:18 - 10:06:39

Scale

Customer: BMMI 0800216
14 BRICK KILN COURT
NORTHINGTON, PA 15057

Gross: 59360 lb In Scale
Tare: 29100 lb P.T.
Net: 30260 lb

Truck: 083436

CLVD: 25

License: 080088
Truck Type: TRAILER

Carrier: MICHAELLA'S TRUCKING CORP

PO: 112619

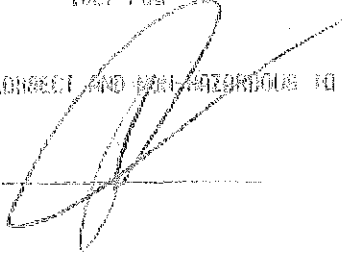
Manifest: 00491
Remaining: 0.00 TM

Profile: 2710-0269/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER SEPARATION

Comment:

Origin	Materials & Services	Quantity	Unit
New York State	1027 PCS	20.39	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: Joe S.

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	93490
	Job/Project #	112619

THIS SECTION TO BE COMPLETED BY GENERATOR:

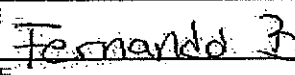
COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	Site: South Water St & Washington St Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
--	--	---

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0369	EST. 23 Ton
				20.19

I Herby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE 	DATE 4/10/18
	PRINT NAME Matthew Mordas	

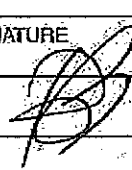
THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME		ADDRESS		PHONE NO.
D&A Contracting, Nicholas		322 Rt. 46 West Parsippany NJ 07054		() -
VEHICLE I.D. NO.	STATE	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
AT 249 K	NJ	01		

I Herby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.	DRIVER'S SIGNATURE 	DATE 4/10/18
	PRINT DRIVER'S NAME Fernando B	

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ 08832	732-738-6000

I Herby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE 	DATE 4/10/18
	PRINT NAME 986 009	

Bayshore Recycling Corp.
75 Cross Hill Rd
PO Box 290
Keasbey, NJ 08032

Facility ID: 132397

Ticket: 985009

Date: 4/10/2016

Time: 10:55:31 - 10:56:36

Scale

Customer: EMI/0300216
14 BRICK KILN COURT
NORTHAMPTON, PA 10067-

Gross: 60300 lb in Scale 2
Tare: 20000 lb P.T.
Net: 40300 lb

Truck: AT249K

WYD: 25

License: AT249K
Truck Type: TRUCKLE

Carrier: NICKABELLA'S TRUCKING CORP

PO: 112619

Manifest: 98496
Residuals: 0.00 11

Profile: 2716-0309/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER SEPARATION

Comments:

Origin	Materials & Services	Quantity	Unit
New York State	TR27 PCB	20.19	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver:



Meighanster: Richs

Non Hazardous Manifest/Bill Of Lading

AT8411

All Correspondence and Invoices to:
Environmental Waste Minimization, Inc.
& Rapid Response, Inc.
14 Brick Kiln Court
Northampton, PA 18067
Phone 484-275-6900
Fax 484-275-6970

Document # 93487

Job/Project # 112619

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS
City of Newburgh
83 Broadway
Newburgh NY 12550

Site:
South Water St & Washington St
Newburgh NY 12550

IN CASE OF EMERGENCY OR SPILL CONTACT
Rapid Response Inc.

24 HOUR EMERGENCY PHONE #
877-460-1038

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0369	EST. 23 Ton
				25.42

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE
Matthew Mordas

DATE
4/10/18

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME D&A Contracting		ADDRESS 322 Rt. 46 West Parsippany NJ 07054		PHONE NO. () -
VEHICLE I.D. NO. Freedom # 3	STATE NJ	BOX NUMBER-IN AT8411	BOX NUMBER-OUT	COMMENTS
I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.		DRIVER'S SIGNATURE Richie Vasquez		DATE 4-10-18
		PRINT DRIVER'S NAME Richie Vasquez		

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME Bayshore Soil Management, LLC		ADDRESS 75 Crows Mill Rd. Keasbey, NJ 08832		PHONE NO. 732-738-6000
COMMENTS				93487
I hereby certify that the above described wastes were delivered to this facility, that the facility is authorized and permitted to receive such wastes.		AUTHORIZED SIGNATURE		DATE 4/10/18
		PRINT NAME		

Bayshore Recycling Corp.
75 Crown Mill Rd
PO Box 298
Reasbey, NJ 08032

Facility ID: 128397

Ticket: 986912

Date: 4/10/2010

Time: 10:17:59 - 10:57:31

Scale

Customer: ENH/BSN0216
14 BRICK KILN COURT
NORTHINGTON, PA 18667

Gross: 62180 lb In Scale 1
Tare: 31340 lb Out Scale 6
Net: 30840 lb

Truck: B10417

CDTOS: 60

License: M06417

Truck Type: GRP TRAILER

Carrier: FREEDOM MATERIALS INC

PO: 112619

Manifest: 93487

Remaining: 0.00 Tn

Profile: 2710-0368/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER SEPARATION

Comment:

Origin	Materials & Services	Quantity	Unit
New York State	1087 PCB	25.82	Tons

THE ABOVE IS CORRECT AND NOT-INTENTIONAL TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighnaster: Paul M

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	93492
	Job/Project #	112619

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc.
Site: South Water St & Washington St Newburgh NY 12550	24 HOUR EMERGENCY PHONE # 877-460-1038

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0369	EST. 23 Ton
				24.44

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE <i>Matthew Morris</i>	DATE 4/16/18
PRINT NAME Matthew Morris	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME D&A Contracting		ADDRESS 322 Rt. 46 West Parsippany NJ 07054		PHONE NO. () -
VEHICLE I.D. NO. AS851X	STATE NJ	BOX NUMBER IN	BOX NUMBER OUT	COMMENTS

I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon:

DRIVER'S SIGNATURE <i>[Signature]</i>	DATE
PRINT DRIVER'S NAME <i>1st CO WARDEN D.</i>	<i>4/10/18</i>

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ 08832	732-738-6000
COMMENTS	906110	

I Heraby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE	DATE
PRINT NAME	

Dayshare Recycling Corp.
75 Evans Hill Rd
PO Box 290
Keeshau, NJ 08032

Facility ID: 132397

Ticket: 905118

Date: 4/10/2010

Time: 12:22:48 - 12:25:55

Customer: EMU/050315
14 BRICK KILN COURT
NORTHAMPTON, PA 18057
Truck: A5251X

Gross: 77000 lb In Scale 2
Tare: 20100 lb P.T.
Net: 40000 lb

COVDs: 25

License: A5251X
Truck Type: TRUCK

Carrier: HILKBELLA'S TRUCKING CORP

PO: 112619

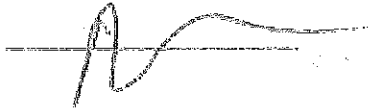
Manifest: 93492
Remaining: 0.00 lb

Profile: 2710-0369/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER SEPARATION
Comments:

Origin	Materials & Services	Quantity	Unit
New York State	1027 ACS	24.44	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver:



Weighmaster: Paula

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # <u>93493</u> Job/Project # <u>112619</u>
---	--

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS: City of Newburgh 83 Broadway Newburgh NY 12550 Site: South Water St & Washington St Newburgh NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
---	---

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0369	EST. 23 Ton
				17.74

I Hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE

 PRINT NAME
 Matthew Moradas

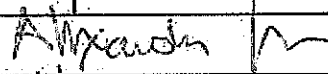
DATE
 4/10/18

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME D&A Contracting #49	ADDRESS 322 Rt. 46 West Parsippany NJ 07054	PHONE NO. () -
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VEHICLE I.D. NO. AT802E	STATE NJ	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
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I Hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE

 PRINT DRIVER'S NAME
 Alexander Sam

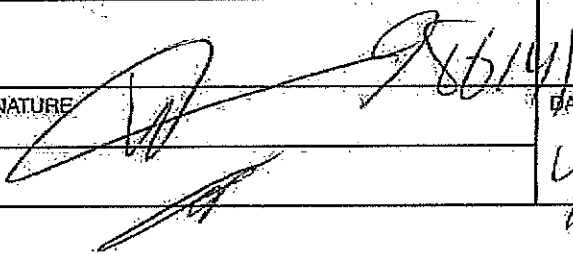
DATE
 4-10-18

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME Bayshore Soil Management, LLC	ADDRESS 75 Crows Mill Rd. Keasbey, NJ 08832	PHONE NO. 732-738-6000
--	--	---------------------------

COMMENTS:	DATE 4/10/18
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I Hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE

 PRINT NAME

Bayshore Recycling Corp.
75 Green Hill Rd
PO Box 250
Rushroy, NJ 08032

Facility ID: 132377

Ticket: 985141
Date: 6/10/2010
Time: 12:10:07 - 12:40:10

Customer: EMMI/0540216
14 BRICK KILN COURT
MONTICELLO, PA 18067

Scale
Gross: 64240 lb in Scale 1
Tare: 28750 lb P.T.
Net: 35490 lb
License: AT097E

Truck: AT097E

CVT: 25

Truck Type: TITAN

Carrier: MICHAELLA'S TRUCKING CORP

PO: 112619

Manifest: 93493
Receiving: 0.00 TO

Profile: 2718-0369/SOUTH WATER STREET SEWER
Generator: SOUTH WATER STREET SEWER SEPARATION
Consent:

Origin	Materials & Services	Quantity	Unit
New York State	1027 PCB	17.74	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver:

Weighmaster: Jon S

M155 NEWBURGH EXTRA WORK

Added Bore Cost

DAY SHIFT	LABOR HOURS						
	DATE	EWR#	FORE	OPT A	OPT B	LAB	3/24 OT
	13-Mar	5081	3				
	14-Mar	5082	5				
	15-Mar	5084	5	3.5			
	23-Mar	5087	8.5	8.5			
	24-Mar	5088	7.5	7.5			
	28-Mar	5085	4	4		4	
	30-Mar	5091	2			2	
	3-Apr	5089	9	7	7	16	
	4-Apr	5090	2.5	2.5	2.5	5	
	Added OT cost for 3/24/18		15 hrs operator @ \$45/hr				
Total Hours			46.5	33	9.5	27	15
Rate			\$ 105.35	\$ 102.51	\$ 100.25	\$ 79.50	\$ 45.00
Cost			\$ 4,898.78	\$ 3,382.83	\$ 952.38	\$ 2,146.50	\$ 675.00
							\$ 12,055.48

EQUIPMENT HOURS					
CAT 421	LB 300	F750 DUMP	F250 PICKUP	Z67 LOADER	Lowboy
	3		3	3	
	5		5	5	
	5		5	5	
	8.5		8.5	8.5	
	7.5		7.5	7.5	6
			2		
			2		
	7	7	7	7	
	2.5	2.5	2.5	2.5	
Hours	0	38.5	9.5	42.5	38.5
FHWA Rate	\$ 137.18	\$ 74.60	\$ 12.28	\$ 53.64	150
Cost	\$ -	\$ 5,281.43	\$ 708.70	\$ 521.90	\$ 2,065.14
					\$ 900.00

Labor Cost \$ 12,055.48

Total Equipment Cost \$ 9,477.17

Material Worksheet

DATE	EWR	MATERIAL	QUANT	UNIT	Price	Amount
3/28/2018	5085	Misc pipe for vents and feed pipes				\$ 200.00
3/30/2018	5091	cement	6	bags	\$ 10.00	\$ 60.00
		24" spacers	25	ea	\$ 118.65	\$ 2,966.25
Adjust charge for 30" spacers	30" spacers		1	ls		\$ 650.75
		Additional grout	6	cy	\$ 132.50	\$ 795.00
16" casing from stock Schultz yard			20	lf	\$ 39.50	\$ 790.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
TOTAL MATERIALS COST						\$ 5,462.00

LABOR	\$ 12,055.48
EQUIPMENT	\$ 9,477.17
MATERIAL	\$ 5,462.00
TOTAL COST	\$ 26,994.65
15% Overhead and Profit	\$ 4,049.20
Subcontractor Cost	\$ 22,496.00
5% OH and Profit on subs	\$ 1,124.80
TOTAL CHANGE ORDER COST	\$ 54,664.65

Subcontractors

Turner cost total	\$ 105,645.00
Less CO#1 cost	\$ (84,592.00)
Extra Turner Cost	\$ 21,053.00
20% of Grout Tech cost	\$ 828.40
SY Kim re-survey cost	\$ 615.00
	\$ 22,496.40

GroutTech Inc.

1350 Route 9
Gansevoort, NY 12831
518-745-1380 P
518-745-1833 F

Bill To:

W M Schultz Construction, Inc.
P. O. Box 2620
Ballston Spa, NY 12020

Invoice

Number: 1771

Date: April 05, 2018

Ship To:*M155*

PO Number	Terms	Service Rep.	GTW-18-1467 Project	Code
Newburg	Net 30 Days	TJ	Grout pipe	CC

Date	Description	Quantity/Hours	Price/Rate	Tax	Amount
	\$ 375.00 per hour labor and equipment	9.00	375.00		3,375.00
	foam concentrate each gallon (1 gallon for each 10 CY)	3.00	89.00		267.00
	Mob & demob	1.00	500.00		500.00
TAX EXEMPT CITY OF NEWBURGH ORANGE COUNTY					
Sub-Total					\$4,142.00
County Tax 8.00% on 0.00					0.00
Total					\$4,142.00

USED 20% EXTRA GROUT
20% OF SUB INVOICE = \$828⁰⁰

ORIG. SUBK 3,678⁰⁰
C/O 464⁰⁰

Cranesville Block Company, Inc.

1250 RIVERFRONT CENTER
Amsterdam, NY 12010
Billing Dept. J111 518-684-6148

Please send inquiries and remit to:

1250 Riverfront Center
Amsterdam, New York 12010

APR 11 2018

INVOICE

W M Schultz Construction
PO Box 2620
Ballston Spa NY 12020

Invoice Date	Invoice No.	Credit Memo No.	Page
04-03-2018	4346725		1
Customer No.	Project No.	Order No.	
395	2229204		

Delivery Address	Lot / Block	Zone No.	P.O. Number	Customer Job No.
South Water St Newburgh			518-956-0255	

Date	Quantity	UOM	Product	Description	Ticket No.	Unit Price	TX	Ext. Price
04-03-18	10.00	cy		Grout for Grout Tech 6	2276465	110.00		1,100.00
04-03-18	82.00	ea		Truck Time	2276465	2.00		164.00
04-03-18	10.00	ea		Heat/Winter Mix	2276465	7.50		75.00
04-03-18	1.00	ea		Environmental And Fuel	2276465	13.99		13.99
04-03-18	10.00	cy		Grout for Grout Tech 6	2276467	110.00		1,100.00
04-03-18	84.00	ea		Truck Time	2276467	2.00		168.00
04-03-18	10.00	ea		Heat/Winter Mix	2276467	7.50		75.00
04-03-18	1.00	ea		Environmental And Fuel	2276467	13.99		13.99
04-03-18	10.00	cy		Grout for Grout Tech 6	2276471	110.00		1,100.00
04-03-18	38.00	ea		Truck Time	2276471	2.00		76.00
04-03-18	10.00	ea		Heat/Winter Mix	2276471	7.50		75.00
04-03-18	1.00	ea		Environmental And Fuel	2276471	13.99		13.99

#132 5/1/18

Sub total 3,974.97
Total Tax 0.00

Terms

NET45 DAYS

Quantities

30.00 cy

PLEASE PAY THIS AMOUNT

\$3,974.97

Terms: NET 30 - Interest of 1½% per month (18% per annum) is added to the account on all past due balances.
YOU MUST NOTIFY US WITHIN 31 DAYS OF ANY DISCREPANCIES ON THIS INVOICE OR THE CHARGES WILL BE DEEMED VALID.

Please include invoice number with payment.

CORE & MAIN

DUPLICATE

INVOICE1830 Craig Park Court
St. Louis, MO 63146

Invoice #	I575993
Invoice Date	4/06/18
Account #	206097
Sales Rep	J LEARY
Phone #	845-249-4909
Branch #405	Poughkeepsie, NY
Total Amount Due	\$3,510.75

Remit To:	
CORE & MAIN LP	
PO BOX 28330	
ST LOUIS, MO	63146

W.M. SCHULTZ CONSTRUCTION, INC.
PO BOX 2620
BALLSTON SPA NY 12020-8620Shipped To:
150 South Water Street
Joe 518-857-7284
Newburgh, NY

CUSTOMER JOB- NEWBURG South Water St.

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
3/12/18	4/05/18	2571	South Water St.	NEWBURG		CORE & MAIN LP	I575993

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
0506080P	6 SCH80 PVC PIPE PE 20' BID SEQ# 10	20	20		8.60000	FT	.00
2906080FHVS	6 PVC S80 VANSTONE FLG SW BID SEQ# 20	2	2		28.88000	EA	.00
24AFBNGF06RA	6X1/8 FLG ACC RR FF BID SEQ# 30	2	2		19.38000	EA	.00
2504FP0800	4 FLGXPE DI PIPE 8'0" C/L BID SEQ# 50	1	1		303.69000	EA	.00
24T069F04	6X4 FLG 90 C110 USA BID SEQ# 60	1	1		216.64000	EA	.00
24AFBNGF04RA	4X1/8 FLG ACC RR FF BID SEQ# 70	1	1		13.13000	EA	.00
24AFBNGF06RA	6X1/8 FLG ACC RR FF BID SEQ# 80	1	1		19.38000	EA	.00
2506FP0800	6 FLGXPE DI PIPE 8'0" C/L BID SEQ# 90	1	1		370.87000	EA	.00
/80015228781	6" SS304 RISER CLAMP BID SEQ# 100	2	2		36.43000	EA	.00
24AFTRROD126SS	1/2"X6FT 304 SS ALL THD ROD BID SEQ# 110	4	4		16.96000	EA	.00
FC/277HNS12	1/2" SS HEX NUT BID SEQ# 120	8	8		.35000	EA	.00
74ALPHA0700	ALPHA-A-7.00 6" RM WIDE RANGE RESTRAINT CPLG 6.60-7.00 BID SEQ# 130	1	1		327.43000	EA	.00
/80015228782	8.40 OD X 29.25ID SS SPACER SSI8-2-0830-CR-XV	25	25		140.43000	EA	.00

3,510.75

CHARGED IN 4/02G

(-2,860.00)

DIFFERENCE = \$650.75

CONTINUED... Page: 1



DUPLICATE
INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice # I622159
Invoice Date 4/06/18
Account # 206097
Sales Rep J LEARY
Phone # 845-249-4909
Branch #405 Poughkeepsie, NY
Total Amount Due \$2,966.25

Remit To:
CORE & MAIN LP
PO BOX 28330
ST LOUIS, MO 63146

W.M. SCHULTZ CONSTRUCTION, INC.
PO BOX 2620
BALLSTON SPA NY 12020-8620

Shipped To:
831 ROUTE 67
CURTIS IND. PARK
BALLSTON SPA, NY

CUSTOMER JOB- NEWBURG South Water St.

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
3/22/18	4/05/18	2571	South Water St.	NEWBURG		CORE & MAIN LP	I622159

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
/80015240703	8.40 OD X 23.25ID SS SPACERS SSI8-2-0824-CR-21-V BID SEQ# 10	25	25		118.65000	EA	2,966.25
/80015240704	8"X24" WRAP AROUND END SEAL AW0824 BID SEQ# 30	2	2		N/C	EA	

Freight Delivery Handling Restock Misc

Terms: NET 30

Subtotal: 2,966.25
Other: .00
Tax: .00
Invoice Total: \$2,966.25

This transaction is governed by and subject to Core & Main's standard terms and conditions, which are incorporated by reference and accepted.
To review these terms and conditions, please visit: <http://tandc.coreandmain.com/>

S.Y. Kim Land Surveyor, PC
 280 Osborne Road
 Albany, NY 12211



Phone: (518) 605-5683
 Fax: (518) 785-1608

Invoice

6261
3/31/2018

Bill To: W.M. Schultz Construction, Inc
 P.O. Box 2620
 Ballston Spa, NY 12020

Re: So. Water St. Sewer

6462		Net 30 Days	4/30/2018
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Site Layout-2 Man- Layout Re-Alignment of Casing and Sewer Layout	2.0 HRS @ \$265.00 / HRS.	530.00
Design Map	1.0 HRS @ \$85.00 / HR.	85.00

Subtotal	\$	615.00
Sales Tax (if applicable)	\$	0.00
Total Due	\$	615.00

Thank you for your business!



W.M. Schultz Construction, Inc.

PO Box 2620 - Ballston Spa NY 12020

Phone (518) 885-0060 Fax (518) 885-0744

PURCHASE ORDER

2569

Show this purchase order number on all correspondence, invoices, shipping papers and packages

SCHULTZ

To	PITTSBURGH PIPE	Order Date	8/28/2017	SCI JOB #:	M155
		Deliver to	South Water Street Newburgh NY 12550		

Terms	60	Requisition No	
Ship Via	YOUR TRUCK	Delivery Date	9/8/2017
FOB	JOB SITE	Purchaser	KEVIN TURE
Site Contact		Owner	City of Newburgh

	Qty Ordered	Unit	Qty Received	Description	Cost Code	Unit Price	Total	
	130.00	LF		16 OD CASING PIPE TO BE PROVIDED IN ACCORDANCE WITH SPECIFICATION SECTION 33 05 23 BORING AND JACKING OR MICROTUNNELING	330PIPEMAT	39.50	5,135.00	

Order Total \$5,135.00

Purchase Order Subject to Purchase Order Notes, Terms and Conditions and Exhibit "A" - Addendum to Purchase Agreement
Indemnification and Insurance - Supplier Services attached hereto and incorporated as part of this Agreement. This Agreement shall
be fully binding if some or all signatures on a finalized copy of this Agreement are exchanged via electronic mail (e mail) and as so
signed may be admitted as evidence of this Agreement.

AUTHORIZED BY W.M. SCHULTZ CONSTRUCTION, INC. (PURCHASER)

Acknowledged and Accepted for Seller

Print Name

Signed

Date

Title



TRANSMITTAL COVER
March 26, 2018

TO: Schultz Construction

Attn: Kevin Ture (Sr. Project Manager)

Phone: 518.885.0060 Ext 221

Fax: 518.885.0744

Cell: 518.956.0255

Email: ktire@wmschultz.com

FROM: Abraham Brouk

RE:

**South Water Street Sewer Separation
Water Street
City of Newburgh, Orange County, NY**

(2017-312)

No. of sheets: 4

COMMENTS:

Attached find a final revised quote and invoice for trenchless services. The revision updates the original quote to the period ending March 24, 2018. If you have any questions, please call me at 585.455.4944.

Thank you

 TURNER UNDERGROUND INSTALLATIONS						2017-312
PRECISION DRILLERS						
RE:	BID PROPOSAL FOR: Horizontal Directional Drilling (HDD) & Auger-Bore:					
Contract:	South Water Street Sewer Separation Water Street City of Newburgh, Orange County, NY					Observations & Comments: Site visit was not conducted by TUGI staff.
Date	March 26, 2018					
Scope of work:	Install by use of Auger-Bore method 30" , 24" and 16" steel casings for 8" PVC Gravity Sewer as shown in the contract plans. Bid items are listed in the table below. The scope of work includes installation of the 30" and 24" steel casings, butt-welding by experienced welders (Non-Certified) and assist in installing the spacers and pull carrier conduits in the steel casings. Refer to the Bid Notes, Observations & Comments and References on this sheet for additional conditions.					
Bid Notes:						
1. All existing utilities crossing paths of the augering operations to be exposed by others. 2. Excavating entrance (10' x 40') and exit pits, prep launch pad for the auger-bore, by others. 2a. Manned excavator for spoils removal by others. Anticipate 6 Working Days to Complete 3. Benching, Sheeting, shoring, bracing and dewatering, if required, by others. 4. Rock is not anticipated at depths of pipe installations. If present, rate is as shown below. 5. New pipe connections to manholes and existing pipes, by others. 6. Permanent site restorations (grass, sidewalk & pavement) by others. 7. Materials (8" PVC, adapters, spacers, runners, void fill, etc.) by others. 8. Erosion control, Silt fence and other sensitive area protection measures, by others. 9. All required permits, etc., by others. 10. Work Zone Traffic Control, by others. 11. Survey & stakeout, as-built mapping and drawings, by others. 12. Disposal site for spent bentonite to be provided and maintained by others. 13. Bid is based on prevailing wage rates. 14. Zero percent retainage 15. Term is Net 30 days 16. Bid good for 30 days.						
References: Bid proposal is based on of contract plans prepared by Arcadis.						
Special Bid Notes: 1) Truck and equipment access to all drill sites shall be provided and maintained by others. 2) Damage to all paved and unpaved surfaces made during the trenchless installation process shall be completely repaired by others at no cost to TUGI, Inc. 3) If rock is encountered, the rate is as shown below. 4) An excavator and operator to load and unload auger-bore machines and rails, by others						

TURNER							2017-312
UNDERGROUND INSTALLATIONS							
DIRECTORIAL PHILLIPS							
RE:	BID PROPOSAL FOR:						
	<u>Horizontal Directional Drilling (HDD) & Auger-Bore:</u>						
	<u>South Water Street Sewer Separation</u>						
	<u>Water Street</u>						
	<u>City of Newburgh, Orange County, NY</u>						
Bid	Pay Item	Est Qty	Unit	Bid Unit Price (non-rock)	Bid Total Amount	Bid Comments	
Item No.	Description						
	Base Bid:						
	Install 16" Steel Casing for 8" PVC Gravity Sewer by auger-bore method (Advanced 25' of 16" casing to completion)	1	LS	\$6,750.00	\$6,750.00	Completed the bore with the desired grade on 3/24/18 16" casing furnished by Schultz	
	Install 24" Steel Casing for 8" PVC Gravity Sewer by auger-bore method Furnish 70' of 24" casing	1	LS	\$25,944.00 \$5,131.00	\$25,944.00 \$5,131.00	Encountered obstruction and abandoned bore on 3/23/18 (Advanced 70' of 24" casing to an obstruction)	
	Mobilization No. 3	1	LS	\$1,500.00	\$1,500.00	On 3/19/18	
	Installed 30" Steel Casing for 8" PVC Grav Sewer by auger-bore method (Crossing at Grade & Elevated RR lines, advanced 60', Depth 14')	1	LS	\$27,690.00	\$27,690.00	Encountered obstruction and abandoned bore on 3/16/18	
	Furnished 60' of 30" casing	1	LS	\$6,045.00	\$6,045.00	Advanced 60' of the 30" casing and encountered obstruction	
	Mobilization No. 2	1	LS	\$1,500.00	\$1,500.00	3/12/2018	
	Installed 16" Steel Casing for 8" PVC Grav Sewer by auger-bore method (Crossing at Grade & Elevated RR lines, Advanced 20', Depth 14')	1	LS	\$6,900.00	\$6,900.00	Encountered obstruction and abandoned the bore 11/30/17 thru 12/2/17	
	Mobilization No. 1	1	LS	\$1,500.00	\$1,500.00	On 11/30/17	
	Extra Work (Time & Material):						
	Extra Work No. 1 (March 12 through March 16, 2018) (Labor and equipment to mitigate obstruction)	1	LS	\$5,867.00	\$5,867.00	24" Casing (\$6,484.00); Labor & Equip. (\$5,867.00).	
	Extra Work No. 2 (March 19 through March 23, 2018) (Labor and equipment to mitigate obstruction)	1	LS	\$16,918.00	\$16,918.00	(Includes cleaning out 24" casing preparing for 16" casing)	
	Total base bid amount				\$105,645.00	ACCEPTANCE: If this bid proposal is agreeable to you, please sign at the bottom and return a copy to Turner Underground Installations, Inc.	
	Turner Underground Installations, Inc.					Schultz Construction	

Turner Underground Installations, Inc.1233 Lehigh Station Rd
Henrietta NY 14467**Invoice**

Due Date

Date

Invoice #

3/24/2018

3/24/2018

13999

PAID 3/24/2018

Bill ToW.M. Schultz Construction, Inc.
Attn: Kevin Ture
831 Route 67
P.O.Box 2620
Ballston, Spa, NY 12020**Balance Due>>****\$105,645.00**☐

Please check box if address is incorrect or has changed, and indicate change.

Turner Underground Installations, Inc.

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT.

1233 Lehigh Station Rd
Henrietta NY 14467

Job Number

Terms

Due Date

2017-312

Due on receipt

3/24/2018

Description**Qty****Rate****Amount**

South Water Street Sewer Separation

See Attached Documentation

105,645.00

105,645.00

THANK YOU FOR CHOOSING TURNER UNDERGROUND
INSTALLATIONS, WE APPRECIATE YOUR BUSINESS.If you would like to receive your invoices by fax or email, please email
jpeers@turnerunderground.com with your fax number or email address.
Thank you!**Total****\$105,645.00****Payments/Credits****\$0.00****Balance Due****\$105,645.00**

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5081 DATE: 3-13-18

CUSTOMER: City of Newburgh

JOB SITE: South Water Street Sewer Separation Project

WORK PERFORMED: Time lost because of old foundation in the
Path of Bore Casing. Ball Park Sta 0+23

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
Joe Weber (Schultz const)	Superintendent	3	
Fred Prentice (Turner underground)	Foreman	3	
Logan Prentice (Turner underground)	Laborer	3	
John Carmody (Turner underground)	Laborer	3	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
Link Belt Excavator	300	3	
Kawasaki Loader	70 z	3	
F-250 Pick up Ford	F-250	3	
Kenworth Service truck		3	
American Auger Bore Machine		3	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	QUANTITY	COMMENTS
Replaced Steering knuckle	Each	1	

[Signature]
Generation

YELLOW: Customer

WHITE COPY: Office

CUSTOMER ACKNOWLEDGEMENT

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5082 DATE: 3-14-18

CUSTOMER: City of Newburgh

JOB SITE: South Water Street Sewer Separation project

WORK PERFORMED: Time Lost on Boring operation because of old foundation in the Bore Path. Crews worked on removing foundation By hand with Bars & Shovels and repairing Steering Knuckle on Casing Steering Head.

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
Joe Wicks (Schultz const)	Superintendent	5	
Fred Prentice (Turner underground)	Foreman	5	
Logan Prentice (Turner underground)	Laborer	5	
John Carmody (Turner underground)	Laborer	5	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
Link Belt Excavator	300	5	
Kawasaki Loader	202	5	
Ford Pick up	F-250	5	
Kenworth Service truck		5	
American Auger Bore machine		5	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS

[Signature] Geaton

CUSTOMER ACKNOWLEDGEMENT

YELLOW: Customer

WHITE COPY: Office

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5084 DATE: 3-15-18

CUSTOMER: City of Newburgh

JOB SITE: South Water Street Sewer Separation project

WORK PERFORMED: Time lost on Boring operation because something had caused Damaged to Steering head and the Bore had to be Stopped at about Sta 0+75. Augers ~~was~~ Were Removed so End of Casing could be access thats how they know ~~the~~ the head was Damaged Beyond Repair. Threw talks with Bergman representative We are reinstalling Augers and filling Casing with dirt spinning Augers in Reverse.

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
Joe Weber (Schultz Const)	Superintendent	5	
Tony Cerno (Schultz Const)	Operator	2 1/2	on site
Fred Prentice (Turner Underground)	Foreman	5	
Logan Prentice (Turner Underground)	laborer	5	
John Carmody (Turner Underground)	laborer	5	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
Link Belt Excavator	300	5	
Kawasaki Loader	702	5	
Ford Pick up	F-250	5	
Kenworth Service truck		5	
American Auger Bore Machine		5	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS

YELLOW: Customer

WHITE COPY: Office

CUSTOMER ACKNOWLEDGEMENT

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5087 DATE: 3-23-18

CUSTOMER: City of Newburgh

JOB SITE: South Water Street Sewer Separation Project

WORK PERFORMED: Time lost not boring because 24" casing steering head was damaged because of an obstruction in the bore path.

start time 10:30am to 7pm (8 1/2 hrs)

LABOR

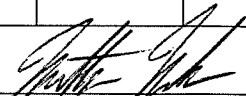
PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
Joseph Weber (w.m. schultz)	Superintendent	8 1/2	
Tony Cerno (w.m. schultz)	Operator	8 1/2	
Fred Prentice (Turner)	Foreman	8 1/2	
Logan Prentice (Turner)	Laborer	8 1/2	
John Carmody (Turner)	Laborer	8 1/2	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
Link Belt Excavator	300	8 1/2	
Kawasaki loader	702	8 1/2	
Ford Pick up	F-250	8 1/2	
American Auger Bore Machine		8 1/2	
Kenworth Service truck		8 1/2	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS

Received 4/4/18  George
CUSTOMER ACKNOWLEDGEMENT

YELLOW: Customer

WHITE COPY: Office

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5088 DATE: 3-24-18

CUSTOMER: City of Newburgh

JOB SITE: South Water Street Sewer Separation Project

WORK PERFORMED: Time lost not boring. Time is track until the time we advanced the 16" beyond the 24" casing.

Start time from 7am to 2:30pm (7½)

SAT. ALL O.T.

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
Joseph Weber (Schultz)	Superintendent	7½	
Tony Cerno (Schultz)	Operator	7½	
Fred Prentice (turner)	Foreman	7½	
Logan Prentice (turner)	laborer	7½	
John Carmody (turner)	laborer	7½	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
Cink Belt Excavator	300	7½	
Kawasaki Loader	702	7½	
Ford Pick up	F-250	7½	
American Auger Bore Machine		7½	
Kenworth Service truck		7½	
LOOPY MOVE PIPE FROM YARD		6 HRS @ \$150.00	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS

YELLOW: Customer

WHITE COPY: Office

Received 4/4/18 *[Signature]* Geovation
CUSTOMER ACKNOWLEDGEMENT

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5085 DATE: WEDNESDAY MARCH 28th 2018

CUSTOMER: City of Newburgh

JOB SITE: South Water Street Sewer Separation Project

WORK PERFORMED: WORKED ON SETTING UP FILL PIPES AND VENTS TO FILL CASINGS FROM BORE WITH GROUT. WENT TO HOME DEPOT TO GET SUPPLIES TO FILL PIPES. WORKED ON GETTING FILL PIPES INTO CASINGS

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
JOE WEBBER	SUPERINTENDENT	4	
TOMY CREMO	FOREMAN	4	
QADIR DIN	LABORER	4	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
FORD F250 W/ TOOLS	PICKUP	2	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS
190' - 1" GALVANIZED PIPE	FEET		
(19) - 1" BLACK IRON COUPLERS	EACH		
20' - 2" PVC SCH 40 PIPE	FEET		
(6) - 2" PVC SCH 40 90° ELBOWS	EACH		
(1) - CAN OF GROUT	EACH		
(1) - CAN OF PRIMER	EACH		

YELLOW: Customer

WHITE COPY: Office

Received 4/4/18 *[Signature]* Geovation
CUSTOMER ACKNOWLEDGEMENT

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5091 DATE: 3/30/18

CUSTOMER: CITY OF NEWBURGH JOB SITE: NEWBURGH SEWER SEPERATION

WORK PERFORMED: WORK ON BULKHEADS AND VENT PIPES
ON 30" AND 24" CASINGS. BULKHEADS AND VENTS
ARE TO HOLD GROUT BACK.

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
<u>TONY CARMO</u>	<u>FOREMAN</u>	<u>2</u>	
<u>QADER DEN</u>	<u>LABORER</u>	<u>2</u>	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
<u>FORD F250 w/ TOOLS</u>	<u>PICKUP</u>	<u>2</u>	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS
<u>(3) 80lb BAGS CONCRETE MIX</u>	<u>EACH</u>		
<u>(3) 80lb BAGS MORTAR</u>	<u>EACH</u>		

Received by Shirley Johnson Geovation 4/6/18
 CUSTOMER ACKNOWLEDGEMENT

YELLOW: Customer

WHITE COPY: Office

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5089 DATE: 4-3-18

CUSTOMER: City of Newburgh JOB SITE: South Water Street Sewer Separation Project

WORK PERFORMED: Time Spent Moving Receiving pit because Bore Casing moved off line due to the casing hitting multiple obstructions during the Boring process. Also had time Supporting Grout sub.

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
Joseph Weber	Superintendent	7	
Tony Cerno	Pipe Layer	7	
James Crews	Operator	7	
Qadir Din	B operator	7	
Pedro Jasso	Laborer	7	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
Link Belt Excavator	300	7	
Kawasaki loader	702	7	
Ford Dump truck	F-750	7	
Ford pick up	F-250	7	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS

Received by *Patricia* Geovation 4/6/18
CUSTOMER ACKNOWLEDGEMENT

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 5090

DATE: 4-4-18

CUSTOMER: City of Newburgh

JOB SITE: South Water Street Sewer Separation Project

WORK PERFORMED:

Delay time for unforeseen gas main in our Sewer trench. Gas Company had to come out to site and tap main and determined that the main was abandoned. We also removed old 12" water main and bulked head off open end of 12" main that was removed to set Mt 1A.

LABOR

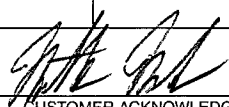
PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
Joseph Weber	Superintendent	2 1/2	
Tony Cerno	B operator	2 1/2	
James Crews	A operator	2 1/2	
Qadir Din	Teamster	2 1/2	
Pedro Jasso	Pipe layer	2 1/2	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
Link Belt Excavator	300	2 1/2	
Kawasaki loader	202	2 1/2	
Freightliner Dumptruck tandem	14 yard	2 1/2	
Ford Pick up	F-250	2 1/2	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS

Received by  Geovation 4/6/18
CUSTOMER ACKNOWLEDGEMENT



M155 NEWBURGH EXTRA WORK

Disposal of Contaminated Soils from Consolidated Metals Site

Date 25-May-18

DAY SHIFT

		LABOR HOURS					
DATE	EWR#	FORE	OPT A	OPT B	LAB	TEAM	TOTALS
15-May	4597	1	4		1		6
16-May	4598		3				47837
17-May	4599	3	3		6		12
							0
							0
							0
Total Hours		4	10	0	7	0	47855
Rate		\$ 117.79	\$ 116.25	\$ 113.56	\$ 89.52	\$ 85.62	
Cost		\$ 471.16	\$ 1,162.50	\$ -	\$ 626.64	\$ -	\$ 2,260.30

EQUIPMENT COST			
	F250 PICKUP	267 LOADER	Mini Hoe
	1	4	
		3	
Total	1	7	0
Rate	12.28	53.64	\$ 40.00
Cost	\$ -	\$ 12.28	\$ 375.48
			\$ 387.76

Material Worksheet

DATE	MATERIAL	QUANT	UNIT	Price	Amount
	topsoil	20	cy	\$ 42.50	\$ 850.00
	seed	1	bag	\$ 25.00	\$ 25.00
	straw	8	bale	\$ 10.00	\$ 80.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL MATERIALS COST					\$ 955.00

Labor Cost	\$ 2,260.30
Material Cost	\$ 955.00
Equipment Cost	\$ 387.76
Subtotal	\$ 3,603.06
15% OH and P	\$ 540.46
EWMI Transport and Disposal Cost	\$ 33,557.25
CT Male Consulting and testing fees	\$ 4,669.94
5% P&OH on subs	\$ 1,911.36
TOTAL CHANGE ORDER COST	\$ 44,282.07
TONS 447.43	COST PER TON \$ 98.97

\$41,800.11

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 4597 DATE: 5/15/18
 CUSTOMER: CITY OF NEWBURGH JOB SITE: M155 NEWBURGH SEWER

WORK PERFORMED: LOADED OUT 10 LOADS OF CONTAMINATED SOILS FROM THE CONSOLIDATED METALS SITE. DISPOSED OF POLY COVER IN DUMPSTER

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
TED DEARDIK	OPT	4	
BOB PROSS	FORE	1	
DAN BUCK	LABOR	1	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
KAWASAKI LOADER	Z-70	4	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS

YELLOW: Customer

WHITE COPY: Office

CUSTOMER ACKNOWLEDGEMENT

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 4598 DATE: 5/16/18

CUSTOMER: CITY OF NEWBURGH JOB SITE: M-155 NEWBURGH

WORK PERFORMED: LOADED OUT 7 LOADS OF CONTAMINATED SOILS
FROM THE CONSOLIDATED METALS SITE & CLEANED UP AREA

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
<u>TED DZAIK</u>	<u>OPER</u>	<u>3</u>	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
<u>KAWASAKI LOADER</u>	<u>Z-70</u>	<u>3</u>	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS

YELLOW: Customer

WHITE COPY: Office

CUSTOMER ACKNOWLEDGEMENT

W.M. Schultz Construction, Inc.

EXTRA WORK REPORT

NO: 4599 DATE: 5/17/13

CUSTOMER: CITY OF NEWBURGH JOB SITE: M-155 NEWBURGH

WORK PERFORMED: CLEANED UP AREA OF DIRTY DIRT, TOPSOILED, SEEDED
AND MULCHED

LABOR

PERSONNEL	CRAFT/TRADE	HOURS	COMMENTS
BOB PROSS	Hoe OPT / FERE	3	
TED DZADIK	OPT	3	
DAN BUCK	LAB	3	
KIM SMITH	LAB	3	

EQUIPMENT AND TOOLS

MAKE AND MODEL	SIZE/CAPACITY	HOURS	COMMENTS
KAWASAKI LOADER	E 70	3	
TAKAYUCHI MINI HSE		3	

MATERIALS

DESCRIPTION	UNIT OF MEASURE	HOURS	COMMENTS
20 30 CY TOPSOIL			
1 BAG SEED			
8 BALES STRAW			

YELLOW: Customer

WHITE COPY: Office

CUSTOMER ACKNOWLEDGEMENT

Pirog Brothers Excavating

PO Box 41
Circleville, NY 10919
Tel (845)361-1500

Invoice

Date	Invoice #
5/2/2018	1432

Bill To	
WM Schultz Construction PO Box 2620 Route 67 Curtis Industrial Park Ballston Spa, NY 12020	

Ship To
M155

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			5/2/2018		/	
Quantity	Item Code	Description			Price Each	Amount
	Topsoil	20 yds Topsoil @ \$42.50 per yd delivered on 5/2/18 Orange County Sales Tax 8.25%			850.00 8.25%	850.00 0.00
					Total	\$850.00

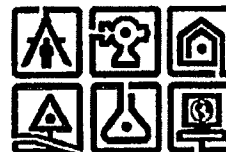
C.T. MALE ASSOCIATES

Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C.

50 Century Hill Drive

Latham, New York 12110

Tel. 518.786.7400 Fax 518.786.7299 www.ctmale.com

InvoiceTerms subject to interest after 30 days,
1.25% interest compounded monthly.W.M. Schultz Construction, Inc.
831 Route 67
PO Box 2620
Ballston Spa, NY 12020**RECEIVED JUN 11 2018**

June 7, 2018

Project No: 17.7653

Invoice No: 79358

Project 17.7653

Consolidated Iron Environmental Sampling

For services rendered in conjunction with Environmental sampling, Consulting, and Laboratory analysis at the Consolidated Iron Metal Site in Newburgh, New York in accordance with C.T. Male's Proposal/Contract dated October 17, 2017, C.T. Male's TSCO 001 dated April 18, 2018 and Schultz Change Order #2 dated April 19, 2018.

Professional Services from October 29, 2017 to June 2, 2018**Professional Personnel**

	Hours	Rate	Amount
LEWANDOWSKI, PAUL	6.50	85.00	552.50
MARX, JEFFREY	5.00	140.00	700.00
Totals	11.50		1,252.50
Total Labor			1,252.50

Reimbursable Expenses

External Consultants			1,056.00
Total Reimbursables			1,056.00

Unit Billing

2018 Mileage Charges

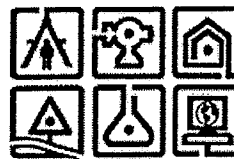
130.26

Total this Invoice \$2,438.76*+ ORIGINAL INVOICE 2,231.18*

Prepared by: Jeffrey A. Marx, P.E., Project Manager/Sr. Environmental Engineer/dld

4,669.94

Invoice



Terms subject to interest after 30 days,
1.25% interest compounded monthly.

W.M. Schultz Construction, Inc.
831 Route 67
PO Box 2620
Ballston Spa, NY 12020

November 3, 2017
Project No: 17.7653
Invoice No: 77604

Project	17.7653	Consolidated Iron Environmental Sampling
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For services rendered in conjunction with environmental sampling and consulting, and laboratory analysis at the Consolidated Iron Metal Site in Newburgh, New York in accordance with our Proposal and Contract dated October 17, 2017.

Professional Services from August 19, 2017 to October 28, 2017

Professional Personnel

	Hours	Rate	Amount
LEWANDOWSKI, PAUL	8.00	82.00	656.00
MARX, JEFFREY	4.75	138.00	655.50
Totals	12.75		1,311.50
Total Labor			1,311.50

Reimbursable Expenses

External Consultants	810.00	
Total Reimbursables	810.00	810.00

Unit Billing

2017 Mileage Charges	109.68
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Total this Invoice	\$2,231.18
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Prepared by: Jeffrey A. Marx, P.E., Project Manager/Sr. Environmental Engineer

JOB # M/55 COST CODE 01000002
PO / SK / SA 0000 G/L ACCOUNT _____
EQUIP # _____ COST ITEM _____

RECEIVED NOV 08 2017

PRICE VERIFIED _____ QTY VERIFIED _____

APPROVAL #1 FI APPROVAL #2 _____

ENTERED BY (L) PYMT APPROVAL _____



PO Box 2620
Ballston Spa, NY 12020
Ph: 518 885-0060

Subcontract Change Order

Project:

M155 NEWBURGH SEWER
South Water Street
Newburgh, NY 12550

Subcontract: M155CTMA**Change Order:** 2**Date:** 4/19/2018**To Contractor:**

C. T. MALE ASSOCIATES, D.P.C.
50 CENTURY HILL DRIVE
LATHAM, NY 12110

The Contract is changed as follows:

additional engineering services

SUBCONTRACTOR shall provide additional labor, equipment and materials necessary to supply the following in accordance with all Project Plans and Specifications:

Except as specifically amended herein, all terms and conditions of the original subcontract, as amended to date, are to remain in force and effect. Subcontractor agrees that the contract, as modified to date, includes all adjustments to which the subcontractor is entitled, including but not limited to adjustments arising out of delays or disruptions or both, as full and complete consideration for the subcontractor to perform the work contained herein.

Cost Code	Description	Units	Unit Cost	Unit	Amount
99CHANGE13	ENGINEERING FEES	1.00	1,800.00	ea	\$1,800.00
99CHANGE13	EXPENSES	1.00	150.00	ea	\$150.00
99CHANGE13	SAMPLE - NJ CLASS B	1.00	1,075.00	ea	\$1,075.00
99CHANGE13	SAMPLE - SUBTITLE D LANDFILL (IF REQUIRED)	1.00	1,800.00	ea	\$1,800.00
				Total:	\$4,825.00

The original Contract Amount was	\$2,030.00
Net change by previously authorized Change Orders	\$201.18
The Contract Amount prior to this Change Order was	\$2,231.18
The Contract will be increased by this Change Order in the amount of	\$4,825.00
The new Contract Amount including this Change Order will be	\$7,056.18
The Contract Time will be unchanged.	
The date of Substantial Completion as of the date of this Change Order therefore is	

NOT VALID UNTIL SIGNED BY THE SUBCONTRACTOR

W.M. Schultz Construction, Inc
CONTRACTOR
PO Box 2620
Ballston Spa, NY 12020

C. T. MALE ASSOCIATES, D.P.C.
SUBCONTRACTOR
50 CENTURY HILL DRIVE LATHAM, NY 12110

(Signature)

(Signature)

By

By

Date

Date

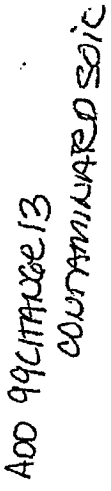
Brad Phillips

Jeffrey A. Marx

JEFFREY A. MARX, P.E. (PROJECT MANAGER / SR. ENV. ENGINEER)

4/30/18

4/24/2018



PO/SubK Change Request Form
Form No. 3.1

Date:	4/18/2018
Project:	M155
PM:	KT
Vendor:	CT MALE

Part of Change to Owner?	Y/N	?????	KT TRYING

[illegible]

For Changes to Purchase Orders:

- a) If less than \$1,000 increase no review or change to vendor required, Project Admin updates Timberline and provides copy to A/R
- b) If greater than \$1,000 increase Project Admin prepares a change order to vendor and circulates for In house review.

a) All subcontractor changes shall be circulated for review and sent to vendor for execution.

Total Value of Change \$ 4,825.00

PM Signature:

C.T. MALE ASSOCIATES



ENGINEERING, SURVEYING, ARCHITECTURE &
LANDSCAPE ARCHITECTURE, D.P.C.

50 Century Hill Drive
Latham, NY 12110
Tel. 518.786.7400
Fax 518.786.7299

TECHNICAL SERVICES CHANGE ORDER

NUMBER: **001**

DATE OF ISSUE: April 18, 2018

PROJECT NAME: Consolidated Iron Environmental Sampling
PROJECT NO. 17.7653

CLIENT'S NAME: WM SCHULTZ CONSTRUCTION

CLIENT'S ADDRESS: 831 State Route 67
Ballston Spa, New York 12020

CLIENT CONTACT: KEVIN TURE

This Change Order incorporates changes and/or additions to the original Scope of Services for Contract Agreement dated October 17, 2017. All Provisions of Agreement in the original signed Contract Agreement apply to this Change Order, unless otherwise specified herein.

A. DESCRIPTION OF CHANGE:

Conduct environmental sampling and laboratory analysis at the Consolidation Iron and Metal Site (NYSDEC Code 336055) in Newburgh, NY. Samples will be collected from existing stockpiles and composited for laboratory analysis for waste disposal acceptance parameters set forth by EWMI.

- Environmental Engineer for Sampling (Est. 8 hrs at \$85.00/hr)	=	\$ 680.00
- Sr. Env. Eng. (PE) for Lab Data Review, Waste Profile Completion and Coordination with Disposal Facility (Est.6 hrs at \$140.00/hr)	=	\$ 1,120.00
- Expenses: (mileage, bags, etc.) Budget	=	\$ 150.00
- Subcontracted Laboratory Analysis		
1 sample at \$1,075 (NJ Class B)	=	\$ 1,075.00
1 sample at \$1,800 (Subtitle D Landfill)	=	\$ 1,800.00

*Start with NJ Class B analysis and hold Subtitle D Landfill analysis until results received.

B. CHANGE IN CONTRACT PRICE:

Original Contract Price	\$2,231.18
Contract Price after previous Change Order	\$2,231.18
Net Change in Contract Price due to this Change Order	\$4,825.00
New Contract Price including this Change Order	\$7,056.18

C.T. MALE ASSOCIATES



ENGINEERING, SURVEYING, ARCHITECTURE &
LANDSCAPE ARCHITECTURE, D.P.C.

50 Century Hill Drive
Latham, NY 12110
Tel. 518.786.7400
Fax 518.786.7299

**TECHNICAL SERVICES
CHANGE ORDER**

NUMBER: **001**

DATE OF ISSUE: April 18, 2018

APPROVED AND ACCEPTED BY:

WM SCHULTZ CONSTRUCTION

**C.T. MALE ASSOCIATES ENGINEERING,
SURVEYING, ARCHITECTURE &
LANDSCAPE ARCHITECTURE, D.P.C.**

By: _____

By: _____

Date: _____

Date: _____

Name:

Name: Jeffrey A. Marx, P.E.

Title:

Title: Project Manager / Sr. Env. Engineer

Kevin Ture

From: Ian Gerencser <IGerencser@ewmi.com>
Sent: Thursday, May 24, 2018 1:59 PM
To: Deb LaPolt
Cc: Kevin Ture; Kyle Farris; Natasha Sidloski
Subject: M155 Newburgh: Consolidated Iron backup [5/24/2018]
Attachments: 5-15-18.pdf; 5-16-18.pdf

Deb,

Good afternoon.

You should receive our invoice later today or tomorrow.

Manifest/weight ticket backup attached for your reference.

The invoice will show:

- 447.43 tons @ \$75.00/ton = \$33,557.25

Please let me know if you need anything else for your meeting with Arcadis tomorrow.

Thanks for the opportunity to assist with this project!

Regards,



Ian Gerencser

EWMI - Soil Logistics Division
Environmental Waste Minimization, Inc. / Rapid Response, Inc.
Northampton, PA 18067 : Bakersfield, CA 93276
T (484) 275-6955 : F (484) 275-6970 : M (484) 788-3293
E IGerencser@EWMI.com : W www.ewmi-info.com



From: Deb LaPolt [<mailto:DLaPolt@wmschultz.com>]
Sent: Thursday, May 24, 2018 10:50 AM
To: Ian Gerencser <IGerencser@ewmi.com>
Cc: Kevin Ture <KTure@wmschultz.com>
Subject: M155 Newburgh Sewer Separation Project

Ian,

Just a follow up to our telephone conversation regarding invoice for dirty dirt. Kevin will be sitting down with Arcadis to discuss change order tomorrow. He will require backup to process pending change order. Without this information, he indicated we would lose our window to invoice for this work this month.

At very least if you could please forward an email which contains information regarding the total costs for this work, it would be appreciated.

Thank you,

Debbie LaPolt | Manager Project Administration

Environmental Waste Minimization, Inc.

14 Brick Kiln Court
Northampton, PA 18067
www.ewmi.com
EIN#: 23-2827092



Invoice

Date	Invoice #
5/24/2018	213315

Bill To
ap@wmschultz.com

P.O. No.	Rep	Due Date	Terms	Project
N/A	KCF	8/2/2018	PWP	113036 Soil T&D- N...

Qty	Description	Rate	Amount
447.43	Date of Service 5/15-5/16/18- Soil T&D Consolidated Iron (M155 Newburgh Sewer) - Newburgh, NY- Quote# 113036 - Deb LaPolt SCA: M155EWMI Transportation & Disposal of Soil to Bayshore Recycling/ton	75.00	33,557.25

Thank you for your business!

Phone #	E-mail
484-275-6903	dfox@ewmi-info.com
For your convenience, we accept Visa, Mastercard and American Express.	



Subtotal	\$33,557.25
Sales Tax (0.0%)	\$0.00
Total	\$33,557.25
Payments/Credits	\$0.00
Balance Due	\$33,557.25

Total # of Loads: 7

Wet Surcharge Tonnage: 0.00

Total Tonnage Shipped: 160.33

Light Load Surcharge Tonnage: 20.35

Average Tons per Load: 22.9042857

Total Tonnage (corrected for light loads): 180.68

Load#	Date	transporter	Truck #	Facility	Time In	Time Out	Manifest	Tons
1	5/16/2018	NY Stone	82	Bayshore			92954	22.40
2	5/16/2018	NY Stone		Bayshore			92953	20.70
3	5/16/2018	D&A		Bayshore			92950	26.14
4	5/16/2018	Freedom	1	Bayshore			92948	14.10
5	5/16/2018	D&A	23	Bayshore			92952	28.87
6	5/16/2018	D&A	1				92951	25.67
7	5/16/2018	D&A		Bayshore			92949	22.45
8								
9								
10								

Bayshore Recycling Corp.
75 Crows Hill Rd
PO Box 298
Kearney, NJ 08832

Facility ID: 132397

Ticket: 1006342

Date: 5/16/2018

Time: 09:39:11 - 09:39:15

Customer: EMH/BSM0216
14 BRICK KILN COURT
NORTHAMPTON, PA 18867-

Gross: 72920.16 In Scale 2
Tare: 28120.16 P.T.
Net: 44800.16

Truck: AT620N

CUYD: 25

License: AT620N
Truck Type: TRAILER

Carrier: NYC STONE CORP

PO: PO# 5000009512

Manifest: 52954
Remaining: 8.00 TN

Profile: 2716-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS

Comments:

Origin	Materials & Services	Quantity	Unit
New York State	1027 PCS	22.40	Tons

THE ABOVE IS CORRECT AND NON-HAZAROUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Highmaster: RickB

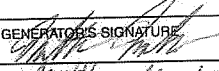
Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # <u>92954</u>
	Job/Project # <u>113036</u>

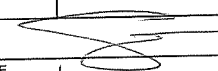
THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh, NY 12550	Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
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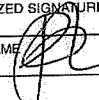
QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				22.40

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE  PRINT NAME Matthew Mordecai Courten	DATE 5/16/18
---	--	-----------------

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME	ADDRESS		PHONE NO.
NVC STORE	52 N DELA AVE, Cornwall NY		() -
VEHICLE I.D. NO.	STATE	BOX NUMBER-IN	BOX NUMBER-OUT
AT625W #82	NJ		
I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.			DATE
DRIVER'S SIGNATURE  PRINT DRIVER'S NAME Nouva			5-16-18

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000
COMMENTS	1006342	
I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE  PRINT NAME	DATE
		5/16/18

Bayshore Recycling Corp.
75 Crows Hill Rd
PO Box 298
Keasbey, NJ 08832

Facility ID: 132377

Ticket: 1006345
Date: 5/15/2018
Time: 09:48:52 - 09:48:57

Scale

Customer: EMMI/BSM0216
14 BRICK KILN COURT
NORTHAMPTON, PA 18067-

Gross: 69500 lb In Scale 2
Tare: 28100 lb P.T.
Net: 41400 lb

Truck: AT4266

GVWts: 25

License: AT4266

Truck Type: TRAILER

Carrier: NYC STONE CORP

PO: PO# 000000512

Manifest: 92953

Remaining: 0.00 TH

Profile: 2718-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS
Comment:

Origin	Materials & Services	Quantity Unit
New York State	1027 PCS	28.70 Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: RichB

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # <u>92953</u>
	Job/Project # <u>113036</u>

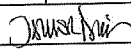
THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh, NY 12550	Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
---	---	---

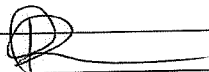
QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				20.70

I Hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE  PRINT NAME Mark Howard	DATE 5/16/18
---	---	-----------------

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME		ADDRESS		PHONE NO.
NYC STONE		52 N 1ST AVE, KENIL		() -
VEHICLE I.D. NO.	STATE	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
AT 426 G				
I Hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.		DRIVER'S SIGNATURE  PRINT DRIVER'S NAME JAVIER DIAZ		DATE 05-16-18

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000
COMMENTS	1006345	
I Hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE  PRINT NAME	DATE 5/16/18

PG Box 290
Reasbey, NJ 08832

Ticket: 1006378
Date: 5/16/2018
Time: 08:00:03 - 10:00:12

Customer: EMM/BS00216
14 BRICK KILN COURT
NORTHAMPTON, PA 18067-
Truck: AS463U

Scale
Gross: 26320 lb In Scale 1
Tare: 38820 lb P.Y.
Net: 52280 lb
License: AS463U
Truck Type: TRAILER

Carrier: D&A CONTRACTING LLC

PO: PO# 5000089612

Manifest: 98950
Remaining: 0.00 TH

Profile: 2710-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS
Consent:

Origin	Materials & Services	Quantity	Unit
New York State	1027-PCB	26.14	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver:

Weightmaster: Joe S

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to:
Environmental Waste Minimization, Inc.
& Rapid Response, Inc.
 14 Brick Kiln Court
 Northampton, PA 18067
 Phone 484-275-6900
 Fax 484-275-6970

92950

113036

Job/Project #

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS
City of Newburgh
83 Broadway
Newburgh, NY 12550

Site:
Consolidated Iron & Metal
1 Washington Street
Newburgh, NY 12550

IN CASE OF EMERGENCY OR SPILL CONTACT
Rapid Response Inc.

24 HOUR EMERGENCY PHONE #
877-460-1038

[illegible]

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE

PRINT NAME:

DATE _____

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME

ADDRESS

PHONE NO. _____

VEHICLE I.D. NO.

STATE

BOX NUMBER-IN

BOX NUMBER-OUT

COMMENTS

I Hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE

PRINT DRIVER'S NAME

DATE _____

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMJ AND GENERATOR)

FACILITY NAME

ADDRESS

PHONE NO.

Bayshore Soil Management, LLC

75 Crows Mill Rd. Keasbey, N.J. 08832

732-738-6000

COMMENTS

I Hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE

PRINT NAME

DATE _____

Bayshore Recycling Corp.
75 Cross Hill Rd
PO Box 298
Reasbey, NJ 08832

Facility ID: 132397

Ticket: 0006423

Date: 5/15/2018

Time: 10:21:03 - 10:21:07

Scale:

Customer: EMM/BSM8216

Gross: 56380 lb In Scale: 2

14 BRICK KILN COURT
NORTHAMPTON, PA 18667-

Tares: 28180 lb P.T.

Net: 28200 lb

Truck: AT523X

CUYDs: 25

License: AT523X

Truck Type: TRIAXLE

Carrier: FREEDOM MATERIALS INC

PO: POW 5000009612

Manifest: 92948

Profile: 2718-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS

Remaining: 0.00 TN

Comment:

Origin	Materials & Services	Quantity	Unit
New York State	1027: POS	14.10	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: RichB

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to:
Environmental Waste Minimization, Inc.
& Rapid Response, Inc.
 14 Brick Kiln Court
 Northampton, PA 18067
 Phone 484-275-6900
 Fax 484-275-6970

Document # 92948
 Job/Project # 113036

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS
 City of Newburgh
 83 Broadway
 Newburgh, NY 12550

Site:
 Consolidated Iron & Metal
 1 Washington Street
 Newburgh, NY 12550

IN CASE OF EMERGENCY OR SPILL CONTACT
 Rapid Response Inc.

24 HOUR EMERGENCY PHONE #
 877-460-1038

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				14.10

I Herby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE

PRINT NAME

DATE

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME	ADDRESS	PHONE NO.
FreeDom #1		() -
VEHICLE I.D. NO.	STATE	BOX NUMBER-IN
AT-6A3X	NJ	BOX NUMBER-OUT
		COMMENTS

I Herby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE

PRINT DRIVER'S NAME

DATE

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM! AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000
COMMENTS		1006423

I Herby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE

PRINT NAME

DATE

Bayshore Recycling Corp.
75 Crows Mill Rd.
PO Box 290
Kearney, NJ 08832

Facility ID: 132397

Ticket: 1006459
Date: 5/16/2018
Time: 10:05:12 - 10:40:12

Customer: HWY/BSN0216
14 BRICK KILN COURT
NORTHAMPTON, PA 18867
Truck: AT924R

Scale
Gross: 91940 lb. In Scale 5
Tare: 34200 lb. Out Scale 4
Net: 57740 lb.
License: AT924R
Truck Type: TRACTOR

Carrier: G & A CONTRACTING LLC

PO: 5800009512

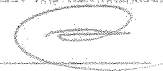
Manifest: 92352
Remaining: 0.00 TN

Profile: 2718-4572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS

Comments:

Origin	Materials & Services	Quantity Unit
New York State	1027 PCB	20.47 Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Meighester: Emilio

Non Hazardous Manifest/Bill Of Lading

AT924R

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # <u>92952</u>
	Job/Project # <u>113036</u>

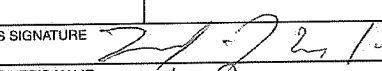
THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh, NY 12550	Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
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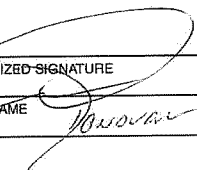
QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				28.87

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE 	DATE 5/16/18
	PRINT NAME/ Matthew Mordecai	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME DHA		ADDRESS Parsippany NJ		PHONE NO. () -
VEHICLE I.D. NO. 23	STATE NJ	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.		DRIVER'S SIGNATURE 	DATE	
		PRINT DRIVER'S NAME Leonard Collov		

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME Bayshore Soil Management, LLC	ADDRESS 75 Crows Mill Rd. Keasbey, NJ. 08832	PHONE NO. 732-738-6000
COMMENTS		
I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.		AUTHORIZED SIGNATURE 
		DATE 5-16-18

Bayshore Recycling Corp.
75 Cross Hill Rd
PO Box 250
Kearney, NJ 08832

Facility ID: 132397

Ticket: 1006475

Date: 5/16/2013

Time: 10:07:41 - 10:49:20

Customer: ENVI/BSM0215
14 BRICK KILN COURT
NORTHAMPTON, PA 18067-
Truck: AT171P

Scale
Gross: 82640.1b In Scale: 6
Tare: 31300.1b Out Scale: 5
Net: 51340.1b

License: AT171P
Truck Type: TRACTOR

Carrier: D&A CONTRACTING LLC

PQ: PQ# 5000009512

Manifest: 92951

Profile: 2718-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS

Remaining: 0.00 TN

Comment:

Origin	Materials & Services	Quantity	Unit
New York State	1027 PCS	25.67	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: _____

Highmaster: Dennis

Non Hazardous Manifest/Bill Of Lading

AT171P

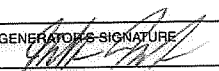
All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	92951
	Job/Project #	113036

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh, NY 12550	Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-480-1038
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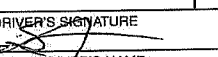
QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				25.67

I Herby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

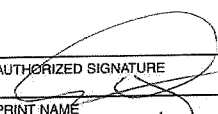
GENERATOR'S SIGNATURE  PRINT NAME Matthew Mordees Gearing	DATE 5/16/18
---	-----------------

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME		ADDRESS		PHONE NO.
P3A CONTRACTING		PARSIPPANY NJ		() -
VEHICLE I.D. NO.	STATE	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
AT171P	NJ			

I Herby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.	DRIVER'S SIGNATURE  PRINT DRIVER'S NAME Scott Allyn	DATE 5/16/18
--	--	-----------------

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000
COMMENTS	1006475	
I Herby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE  PRINT NAME 1. M. M. M.	DATE 5/16/18

Bayshore Recycling Corp.
75 Eagle Hill Rd.
PO Box 250
Keasbey, NJ 08632

Facility ID: 132397

Ticket: 1006433
Date: 5/15/2018
Time: 10:17:26 - 11:00:16

Customer: EMMI/88M0215
14 BRICK KILN COURT
NORTHAMPTON, PA 18867-

Scale
Gross: 79120 lb In Scale 2
Tare: 34220 lb Out Scale 6
Net: 44900 lb

Truck: 61715T

CUYD#: 20

Licensee: A7715T
Truck Type: ROLLOFF

Carrier: O&N CONTRACTING LLC

PO: PO#5000009612

Manifest: 92949
Remaining: 0.00 TN

Profile: 2718-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS

Comment:

Origin	Materials & Services	Quantity	Unit
New York State	1027 PCB	22.45	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: _____

Weighmaster: Dennis

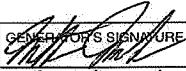
Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # <u>92949</u>
	Job/Project # <u>113036</u>

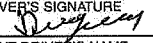
THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh, NY 12550	Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
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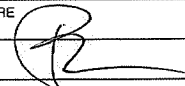
QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				22.45

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE 	DATE 5/16/18
	PRINT NAME Matthew Mendez	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME		ADDRESS		PHONE NO.
D&A Contracting		Parsippany NJ		() -
VEHICLE I.D. NO. PH	STATE	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
AT715T	NJ			
I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.	DRIVER'S SIGNATURE 			DATE 5-16-18
	PRINT DRIVER'S NAME Diego C.			

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000
COMMENTS		1806499
I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE	DATE
	PRINT NAME	
		5/16/18

Total # of Loads: 10 Wet Surcharge Tonnage: 0.00
 Total Tonnage Shipped: 257.68 Light Load Surcharge Tonnage: 9.07
 Average Tons per Load: 25.768 Total Tonnage (corrected for light loads): 266.75

Load#	Date	transporter	Truck #	Facility	Time In	Time Out	Manifest	Tons	Light Tonnage
1	5/15/2018	NYC Stone	82	Bayshore			92962	22.02	2.98
2	5/15/2018	NYC Stone		Bayshore			92963	26.78	
3	5/15/2018	Nickabella	63	Bayshore			92944	27.12	
4	5/15/2018	NYC Stone	18	Bayshore			92961	23.34	1.66
5	5/15/2018	Nickabella	62	Bayshore			92960	24.12	0.88
6	5/15/2018	Freedom	1	Bayshore			92956	22.26	2.74
7	5/15/2018	D&A		Bayshore			92957	28.67	
8	5/15/2018	Freedom	3	Bayshore			92959	28.81	
9	5/15/2018	D&A	23	Bayshore			92958	30.37	
10	5/15/2018	NYC Stone	56	Bayshore			92955	24.19	0.81

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to:
Environmental Waste Minimization, Inc.
& Rapid Response, Inc.
14 Brick Kiln Court
Northampton, PA 18067
Phone 484-275-6900
Fax 484-275-6970

Document # 92962

113036

Job/Project #

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS:

83 Broadway
Newburgh, NY 12550

Site:
Consolidated Iron & Metal
1 Washington Street
Newburgh, NY 12550

IN CASE OF EMERGENCY OR SPILL CONTACT
Rapid Response Inc.

24 HOUR EMERGENCY PHONE #
877-460-1038

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				22.02

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE

PRINT NAME

DATE

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME

ADDRESS

PHONE NO.

VEHICLE I.D. NO.

STATE

BOX NUMBER-IN

BOX NUMBER-OUT

COMMENTS

I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE

PRINT DRIVER'S NAME

DATE

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME

ADDRESS

PHONE NO.

Bayshore Soil Management, LLC

75 Crows Mill Rd. Keasbey, NJ. 08832

732-738-6000

COMMENTS

I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE

PRINT NAME

DATE

1005452
5/15/18

Bayshore Recycling Corp.
75 Crows Hill Rd
PO Box 259
Keasbey, NJ 08832

Facility ID: 122397

Ticket: 1005452
Date: 5/15/2010
Time: 09:33:45 - 09:34:08

Customer: EMMI/BSM0216
14 BRICK KILN COURT
NORTHAMPTON, PA 18067-

Scale
Gross: 72160 lb In Scale 2
Tare: 28120 lb P.T.
Net: 44040 lb

Truck: ATE25H

CUYs: 25 License: ATE25H
Truck Type: TRIOXLE

Carrier: NYC STONE CORP

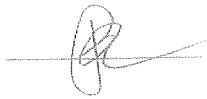
PO: 112035

Manifest: 92962
Remaining: 0.00 TN

Profile: 2718-0578/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS

Origin	Materials & Services	Quantity	Unit
New York State	1027 PCS	22.02	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: RichB

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to:
 Environmental Waste Minimization, Inc.
 & Rapid Response, Inc.
 14 Brick Kiln Court
 Northampton, PA 18067
 Phone 484-275-6900
 Fax 484-275-6970

Document # 92963

Job/Project # 113036

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS
 City of Newburgh
 83 Broadway
 Newburgh, NY 12550

Site:
 Consolidated Iron & Metal
 1 Washington Street
 Newburgh, NY 12550

IN CASE OF EMERGENCY OR SPILL CONTACT
 Rapid Response Inc.

24 HOUR EMERGENCY PHONE #
 877-460-1038

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				26.78

I Herby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE

DATE

PRINT NAME

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME ADDRESS PHONE NO.
 NYC Stone Corp 52 N 9th St - Kew-Forest 973 489-1968

VEHICLE I.D. NO. STATE BOX NUMBER-IN BOX NUMBER-OUT COMMENTS
 AP-897-M NJ

I Herby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE

DATE

PRINT DRIVER'S NAME

05-15-18

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME ADDRESS PHONE NO.
 Bayshore Soil Management, LLC 75 Crows Mill Rd. Keasbey, NJ. 08832 732-738-6000

COMMENTS AUTHORIZED SIGNATURE DATE
 1005463
 5-15-18

I Herby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

PRINT NAME

Donovan

Bayshore Recycling Corp.
75 Crows Mill Rd
PO Box 290
Keasbey, NJ 08832

Facility ID: 132397

Ticket: 1005463
Date: 5/15/2018
Time: 09:35:29 - 09:39:55

Customer: EMM1/BSM0216
14 BRICK KILN COURT
NORTHAMPTON, PA 18067-
Truck: APB97H

Scale
Gross: 68120 lb In Scale 3
Tare: 26560 lb P.T.
Net: 53560 lb

CUYD: 25 License: APB97H
Truck Type: TRIAXLE

Carrier: NYC STONE CORP

PO: 113036

Manifest: 92963
Remaining: 0.00 TN

Profile: 2710-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS

Origin	Materials & Services	Quantity	Unit
New York State	1027 PCS	26.78	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: _____

Weighmaster: Dennis

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	92944
	Job/Project #	113036

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh, NY 12550	Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
---	---	---

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				27.12

I Herby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE	DATE
	PRINT NAME	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME		ADDRESS		PHONE NO.
NYC (Nycabellas)		52 N. Bell St. Kenvil NJ		() -
VEHICLE I.D. NO.	STATE	BOX NUMBER-IN	BOX NUMBER-OUT	COMMENTS
AT4259	NY	763		
I Herby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.	DRIVER'S SIGNATURE		DATE	
	PRINT DRIVER'S NAME			
		Ruben Repulveda		09-15-18

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM! AND GENERATOR)

FACILITY NAME		ADDRESS		PHONE NO.
Bayshore Soil Management, LLC		75 Crows Mill Rd. Keasbey, NJ, 08832		732-738-6000
COMMENTS				1005470
I Herby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE		DATE	
	PRINT NAME			
		1 Donovan		5/15/18

Bayshore Recycling Corp.
75 Crown Hill Rd
PO Box 258
Kearney, NJ 08832

Facility ID: 132397

Ticket: 1005470
Date: 5/15/2018
Time: 09:33:51 - 09:42:08

Scale

Customer: EMH/DGM0216
14 BRIER KILN COURT
NORTHAMPTON, PA 18867
Truck: AT4256

Gross: 82620 lb In Scale 3
Tare: 28380 lb P.T.
Net: 54240 lb
License: AT4256
Truck Type: TRAXLE

Carrier: MYL STONE CORP

PO: PO# 5000003612

Manifest: 92944
Remaining: 0.00 TN

Profile: 2718-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS

Comment:

Origin	Materials & Services	Quantity	Unit
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New York State	1027 PCS	27.12	Tons
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THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: _____

Weighmaster: Dennis

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	92961
	Job/Project #	113036

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-480-1038
Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	

[illegible]

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE		DATE
PRINT NAME		

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME NYC stone		ADDRESS		PHONE NO. () -
VEHICLE I.D. NO. AS 158C	STATE NJ	BOX NUMBER-IN 18	BOX NUMBER-OUT 0-10	COMMENTS

I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE <i>Jose E Garcia</i>	DATE
PRINT DRIVER'S NAME <i>Jose E Garcia</i>	<i>05/15/18</i>

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERAL

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000
COMMENTS		100547

I Hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE	DATE
PRINT NAME	5/15/11

Bayshore Recycling Corp.
25 Crows Mill Rd
PO Box 290
Kearney, NJ 08032

Facility ID: 122387

Ticket: 1005477

Date: 5/15/2010

Time: 09:45:24 - 09:45:47

Scale

Customer: EMM1/BSM0216

Gross: 74540 lb In Scale 2

Tare: 27060 lb P.T.

Net: 46680 lb

14 BRICK KILN COURT
ROTHAMPTON, PA 18057-

Truck: AS158C

CURD: 25

License: AS158C

Truck Type: TRIANGLE

Carrier: NYC STONE CORP

PO: PO# 5000009612

Manifest: 92961

Remaining: 0.00 TN

Profile: 2718-0572/CONSOLIDATED IRON & METALS

Generator: CONSOLIDATED IRON & METALS

Comment:

Origin	Materials & Services	Quantity	Unit
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New York State	1027 PCS	23.24	Tons
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THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: Rich B

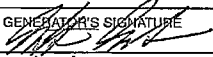
Non-Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document # <u>92960</u>
	Job/Project # <u>113036</u>

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh, NY 12550	Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
---	---	---

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				24.12

I Herby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE 	DATE 5/15/18
	PRINT NAME Matthew Mardas Gravelan	

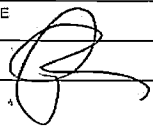
THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME	ADDRESS	PHONE NO.
NYC Stone (Nickatellas)	520 Bell Kenil NY.	() -

VEHICLE I.D. NO. AT4246	STATE NJ	BOX NUMBER-IN #62	BOX NUMBER-OUT	COMMENTS
I Herby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.			DRIVER'S SIGNATURE Steven Ramirez	DATE 05/15/18
PRINT DRIVER'S NAME Steven Ramirez				

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000

COMMENTS	1005492
I Herby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.	AUTHORIZED SIGNATURE 
	PRINT NAME DATE 5/15/18

Bayshore Recycling Corp.
75 Crows Hill Rd
PO Box 250
Reasbey, NJ 08832

Facility ID: 132397

Ticket: 1005492
Date: 5/15/2018
Time: 09:53:50 - 09:53:55

Customer: EUMI/03000216
14 BRICK KILN COURT
NORTHAMPTON, PA 19067-

Gross: 76320 lb In Scale 2
Tare: 28000 lb P.T.
Net: 48320 lb

Truck: AT424G

CHV#: 25 License: AT424G
Truck Type: TRUCKLE

Carrier: NYC STONE CORP

PO: PO# 5000009612

Manifest: 92960
Remaining: 0.00 Tn

Profile: 2710-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS
Comment:

Origin	Materials & Services	Quantity Unit
New York State	1027 PCS	24.12 Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Reighmaster: RichB

Non Hazardous Manifest/ Bill Of Lading

All Correspondence and Invoices to:
Environmental Waste Minimization, Inc.
 & Rapid Response, Inc.
 14 Brick Kiln Court
 Northampton, PA 18067
 Phone 484-275-6900
 Fax 484-275-6970

Document # 92956
 113036
 Job/Project # _____

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS
 .83 Broadway
 Newburgh, NY 12550

Site:
 Consolidated Iron & Metal
 1 Washington Street
 Newburgh, NY 12550

IN CASE OF EMERGENCY OR SPILL CONTACT
 Rapid Response Inc.

24 HOUR EMERGENCY PHONE #
 877-480-1038

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				22.26

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE

PRINT NAME

Matthew Morde's Geartyon

DATE

5/15/18

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME

ADDRESS

PHONE NO.

~~Freedom~~ #1

VEHICLE / D. NO.

STATE

BOX NUMBER-IN

BOX NUMBER-OUT

COMMENTS

AT-5238

NJ

I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE

PRINT DRIVER'S NAME

Jim W SLOANE

DATE

5/15/18

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME

ADDRESS

PHONE NO.

Bayshore Soil Management, LLC

75 Crows Mill Rd. Keasbey, NJ. 08832

732-738-6000

COMMENTS

1005560

I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE

PRINT NAME

MARK BUTLER

DATE

5/15/18

Bayshore Recycling Corp.
75 Cross Hill Rd
PO Box 290
Keasbey, NJ 08632

Facility ID: 132397

Ticket: 1005566
Date: 5/15/2018
Time: 10:39:17 ~ 10:39:24

Customer: EMMI/BSH0216
14 BRICK KILN COURT
NORTHAMPTON, PA 18067-
Truck: AT523X

Scale
Gross: 78700 lb in Scale 4
Tare: 20100 lb P.Y.
Net: 44520 lb
License: AT523X
Truck Type: TRIAXLE

Carrier: FREEDOM MATERIALS LLC

PO: POM 5000003512

Manifest: 92956
Remaining: 0.00 HU

Profile: 2710-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS
Consent:

Origin	Materials & Services	Quantity Unit
New York State	1027 PCS	25.26 Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver:

Weighmaster: Mark

Non Hazardous Manifest/Bill Of Lading

AT17H

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	92957
	Job/Project #	113036

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS 83 Broadway Newburgh, NY 12550	Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc. 24 HOUR EMERGENCY PHONE # 877-460-1038
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QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE BSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST, 23 Ton
				28.67

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE

PRINT NAME

Matthew Morales GPC

DATE

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME	ADDRESS		PHONE NO.
LIA CONTRACT	DARBOUL NT		() -
VEHICLE I.D. NO.	STATE	BOX NUMBER-IN	BOX NUMBER-OUT
AT17H	NT		
COMMENTS			DATE
			5/15/18

I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE

PRINT DRIVER'S NAME

Scott Allen

DATE

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWM AND GENERATOR)

FACILITY NAME	ADDRESS	PHONE NO.
Bayshore Soil Management, LLC	75 Crows Mill Rd. Keasbey, NJ. 08832	732-738-6000
COMMENTS		

I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE

PRINT NAME

DATE

5/15/18

Dayshore Recycling Corp.
75 Crows Hill Rd
PO Box 230
Keasbey, NJ 08832

Facility ID: 132397 - J

Ticket: 1005579
Date: 5/15/2010
Time: 10:16:12 - 10:45:29

Customer: ENMI/BSM0216
14 BRICK KILN COURT
NORTHAMPTON, PA 18067-
Truck: AT171P

Scale
Gross: 89660 lb In Scale 2
Tare: 31320 lb Out Scale 6
Net: 57340 lb

CUYDs: 36
License: AT171P
Truck Type: TRACTOR

Carrier: D&A CONTRACTING LLC

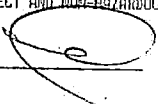
PO: PO# 50000009612

Manifest: 92957
Remaining: 0.00 TN

Profile: 2718-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS
Comment:

Origin	Materials & Services	Quantity	Unit
New York State	ID27 PCS	28.67	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: Emilio

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to: Environmental Waste Minimization, Inc. & Rapid Response, Inc. 14 Brick Kiln Court Northampton, PA 18067 Phone 484-275-6900 Fax 484-275-6970	Document #	92959
	Job/Project #	113036

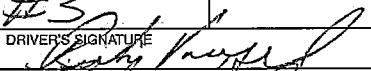
THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS City of Newburgh 83 Broadway Newburgh, NY 12550	Site: Consolidated Iron & Metal 1 Washington Street Newburgh, NY 12550	IN CASE OF EMERGENCY OR SPILL CONTACT Rapid Response Inc, 24 HOUR EMERGENCY PHONE # 877-460-1038
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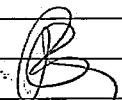
QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE DSM	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST. 23 Ton
				28.81

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.	GENERATOR'S SIGNATURE 	DATE
	PRINT NAME Matthew Mordas	

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME Freedom Boonton N.J.		ADDRESS		PHONE NO. () -
VEHICLE I.D. NO. AT 8411	STATE NJ	BOX NUMBER-IN #3	BOX NUMBER-OUT	COMMENTS
I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.		DRIVER'S SIGNATURE 	DATE 5-15-18	
PRINT DRIVER'S NAME Richie		VASQUEZ		

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME Bayshore Soil Management, LLC		ADDRESS 75 Crows Mill Rd. Keasbey, NJ. 08832		PHONE NO. 732-738-6000
COMMENTS # 1005556		AUTHORIZED SIGNATURE 		
I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.		PRINT NAME		DATE 5/15/18

Bayshore Recycling Corp.
75 Cross Hill Rd
PO Box 298
Reasbey, NJ 08032

Facility ID: 132397

Ticket: 1005596

Date: 5/15/2018

Time: 10:19:16 - 10:56:34

Scale

Customer: EMM1/BSR0216
14 BRICK KILN COURT
NORTHAMPTON, PA 18067

Gross: 91620 lb In Scale 2

Tare: 34000 lb Out Scale 6

Net: 57620 lb

Truck: AT041V

CYDs: 60

License: AT041V

Truck Type: DUMP TRAILER

Carrier: FREEDOM MATERIALS INC

PO: P00 3000009612

Manifest: 92959

Profile: 2718-0572/CONSOLIDATED IRON & METALS

Remaining: 0.00 TH

Generator: CONSOLIDATED IRON & METALS

Comment:

Origin	Materials & Services	Quantity	Unit
New York State	1027 PCS	26.01	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver:

Weighmaster: Emilio

Non Hazardous Manifest/Bill Of Lading

All Correspondence and Invoices to:
Environmental Waste Minimization, Inc.
& Rapid Response, Inc.
14 Brick Kiln Court
Northampton, PA 18067
Phone 484-275-6900
Fax 484-275-6970

Document # 92958

Job/Project # 113036

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS
City of Newburgh
83 Broadway
Newburgh, NY 12550

Site:
Consolidated Iron & Metal
1 Washington Street
Newburgh, NY 12550

IN CASE OF EMERGENCY OR SPILL CONTACT
Rapid Response Inc.

24 HOUR EMERGENCY PHONE #
877-460-1038

QUANTITY	SIZE/TYPE	DESCRIPTION	APPROVAL CODE	WEIGHT/VOLUME
1	DT	Approved Soil	2718-0572	EST, 23 Ton
				30.37

I hereby certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

GENERATOR'S SIGNATURE

PRINT NAME

Matthew Morde GPC

DATE

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME

ADDRESS

PHONE NO.

VEHICLE I.D. NO.

STATE

BOX NUMBER-IN

BOX NUMBER-OUT

COMMENTS

I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE

PRINT DRIVER'S NAME

Ismael Colon

DATE

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY: (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME

ADDRESS

PHONE NO.

Bayshore Soil Management, LLC

75 Crows Mill Rd. Keasbey, NJ. 08832

732-738-6000

COMMENTS

1005602

I hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE

PRINT NAME

PK Busby

DATE

5-15-18

Bayshore Recycling Corp.
75 Crows Hill Rd
PO Box 298
Hessley, NJ 08032

Facility ID: 122397

Ticket: 1005600

Date: 5/15/2018

Time: 10:22:32 - 10:59:49

Customer: EMMI/BSNR216
14 BRICK KILN COURT
NORTHAMPTON, PA 18067-

Scale
Gross: 95300 lb In Scale 1
Tare: 34540 lb Out Scale 5
Net: 60760 lb

Truck: AT924R

CUIDs: 65

License: AT924R
Truck Type: TRACTOR

Carrier: D & A CONTRACTING LLC

PO: PO# 5000009612

Manifest: 92958
Permitting: 0.00 TH

Profile: 2718-0572/CONSOLIDATED IRON & METALS

Generator: CONSOLIDATED IRON & METALS

Comment:

Origin	Materials & Services	Quantity Unit
New York State	1627 PES	50.37 tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: 

Weighmaster: Cassia

Non Hazardous Manifest/Bill Of Lading

**All Correspondence and Invoices to:
Environmental Waste Minimization, Inc.
& Rapid Response, Inc.
14 Brick Kiln Court
Northampton, PA 18067
Phone 484-275-6900
Fax 484-275-6970**

Document # 92955

Job/Project # _____ 113036

THIS SECTION TO BE COMPLETED BY GENERATOR:

COMPANY NAME/ADDRESS
City of Newburgh

83 Broadway
Newburgh, NY 12550

Site:
Consolidated Iron & Metal
1 Washington Street
Newburgh, NY 12550

IN CASE OF EMERGENCY OR SPILL CONTACT
Rapid Response Inc.

24 HOUR EMERGENCY PHONE #
877-460-1038

[illegible]

I Herety certify that the above named waste(s) are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the DOT and the EPA.

~~GENERATOR'S SIGNATURE~~

PRINT NAME _____

DATE _____

THIS SECTION TO BE COMPLETED BY HAULER / TRANSPORTER:

COMPANY NAME

ADDRESS

PHONE NO.

VEHICLE I.D. NO.

STATE

BOX NUMBER-IN

BOX NUMBER-OUT

COMMENTS

I hereby certify that the above described waste(s) were accepted for transportation at the producer's site for delivery to the waste facility. Both as listed hereupon.

DRIVER'S SIGNATURE _____

PRINT DRIVER'S NAME

DATE _____

THIS SECTION TO BE COMPLETED BY RECEIVER AT DISPOSAL FACILITY; (ONCE SIGNED, A COPY MUST BE FORWARDED TO EWMI AND GENERATOR)

FACILITY NAME

ADDRESS

PHONE NO.

Bayshore Soil Management, LLC

75 Crows Mill Rd. Keasbey, NJ. 08832

732-738-6000

COMMENTS

I Hereby certify that the above described wastes were delivered to this Facility, that the Facility is authorized and permitted to receive such wastes.

AUTHORIZED SIGNATURE

PRINT NAME _____

DATE _____

5.15/8

Bayshore Recycling Corp.
75 Cross Hill Rd
PO Box 290
Kearney, NJ 08032

Facility ID: 122397

Ticket: 1005586
Date: 5/15/2010
Time: 10:56:53 - 10:56:58

Customer: ENVI/BEN0216
14 BRICK KILN COURT
ROPHAMPTON, PA 19067-

Scale
Gross: 76220 lb in Scale 3
Tare: 27640 lb P.T.
Net: 48580 lb

Truck: AT366E

CUYDs: 25

License: AT366E
Truck Type: TRAILER

Carrier: NYC STONE CORP

PO: PO# 5000009612

Manifest: 92955
Remaining: 0.00 TN

Profile: 2718-0572/CONSOLIDATED IRON & METALS
Generator: CONSOLIDATED IRON & METALS
Comment:

Origin	Materials & Services	Quantity	Unit
New York State	IRBY PCS	24.19	Tons

THE ABOVE IS CORRECT AND NON-HAZARDOUS TO THE BEST OF MY KNOWLEDGE

Driver: _____

Weightmaster: Dennis

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT DONATIONS
FOR BUILDING STABILIZATION OF CITY-OWNED BUILDINGS**

WHEREAS, a City-owned building located at 260 Liberty Street (the “Property”) was determined to be structurally unsound and a danger to the life, health and safety of the public; and

WHEREAS, a potential purchaser of the Property worked with the City to design an emergency stabilization and shoring plan to avoid the demolition of the building and has raised the funds for the actual cost of the stabilization work; and

WHEREAS, the potential purchaser has offered to donate the funds and reimburse the City for the actual costs of the stabilization work; and

WHEREAS, other City-owned buildings also may be structurally unsound and in need of emergency stabilization work and similar contributions to preserve and stabilize these buildings may be needed and offered;

WHEREAS, this Council deems it to be in the best interests of the City of Newburgh to accept such donations to off-set the costs of emergency stabilization of City-owned buildings such as 260 Liberty Street;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager of the City of Newburgh be and he is hereby authorized to accept a donation for reimbursement of the cost of emergency stabilization of 260 Liberty Street with the appreciation and thanks of the City of Newburgh; and

BE IT FURTHER RESOLVED, by the Council of the City of Newburgh, New York that the City Comptroller be and she is hereby authorized to create a Building Stabilization account designated TE.3620.0400.3620.0002–Emergency Building Stabilization and to accept future donations for the purpose of funding the costs of emergency stabilization of City-owned buildings.



CITY OF NEWBURGH

FIRE DEPARTMENT

123 Grand Street
Newburgh, New York 12550
Phone: 845-569-7419 Fax: 845-569-7435

TO: Michael Ciaravino, City Manager
FROM: William F. Horton, Asst. Chief of Fire Prevention & Building Inspector
DATE: June 14, 2018
SUBJECT: 260 Liberty Street, City of Newburgh

260 Liberty Street in the City of Newburgh (S/B/L 18-6-30) is a city owned three-story residential dwelling of wood frame construction with a brick and rubble foundation. The building is known to have been continually unoccupied for a minimum of fifteen years.

After receiving notification of possible structural collapse, I completed a review of the building file and a field inspection of the building on June 12, 2018, the building has noticeable deflection in the front West-facing wall. I requested Superintendent Garrison to erect temporary fencing on the Liberty Street side to keep the public out of the potential collapse zone. I can attest that the structure is presently unsound and in danger of further collapse. In my opinion, the building, in its present condition presents an immediate threat to public safety and the City should make all necessary plans to either stabilize the building to prevent any further collapse or commence an emergency demolition of the building immediately.

JACK GRACE INC.
ONE HOWLAND ROAD
GARRISON, NEW YORK 10524
914-382-8159
June 26, 2018

Sigler Henderson Studio LLC
11 Spring Street 2H
Newburgh, New York

Hello Paul

As requested, this will serve as the invoice to the City of Newburgh for the 260
Liberty: Phase I Stabilization of upper portion of west façade Project.

Boom Rental:	\$1674.00
Materials: Jack Grace:	\$ 996.00
Materials: Paul Henderson:	\$ 52.50
Credit for fall protection equipment:	\$- 212.00
Labor:	\$2400.00

Sub-total:	\$4910.50
Job Conditions [7%]:	\$ 344.50
Sub-total:	\$5255.00
Insurance [4%] :	\$ 210.00
Sub-total:	\$5465.00
Overhead & fees [7%]	\$ 383.00

TOTAL: **\$5848.00**

Thanks,
Bob

Robert P. Convertino
President: Jack Grace Inc.

ONE HOWLAND RD. • GARRISON, NY • 10524
PHONE: 914-382-8159 • FAX: 845-424-4461

Hales Hardware & Home Supplies
199 Broadway, Newburgh, NY 12550

Transaction#: A22810

Associate: Manager

Date: 06/21/2018 Time: 12:37:17 PM

*** SALE ***

Bill To:
Our Valued Customer

RAKE BOW WELDED WOOD HDL

2284321

1.00 EACH @ \$17.99 T

\$17.99

Subtotal: \$17.99

8.125% - State Tax: \$1.46

TOTAL: \$19.45

DEBIT: \$19.45

CHANGE: \$0.00

BUYER AGREES TO PAY TOTAL AMOUNT ABOVE

ACCORDING TO CARDHOLDER'S AGREEMENT

WITH ISSUER

US DEBIT *****0349 0

APPROVAL: 00

EXP: **/**

AID: A0000000980840

TC 978BF20E8C47B9A2 40

TERMINAL: 60095545 8000048000

VALIDATION: ONLINE PIN

PAYMENT SERVICE: 05

PIN VERIFIED

NAME: HENDERSON/ PAUL

AMT: \$19.45

THANK YOU!

More saving.
More doing.



1220 ROUTE 300 NEWBURGH, NY 12550
(845)561-6540 STORE MGR DANIEL GRACE

1250 00005 19827 06/21/18 11:28 AM
CASHIER MORAIMA

75029811116 2X4-96 STUD <A>

2X4-96 BURNILL PREMIUM FIR STUD

17.12 404.28

098945050532 CDR UNDERCRS <A>

16" #4 CEDAR UNDERCOURSE SHGL

1/2X10 HB EA <A>

HEX BOLT 1/2 X 10

30.57 SUBTOTAL

2.48 SALES TAX

\$33.05 TOTAL

USD\$ 33.05 DEBIT

Verified By PIN

US DEBIT

AID A0000000980840

TVR 8080048000

IAD 06010A036000000

TSI 6800

ARC 00

1250 05 19827 06/21/2018 8649
RETURN POLICY DEFINITIONS



Paul



RENTAL RETURN INVOICE

158451110-001

BRANCH 232
124 WINDSOR HIGHWAY
NEW WINDSOR NY 12553-6203
845-562-4574 FAX
845-562-4560

Job site Address

RESIDENCE
260 LIBERTY ST
NEWBURGH NY 12550-4623
Office: 845-424-4461 Cell: 845-424-4461

CONVERTINO, ROBERT
JACK GRACE INC
1 HOWLAND RD
GARRISON NY 10524-3212

Terms: Due Upon Receipt
Payment options: Contact our credit office 888-481-2660
REMIT TO: UNITED RENTALS (NORTH AMERICA), INC.
PO BOX 100711
ATLANTA GA 30384-0711

Customer # : 1872096
Invoice Date : 06/22/18
Rental Out : 06/21/18 09:00 AM
Rental In : 06/22/18 09:00 AM
UR Job Loc : 260 LIBERTY ST, NEWB
UR Job # : 1
Customer Job ID :
P.O. # :
Ordered By : ROB CONVERTINO
Reserved By : ANTONIO LAGALA
Salesperson : GEORGE ESPOSITO

RENTAL ITEMS:

Qty	Equipment	Description	Minimum	Day	Week	4 Week	Amount
1	10402753	BOOM 40-50' ARTICULATING Make: JLG Model: 450AJ Serial: 0300207937 Meter out: 737.60 Meter in: 742.00	581.00	581.00	1242.00	2597.00	581.00
1	10588889	BOOM 40-50' ARTICULATING Make: JLG Model: 450AJ Serial: 0300226342 Meter out: 169.20 Meter in: 173.00	581.00	581.00	1242.00	2597.00	581.00
1	ENVIRONMENTAL SERVICE CHARGE	[ENV/MCI]	15.100	EACH			15.10
1	DELIVERY CHARGE		105.000	EACH			105.00
1	PICKUP CHARGE		105.000	EACH			105.00
SALES/MISCELLANEOUS ITEMS:							
Qty	Item	Price	Unit of Measure	Extended Amt.			
					Rental Subtotal:		1,162.00

PAYMENT HISTORY

DATE	TYPE	REF #	AUTH #	TRANS TYPE	AMOUNT	APPLIED
6/18/18	AMERICAN EXPRESS	**4007	268107	CHARGED	1425.00	
6/19/18	PAY ON RETURN					
6/20/18	AMERICAN EXPRESS	**4007	283000	CHARGED	1075.00	
6/22/18	AMERICAN EXPRESS	**4007		CREDITED	825.89	

Sales/Misc Subtotal: 225.10
Agreement Subtotal: 1,387.10
Rental Protection: 174.30
Tax: 112.71
Total: 1,674.11
Deposit: 2,500.00
Amount refunded: 825.89

COMMENTS/NOTES:

CONTACT: ROB CONVERTINO 845 424 4461
1 DAY AUTO PU
PLEASE CALL CONTACT ON WAY-PART OF RD IS
CLOSED-COMING FROM THE SOUTH WE SHOULD
BE OK
Amount refunded to customer: 825.89

THIS INVOICE IS ISSUED SUBJECT TO THE TERMS AND CONDITIONS OF THE RENTAL AGREEMENT, WHICH ARE INCORPORATED HEREIN BY REFERENCE.
A COPY OF THE RENTAL AGREEMENT IS AVAILABLE UPON REQUEST.

You Can Now Access Invoice History and Update Purchase Orders Online
To Sign Up, contact: urcontrolsupport@ur.com

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH THE
NEWBURGH ENLARGED CITY SCHOOL DISTRICT TO PROVIDE
POLICE SERVICES IN CONNECTION WITH THE
COMMUNITY RESOURCE OFFICER PROGRAM FOR COMPENSATION IN THE
AMOUNT OF ONE HUNDRED THOUSAND DOLLARS**

WHEREAS, the City of Newburgh and the Newburgh Enlarged City School District wish to enter into a cooperative agreement to provide the presence and services of City police officers in schools in and for the Newburgh Enlarged City School District; and

WHEREAS, such officers can provide valuable education, security, an enhanced learning environment, role modeling, timely response and other valued benefits; and

WHEREAS, this Council has reviewed the attached agreement and finds that the execution of the same is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to enter into an agreement with the Newburgh Enlarged City School District, in substantially the same form as annexed hereto with such other terms and conditions as may be required by the Corporation Counsel, to provide police services in connection with the Community Resource Officer Program for the 2018-2019 school year for compensation paid by the District to the City of Newburgh in the amount of One Hundred Thousand (\$100,000.00) Dollars.

COMMUNITY RESOURCE OFFICER AGREEMENT

AGREEMENT MADE THIS ____ DAY OF _____, 2018 by and between the Board of Education of the Newburgh Enlarged City School District, having its principal place of business at 124 Grand Street, Newburgh, New York 12550 (hereinafter “the Board of Education”) and The City of Newburgh having its principal place of business at City Hall, 83 Broadway, Newburgh, NY 12550 (hereinafter referred to as “the City”).

WHEREAS, the City and the Board of Education agree to establish the position of Community Resource Officer (hereinafter “CRO”), to be filled by police officers from the City of Newburgh Police Department, at Newburgh Free Academy; and

WHEREAS, the School Board has agreed that they will reimburse the City for its expense in participating in the CRO Program in the amount of One Hundred Thousand (\$100,000) for the period of September 1, 2018 through August 31, 2019 school year and, the City of Newburgh Police Department will provide one officer at the school specified above, each day that school is open for the hours of 7:30 a.m. – 3:30 p.m., during the school year and during the summer months on such days and times that summer school or the extended year program is being held in the buildings, on the terms and conditions set forth herein:

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The School Board and the City of Newburgh by and through the City of Newburgh Police Department have established the following goals and objectives with regard to the CRO Program in the Schools: (a) to maintain a safe campus environment that will be conducive to learning, (b) to create a relationship based upon cooperation and mutual support between law enforcement and school officials; (c) to improve relationships between law enforcement, school, community and the youth of the school; (d) for Police Officers to serve as consultants to school staff, parents, and youth on safety matters and any other matters which will provide a better environment for the students and the teachers in which to pursue their respective tasks; (e) for police officers to serve as a role models to students; (f) to provide a continuum of youth services between the school and the community with the support of the Police Department and other City staff and agencies.
2. The City agrees that the City of Newburgh Police Department shall provide one officer as CRO during the term of this agreement. The CRO shall be subject to the administration, supervision and control of the City of Newburgh Police Department at all times, unless otherwise provided in this agreement.
3. The officer assigned as the CRO will be selected by the Chief of Police

based upon the Police Chief's judgment and discretion, taking into consideration other criteria, the officer's training, qualifications, experience, interest in the position and the officer's ability to effectuate the goals and objectives set forth in paragraph 1.

4. The Board of Education shall have the right to request the removal of any CRO and have an officer substituted in his or her place by communicating such request to the Chief of Police at any time during the school year, which request will not be unreasonably denied.
5. The City of Newburgh agrees to provide and pay the CRO's salary and employment benefits in accordance with the current Newburgh PBA contract.
6. It is understood and agreed that the City of Newburgh Police Department, in its sole discretion, shall have the authority to discharge and discipline an officer assigned as a CRO as provided under the terms of any agreement between the City of Newburgh and the applicable collective bargaining unit, and/or by law. The City shall indemnify and hold harmless the Newburgh Enlarged City School District from any claims, suits, or causes of action arising out of allegations of unfair or unlawful employment practice brought by an officer assigned as a CRO.
7. The following named police officers shall be initially assigned by the Chief of Police of the City of Newburgh Police Department to act as CROs as follows:

Newburgh Free Academy – Robert Pedrick

It is understood that such assignments may be changed by the Chief of Police or other commanding officers as in their judgment circumstances may require.

8. It is understood and agreed that the Board of Education shall not be responsible for any overtime pay earned by an Officer serving as a CRO in connection with his or her duties as a CRO and that the cost of same shall be borne solely by the City of Newburgh. The entire extent of the obligation of the School District to compensate the City for CRO services as provided herein shall be as provided hereinabove.
9. It is understood and agreed that, should a CRO become unable to perform his or her duties as a result of illness or injury that causes the Officer to be absent in excess of five school days, the City of Newburgh Police Department shall assign another officer to fill the CRO position at the affected building.

10. It is understood and agreed that the CROs to be appointed by the City of Newburgh Police Department shall have the following qualifications:
- (a) The CRO shall be a full time police officer with a minimum of two (2) years of law enforcement experience;
 - (b) The CRO shall possess sufficient knowledge of applicable Federal, State and County Laws and Town ordinances as well as the School Board's policies and regulations;
 - (c) The CRO shall be capable of conducting in depth criminal investigations;
 - (d) The CRO shall possess an even temperament and set a good example for students;
 - (e) The CRO shall possess good communication skills, which would enable the CRO to function effectively within the school environment.

The Board of Education may, at its discretion, waive the requirement set forth in paragraph "a", above, upon the request of the Police Department and upon an interview by the Board of Education of the officer being proposed for the position.

11. The following are the duties of the CRO:
- (a) Consult with and coordinate activities as requested by a school's principal.
 - (b) Abide by School Board policies to the extent that such compliance does not interfere with or impede the CRO in the performance of his or her duties as a law enforcement officer.
 - (c) The CRO shall develop an expertise in presenting various subjects; including meeting Federal and State mandates in drug abuse prevention education and shall provide these presentations at the request of school personnel in accordance with the established curriculum;
 - (d) Encourage group discussions about law enforcement with students, faculty and parents;
 - (e) Under no circumstances shall a CRO be a school disciplinarian. The CRO will not be involved in the enforcement of disciplinary infractions that do not constitute violations of law;

- (f) Attend meetings with parents and faculty groups to solicit their support and understanding of the CRO school program and to promote awareness of law enforcement functions;
- (g) Where possible, serve as a member of the school student services committee, familiarizing students with all community agencies which offer assistance to youths and their families such as mental health clinics, drug treatment centers, etc. Where necessary, the CRO may make recommendations for referrals;
- (h) To confer with the principal of the school to which the CRO is assigned to develop plans and strategies to prevent and/or minimize dangerous situations on or near campus or involving students at school related activities;
- (i) Perform such duties as determined and requested by a given school principal. However, such duties shall not include things normally assigned to school personnel such as lunchroom or hall duty. Nothing herein shall preclude the CRO from being available in areas where interaction with students is expected;
- (j) The CRO shall familiarize himself/herself with and shall abide by School Board policy and applicable law concerning interviews with students should it become necessary to conduct formal law enforcement interviews with students or staff on school property or at school functions under the jurisdiction of the School Board insofar as same shall be in harmony with standard police practices and standing general orders;
- (k) Initiate law enforcement action as necessary and notify the school principal as soon as possible, and, whenever practicable advise the principal before requesting additional law enforcement assistance on campus and undertake all additional law enforcement responsibilities, as required by standard police practices and standing general orders;
- (l) The CRO shall act as a liaison for other law enforcement officers in matters regarding School Board policies while on school grounds;
- (m) The CRO shall affirm the role of law enforcement officer by wearing the City of Newburgh Police uniform, unless doing so would be inappropriate for scheduled school activities. The uniform shall be worn at events where it will enhance the image of the CRO and his/her ability to perform his/her duties;
- (n) The CRO shall patrol and maintain a safe corridor within ½ mile radius directly surrounding the school to which he or she is assigned,

including, but not limited to, other school buildings within that radius. The CRO shall be dispatched, as available, to calls for service emanating from within such a radius related to juvenile criminal activity.

12. It is understood and agreed that while the CRO will be stationed at one of the schools within the School Board's jurisdiction, the CRO shall remain an employee of the City of Newburgh Police Department, adhering to all policies and procedures of the Police Department.
13. The CRO shall report to the Main Office at the start of each work day and shall sign in on a log by the school. The CRO shall sign out at the end of each work day using the same log.
14. It is understood and agreed that the CRO in pursuing the performance of his/her duties shall coordinate and communicate with the school principal or the principal's designee.
15. The City of Newburgh Police Department shall provide the appropriate in-service training for the CRO, to enable the CRO to function efficiently. The School Board may also provide training in school policies, regulations and procedures, or additional training in other matters relating to students and their safety.
16. The City of Newburgh Police Department shall provide a standard marked patrol vehicle for the CRO, which vehicle shall be maintained by the City of Newburgh Police Department, providing among other things, fuel, tires, etc. and all expenses associated with the operation of the vehicle including insurance. The Police Department will also provide the CRO with a service weapon and ammunition and the usual and customary office supplies and forms required in the performance of the CRO's duties as a police officer. The CRO is authorized to carry a service weapon on school grounds.
17. Should the CRO program continue into future school years, it is understood and agreed that the School District shall evaluate annually the CRO Program and the performance of the CRO on forms to be developed jointly by the parties to this Agreement. Such evaluation by the School Board and the City of Newburgh Police Department shall be performed in order to evaluate the performance of the CRO in accordance with the Department rules and regulations and also to ascertain what, if anything, can be done to improve the CRO Program.
18. The City agrees to maintain at all times during the term of this Agreement a general comprehensive liability insurance policy for a minimum of \$1,000,000 and agrees to indemnify and hold harmless the School Board and the Newburgh Enlarged City School District, its agents and employees from and against any and all claims, suits or causes of actions arising from

or in any way out of the performance of the duties of the CRO or the CRO Program.

19. The School Board agrees to compensate the City for services rendered in connection with the CRO Program, in the amount of \$100,000. Such compensation shall be paid by the School Board to the City of Newburgh in monthly installments of \$10,000 per month from September 1, 2018 – June 30, 2019 commencing within thirty (30) days of ratification of this agreement by all parties.
20. The terms of this agreement are for the period commencing with the provision of such services and ending on the 31st day of August, 2019.

BOARD OF EDUCATION OF THE NEWBURGH
ENLARGED CITY SCHOOL DISTRICT

Dr. Roberto Padilla
SUPERINTENDENT OF SCHOOLS

CITY BOARD OF THE CITY OF NEWBURGH

Michael G. Ciaravino
CITY MANAGER
CITY OF NEWBURGH
Per Res. No.:

Document Title: _____

Approved as to Form:

MICHELLE KELSON
Corporation Counsel
Per Res. No. _____

DATE

KATHRYN MACK
City Comptroller
Per Res. No. _____

DATE

RESOLUTION NO.: _____-2018

OF

JULY 9, 2018

**A RESOLUTION AMENDING THE 2018 PERSONNEL ANALYSIS BOOK
TO ADD ONE (1) SUPERVISING CASHIER ON A TEMPORARY BASIS
IN THE CITY OF NEWBURGH TAX COLLECTOR'S OFFICE**

WHEREAS, the Finance Department has advised the City Manager that due to a personnel issue it is necessary to create the position of Supervising Cashier in the Tax Collector's office; and

WHEREAS, the creation of the Supervising Cashier position will be on a temporary basis; and

WHEREAS, the City Council has determined that adding one temporary Supervising Cashier position in the Tax Collector's office will promote economy and efficiency within the office; the same being in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the Personnel Analysis Book for the fiscal year 2018 be amended, and that there be and hereby is created one (1) additional position on a temporary basis in the job title "Supervising Cashier" in the Tax Collector's office.

CITY OF NEWBURGH
DATE ADOPTED: 8/14/90

SUPERVISING CASHIER

GENERAL STATEMENT OF DUTIES:

Performs responsible work involving the receipt and accounting for public monies on a large scale; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS:

This is responsible public contact work involving the receipt and accounting for public monies on large scale and the coordinating of the work of others engaged in these functions. The supervising cashier is responsible for the consolidation of the monies received for deposit and the maintenance of the control records of receipts. An employee in this class is responsible for any shortages or irregularities in monies handled. The work is performed under general supervision.

EXAMPLES OF WORK: (Illustrative only)

Supervises and participates in the consolidation of receipts and the preparation of deposit slips; Supervises and participates in the checking of control records of receipts and expenditures for arithmetic and clerical accuracy and completeness and proper extension; Receives large amounts of money over counter or by mail in payment for a wide variety of bills and obligations; Answers requests for information and conducts correspondence; Instructs employees in the specialized details of the work; Operates calculating, computing and other office machines.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:

Thorough knowledge of modern methods used in keeping and checking financial receipts; thorough knowledge in office terminology, procedures and equipment; thorough knowledge of business English; ability to handle money rapidly and accurately; ability to detect counterfeit money; ability to understand and carry out complex oral and written directions; ability to make arithmetic computations rapidly and accurately; ability to deal effectively with the public; ability to secure the cooperation of others; mental alertness; neatness; good judgment; a very high degree of accuracy; good hearing and eyesight; integrity; tact and courtesy; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING:

Graduation from high school or possession of a high school equivalency diploma and two years experience in public contact work involving the handling and accounting for large amounts of money.

RESOLUTION NO.: _____-2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE ADDITION OF
THREE (3) FIREFIGHTER POSITIONS UNDER THE GENERAL FUND
IN THE CITY OF NEWBURGH FIRE DEPARTMENT**

WHEREAS, the Department of Homeland Security Staffing for Adequate Fire and Emergency Response (“SAFER”) Program grant will end on or before July 30, 2018; and

WHEREAS, the City Council determined to add 3 firefighter positions to the General Fund to offset a staffing loss after SAFER Program grant ends; and

WHEREAS, the Personnel Analysis Book for the fiscal year 2018 must be amended to create 3 firefighter positions in the General Fund and is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the Personnel Analysis Book for the fiscal year 2018 be amended, and that there be and hereby are three (3) additional positions in the job title “Firefighter” under the General Fund in the Fire Department effective July 30, 2018.

Expenses related to the 3 added FF Positions
July 30th to Dec 31st 2018

<u>Employee Names</u>	<u>Salary</u>	<u>HR OT</u>	<u>Holiday</u>	<u>Total Salary</u>	<u>ER Tax</u>	<u>MTA Tax</u>	<u>Retirement</u>	<u>Health Insurance</u>	<u>Life Insurance</u>	<u>Total Benefits</u>	<u>Total Amount Needed</u>
James Merritt	22,562.38	1,627.10	\$ 3,037.00	27,226.48	2,082.83	92.57	4,029.52	3,715.13	32.25	9,952.30	37,178.78
Anthony Athanas	22,562.38	1,627.10	\$ -	24,189.48	1,850.50	82.24	3,580.04	3,715.13	32.25	9,260.16	33,449.65
Patrick Griffin	22,562.38	1,627.10	\$ -	24,189.48	1,850.50	82.24	3,580.04	3,715.13	32.25	9,260.16	33,449.65
Totals	67,687.15	4,881.30	3,037.00	75,605.45	5,783.82	257.06	11,189.61	11,145.39	96.75	28,472.62	104,078.07

RESOLUTION NO.: _____-2018

OF

JULY 9, 2018

**A RESOLUTION AMENDING THE 2018 PERSONNEL ANALYSIS BOOK
TO ADD ONE (1) INTERN POSITION ON A TEMPORARY BASIS
IN THE CITY OF NEWBURGH DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the City Council approved funding for a pavement management plan to be developed for the City of Newburgh; and

WHEREAS, The Cornell Asset Management Program offers assistance to the City by training a qualified intern to collect the pavement inventory and condition data and utilize the Cornell Asset Management Program—Roads and Streets software to create a five-year maintenance plan for the municipal road network; and

WHEREAS, by Resolution No. 140-2017 of May 22, 2017, the City Council of the City of Newburgh approved the amendment of the 2017 Personnel Analysis Book to create a temporary intern position in the Department of Public works; and

WHEREAS, the Department of Public Works advises that the intern who assisted in the preparation of the pavement management plan will return in the summer of 2018 on a temporary basis to continue the work on the pavement management plan and funding for such position will be derived from A.5110.0206 DPW Streets and Bridges-Highway Resurfacing; and

WHEREAS, the City Council has determined that adding one intern position in the Department of Public Works to continue the work on the pavement management plan is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the Personnel Analysis Book for the fiscal year 2018 be amended, and that there be and hereby is created one (1) intern position on a temporary basis in the Department of Public Works.

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION TO AUTHORIZE THE CONVEYANCE OF REAL PROPERTY
KNOWN AS 380 LIBERTY STREET (SECTION 10, BLOCK 1, LOT 36)
AT PRIVATE SALE TO LUIS GUALPA FOR THE AMOUNT OF \$31,600.00**

WHEREAS, the City of Newburgh has acquired title to several parcels of real property by foreclosure *In Rem* pursuant of Article 11 Title 3 of the Real property Tax Law of the State of New York; and

WHEREAS, pursuant to Section 1166 of the Real Property Tax Law the City may sell properties acquired by foreclosure *In Rem* at private sale; and

WHEREAS, the City of Newburgh desires to sell 380 Liberty Street, being more accurately described as Section 10, Block 1, Lot 36 on the official tax map of the City of Newburgh; and

WHEREAS, the prospective buyer has offered to purchase this property at private sale; and

WHEREAS, this Council has determined that it would be in the best interests of the City of Newburgh to sell said property to the prospective buyer for the sum as outlined below, and upon the same terms and conditions annexed hereto and made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that the sale of the following property to the indicated purchaser be and hereby is confirmed and the City Manager is authorized and directed to execute and deliver a quitclaim deed to said purchaser upon receipt of the indicated purchase price in money order, good certified or bank check, made payable to **THE CITY OF NEWBURGH**, such sums are to be paid on or before October 12, 2018, being approximately ninety (90) days from the date of this resolution; and

<u>Property address</u>	<u>Section, Block, Lot</u>	<u>Purchaser</u>	<u>Purchase Price</u>
380 Liberty Street	10 - 1 - 36	Luis Gualpa	\$31,600.00

BE IT FURTHER RESOLVED, by the Council of the City of Newburgh, New York, that the parcel is not required for public use.

Terms and Conditions Sale

380 Liberty Street, City of Newburgh (10-1-36)

STANDARD TERMS:

1. City of Newburgh acquired title to these properties in accordance with Article 11 of the Real Property Tax Law of the State of New York, and all known rights of redemption under said provisions of law have been extinguished by the tax sale proceedings and/or as a result of forfeiture.
2. For purposes of these Terms and Conditions, parcel shall be defined as a section, block and lot number.
3. All real property, including any buildings thereon, is sold "AS IS" and without any representation or warranty whatsoever as to the condition or title, and subject to: (a) any state of facts an accurate survey or personal inspection of the premises would disclose; (b) applicable zoning/land use/building regulations; (c) water and sewer assessments are the responsibility of the purchaser, whether they are received or not; (d) easements, covenants, conditions and rights-of-way of record existing at the time of the levy of the tax, the non-payment of which resulted in the tax sale in which City of Newburgh acquired title; and (e) for purposes of taxation, the purchaser shall be deemed to be the owner prior to the next applicable taxable status date after the date of sale.
4. The properties are sold subject to unpaid school taxes for the tax year of 2018-2019, and also subject to all school taxes levied subsequent to the date of the City Council resolution authorizing the sale. The purchaser shall reimburse the City for any school taxes paid by the City for the tax year 2018-2019, and subsequent levies up to the date of the closing. Upon the closing, the properties shall become subject to taxation. Water and sewer charges and sanitation fees will be paid by the City to the date of closing.
5. **WARNING: FAILURE TO COMPLY WITH THE TERMS OF THIS PARAGRAPH MAY RESULT IN YOUR LOSS OF THE PROPERTY AFTER PURCHASE.** The deed will contain provisions stating that the purchaser is required to rehabilitate any building on the property and bring it into compliance with all State, County and Local standards for occupancy within (18) months of the date of the deed. Within such eighteen (18) month time period the purchaser must either: obtain a Certificate of Occupancy for all buildings on the property; make all buildings granted a Certificate of Occupancy before the date of purchase fit for the use stated in such Certificate of Occupancy; or demolish such buildings. The deed shall require the purchaser to schedule an inspection by City officials at or before the end of the eighteen (18) month period. If the purchaser has not complied with the deed provisions regarding rehabilitation of the property and obtained a Certificate of Occupancy or Certificate of Compliance by that time, then the title to the property shall revert to the City of Newburgh. The deed shall also provide that the property shall not be conveyed to any other person before a Certificate of Occupancy or Certificate of Compliance is issued. A written request made to the City Manager for an extension of the eighteen (18) month rehabilitation period shall be accompanied by a non-refundable fee of \$250.00 per parcel for which a request is submitted. The City Manager may, in his sole discretion and for good cause shown, grant one extension of time to rehabilitate of up to, but not to exceed, three (3) months. Any additional request thereafter shall be made in writing and placed before the City Council for their consideration.
6. The property is sold subject to an owner-occupancy restriction. The purchaser has agreed to purchase the property subject to the five (5) year owner occupancy restriction shall, within 18 months of the delivery of the deed, establish his domicile and principal residence at said premises and maintain his domicile and principal residence at said premises for a period of at least five (5) years thereafter, provided that within said five (5) year period, the purchaser may convey said premises to another who shall also maintain their domicile and principal residence at said premises for said period. This shall be set forth as a restrictive covenant in the deed, subject upon its breach, to a right of re-entry in favor of the City of Newburgh. This shall be in addition to all other provisions, covenants and conditions set forth in the Terms of Sale.

7. The City makes no representation as to whether the property is vacant and/or unoccupied. Evictions, if necessary, are solely the responsibility of the purchaser after closing and recording of the deed. The parcel is being sold subject to the City's Vacant Property Ordinance (Chapter 121) and all provisions of law applicable thereto. Within 30 days of closing, the purchaser must register the property and pay any applicable fees or submit an acceptable rehabilitation plan to the Building Department.
8. All purchasers are advised to personally inspect the premises and to examine title to the premises prior to the date upon which the sale is scheduled to take place. Upon delivery of the quitclaim deed by the City of Newburgh to the successful purchaser, any and all claims with respect to title to the premises are merged in the deed and do not survive.
9. No personal property is included in the sale of any of the parcels owned by City of Newburgh, unless the former owner or occupant has abandoned same. The disposition of any personal property located on any parcel sold shall be the sole responsibility of the purchaser following the closing of sale.
10. The City makes no representation, express or implied, as to the condition of any property, warranty of title, or as to the suitability of any for any particular use or occupancy. Property may contain paint or other similar surface coating material containing lead. Purchaser shall be responsible for the correction of such conditions when required by applicable law. Property also may contain other environmental hazards. Purchaser shall be responsible for ascertaining and investigating such conditions prior to bidding. Purchaser shall be responsible for investigating and ascertaining from the City Building Inspector's records the legal permitted use of any property prior to closing. Purchaser acknowledges receivership of the pamphlet entitled "Protecting Your Family from Lead in Your Home." Purchaser also acknowledges that he/she has had the opportunity to conduct a risk assessment or inspection of the premises for the presence of lead-based paint, lead-based paint hazards or mold.
11. The entire purchase price and all closing costs/fees must be paid by money order or guaranteed funds to the City of Newburgh Comptroller's Office on or before October 12, 2018 ("Closing Deadline"). Such closing costs/fees may include, but are not limited to: recording fees, tax adjustments as of the day of closing, fuel oil adjustments, and applicable condominium charges (e.g. monthly maintenance charges, assessment charges, transfer buy-in fees, and/or closing package ordering fees). *The City of Newburgh does not accept credit card payments for the purchase price and closing costs/fees. The City is not required to send notice of acceptance or any other notice to a purchaser.* At closing, purchaser, as grantee, may take title as a natural person or as an entity wherein purchaser is an officer or managing member of said entity. If purchaser takes title as an entity, purchaser must provide an affidavit listing all of the members or shareholders of said entity, their addresses, their phone numbers, and their percentage ownership stake in the entity. Purchaser must have at least a fifty-one (51%) ownership stake in said entity in order for said entity to take title.
12. The City Manager may, in his sole discretion and for good cause shown, grant one extension of time to close title of up to, but not to exceed, sixty (60) additional days from the Closing Deadline. No request shall be entertained unless in writing, stating the reasons therefor, and unless accompanied by a fee of \$250.00 per parcel for which a request is submitted. The fee shall be in addition to all other fees and deposits and shall not be credited against the purchase price and shall not be returnable. Any additional request made thereafter shall be made in writing and placed before the City Council for its consideration.
13. In the event that a sale is cancelled by court order, judgment, the Comptroller or the Newburgh City Council, the purchaser shall be entitled only to a refund of the purchase money paid. Purchaser agrees that he shall not be entitled to special or consequential damages, attorney's fees, reimbursement for any expenses incurred as a result of ownership, improvements of property, or for taxes paid during period of ownership, and this agreement by the purchaser is a material condition of the sale.
14. Sale shall be final, absolute and without recourse once title is conveyed on the actual day of closing. In no event, shall City of Newburgh be or become liable for any defects in title for any cause whatsoever, and no claim, demand or suit of any nature shall exist in favor of the purchaser, his heirs, successors or assigns, against City of Newburgh arising from this sale.
15. Conveyance shall be by quitclaim deed only, containing a description of the property as it appeared on the tax roll for the year upon which the City acquired title or as corrected up to date of deed. The deed will be recorded by the City upon payment in full of the purchase price, tax reimbursements, buyer's

premium (if applicable), and closing fees/costs. Possession of property is forbidden until the deed is recorded conveying title to the purchaser. **Title vests upon conveyance of deed.**

16. Upon closing, the City shall deliver a quitclaim deed conveying all of its right, title and interest in the subject property, which deed shall be drawn by the City Corporation Counsel. The City shall not convey its interest in any street, water, sewer or drainage easement, or any other interest the City may have in the property. The City shall only convey that interest obtained by the City pursuant to the judgment rendered in an *in rem* tax foreclosure action filed in the Orange County Clerk's Office.
17. The description of the property shall be from the City of Newburgh Tax Map reference or a survey description certified to the City of Newburgh. Any survey description shall be provided to the City Corporation Counsel by the purchaser at least thirty (30) days in advance of closing title and approved by the City's Engineer.
18. By acknowledging and executing these Terms & Conditions, the purchaser certifies that he/she is not representing the former owner(s) of the property against whom City of Newburgh foreclosed and has no intent to defraud City of Newburgh of the unpaid taxes, assessment, penalties and charges which have been levied against the property. The purchaser agrees that neither he/she nor his/her assigns shall convey the property to the former owner(s) against whom City of Newburgh foreclosed within 24 months subsequent to the Closing Deadline date. If such conveyance occurs, purchaser understands that he/she may be found to have committed fraud, and/or intent to defraud, and will be liable for any deficiency between the purchase price at auction and such sums as may be owed to City of Newburgh as related to the foreclosure on the property and consents to immediate judgment by City of Newburgh for said amounts.

Proposal Form

Contact Information:

Name: Luis Gualpa
Business Name (If Applicable): _____
Address: 4005 Hampton ST APT 603
City, State & Zip: Elmhurst NY 11373
Home phone: _____
Business Phone: _____
Mobile Phone: 347-994-6977
E-mail: gualpagerman46@gmail.com
Federal I.D. No. (If Applicable): 590 706 572

Property Ownership Information:

Do you own – as an individual, member of an LLC, partner in a partnership, or officer in a corporation – any properties in the City of Newburgh? Yes ___ No ☒

If you own property in the City of Newburgh, are any of these properties vacant and/or currently listed on the City of Newburgh's Vacant Building Registry? Yes ___ (attach explanation) No ___ N/A ☒ (No property owned in the City of Newburgh)

If you own property in the City of Newburgh, are any of these properties rented? Yes ___ No ☒ N/A ☒ (No property owned in the City of Newburgh) If yes, do you have a current Rental License for each of the rental properties? Yes ___ No ☒
☐ Verified (Internal Office Use Only); Date Verified: _____

Please list **all** of the addresses of properties you own – as an individual, member of an LLC, partner in a partnership, or officer in a corporation – in the City of Newburgh. Also indicate if any of these properties are vacant or rented. (You may attach a list of the properties if the space below is inadequate.): _____

Are you current on all municipal obligations (taxes, water charges, etc.)? Yes ___ No ___ (attach explanation) N/A ☒ (No property owned in City of Newburgh)
☐ Verified (Internal Office Use Only); Date Verified: _____

Do you have any outstanding code violations for properties owned in the City of Newburgh? Yes ___ (attach explanation) No ___ N/A ☒ (No property owned in City of Newburgh)
☐ Verified (Internal Office Use Only); Date Verified: _____

Have you had a previous tax foreclosure on a property owned by you in the City of Newburgh? Yes ___ (attach explanation) No ☒

Individual Property Bid Sheet

Information on Bid Property:

(If you are bidding on more than one property, please submit a completed copy of this page for **each** bid property. Please limit the total number of properties to a maximum of **three (3)**. Only one copy of the other pages in this application is required even if you are bidding on multiple properties.)

Property Address: 380 Liberty

S-B-L#: _____

Type of Project:

_____ Single Family (includes a condominium unit)

☒ Multi-Family (# of Units 2)

_____ Mixed Use (Commercial & Residential - # of Residential Units _____)

For the property types listed above, will it be occupied by the purchaser: Yes ☒ No _____

_____ Commercial _____ Industrial

_____ Vacant Land (Proposed Use: _____)

Offer Purchase Price: \$ 31,600 -

(An offer of **at least** the minimum purchase price is recommended. The "Offer Purchase Price" cannot be left blank.)

Does or will your proposal conform to existing zoning? Yes ☒ No _____

Renovation Estimate (Pre-Qualifying) - How much do you anticipate investing in this project for renovations? Please consider in your estimate that most vacant properties need *significant* repairs before they can be occupied again. This estimate can be revised once you have obtained entry to the property. *A more detailed repair cost estimate will be required after interior access.* Do not include renovation cost estimate in the "Offer Purchase Price" listed above: \$ _____

Who will be doing the work? _____ Self ☒ Other (complete below)

Please keep in mind that the City of Newburgh requires electrical and plumbing work to be performed by City of Newburgh licensed electricians and plumbers.

General Contractor: _____

Architect: _____

Engineer: _____

Finances:

(Applicant should provide not only sources of funding for the purchase of the property but also sufficient funding for the rehabilitation and/or development of the property.)

I am providing: ☒ Personal Financial Statement
☐ Letter from Lender/Investor
☐ Personal or Business Bank Statement
☐ Evidence of project funding
☐ Developers should provide three years financial statements

What You Should Attach:

- o Description of renovation plan with preliminary budget
- o Verification of financial capacity
- o Explanation of any tax delinquency/code violations/vacant building (if applicable)

Business Relationship:

Have you had a "business relationship" as defined in Chapter 34, Article 2 (B) (2) of the municipal code, with any City elected official in the 12 months prior to the due date of this proposal? Yes ☐ No ☒

INFORMATION RELEASE:

It is our intent that all personal financial information submitted with this proposal to the Department of Planning and Development shall be considered confidential. I hereby authorize the City of Newburgh Department of Planning and Development to obtain credit reports (by completing a PathStone Credit Report Authorization Form) and verify information supplied as part of this proposal. All information provided is true and accurate to the best of my knowledge. By signing, you also acknowledge reading and reviewing the "Standard Terms and Conditions of Sale".


Signature

05/15/2018
Date

LUIS G GUA/PA
Print Name

Social Security # [REDACTED]

Date of Birth: [REDACTED]

Submit Application to:

Department of Planning & Development
123 Grand Street, 1st Floor
Newburgh NY 12550

Joss Contracting Corp.

46 Fort Washington Ave.
New York, NY 10032.
(347)938-7763 (212)234-3250
Josselyn2002@icloud.com



WORK PROPOSAL

1. ADDRESS:

Luis Gualpa
380 Liberty
Newburg, NY, 12550

DATE: 06/12/2018

1. Labor/Material	3	6,000.00	6,000.00
2. Dispose of all the garbage in the property including demo work.			
3. Basement floor Foundation	1	4,500.00	4,500.00
Level up the floor, prepare for concrete foundation 4" thick			
4. Build the front porch and first floor stairs entrance as ARC require	1	8,800.00	8,800.00
5. Landscape and fix the back yard	1	3,650.00	3,650.00
Fix the back yard, remove the tree, make a new fence all around the lot			
6. All walls/sealing in the entire property	3	3,500.00	10,500.00
Laminate all the plaster walls with ½" sheet rock in the bedrooms, Living room and kitchen on both floors + Basement			
7. Labor/Material	3	2,500.00	7,500.00
Compound/tape all the new sheet rock and sand throughout.			
8. Labor/Material	3	2,500.00	7,500.00
Prime and paint entire house.			
9. Bathrooms: cosmetic work	3	3,000.00	9,000.00
Install new green board inside the bathroom and durock around the tub area. All the drywall to be ½". Waterproof around the tub and floor. Retile walls all the way up around the tub and 4'. Retile floor outside the tub area. Grout all new tile. This is to be done for 3 bathrooms one on each floor.			
10. ELECTRICAL /update up to code	3	7,500.00	22,500.00
New sub panels to each floor. New outlets and lights as per code. New hardwire smoke detectors in bedrooms and basement.			
11. PLUMBING	1	3,500.00	7,000.00
New plumbing throughout the entire house for the exception of the main			

Waste raiser.
New ¾' water line raiser to feed bathrooms and kitchens.
New shower body, tub, sink and toilet rough INS.
Installation of all new plumbing fixtures.
This to be done for both bathrooms and kitchens.

12. PLUMBING	2	2,000.00	4,000.00
2 Hot water boilers			
Mr. Smith.			
One for each floor			
Boilers to be install in basement			
13. PLUMBING	2	3,600.00	7,200.00
Two new furnaces for heating.			
One for each floor.			
Furnace to be install in basement.			
14. PLUMBING	2	5,000.00	5,000.00
New ¾' gas line for stove, boiler and furnace.			
15. EXTERIOR WORK	10	2,000.00	2,000.00
Install 10 windows			
16. ROOF	1		10,000.00
Fix the parts that are damaged the roof.			
17. Carpenter	3	3,500.00	10,500.00
Install new flooring in the first and second floor			
Molding in general, install 16 new doors			
18. EXTERIOR WORK			
Fix all the outside brick as need it	1	4,750.00	4,750.00

TOTAL ESTIMATE \$130,400

This estimate can Change or can increase for any additional work add it. By signing this estimate, we are getting in to agreement as a formal contract.

Contractor

Luis Gualpa

Joss Contracting Corp

X_____

X_____

**Bank**

America's Most Convenient Bank®

LUIS G GUALPA
4005 HAMPTON ST APT 603
ELMHURST NY 11373

630 / TD Convenience Checking

[REDACTED]

Statement Beginning Balance As Of 05/14/2018

\$0.00

Plus 2

Deposits and Other Credits

\$203,876.82

Less 1

Checks and Other Debits

\$61,200.00

Statement Balance As Of 05/14/2018

\$142,676.82

Transactions By Date

Date	Description	Debit	Credit	Balance
05/03/2018	DEPOSIT		\$200.00	\$200.00
05/04/2018	DEPOSIT		\$203,676.82	\$203,876.82
05/11/2018	98 CHECK	\$61,200.00		\$142,676.82

Check Transactions

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
98	5/11/2018	\$61,200.00						

Citibank Client Services 000
PO Box 6201
Sioux Falls, SD 57117-6201

001/R1/04F000

000
CITIBANK, N. A.
Account
[REDACTED]

LUIS GUALPA
4005 HAMPTON ST APT 603
ELMHURST NY 11373-2040

Statement Period
Apr 12 - May 13, 2018

Page 1 of 2

BASIC BANKING PACKAGE AS OF MAY 13, 2018

Relationship Summary:

Checking	-----
Savings	\$47,206.28
Investments (not FDIC Insured)	-----
Loans	-----
Credit Cards	-----

Help protect yourself from fraud
Awareness is the key to protecting yourself from fraud. Never provide personal information in response to an unsolicited request by fax, phone, email or mail.
Immediately delete suspicious emails without opening them. Always be aware of the source of checks that are deposited to your account. Avoid becoming a victim and protect your information and your accounts. If you have any questions, please call us at 1-800-274-6660. In the NY metro area call 1-800-627-3999.

BASIC BANKING PACKAGE CHARGES

Basic Savings Fees*		Your Fees this Statement Period
Monthly Service Fee	\$4.50	\$4.50 (Waived)
Fee for non-Citibank ATM transaction	\$2.50	None

* When not linked to a Regular Checking account, your Day-to-Day Savings Account or money market account balances for the calendar month prior to the end of the monthly statement period will be used to determine your Average Savings Balance and, therefore, your monthly service fee. The monthly service fee and non-Citibank ATM fees will appear as charges on your next monthly statement. A transaction is deemed to have been made on the date the transaction is posted to your account which is not necessarily the date you initiated the transaction.

Please refer to your Client Manual-Consumer Accounts and Marketplace Addendum booklet for details on how we determine your monthly fees and charges.

SAVINGS ACTIVITY

Savings		Beginning Balance:		\$47,205.87
9996618679		Ending Balance:		\$47,206.28
Date	Description	Amount Subtracted	Amount Added	Balance
05/11	Interest for 32 days, Annual Percentage Yield Earned 0.01%		0.41	47,206.28

Purchase Proposal Summary

Location: **380 Liberty Street** (east side of Liberty Street between Clinton Street and Broad Streets)

Tax Map Number: 10-1-36

Property Class: 220—Two Family Residence

Zoning: RL—Residential Low Density; CDO - Commercial District Overlay; EEHD - East End Historic District

Description: Year Built—1900; 2-story, brick building; 1360sf; lot size: 20 x 101

Condition: Poor

Assessed Value: \$ 44,900

Annual Taxes: \$ 2,277 +/-

Selling Price: \$ 31,600 @ 70%

City acquired property: **April 2017**

Offer Information:

Name: Luis Gualpa

Offer Price: **\$ 31,600**

Construction Estimate: \$ 130,400+/-

Proof of Financing: TD Bank & Citibank accounts

Comments: Luis Gualpa plans to relocate from Long Island to Newburgh. He will live in a two-story duplex in this building, and probably have a relative live in a one-story apartment. His brother Hector recently purchased a home in Newburgh that he is in the process of renovating. Hector has been encouraging other family members to move to the City of Newburgh.

As can be seen by the interior photos, this building needs extensive renovation work. It is located on a section of Liberty Street where several formerly City-owned buildings are being renovated. The purchaser has already been in contact with the Building Department to answer questions concerning the rehabilitation process. They have had a contractor view the building to obtain an estimate of the renovation costs.





Interior Photos



RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION TO AUTHORIZE THE CONVEYANCE OF REAL PROPERTY
KNOWN AS 93 CARPENTER AVENUE (SECTION 22, BLOCK 1, LOT 19)
AT PRIVATE SALE TO LIBAN ADDE FOR THE AMOUNT OF \$10,700.00**

WHEREAS, the City of Newburgh has acquired title to several parcels of real property by foreclosure *In Rem* pursuant of Article 11 Title 3 of the Real property Tax Law of the State of New York; and

WHEREAS, pursuant to Section 1166 of the Real Property Tax Law the City may sell properties acquired by foreclosure *In Rem* at private sale; and

WHEREAS, the City of Newburgh desires to sell 93 Carpenter Avenue, being more accurately described as Section 22, Block 1, Lot 19 on the official tax map of the City of Newburgh; and

WHEREAS, the prospective buyer has offered to purchase this property at private sale; and

WHEREAS, this Council has determined that it would be in the best interests of the City of Newburgh to sell said property to the prospective buyer for the sum as outlined below, and upon the same terms and conditions annexed hereto and made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that the sale of the following property to the indicated purchaser be and hereby is confirmed and the City Manager is authorized and directed to execute and deliver a quitclaim deed to said purchaser upon receipt of the indicated purchase price in money order, good certified or bank check, made payable to **THE CITY OF NEWBURGH**, such sums are to be paid on or before October 12, 2018, being approximately ninety (90) days from the date of this resolution; and

<u>Property address</u>	<u>Section, Block, Lot</u>	<u>Purchaser</u>	<u>Purchase Price</u>
93 Carpenter Avenue	22 - 1 - 19	Liban Adde	\$10,700.00

BE IT FURTHER RESOLVED, by the Council of the City of Newburgh, New York, that the parcel is not required for public use.

Terms and Conditions Sale

93 Carpenter Avenue, City of Newburgh (22-1-19)

STANDARD TERMS:

1. City of Newburgh acquired title to these properties in accordance with Article 11 of the Real Property Tax Law of the State of New York, and all known rights of redemption under said provisions of law have been extinguished by the tax sale proceedings and/or as a result of forfeiture.
2. For purposes of these Terms and Conditions, parcel shall be defined as a section, block and lot number.
3. All real property, including any buildings thereon, is sold "AS IS" and without any representation or warranty whatsoever as to the condition or title, and subject to: (a) any state of facts an accurate survey or personal inspection of the premises would disclose; (b) applicable zoning/land use/building regulations; (c) water and sewer assessments are the responsibility of the purchaser, whether they are received or not; (d) easements, covenants, conditions and rights-of-way of record existing at the time of the levy of the tax, the non-payment of which resulted in the tax sale in which City of Newburgh acquired title; and (e) for purposes of taxation, the purchaser shall be deemed to be the owner prior to the next applicable taxable status date after the date of sale.
4. The properties are sold subject to unpaid school taxes for the tax year of 2018-2019, and also subject to all school taxes levied subsequent to the date of the City Council resolution authorizing the sale. The purchaser shall reimburse the City for any school taxes paid by the City for the tax year 2018-2019, and subsequent levies up to the date of the closing. Upon the closing, the properties shall become subject to taxation. Water and sewer charges and sanitation fees will be paid by the City to the date of closing.
5. **WARNING: FAILURE TO COMPLY WITH THE TERMS OF THIS PARAGRAPH MAY RESULT IN YOUR LOSS OF THE PROPERTY AFTER PURCHASE.** The deed will contain provisions stating that the purchaser is required to rehabilitate any building on the property and bring it into compliance with all State, County and Local standards for occupancy within (18) months of the date of the deed. Within such eighteen (18) month time period the purchaser must either: obtain a Certificate of Occupancy for all buildings on the property; make all buildings granted a Certificate of Occupancy before the date of purchase fit for the use stated in such Certificate of Occupancy; or demolish such buildings. The deed shall require the purchaser to schedule an inspection by City officials at or before the end of the eighteen (18) month period. If the purchaser has not complied with the deed provisions regarding rehabilitation of the property and obtained a Certificate of Occupancy or Certificate of Compliance by that time, then the title to the property shall revert to the City of Newburgh. The deed shall also provide that the property shall not be conveyed to any other person before a Certificate of Occupancy or Certificate of Compliance is issued. A written request made to the City Manager for an extension of the eighteen (18) month rehabilitation period shall be accompanied by a non-refundable fee of \$250.00 per parcel for which a request is submitted. The City Manager may, in his sole discretion and for good cause shown, grant one extension of time to rehabilitate of up to, but not to exceed, three (3) months. Any additional request thereafter shall be made in writing and placed before the City Council for their consideration.
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7. All purchasers are advised to personally inspect the premises and to examine title to the premises prior to the date upon which the sale is scheduled to take place. Upon delivery of the quitclaim deed by the City of Newburgh to the successful purchaser, any and all claims with respect to title to the premises are merged in the deed and do not survive.

8. No personal property is included in the sale of any of the parcels owned by City of Newburgh, unless the former owner or occupant has abandoned same. The disposition of any personal property located on any parcel sold shall be the sole responsibility of the purchaser following the closing of sale.
9. The City makes no representation, express or implied, as to the condition of any property, warranty of title, or as to the suitability of any for any particular use or occupancy. Property may contain paint or other similar surface coating material containing lead. Purchaser shall be responsible for the correction of such conditions when required by applicable law. Property also may contain other environmental hazards. Purchaser shall be responsible for ascertaining and investigating such conditions prior to bidding. Purchaser shall be responsible for investigating and ascertaining from the City Building Inspector's records the legal permitted use of any property prior to closing. Purchaser acknowledges receipt of the pamphlet entitled "Protecting Your Family from Lead in Your Home." Purchaser also acknowledges that he/she has had the opportunity to conduct a risk assessment or inspection of the premises for the presence of lead-based paint, lead-based paint hazards or mold.
10. The entire purchase price and all closing costs/fees must be paid by money order or guaranteed funds to the City of Newburgh Comptroller's Office on or before October 12, 2018 ("Closing Deadline"). Such closing costs/fees may include, but are not limited to: recording fees, tax adjustments as of the day of closing, fuel oil adjustments, and applicable condominium charges (e.g. monthly maintenance charges, assessment charges, transfer buy-in fees, and/or closing package ordering fees). *The City of Newburgh does not accept credit card payments for the purchase price and closing costs/fees.* **The City is not required to send notice of acceptance or any other notice to a purchaser.** At closing, purchaser, as grantee, may take title as a natural person or as an entity wherein purchaser is an officer or managing member of said entity. If purchaser takes title as an entity, purchaser must provide an affidavit listing all of the members or shareholders of said entity, their addresses, their phone numbers, and their percentage ownership stake in the entity. Purchaser must have at least a fifty-one (51%) ownership stake in said entity in order for said entity to take title.
11. The City Manager may, in his sole discretion and for good cause shown, grant one extension of time to close title of up to, but not to exceed, sixty (60) additional days from the Closing Deadline. No request shall be entertained unless in writing, stating the reasons therefor, and unless accompanied by a fee of \$250.00 per parcel for which a request is submitted. The fee shall be in addition to all other fees and deposits and shall not be credited against the purchase price and shall not be returnable. Any additional request made thereafter shall be made in writing and placed before the City Council for its consideration.
12. In the event that a sale is cancelled by court order, judgment, the Comptroller or the Newburgh City Council, the purchaser shall be entitled only to a refund of the purchase money paid. Purchaser agrees that he shall not be entitled to special or consequential damages, attorney's fees, reimbursement for any expenses incurred as a result of ownership, improvements of property, or for taxes paid during period of ownership, and this agreement by the purchaser is a material condition of the sale.
13. Sale shall be final, absolute and without recourse once title is conveyed on the actual day of closing. In no event, shall City of Newburgh be or become liable for any defects in title for any cause whatsoever, and no claim, demand or suit of any nature shall exist in favor of the purchaser, his heirs, successors or assigns, against City of Newburgh arising from this sale.
14. Conveyance shall be by quitclaim deed only, containing a description of the property as it appeared on the tax roll for the year upon which the City acquired title or as corrected up to date of deed. The deed will be recorded by the City upon payment in full of the purchase price, tax reimbursements, buyer's premium (if applicable), and closing fees/costs. Possession of property is forbidden until the deed is recorded conveying title to the purchaser. **Title vests upon conveyance of deed.**
15. Upon closing, the City shall deliver a quitclaim deed conveying all of its right, title and interest in the subject property, which deed shall be drawn by the City Corporation Counsel. The City shall not convey its interest in any street, water, sewer or drainage easement, or any other interest the City may have in the property. The City shall only convey that interest obtained by the City pursuant to the judgment rendered in an *in rem* tax foreclosure action filed in the Orange County Clerk's Office.
16. The description of the property shall be from the City of Newburgh Tax Map reference or a survey description certified to the City of Newburgh. Any survey description shall be provided to the City

Corporation Counsel by the purchaser at least thirty (30) days in advance of closing title and approved by the City's Engineer.

17. By acknowledging and executing these Terms & Conditions, the purchaser certifies that he/she is not representing the former owner(s) of the property against whom City of Newburgh foreclosed and has no intent to defraud City of Newburgh of the unpaid taxes, assessment, penalties and charges which have been levied against the property. The purchaser agrees that neither he/she nor his/her assigns shall convey the property to the former owner(s) against whom City of Newburgh foreclosed within 24 months subsequent to the Closing Deadline date. If such conveyance occurs, purchaser understands that he/she may be found to have committed fraud, and/or intent to defraud, and will be liable for any deficiency between the purchase price at auction and such sums as may be owed to City of Newburgh as related to the foreclosure on the property and consents to immediate judgment by City of Newburgh for said amounts.



Proposal Form

Contact Information:

Name: LIBAN Adde
Business Name (If Applicable): _____
Address: 246 FIRST ST
City, State & Zip: NEWBURGH NY, 12550
Home phone: _____
Business Phone: _____
Mobile Phone: 845-401-7203
E-mail: _____
Federal I.D. No. (If Applicable): _____

Property Ownership Information:

Do you own - as an individual, member of an LLC, partner in a partnership, or officer in a corporation - any properties in the City of Newburgh? Yes ☒ No ☐

If you own property in the City of Newburgh, are any of these properties vacant and/or currently listed on the City of Newburgh's Vacant Building Registry? Yes _____ (attach explanation) No ☒ N/A _____ (No property owned in the City of Newburgh)

If you own property in the City of Newburgh, are any of these properties rented? Yes ☒ No _____ N/A _____ (No property owned in the City of Newburgh) If yes, do you have a current Rental License for each of the rental properties? Yes ☒ No ☐
☐ Verified (Internal Office Use Only); Date Verified: _____

Please list **all** of the addresses of properties you own - as an individual, member of an LLC, partner in a partnership, or officer in a corporation - in the City of Newburgh. Also indicate if any of these properties are vacant or rented. (You may attach a list of the properties if the space below is inadequate.): 16 Luther

246 FIRST ST
101 CARTER

Are you current on all municipal obligations (taxes, water charges, etc.)? Yes ☒ No _____ (attach explanation) N/A _____ (No property owned in City of Newburgh)
☐ Verified (Internal Office Use Only); Date Verified: _____

Do you have any outstanding code violations for properties owned in the City of Newburgh? Yes _____ (attach explanation) No ☒ N/A _____ (No property owned in City of Newburgh)
☐ Verified (Internal Office Use Only); Date Verified: _____

Have you had a previous tax foreclosure on a property owned by you in the City of Newburgh? Yes _____ (attach explanation) No ☒

Individual Property Bid Sheet

Information on Bid Property:

(If you are bidding on more than one property, please submit a completed copy of this page for **each** bid property. Please limit the total number of properties to a maximum of **three (3)**. Only one copy of the other pages in this application is required even if you are bidding on multiple properties.)

Property Address: 93 CARPENTER

S-B-L#: 22-1-19

Type of Project:

_____ Single Family (includes a condominium unit)

✓ Multi-Family (# of Units 2)

____ Mixed Use (Commercial & Residential - # of Residential Units ____)

For the property types listed above, will it be occupied by the purchaser: Yes___ No___

____ Commercial ____ Industrial

_____ Vacant Land (Proposed Use: _____)

Offer Purchase Price: \$ ~~5,000~~ 10,700

(An offer of **at least** the minimum purchase price is recommended. The "Offer Purchase Price" cannot be left blank.)

Does or will your proposal conform to existing zoning? Yes ☒ No ☐

Renovation Estimate (Pre-Qualifying) - How much do you anticipate investing in this project for renovations? Please consider in your estimate that most vacant properties need *significant* repairs before they can be occupied again. This estimate can be revised once you have obtained entry to the property. *A more detailed repair cost estimate will be required after interior access.* Do not include renovation cost estimate in the "Offer Purchase Price" listed above: \$ 30,000 ~~77,000~~

Who will be doing the work? ✓ Self ✓ Other (complete below)

Please keep in mind that the City of Newburgh requires electrical and plumbing work to be performed by City of Newburgh licensed electricians and plumbers.

General Contractor: LIBAN Adde

Architect: ALLIANCE

Engineer: LIBAN Adde / ABDUL MANAN

Examples of Purchaser's Previous Renovation or Development Experience:

(Alternatively, applicants can attach a list of renovated properties or development experience that contains the information listed below.)

Property/Project No. 1

Property/Project No. 2

Property Address: Please list all addresses (not merely project name). Include street number, street, city and zip code.	246 FIRST ST NEWBURGH NY 12550	16 Lutheran Newburgh NY 12550
Role (i.e. owner, partner, general contractor, architect, investor.)	GENERAL CONTRACTOR/ ENGINEER	GENERAL CONTRACTOR/ ENGINEER
Type of Project: (i.e. new construction, existing building requiring <u>substantial rehabilitation</u> or moderate <u>rehabilitation</u> .)	SUBSTANTIAL REHAP/ REHABILITATION	MODERATE REHABILITATION
Property Type: (i.e. single-family, multi-family rental or commercial.)	MULTIFAMILY	MULTIFAMILY
Number of Buildings in Project	1	1
Total Number of Residential Units in Project/Building	4	2
If commercial, total square footage of project	NA	NA
Total Estimated Development/Rehabilitation Costs	~ 54,000	~ 20,000
Current Status of Building (Pre-development, under construction/renovation or completed - include date completed.)	Complete	Complete
Government Program , if any (Provide name of program and agency, name and current phone of reference.)	NONE	NONE

Finances:

(Applicant should provide not only sources of funding for the purchase of the property but also sufficient funding for the rehabilitation and/or development of the property.)

I am providing: ___ Personal Financial Statement
 ___ Letter from Lender/Investor
 ___ ☒ Personal or Business Bank Statement
 ___ Evidence of project funding
 ___ Developers should provide three years financial statements

What You Should Attach:

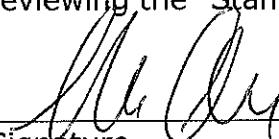
- ☒ Description of renovation plan with preliminary budget
- ☒ Verification of financial capacity
- ☐ Explanation of any tax delinquency/code violations/vacant building (if applicable)

Business Relationship:

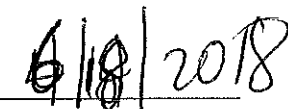
Have you had a "business relationship" as defined in Chapter 34, Article 2 (B) (2) of the municipal code, with any City elected official in the 12 months prior to the due date of this proposal? Yes ___ No ☒

INFORMATION RELEASE:

It is our intent that all personal financial information submitted with this proposal to the Department of Planning and Development shall be considered confidential. I hereby authorize the City of Newburgh Department of Planning and Development to obtain credit reports (by completing a PathStone Credit Report Authorization Form) and verify information supplied as part of this proposal. All information provided is true and accurate to the best of my knowledge. By signing, you also acknowledge reading and reviewing the "Standard Terms and Conditions of Sale".



Signature



Date



Print Name

Submit Application to:

Department of Planning & Development
123 Grand Street, 1st Floor
Newburgh NY 12550

REPAIR COST ESTIMATE	
EXTERIOR	TOTAL COST (MATERIALS + LABOR)
ROOF	\$ 8,000.00
GUTTERS & DOWNSPOUTS	\$ 500.00
Windows	\$ 5,000.00
DOORS	\$ 2,000.00
Painting	\$ 1,000.00
Demolition front porch	\$ 600.00
EXTERIOR REPAIR SUBTOTAL	\$ 17,100.00
INTERIOR	TOTAL COST (MATERIALS + LABOR)
CLEAN-OUT , INTERIOR DEMOLITION	\$ 2,000.00
Dumpsters	\$ 2,500.00
HEATING SYSTEM	\$ 7,000.00
HOT WATER HEATERS	\$ 2,000.00
ELECTRIC	\$ 4,000.00
Bathrooms	\$ 5,000.00
Kitchens	\$ 5,000.00
INSULATION	\$ 1,000.00
DRYWALL	\$ 4,000.00
Painting	\$ 4,000.00
DOORS	\$ 3,500.00
PAINTING	\$ 4,000.00
FLOORING	\$ 8,000.00
OTHER: Permits, plans & lead paint test	\$ 1,000.00
INTERIOR REPAIR SUBTOTAL	\$ 53,000.00
TOTAL EXTERIOR/INTERIOR REPAIR COST	\$ 70,100.00
CONTINGENCY AMOUNT - 10%,	\$ 7,010.00
TOTAL (WITH CONTINGENCY AMOUNT)	\$ 77,110.00

Property Address: 93 Carpenter

Multifamily, two Apartments

SBL# 22-1-19: Property Class: 220; Zoning Code: RM

Timeline: 18 months

Expenses:

Exterior Repair

1. Roof	\$8,000.00
2. Gutters & Downspouts	\$500.00
3. Windows	\$5,000.00
4. Doors	\$2,000.00
5. Painting	\$1,000.00
6. Demolition Porch	\$600.00

Exterior Repair Subtotal **\$17,000.00**

Interior Repair

7. Clean out and interior Demolition	\$3,000.00
8. Dumpster	\$2,000.00
9. Heating System	\$7,000.00
10. Hot Water Heater	\$2,000.00
11. Electric	\$4,000.00
12. Bathrooms	\$5,000.00
13. Kitchens	\$5,000.00
14. Insulation	\$1000.00
15. Drywall & Tapping	\$4,000.00
16. Painting	\$4,000.00
17. Doors	\$3,500.00
18. Flooring	\$8,000.00
19. Others: Permits and tests	\$1,000.00

Interior Repair Subtotal **\$53,000.00**

Total Exterior/Interior Repair Cost **\$70,100.00**

Contingency Amount 10% **\$7,010.00**

Total with Contingency Amount **\$77,110.00**

The first phase of the project would begin with repairing the roof and second floor joists; repairing plumbing pipes; providing new boilers and hot water heater tanks; repair electrical; new kitchens and bathrooms; repairing living rooms walls and floors; repairing bedroom walls and floors; interior painting; and replacing windows. The second face is to demolish front porch and painting exterior walls.

The goal is to have rehabilitated affordable two-family units, where will be rented to lower income families.

85K
18K
60K
163K Available

M&T Bank

Messages (2) Log Out >

Accounts Payments and Transfers Services Settings and Support

Welcome back, LIBAN A

Home Equity Line of Credit (8548)

(Nickname)

View Account

Home Equity Line of Credit (8548)

Go >

Outstanding Balance

\$59,781.13

Available Credit

\$85,053.25

Credit Limit: \$144,500.00

Thank you for
banking with M&T.



Edit

Create shortcuts to your most frequently used online services.

+ Add Shortcuts

Recent Activity

Last 7 Years

Account Info

View Scheduled Transfers

View Scheduled Bill Payments

Minimum Payment: \$258.94

Principal Balance: \$59,446.75

Due Date: 07/08/2018

Pay Now >

For payoff information, please call 1-800-724-6444.

HISTORY

Days 30 60 90 (Older)

Date Description

06/11/2018 WEB ADVANCE TO 00000009873264379

05/23/2018 WEB PMT - THANK YOU

05/23/2018 WEB ADVANCE TO 00000009873264379

Date Range
(In last 90 days only)

MM/DD/YYYY

To

06/22/2018

11

Update

Debit (-)

Credit (+)

-\$5,000.00

\$340.84

-\$2,000.00

Help ^

Checking Account Details

Account Functions... 

Key Express Checking

Beginning Balance, as of 06/19/2018: ?

18,649.24

Pending Activity Total ?

0.00

Holds ?

0.00

Available Balance ?

18,649.24

Overdraft Protection Available

NO

Standard Overdraft Services Consent ?

YES

Last Interest / Dividend Payment, paid on 04/05/2016:

0.00

Total Interest / Dividend Paid YTD, as of

0.00

Total Interest / Dividend Paid Last Year

0.00

Rewards Status

Ineligible

LOO Promotion Expiration Date

[Show Account Remarks](#) / [Add Account Remarks](#)

Member FDIC

Note: Transaction Balance does not reflect your available balance and it should not be used when considering future transactions. The transaction balance is the balance after cleared activity has posted to your account. The displayed balance may not include pending activity.

Transactions

From (mm/dd/yyyy):

05/20/2018

GET MORE
TRANSACTIONS

To (mm/dd/yyyy):

06/19/2018



Legend

 Sort Ascending Sort Descending View Cleared Check

Date	Description	Debit	Credit
No Pending Activity			

Date	Type	Description	Debit	Credit	Transaction Balance
Cleared Activity					
06/18/2018	Deposit	DEPOSIT BRANCH 0336 NEW YORK		495.00	18,649.24
06/18/2018	Fee Refund	REFUND CHECK SUPPLY PURCHASE		30.65	18,154.24
06/14/2018	Auto Deduct	DIRECT WITHDRAWAL, CENTRAL HUDSON CHG&E-PAY	198.47		18,123.59
06/14/2018	Auto Deduct	DIRECT WITHDRAWAL, CENTRAL HUDSON CHG&E-PAY	138.52		18,322.06
06/12/2018	Deposit	DEPOSIT BRANCH 0336 NEW YORK		495.00	18,460.58
06/12/2018	Fee Refund	REFUND IMAGED ITEMS WITH STATEMENT CHG		3.00	17,965.58
06/12/2018	Fee Refund	REFUND PAPER STATEMENT FEE		3.00	17,962.58
06/11/2018	Check	CHECK # 179	1,264.39		17,959.58
06/08/2018	Auto Deduct	DIRECT WITHDRAWAL, STATE FARM RO 27SEPP	259.03		19,223.97
06/08/2018	Deposit	DEPOSIT BRANCH 0336 NEW YORK		1,250.00	18,483.00

Property Proposal Summary

Location:	93 Carpenter Avenue (west side between Carter and Third Streets)
Tax Map Number:	22-1-19
Property Class:	220 – 2-Family Residence
Zoning:	RM— Residential Medium Density
Description:	2-story detached building. Year built: 1903; 1584sf ; lot size—25 x 100.
Condition:	Poor
Assessed Value:	\$ 21,400
Estimated Annual Taxes:	\$ 1,085+/-
Selling Price:	\$ 10,700 @ 55%

The city acquired this property: March 2016

Offer Information:

Name:	Liban Adde
Offer Price:	\$ 10,700
Construction Estimate:	\$ 77,000 +/-
Proof of Financing:	M & T Bank, Key Bank.

Comments: Mr. Adde purchased 246 First Street, a multi-family home, from the City of Newburgh in March of 2016. He completed the renovation work on that property by June of 2017. 246 First Street is now his home, and rents out the other units in the building. He is an engineer and works as his own contractor on any of his renovation projects. He has also purchased 16 Lutheran (and has a rental license for that property) and is finishing up the renovation of 101 Carter Street.

93 Carpenter is only within a block or two of his house. This section of Carpenter Avenue and the nearby surrounding streets are in dire need of help. The building has been abandoned for many years, suffering from severe interior water damage from long-standing roof problems. It needs extensive renovation. Mr. Adde believes he can restore this building, which will help the immediate neighborhood.





Interior Photos



RESOLUTION NO.: _____-2018

OF

JULY 9, 2018

A RESOLUTION AUTHORIZING THE EXECUTION
OF A RELEASE OF RESTRICTIVE COVENANTS AND RIGHT OF RE-ENTRY
FROM A DEED ISSUED TO JOSEPH AFONSO AND MARIA AFONSO
TO THE PREMISES KNOWN AS 26 FORSYTHE PLACE
(SECTION 9, BLOCK 3, LOT 5)

WHEREAS, on November 3, 2017, the City of Newburgh conveyed property located at 26 Forsythe Place, being more accurately described on the official Tax Map of the City of Newburgh as Section 9, Block 3, Lot 5, to Joseph Afonso and Maria Afonso; and

WHEREAS, Mr. Afonso has requested a release of the restrictive covenants contained in said deed; and

WHEREAS, the appropriate departments have reviewed their files and advised that the covenants have been complied with, and recommend such release be granted; and

WHEREAS, this Council believes it is in the best interest of the City of Newburgh to grant such request;

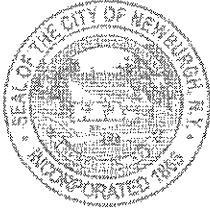
NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to execute the release, annexed hereto and made a part of this resolution, of restrictive covenants numbered 1, 2, 3, 4, and 5 of the aforementioned deed.

KNOWN ALL PERSONS BY THESE PRESENTS, that the City of Newburgh, a municipal corporation organized and existing under the Laws of the State of New York, and having its principal office at City Hall, 83 Broadway, Newburgh, New York 12550, in consideration of TEN (\$10.00) DOLLARS lawful money of the United States and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby release and forever quitclaim the premises described as 26 Forsythe Place, Section 9, Block 3, Lot 5 on the Official Tax Map of the City of Newburgh, from those restrictive covenants numbered 1, 2, 3, 4, and 5 in a deed dated November 3, 2017, from THE CITY OF NEWBURGH to JOSEPH AFONSO and MARIA AFONSO, recorded in the Orange County Clerk's Office on November 22, 2017 in Liber 14324 of Deeds at Page 1401 and does further release said premises from the right of re-entry reserved in favor of the City of Newburgh as set forth in said deed

THE CITY OF NEWBURGH

STATE OF NEW YORK)
)ss.:
COUNTY OF ORANGE)

On the ____ day of _____ in the year 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared MICHAEL G. CIARAVINO, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted; executed the instrument.



CITY OF NEWBURGH

Building Department

123 Grand Street Newburgh, New York 12550

(845) 569-7400/Fax (845) 569-0096

www.cityofnewburgh-ny.gov

TO: Michele Kelson, Corporation Counsel

FROM: William F. Horton, Assistant Fire Chief/Building Inspector

MEETING DATE: June 24, 2018 |

SUBJECT: 26 Forsyth Place, Release of Restrictive Covenants

With regard to the request related to the release of the restrictive covenants for 26 Forsyth owned by Maria and Joseph Afonso I conducted an inspection of the property file on 6/18/2018, below are my findings:

There are no open code violations on file in the building record.

All open building permits were satisfied and closed. There are no open permits

There is a valid Certificate of Occupancy on file dated 6/26/1970 for a Single Family Dwelling.

Thank you.



RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

A RESOLUTION AUTHORIZING THE SETTLEMENT OF A MORTGAGE FROM ANITA B. SCHWARTZ TO NEWBURGH COMMUNITY DEVELOPMENT AGENCY AND AUTHORIZING THE CITY MANAGER TO EXECUTE A SATISFACTION OF MORTGAGE IN CONNECTION WITH THE PREMISES LOCATED AT 110 AND 112 WASHINGTON STREET (SECTION 36, BLOCK 4, LOTS 19 AND 20)

WHEREAS, the Newburgh Community Development Agency (“NCDA”) issued a mortgage to Anita B. Schwartz in the principal sum of \$15,000.00 for premises located at 110 and 112 Washington Avenue (Section 36, Block 4, Lots 19 and 20) (“Premises”), dated December 6, 1999, and recorded in the Orange County Clerk’s Office on December 13, 1999, in Liber 7567 of Deeds at Page 84; and

WHEREAS, the NCDA assigned said mortgage to the City of Newburgh on November 15, 2010, said mortgage being recorded in the Orange County Clerk’s Office on November 22, 2010 in Liber 13085, Page 845; and

WHEREAS, said mortgage converted into a grant over a period of time provided that, among other things, the owner did not sell, convey, or transfer title to the Premises within 10 years from the issuance of the mortgage; and

WHEREAS, Mrs. Schwartz sold the Premises to AFSW Realty LLC on or about November 1, 2003, said date being within 3 years from the date of the issuance of the mortgage; and

WHEREAS, the attorney for AFSW Realty LLC has requested settlement of the mortgage in the amount of \$12,000.00, said amount being eighty percent (80%) of the amount of the original mortgage; and

WHEREAS, this Council has determined that settling the mortgage for said amount and issuing and executing a Satisfaction of Mortgage, a copy of which is annexed hereto, is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that the mortgage issued by Newburgh Community Development Agency (“NCDA”) to Anita B. Schwartz in the principal sum of \$15,000.00 is hereby settled in the amount of \$12,000.00, and the City Manager is hereby authorized to execute the attached Satisfaction in connection with said mortgage.

SATISFACTION OF MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, THAT

The City of Newburgh, a municipal corporation with a principal place of business at 83 Broadway, Newburgh, New York 12550;

Does hereby consent that the following mortgage be discharged of record:

MORTGAGE bearing the date of December 6, 1999, made by Anita B. Schwartz to the Newburgh Community Development Agency, given to secure payment of the principal sum of \$15,000.00, and duly recorded in the office of the Orange County Clerk's Office on December 13, 1999, in Liber 7567, Page 84; and

ASSIGNED from the Newburgh Community Development Agency to the City of Newburgh by Assignment dated November 15, 2010, and duly recorded in the Orange County Clerk's Office on November 22, 2010 in Liber 13085, Page 845; and

which Mortgage has not been further assigned of record.

Dated: July ____, 2018

THE CITY OF NEWBURGH

By: _____
Michael G. Ciaravino, City Manager
Pursuant to Res. No.: ____-2018

STATE OF NEW YORK)
) ss.:
COUNTY OF ORANGE)

On the ____ day of _____ in the year 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared MICHAEL G. CIARAVINO, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted; executed the instrument.

Notary Public

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR
AND ACCEPT IF AWARDED A NEW YORK STATE OFFICE OF CHILDREN AND
FAMILY SERVICES YOUTH DEVELOPMENT PROGRAM GRANT
IN AN AMOUNT NOT TO EXCEED \$19,800.00 REQUIRING NO CITY MATCH
FOR THE 2019 SUMMER PLAYGROUND PROGRAM**

WHEREAS, the City of Newburgh Recreation Department has advised that the Orange County Youth Bureau is accepting a Request for Proposals for grant funding available from the New York State Office of Children and Family Services Youth Development Program (YDP); and

WHEREAS, the City of Newburgh wishes to apply for and accept if awarded a YDP Grant in an amount not to exceed \$19,800.00 for the 2019 Summer Playground Program which is a 6-week day camp for boys and girls in grades 1st through 6th from June 1, 2019 until August 9, 2019; and

WHEREAS, funds will be used to hire instructors to teach healthy eating, video production, science and art (Kids Got Talent); and

WHEREAS, no City matching funds are required; and

WHEREAS, this Council has determined that applying for and accepting said grant if awarded is in the best interests of the City of Newburgh and its youth;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in the amount of \$19,800.00 requiring no City match for the 2019 Summer Playground Program; and to execute all such further contracts and documentation and take such further actions as may be appropriate and necessary to accept such grant and administer the programs funded thereby.



City of Newburgh

GRANT APPLICATION FORM

Grant Requestor:

Please complete the following form and submit the form along with either a hard copy of the grant announcement or the grant announcement website address to the City of Newburgh Grants Coordinator for processing. You will be notified when your grant request has been approved to be sent for City Council Resolution.

NOTE: All fields are required unless marked "OPTIONAL."

SECTION A. COMPLETED BY GRANT REQUESTOR

NAME OF PROJECT FOR GRANT: Summer Playground	NAME OF DEPARTMENT REQUESTING GRANT: Recreation	NAME OF DEPARTMENT HEAD/SPONSOR AUTHORIZING GRANT: Derrick Stanton
NAME OF GRANT/NAME OF AWARDDING AGENCY: NYS Office of Children and Family Services Youth Development Program Grant	GRANT SUBMITTAL DATE: ²⁶ June 19, 2018	AMOUNT OF AWARD: NTE \$60,000 19,800
MATCH REQUIRED? IF YES, AMOUNT AND TYPE: (EX. CASH, IN-KIND) No Match	AMOUNT REQUIRED BY THE CITY OF NEWBURGH: \$0	(OPTIONAL) ANY ADDITIONAL GRANT CONDITIONS:

PROJECT PLAN:

Scope of Project: **Summer Playground, Youth Summer Day Camp for boys and girls in grades 1st - 6th.**

Key Stakeholders: **Recreation Department**

Project Timeline: **Monday through Friday, 8:00am to 4:00pm, July 1, 2019 to August 9, 2019.**



City of Newburgh

GRANT APPLICATION FORM

SECTION B. FOR REVIEW BY CITY COMPTROLLER

GRANT MATCH REQUIREMENT REVIEWED? YES/NO: YES

COMMENTS:

IN-KIND SERVICES REQUIREMENT REVIEWED? YES/NO: YES

COMMENTS:

STAFFING ISSUES REVIEWED? YES/NO: YES

COMMENTS:

ANY ADDITIONAL COMMENTS: n/a

→ APPROVED BY CITY COMPTROLLER? YES/NO: YES

CITY COMPTROLLER
SIGNATURE: [Signature]

DATE: 6/21/18

NOTE: IF GRANT APPROVED, CITY COMPTROLLER WILL FORWARD TO CITY MANAGER FOR REVIEW. IF GRANT NOT APPROVED, CITY COMPTROLLER TO RETURN TO GRANTS COORDINATOR FOR FURTHER REVIEW BY PROJECT SPONSOR.

SECTION C: FOR REVIEW BY CITY MANAGER

→ APPROVED BY CITY MANAGER? YES/NO

CITY MANAGER
SIGNATURE: [Signature]

DATE: JUN 21 2018



City of Newburgh

GRANT APPLICATION FORM

SECTION D: FOR REVIEW BY CORPORATION COUNSEL

→ APPROVED BY CORPORATION COUNSEL FOR RESOLUTION? YES/NO

CORPORATION COUNSEL
SIGNATURE: _____

DATE: _____

DATE RESOLUTION TO BE SENT TO CITY COUNCIL MEETING:

*Should be submitted for 7/5 W.S. for approval
at 7/11/18 Council meeting*



Orange County Youth Bureau Request for Proposals for 2019 Funding



for funding available from:

- New York State Office of Children and Family Services
Youth Development Program Grant (YDP)
- New York State Office of Children and Family Services
Runaway & Homeless Shelter Part I (RHYA)
 - Orange County Solutions Grant (S)

PROPOSALS DUE JUNE 19, 2018

PART II

PROPOSAL Forms

See Part I for Background, Requirements and Proposal Instructions, including a projected timetable of Key Events and Scoring Rubric.

Each form in this packet must be completed in full. NO HANDWRITTEN FORMS WILL BE ACCEPTED.

In addition to the forms in this Part II, Proposals must include the following to be considered:

- Board of Directors list, containing required information listed on Page 10 of 22 [Part II of RFP]
- Fiscal Documents Attachments: Program Budget, Program Total M&O Budget Attachment, Personnel – Time/Payment Page, and Other Revenue Sources Page [Part V of RFP]
- Proposers must attach applicable certificates of authority/incorporation/partnership/dba, etc.
- Proposer Agencies must attach their most recent A-133 Audit.
- Proposer Municipalities must attach their most recent Certified Financial Statements.

PROPOSALS RECEIVED WITHOUT ALL OF THE APPLICABLE DOCUMENTATION REQUIRED ABOVE WILL BE DEEMED INCOMPLETE AND MAY BE DISCARDED. LATE SUBMISSIONS WILL NOT BE ACCEPTED.

**Orange County Youth Bureau
UNIVERSAL PROGRAM PROPOSAL
Cover Page**

Program Title: City of Newburgh Summer Playground		QYDS/Program ID# (County Use Only):	Program Year: 2019
FUNDING INFORMATION			
(County Use Only): ☐ NO Revisions Required ☐ Revisions Required			
FUND AMOUNTS		AUTHORIZED VOUCHER SIGNEE (MUST BE TWO)	
Total Program Amount: MUST Match Budget Pages. 82,363.50		Last Name, First Name: Ciaravino, Michael	
Funds Requested: MUST Match Budget Pages. Min. of \$5,000 and Max. of \$60,000 19,800		1. Title: City Manager	
[County Use Only]: Funds Awarded and Category: \$ Total Program Amount based on Funds Awarded: \$		Email: mciarvino@cityofnewburgh-ny.gov	
60% State Aid [RHYA Programs ONLY]	% Tax Match [RHYA Programs ONLY]	Last Name, First Name: Mack, Kathryn	
% Agency Cash:[RHYA Programs ONLY]	% In Kind [RHYA Programs ONLY]	2. Title: Comptroller	
		Email: kmack@cityofnewburgh-ny.gov	
AGENCY/MUNICIPALITY INFORMATION:			
This Agency is: ☐ Private, Not for Profit ☐ Public ☐ Religious Corporations			
Federal ID #: 14-6002329	Charities Reg.#:	Last Name: Stanton	
Agency Website: cityofnewburgh-ny.gov		First Name: Derrick	
Implementing Agency/Municipality: City of Newburgh		Title: Recreation Director	
Mailing Address: 83 Broadway		Phone Number(s): 845-569-7374	Fax Number: 562-6302
Address Line 2:		Extension:	
City: Newburgh	State: NY	E-Mail: dstanton@cityofnewburgh-ny.gov	
Zip Code: 12550	FISCAL Contact, Phone, & Email (May or may not be individual who signs claims): Derrick Stanton (845) 569-7374		
EXECUTIVE DIRECTOR/CHIEF ELECTED OFFICIAL		PERIOD OF ACTUAL OPERATION:	
Last Name: Harvey	First Name: Torrance	FROM: 1/1/2019 TO: 12/31/2019	
Title: Mayor		HOURS OF ACTUAL PROGRAM OPERATION:	
Phone Number(s): 845-569-7303		FROM: 8:00 am TO: 4:00 pm	
Extension:		☐ Daily ☐ Other (Explain)	
Fax Number: 845-569-7370			
E-Mail: tharvey@cityofnewburgh-ny.gov			

Check if: ☐ Joint Program

1. Name of participating municipalities: _____

2. Name of primary disbursing municipality: _____

Does this business have a minority, women's, disadvantaged, or small business status? Yes ☐ No ☐

If yes, please list the designation(s) and the certifying entity(ies): _____

The undersigned proposes to furnish and deliver services described in Orange County Youth Bureau RFP-YB01-18 and the responding proposal to the County of Orange, at the budget stated within. The individual submitting this proposal on behalf of his or her firm, certifies by signature below that:

- he or she understands and has complied with the requirements of State Finance Law Sections 139-j and 139-k and will continue to do so throughout the restricted period;
- he or she has read and understood the full Request for Proposal cited above; and
- he or she is duly authorized to submit the proposal on behalf of the business entity noted above.

Signature: _____

Print Name: **Michael Ciaravino**

Title: **City Manager**

Date: **8/10/21 2:00 PM**

Orange County Youth Bureau Universal Program Proposal

Life Area CHOOSE ONE	Goal ONE GOAL PER LIFE AREA	Objective ONE OBJECTIVE PER GOAL	OCFS 5003 – see Part IV of V for coding. Services, Opportunities, and Supports (SOS) ONE SOS THAT BEST DESCRIBES YOUR PROGRAM.
☐ 1 ES Economic Security	☐ 11 Youth will be prepared for their eventual economic self-sufficiency.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☒ 2 PEH Physical & Emotional Health	☒ 21 Children and youth will have optimal physical and emotional health.	1. 213 Childr yth will be free fr health ris 2. Click Here	1a. Click Here 1b. 0232 Recreation Opportunities 2a. Click Here 2b. Click Here
☐ 3 ED Education	☐ 31 Children will leave school prepared to live, learn and work in a community as contributing members of society.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 4 CVC Citizenship	☐ 41 Children and youth will demonstrate good citizenship as law-abiding, contributing members of their families, schools and communities.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 5 FAM Family	☐ 51 Families will provide children with safe, stable and nurturing environments.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 6 COM Community	☐ 61 Communities will provide healthy, safe & thriving environments. ☐ 62 Communities will provide children, youth & families opportunities to meet physical, social, moral, emotional growth.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here

Orange County Children & Family Services Plan (CFSP) Narrative

Demonstrate the local need in the Life Area(s) you identified on the previous page. Include local data, including statistics, and cite data sources. 100 word maximum.

Based on data from NICHE.com Inc., the Public School Review, and the Newburgh Enlarged City School District (NECSD) most recent New York State Report Card, the percentage of students in the NECSD graduating from high school is 68%, as opposed to 86% in the state. Additionally only 50% of our students district-wide are proficient in reading and math. That coupled with the fact that 58% of our students are eligible for free lunch and another 10% are eligible for reduced lunch makes this community one that is in great need for academic, as well as, health education.

Describe your target population including but not limited to age range, gender, school district(s), community(s), risk and protective factors, and other important characteristics. 100 word maximum.

Our target population is boys and girls in grades 1st through 6th who reside in the Newburgh Enlarged City School District. The Newburgh Enlarged City School District is made up of 75% minority students, in comparison to the New York State average of 52%. 45% of the student body are from households where Spanish is the primary language, which attributes to young students not fully grasping a complete understanding of the foundations of reading and math or receiving assistance at home from their parents, who are non-English speakers themselves.

Demonstrate how your program will address Major Theme(s) and/or Strategies outlined in the CFSP (Part III). Link specific program activities to specific themes and/or strategies. 500 word maximum.

Our Summer Playground is a day camp, which not only gives children the opportunity to enjoy recreational activities, it also bridges the educational gap between the end of the school year in June and the beginning of the new year in September. On an average day, campers will start the day with basic reading and math skills in order to keep the fundamentals fresh in their minds. Additionally in the morning, campers will spend an hour of physical activity, swimming at our pool. In the afternoons, the campers will have a chance to participate in electives. The electives will be comprised of science, connects (engineering), healthy eating (culinary arts), video productions, and the arts (kids got talent). Also during the 6-week camp, we will take the campers on a total of 7 trips that are fun, challenging, and educational.

Orange County Youth Bureau Universal Program Proposal

Program Offering Summary

Agency:	City of Newburgh Recreation	Contact Name & Phone:	Derrick Stanton 845-569-7374
Program Name:	City of Newburgh Summer Playground	Program Address:	401 Washington St. and 321 S. William St. Newburgh, NY
How well: (complete at least one, if not both examples) Target NYS PQA Average Score: _____			
Other Quality Measures, i.e. retention rate, Hrs. of training: _____			
How much? (use whole numbers)			
Total # of Participants: <u>75</u>	Gender: Male: <u>35</u> Female: <u>40</u>	Age: 0-4: _____ 5-9: <u>50</u> 10-14: <u>25</u> 15-17: _____ 18-20: _____ 21+: _____	
Ethnicity: White: <u>6</u> Black or African American: <u>39</u> Hispanic or Latino: <u>20</u> American Indian or Alaskan Native: _____ Asian: _____ Native Hawaiian or Other Pacific Islander: _____ Two or More Races: <u>10</u>			
Target Population (using whole numbers): *You must be able to show documentation that shows you are serving these particular populations*			
General: <u>63</u> Aging out of Foster Care: _____ Children of Incarcerated Parents: <u>12</u> Juvenile Justice Re-entry Youth: _____ Runaway/Homeless: _____			

Is anybody better off?

PARTICIPANT OUTCOMES (Max 3) Change in knowledge, skills or behavior due to participating in program.	STRATEGIES/ACTIVITIES List program activities that contribute to participant outcomes.	PERFORMANCE TARGETS FOR EACH OUTCOME # <u>and</u> % of youth who will reach each listed outcome.	MEASUREMENT TOOLS Pre/post tests, surveys, behavior, etc. What is being measured? **Unless a drop in program, attendance is not an outcome measurement
1. Increased proficiency in reading.	1. Daily 30-45 minute reading sessions.	1. 70% of campers will increase their reading level over the 6-week period.	1. Pre-test at the beginning of camp and post-test at the end of camp.
2. Increased proficiency in math.	2. Daily 50 minute sessions on improvement of math skills in conjunction with the Newburgh Enlarged City School District.	2. 70% of campers will increase their math proficiency level over the 6-week period.	2. Pre-test at the beginning of camp and post-test at the end of camp.
3. Increased knowledge on making healthy choices.	3. Healthy Choices offered 2-3 times per week, 45 minutes per session.	3. 50% of campers will know how to chose healthy opitons for their meals and selecting healthy alternatives to risky behavior.	3. Campers will assist in preparing healthy meals during the 6-week camp and attend classes on making healthy decisions and avoiding risky behavior.

AGENCY PROGRAM PROFILE

PROGRAM SUMMARY: (100 word maximum)

Our Summer Playground is a 6-week day camp, which not only gives children the opportunity to enjoy recreational activities, it also bridges the educational gap between the end of the school year in June and the beginning of the new year in September. On an average day, campers will start the day with basic reading and math skills in order to keep the fundamentals fresh in their minds. Additionally in the morning, campers will spend an hour of physical activity, swimming at our pool. In the afternoons, the campers will have a chance to participate in electives. The electives will be comprised of healthy eating (culinary arts) and healthy habits, video production, and the arts (kids got talent). Also during the 6-week camp, we will take the campers on a total of 11 trips that are fun, challenging, and educational.

8 Features of Positive Youth Development

Features of Youth Development Settings (School, Home, Community)	How does program address each Feature of Positive Youth Development Settings? (Include policies, procedures, activities)
Physical & Psychological Safety (Do not exceed the space allotted) Safe and health-promoting facilities; practices that increase safe peer group interaction and decrease unsafe or confrontational peer interactions.	Our summer playground offers a safe, nurturing, environment where parents can feel comfortable dropping off their children to participate in the programs. We do not tolerate any unsafe behavior, fighting, bullying etc. Our camp staff monitor our campers closely to make sure everyone is safe.
Appropriate Structure (Do not exceed the space allotted) Limit Setting; clear and consistent rules and expectations; firm enough control; continuity and predictability; clear boundaries, and age appropriate monitoring.	Our summer camp is broken down by age so there is less of a chance of injury due to older campers playing with younger campers, as well as reduced chance for bullying from older campers to the younger campers. We have a clear set of rules and behaviors that are entrenched in our counselors during their training, who in turn will go over the rules on the first day of camp and reinforce them throughout the entire six weeks. These rules are echoed by the camp director and all of the Recreation Staff and vendors participating in our camp.
Supportive Relationship (Do not exceed the space allotted) Warmth; closeness; connectedness; good communication; caring; support; guidance; secure attachment, and responsiveness.	All of our Recreation Staff and counselors are trained to interact with all of the campers, gaining their trust so that each camper feels secure and cared for, but at the same time they know there are rules and they have to be followed. All information about the our summer camp will be communicated by counselors to the campers and/or parents and also posted on the program's website for wider distribution.
Opportunities to Belong (Do not exceed the space allotted) Opportunities for meaningful inclusion, regardless of one's gender, ethnicity, sexual orientation, or disability; social inclusion, social engagement, and integration; opportunities for socio-cultural identity formation; and support for cultural and bicultural competence.	All of our programs at City of Newburgh Recreation are open to all races, religions, genders, ethnicities, and sexual orientations.

Positive Social Norms (Do not exceed the space allotted) Rules of behavior, expectations, injunctions, ways of doing things, values and morals, and obligations for service.	The Newburgh Summer Playground offers rules for the good order and discipline of the camp, as well as the individual expectations of campers. These rules and expectations are entrenched in our counselors and recreation staffs who in turn pass them on to the campers for the duration of the of the camp.
Support for Efficacy and Matterng (Do not exceed the space allotted) Youth-based; empowerment practices that support autonomy; making a real difference in one's community, and being taken seriously. Practices that include enabling, responsibility granting, and meaningful challenge. Practices that focus on improvement rather than on relative current performance levels.	Opportunintes for the empowerment of campers will be available throughout the camp. This can come in the form of making a camper responsible for their group during clean-up, campers ensuring that they have their camp shirts on trip days and bathing suits during pool days, or having more experienced campers assiting camp counselors.
Opportunities for Skill Building (Do not exceed the space allotted) Opportunities to learn physical, intellectual, psychological, emotional, and social skills; exposure to intentional learning experiences, opportunities to learn cultural literacy, media literacy, communication skills and good habits of mind; preparation for adult employment, and opportunities to develop social and cultural capital.	Our camp provides many opportunities for skill building. Besides learning the fundamentals of literacy and science, campers will have the opportunity to choose from electives such as healthy eating, video production, and kids got talent. Campers will also attend 12 trips that include a museum, Lego Land, a water pater, Midevil Tiems. etc. Opportunities to learn and experience new things will be available for the campers in an abundance.
Integration of Family, School and Community Efforts. (Do not exceed the space allotted) Concordance; coordination and synergy among family, school and community.	We are opening up our camp counselor and academic vendor positions to teachers and students in the Newburgh Enlarged City School District (NECSD), as well as, education majors in Mount Saint Mary College, SUNY Orange, New Paltz, and Marist. We are also giving preference to City of Newwurgh residents when hiring for all of our positions.
Monitoring (do not exceed the space allotted) A systematic review of program based upon requirements of a contract, rules, regulations, policies and/or State and Local laws. Identifies the degree to which activities specified in a contract/application/proposal complies with requirements. Describe your process to be used to monitor on a regular basis. Include who will be responsible, frequency, and documentation of monitoring activities.	he Recreation Director is overall in charge of the summer camp, to include all of the staff, counselors, and vendors. He will conduct daily spot checks of the camp focusing on the published schedule, as well as, safety and implementation of camp rules. The Oagne County Health Department will conduct a pre-inspection of the camp and an additional inspection during the camp. The camp director will be versed on the state requirements for summer camps and ensure that all policies and procedures are strictly adhered to and documented when required. All campers will sign in and out each day and all incidents will be documented and submitted to the Recreation Director for disposition.
Evaluation Methods (Do not exceed the space allotted) Process to determine the value or amount of success in achieving a pre-determined program or operational goal. Evaluations can identify program strengths and weaknesses to improve the program, and verify if program is running as planned. Describe the process to be used to evaluate the attainment of the objectives/outcomes. Include what will be measured, who will conduct the evaluation, when it will be conducted, and how results will be used.	Since this will be our first time conducting this camp in this form, we wil provide parents,counselors, vendors, and campers with a survey featuring multiple choice and open-ended questons. The Recreation Director will use this as the baseline for conducting future camps.

PROGRAM LOGISTICS SUMMARYAgency Name: **City of Newburgh**Program Name: **Summer Playground****Site 1: Facility Name: Newburgh Armory Unity Center**Address: 321 S. William Street, Newburgh, NY 12550Program Offering/Component Name: Summer PlaygroundOperation Period: 06/25/2019 to 8/3/2019 Comments: _____HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☒M ☒T ☒W ☒Th ☒F ☐Sa ☐SuTimes: 8:00am to 4:00pm

Summer Schedule:

☒M ☒T ☒W ☒Th ☒F ☐Sa ☐SuTimes: 8:00am to 4:00pmTotal Number of Youth: 100 AGE RANGE: 8 to 12Average Attendance: 100Total Number of Adult Participants (21+) 0**Site 2: Facility Name: _____**

Address: _____

Program Offering/Component Name: _____

Operation Period: ____/____/____ to ____/____/____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: _____ AGE RANGE: _____ to _____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Site 3: Facility Name: _____

Address: _____

Program Offering/Component Name: _____

Operation Period: ____/____/____ to ____/____/____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: _____ AGE RANGE: _____ to _____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Site 4: Facility Name: _____

Address: _____

Program Offering/Component Name: _____

Operation Period: ____/____/____ to ____/____/____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: _____ AGE RANGE: _____ to _____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Orange County Youth Bureau Universal Program Proposal

PERSONNEL: Paid Staff and Consultants and Volunteers – QUALIFICATIONS AND DUTIES			
Program Name:			
POSITION/TITLE* (Specify paid personnel vs. paid consultants vs. volunteer)	SUPERVISED BY (Position Title)	POSITION QUALIFICATIONS and SCREENING PROCEDURES	JOB DUTIES
Camp Director: PAID	Recreation Director	21 years of age or older. Wilderness CPR and First Aid Certified.	Oversees staff and ensures program is delivered in a safe manner.
Camp Assistant Director: PAID	Camp Director	21 years of age or older. CPR and CPR First Aid Certified.	Assists the Camp Director in delivering a quality program in a safe manner.
Camp Counselors: PAID	Camp Director/Assistant	18 years of age or older. CPR and First Aid Certified.	Works with the camp director and staff to provide a safe program for all campers.
Camp First Aide: PAID	Camp Director	21 years of age or older. CPR and First Aid Certified.	Provide medical care for those participating in summer camp. Document reports.
Healthy Choices Instructors: PAID	Camp Director	2 years of documented experience in food/nutrition and healthy choices.	Provide expert instruction and evaluation standards in the area of healthy choices.
Video Production Instructor: PAID	Camp Director	2 years of documented experience in video/music production.	Provide expert instruction and evaluation standards in the area of video/music production.
Art Instructor: PAID	Camp Director	2 years of documented experience in teaching art and crafts.	Provide expert instruction and evaluation standards in the area of arts and crafts.
Outdoor Adventure Instructor: PAID	Camp Director	2 years of documented experience in outdoor adventure training.	Provide expert instruction in the area of outdoor adventure training.

*For Each Paid Position: Titles Must Be Exactly the Same as on the *Total Budget & Personnel-Time/Payment* pages

Attach your own Board of Directors list. Make sure it includes at least:

NAME	BOARD POSITION	HOME ADDRESS & PHONE #	EMPLOYER	EMPLOYER'S ADDRESS & PHONE #	SPECIFY: AFFILIATION OR YOUTH under age 21
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ORANGE COUNTY, NEW YORK

Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18

DISCLOSURE OF PRIOR NON-RESPONSIBILITY DETERMINATIONS

(See instructions on next page before completing this form.)

Name of Individual or Entity Seeking to Enter into the Procurement Contract:

City of Newburgh

Address: 83 Broadway, Newburgh, NY 12550

Name and Title of Person Submitting this Form: Derrick Stanton, Recreation Director

1. Has any Governmental Entity made a finding of non-responsibility regarding the individual or entity seeking to enter into the Procurement Contract in the previous four years?: No ☒ Yes ☐

If Yes, please answer the next questions:

2. Was the basis for the finding of non-responsibility due to a violation of State Finance Law §139-j:

No ☐ Yes ☐

3. Was the basis for the finding of non-responsibility due to the intentional provision of false or incomplete information to a Governmental Entity?: No ☐ Yes ☐

4. If you answered yes to any of the above questions, please provide details regarding the finding of non-responsibility below and attach additional pages as necessary.

Governmental Entity: _____

Date of Finding of Non-Responsibility: _____

Basis of Finding of Non-Responsibility: _____

5. Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named individual or entity due to the intentional provision of false or incomplete information?:

No ☒ Yes ☐

6. If yes, please provide details below and attach additional pages as necessary.

Governmental Entity: _____

Date of Termination or Withholding of Contract: _____

Basis of Termination or Withholding: _____

Applicant certifies that all information provided to the Governmental Entity with respect to State Finance Law §139-k is complete, true and accurate.

Signature: _____

Print Name: Michael Ciaravino

Title: City Manager

JUN 21 2018
Date: _____



ORANGE COUNTY, NEW YORK
Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18

Instructions for Completing the Disclosure of Prior Non-Responsibility Determinations

Background:

New York State Finance Law §139-k(2) obligates a Governmental Entity to obtain specific information regarding prior non-responsibility determinations with respect to State Finance Law §139-j. In accordance with State Finance Law §139-k, an Applicant must be asked to disclose whether there has been a finding of non-responsibility made within the previous four (4) years by any Governmental Entity due to: (a) a violation of State Finance Law §139-j or (b) the intentional provision of false or incomplete information to a Governmental Entity. The terms "Applicant" and "Governmental Entity" are defined in State Finance Law § 139-k(1). State Finance Law §139-j sets forth detailed requirements about the restrictions on Contacts during the procurement process. A violation of State Finance Law §139-j includes, but is not limited to, an impermissible Contact during the restricted period (for example, contacting a person or entity other than the designated contact person, when such contact does not fall within one of the exemptions).

As part of its responsibility determination, State Finance Law §139-k(3) mandates consideration of whether an Applicant fails to timely disclose accurate or complete information regarding the above non-responsibility determination. In accordance with law, no Procurement Contract shall be awarded to any Applicant that fails to timely disclose accurate or complete information under this section, unless a finding is made that the award of the Procurement Contract to the Applicant is necessary to protect public property or public health safety, and that the Applicant is the only source capable of supplying the required Article of Procurement within the necessary timeframe. See State Finance Law §§139-j (10)(b) and 139-k(3).

Instructions:

The County of Orange includes this disclosure request regarding prior non-responsibility determinations in accordance with State Finance Law §139-k in its solicitation of proposals or bid documents or specifications or contract documents, as applicable, for Procurement Contracts. The attached form is to be completed and submitted by the individual or entity seeking to enter into a Procurement Contract, Supplement or Change Order. It shall be submitted to with your bid or proposal to the County agency conducting the Governmental Procurement.

This document must accompany each Bid Form, Letter of Interest, or Proposal submitted by all Applicants.



ORANGE COUNTY, NEW YORK
Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau 2019 RFP

IRAN DIVESTMENT ACT CERTIFICATION

The Iran Divestment Act of 2012 ("Act"), Chapter 1 of the 2012 Laws of New York, added State Finance Law (SFL), §165-a and General Municipal Law §103-g, effective April 12, 2012. Under the Act, the Commissioner of the New York State Office of General Services ("OGS") developed a list ("Prohibited Entities List") of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). In accordance with SFL § 165-a(3), the Prohibited Entities List may be found on the OGS website at <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>.

Pursuant to General Municipal Law §103-g, by signing below, Applicant certifies as true under the penalties of perjury that:

By submission of this proposal each Applicant and each person signing on behalf of any Applicant certifies, and in the case of a joint proposal each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Applicant is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the State Finance Law.

A proposal shall not be considered for award nor shall any award be made where the certification has not been made, provided, however, that if in any case the Applicant cannot make the certification, the Applicant shall so state and shall furnish with the proposal a signed statement which sets forth in detail the reasons therefor. The County may award a contract to an Applicant who cannot make the required certification on a case-by-case basis if:

- 1) The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- 2) The County makes a determination that the goods and services are necessary for the County to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

During the term of the Contract, should the County receive information that a person is in violation of the above-referenced certifications, the County will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the County shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the contractor in default.

The County reserves the right to reject any bid, proposal, contract or request for assignment for an entity that appears on the Prohibited Entities List prior to the award or execution of a contract or any renewal thereof, as applicable, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities List after contract award.

DATE: JUN 21 2018

SIGNATURE:

NAME: Michel Ciaravino

TITLE: City Manager

BUSINESS NAME: City of Newburgh



ORANGE COUNTY YOUTH BUREAU PROGRAM BUDGET



FUNDING YEAR: 2019

Submitted as part of Original RFP

6/14/2018

AGENCY/MUNICIPALITY:

City of Newburgh

PROGRAM TITLE:

Summer Playground

PERSONAL SERVICES: Meaning these people are employees of your municipality/agency and you are withholding tax.

POSITION TITLE	RATE OF PAY	BASIS (H,W, BW,SM)	TOTAL PROGRAM AMOUNT(1)	TOTAL YB FUNDS REQUESTED FOR THIS PROGRAM
Camp Director	\$20.21	Hour	\$4,851.5	0
Assistant Camp Director	\$15.00	Hour	\$3,600.00	0
Camp Counselors (10)	\$11.00	Hour	\$26,400.00	0
Camp First Aide	\$12.00	Hour	\$2,880.00	0
TOTAL SALARIES AND WAGES			\$37,731.50	\$0.00
TOTAL FRINGE BENEFITS				
TOTAL PERSONAL SERVICES (1)			\$37,731.50	\$0.00

CONTRACTED SERVICES AND STIPENDS:

TYPE OF SERVICE OR CONSULTANT TITLE	RATE OF PAY	BASIS (S,M,HR)	TOTAL PROGRAM AMOUNT(1)	TOTAL YB FUNDS REQUESTED FOR THIS PROGRAM
Healthy Choices Instructor	\$100.00	Hour	\$3,600.00	\$3,600
Video Production Instructor	\$75.00	Hour	\$2,700.00	\$2,700.00
Outdoor Adventure	\$75.00	Hour	\$2,700.00	\$2,700.00
Art Instructor (Kids Got Talent)	\$75.00	Hour	\$2,700.00	\$2,700.00
TOTAL CONTRACTED SERVICES (2)			\$11,700.00	\$11,700.00
TOTAL MAINTENANCE & OPERATION (3)			\$32,932.00	\$8,100.00

(COMPLETE BUDGET ATTACHMENT)

LIST EQUIPMENT TO BE PURCHASED OR RENTED: (UNIT COST OVER \$500 AND LIFE EXPECTANCY OF OVER TWO YEARS)

FACILITY REPAIRS

PROGRAM SITE ADDRESS		
TOTAL FACILITY REPAIRS (4)		\$0.00 \$0.00

NEEDS TO MATCH APPLICATION COVER PAGE TOTAL PROGRAM AMOUNT

\$82,363.50

NEEDS TO MATCH APPLICATION COVER PAGE + TOTAL YOUTH BUREAU FUNDS REQUESTED

\$19,800.00

Cost per Participant *Enter the Total Number of Participants to be served

# of youth participants (up to 21)	75	# of adult participants (21+)	0
Total Budgeted Cost per Participant	1098.18	Total Budgeted Cost per Participant	0
Total YB Cost per Participant	264	Total YB Cost per Participant	0

To be completed by Youth Bureau only:

- ☐ Allocation is the same as the Request, NO fiscal revisions needed
☐ Allocation is different from the Request, Total Program Amount the same
☐ Allocation is different from the Request, Total Program Amount is different
☐ Budgetary Revisions Required



ORANGE COUNTY YOUTH BUREAU
PROGRAM TOTAL M&O BUDGET ATTACHMENT



Date Submitted: 6/14/2018

YB to complete
Program ID:

NAME OF AGENCY/MUNICIPALITY: City of Newburgh

NAME OF PROGRAM: Summer Playground

MAINTENANCE AND OPERATION (All Other Expenses Except Facility Repairs).

	Total Amount	YB Funds Requested	ITEM DESCRIPTION Please complete for each line (Attach additional sheets if necessary)
Consumable Supplies (List in space at right).....	\$500.00	\$0.00	Reading materials, writing utensils, workbooks, etc.
Maintenance/Equipment Repairs (List in space at right)....	\$0.00	\$0.00	
*Equipment Rentals (List in space at right).....	\$0.00	\$0.00	
*Equipment Purchases (List in space at right).....	\$1,500.00	\$0.00	Sports equipment, arts & crafts
Space Rentals (Indicate Rate/Basis/Type at right)	\$8,100.00	\$8,100.00	
Travel (Includes Mileage Rate @ \$0.____ per mile)	\$12,000.00	\$0.00	Buses for trips
Insurance (List type in space at right).....			
Utilities and Telephones			
Other Costs (List in space at right).....	\$10,832.00	\$0.00	Apparel. First aid & counselor training. Employee Benefits.
3. TOTAL Maintenance and Operation:	\$32,932.00	\$8,100.00	

*Please note: if purchasing or renting equipment (unit cost over \$500 and life expectancy of over two years), then it needs to be listed on the Program Budget Page.

RESOLUTION NO.: 196 - 2017

OF

JULY 10, 2017

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR
AND ACCEPT IF AWARDED AN ORANGE COUNTY YOUTH BUREAU GRANT
IN THE AMOUNT OF \$11,700.00 REQUIRING NO CITY MATCH
FOR THE 2018 SUMMER PLAYGROUND PROGRAM

WHEREAS, the City of Newburgh Recreation Department has advised that funding is available through the Orange County Youth Bureau; and

WHEREAS the City of Newburgh wishes to apply for and accept if awarded an Orange County Youth Bureau Grant in the amount of \$11,700.00 for the Summer Playground Program which is a 6-week day camp; and

WHEREAS, funds will be used to hire instructors to teach healthy eating, video production, science and art (Kids Got Talent); and

WHEREAS, no City matching funds are required; and

WHEREAS, this Council has determined that applying for and accepting said grant if awarded is in the best interests of the City of Newburgh and its youth;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to apply for and accept if awarded an Orange County Youth Bureau Grant in the amount of \$11,700.00 requiring no City match for the 2018 Summer Playground Program; and to execute all such further contracts and documentation and take such further actions as may be appropriate and necessary to accept such grant and administer the programs funded thereby.

I, Lorene Vitek, City Clerk of the City of Newburgh,
hereby certify that I have compared the foregoing with the
original resolution adopted by the Council of the City of
Newburgh at a regular meeting held July 10, 2017
and that it is a true and correct copy of such original.

Witness my hand and seal of the City of
Newburgh this 11 day of July 20 17

Lorene Vitek
City Clerk

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR
AND ACCEPT IF AWARDED A NEW YORK STATE OFFICE OF CHILDREN AND
FAMILY SERVICES YOUTH DEVELOPMENT PROGRAM GRANT
IN THE AMOUNT OF \$21,000.00 REQUIRING NO CITY MATCH
FOR THE BOOKS AND BALLS AFTERSCHOOL PROGRAM**

WHEREAS, the City of Newburgh Recreation Department has advised that the Orange County Youth Bureau is accepting a Request for Proposals for grant funding available from New York State Office of Children and Family Services Youth Development Program (YDP); and

WHEREAS, the City of Newburgh wishes to apply for and accept if awarded a YDP Grant in an amount not to exceed \$21,000.00 for the Books and Balls Afterschool Program which is an afterschool program from 3:00 pm to 6:00 pm, Monday through Friday during the school year for teens ages 14 - 19 using basketball as a tool to get them to do their homework, stay physically active, and avoid unhealthy activities; and

WHEREAS, funds will be utilized for the rental of the gym and classroom; and

WHEREAS, no City matching funds are required; and

WHEREAS, this Council has determined that applying for and accepting said grant if awarded is in the best interests of the City of Newburgh and its youth;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in the amount of \$21,000.00 requiring no City match for the Books and Balls Afterschool Program; and to execute all necessary documents to receive and comply with the terms of such grant and to carry out the program funded thereby.



City of Newburgh

GRANT APPLICATION FORM

Grant Requestor:

Please complete the following form and submit the form along with either a hard copy of the grant announcement or the grant announcement website address to the City of Newburgh Grants Coordinator for processing. You will be notified when your grant request has been approved to be sent for City Council Resolution.

NOTE: All fields are required unless marked "OPTIONAL."

SECTION A. COMPLETED BY GRANT REQUESTOR

NAME OF PROJECT FOR GRANT: Books and Balls Afterschool Program	NAME OF DEPARTMENT REQUESTING GRANT: Recreation	NAME OF DEPARTMENT HEAD/SPONSOR AUTHORIZING GRANT: Derrick Stanton
NAME OF GRANT/NAME OF AWARING AGENCY: NYS Office of Children and Family Services Youth Development Program Grant	GRANT SUBMITTAL DATE: ²⁶ June 19, 2018	AMOUNT OF AWARD: NTE \$60,000 21,000
MATCH REQUIRED? IF YES, AMOUNT AND TYPE: (EX. CASH, IN-KIND) No Match	AMOUNT REQUIRED BY THE CITY OF NEWBURGH: \$0	(OPTIONAL) ANY ADDITIONAL GRANT CONDITIONS:

PROJECT PLAN:

Scope of Project: **Afterschool Program for Teens age 14-19, using basketball as a tool to get them to do their homework, stay physically active, and avoid unhealthy activities.**

Key Stakeholders: **Recreation Department**

Project Timeline: **Monday through Friday, 3:00pm to 6:00pm, during the school year.**



City of Newburgh

GRANT APPLICATION FORM

SECTION B. FOR REVIEW BY CITY COMPTROLLER

GRANT MATCH REQUIREMENT REVIEWED? YES/NO: YES

COMMENTS:

IN-KIND SERVICES REQUIREMENT REVIEWED? YES/NO: YES

COMMENTS:

STAFFING ISSUES REVIEWED? YES/NO: YES

COMMENTS:

ANY ADDITIONAL COMMENTS: no

→ APPROVED BY CITY COMPTROLLER? YES/NO: YES

CITY COMPTROLLER
SIGNATURE: [Signature]

DATE: 6/21/17

NOTE: IF GRANT APPROVED, CITY COMPTROLLER WILL FORWARD TO CITY MANAGER FOR REVIEW. IF GRANT NOT APPROVED, CITY COMPTROLLER TO RETURN TO GRANTS COORDINATOR FOR FURTHER REVIEW BY PROJECT SPONSOR.

SECTION C: FOR REVIEW BY CITY MANAGER

→ APPROVED BY CITY MANAGER? YES/NO: YES

CITY MANAGER
SIGNATURE: [Signature]

DATE: JUN 21 2018



City of Newburgh

GRANT APPLICATION FORM

SECTION D: FOR REVIEW BY CORPORATION COUNSEL

→ APPROVED BY CORPORATION COUNSEL FOR RESOLUTION? YES/NO

CORPORATION COUNSEL
SIGNATURE: _____

DATE: _____

DATE RESOLUTION TO BE SENT TO CITY COUNCIL MEETING:

*Should be submitted for 7/5 work session for
approval @ 7/5/18 Council meeting*



Orange County Youth Bureau Request for Proposals for 2019 Funding



for funding available from:

- New York State Office of Children and Family Services
Youth Development Program Grant (YDP)
- New York State Office of Children and Family Services
Runaway & Homeless Shelter Part I (RHYA)
 - Orange County Solutions Grant (S)

PROPOSALS DUE JUNE 19, 2018

PART II

PROPOSAL Forms

See Part I for Background, Requirements and Proposal Instructions, including a projected timetable of Key Events and Scoring Rubric.

Each form in this packet must be completed in full. NO HANDWRITTEN FORMS WILL BE ACCEPTED.

In addition to the forms in this Part II, Proposals must include the following to be considered:

- Board of Directors list, containing required information listed on Page 10 of 22 [Part II of RFP]
- Fiscal Documents Attachments: Program Budget, Program Total M&O Budget Attachment, Personnel – Time/Payment Page, and Other Revenue Sources Page [Part V of RFP]
- Proposers must attach applicable certificates of authority/incorporation/partnership/dba, etc.
- Proposer Agencies must attach their most recent A-133 Audit.
- Proposer Municipalities must attach their most recent Certified Financial Statements.

PROPOSALS RECEIVED WITHOUT ALL OF THE APPLICABLE DOCUMENTATION REQUIRED ABOVE WILL BE DEEMED INCOMPLETE AND MAY BE DISCARDED. LATE SUBMISSIONS WILL NOT BE ACCEPTED.

Orange County Youth Bureau
UNIVERSAL PROGRAM PROPOSAL
Cover Page

Program Title: Books and Balls After School Program		QYDS/Program ID# (County Use Only):		Program Year: 2019	
FUNDING INFORMATION					
(County Use Only): ☐ NO Revisions Required ☐ Revisions Required					
FUND AMOUNTS			AUTHORIZED VOUCHER SIGNEE (MUST BE TWO)		
Total Program Amount: MUST Match Budget Pages. 62410.22			Last Name, First Name: Ciaravino, Michael		
Funds Requested: MUST Match Budget Pages. Min. of \$5,000 and Max. of \$60,000 21,000			1. Title: City Manager		
[County Use Only]: Funds Awarded and Category: \$ Total Program Amount based on Funds Awarded: \$			Email: mciarvino@cityofnewburgh-ny.gov		
60% State Aid [RHYA Programs ONLY]		% Tax Match [RHYA Programs ONLY]		Last Name, First Name: Mack, Kathryn	
% Agency Cash:[RHYA Programs ONLY]		% In Kind [RHYA Programs ONLY]		2. Title: Comptroller	
AGENCY/MUNICIPALITY INFORMATION:			Email: kmack@cityofnewburgh-ny.gov		
This Agency is: ☐ Private, Not for Profit ☐ Public ☐ Religious Corporations			CONTACT PERSON FOR AGENCY/MUNICIPALITY:		
Federal ID #: 14-6002329		Charities Reg.#:		Last Name: Stanton	
Agency Website: cityofnewburgh-ny.gov				First Name: Derrick	
Implementing Agency/Municipality: City of Newburgh		Title: Recreation Director		Phone Number(s): 845-569-7374	
Mailing Address: 83 Broadway		Fax Number: 562-6302		Extension:	
Address Line 2:		E-Mail: dstanton@cityofnewburgh-ny.gov		FISCAL Contact, Phone, & Email (May or may not be individual who signs claims): Derrick Stanton (845) 569-7374	
City: Newburgh		State: NY		Zip Code: 12550	
EXECUTIVE DIRECTOR/CHIEF ELECTED OFFICIAL			PERIOD OF ACTUAL OPERATION:		
Last Name: Harvey		First Name: Torrance		FROM: 1/1/2019 TO: 12/31/2019	
Title: Mayor			HOURS OF ACTUAL PROGRAM OPERATION:		
Phone Number(s): 845-569-7303		Extension:		FROM: 3:00 pm TO: 6:00 pm	
Fax Number: 845-569-7370		☐ Daily ☒ Other (Explain) Monday through Friday while school is in session.			
E-Mail: tharvey@cityofnewburgh-ny.gov					

Check if: ☐ Joint Program

1. Name of participating municipalities: _____

2. Name of primary disbursing municipality: _____

Does this business have a minority, women's, disadvantaged, or small business status? Yes ☐ No ☐

If yes, please list the designation(s) and the certifying entity(ies): _____

The undersigned proposes to furnish and deliver services described in Orange County Youth Bureau RFP-YB01-18 and the responding proposal to the County of Orange, at the budget stated within. The individual submitting this proposal on behalf of his or her firm, certifies by signature below that:

- he or she understands and has complied with the requirements of State Finance Law Sections 139-j and 139-k and will continue to do so throughout the restricted period;
- he or she has read and understood the full Request for Proposal cited above; and
- he or she is duly authorized to submit the proposal on behalf of the business entity noted above.

Signature: _____

Print Name: **Michael Ciaravino**

Title: **City Manager**

Date: **0102 1 2 2019**

Orange County Youth Bureau Universal Program Proposal

Life Area CHOOSE ONE	Goal ONE GOAL PER LIFE AREA	Objective ONE OBJECTIVE PER GOAL	OCFS 5003 – see Part IV of V for coding. Services, Opportunities, and Supports (SOS) ONE SOS THAT BEST DESCRIBES YOUR PROGRAM.
☐ 1 ES Economic Security	☐ 11 Youth will be prepared for their eventual economic self-sufficiency.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☒ 2 PEH Physical & Emotional Health	☒ 21 Children and youth will have optimal physical and emotional health.	1. 213 Childr yth will be free fr health ris 2. Click Here	1a. Click Here 1b. 0232 Recreation Opportunities 2a. Click Here 2b. Click Here
☐ 3 ED Education	☐ 31 Children will leave school prepared to live, learn and work in a community as contributing members of society.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 4 CVC Citizenship	☐ 41 Children and youth will demonstrate good citizenship as law-abiding, contributing members of their families, schools and communities.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 5 FAM Family	☐ 51 Families will provide children with safe, stable and nurturing environments.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 6 COM Community	☐ 61 Communities will provide healthy, safe & thriving environments. ☐ 62 Communities will provide children, youth & families opportunities to meet physical, social, moral, emotional growth.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here

Orange County Children & Family Services Plan (CFSP) Narrative

Demonstrate the local need in the Life Area(s) you identified on the previous page. Include local data, including statistics, and cite data sources. 100 word maximum.

Based on data from NICHE.com Inc., the Public School Review, and the Newburgh Enlarged City School District (NECSD) most recent New York State Report Card, the percentage of students in the NECSD graduating from high school is 68%, as opposed to 86% in the state. Additionally only 50% of our students district-wide are proficient in reading and math. That coupled with the fact that 58% of our students are eligible for free lunch and another 10% are eligible for reduced lunch makes this community one that is in great need for academic, as well as, health education.

Describe your target population including but not limited to age range, gender, school district(s), community(s), risk and protective factors, and other important characteristics. 100 word maximum.

Our target population is boys and girls in grades 1st through 6th who reside in the Newburgh Enlarged City School District. The Newburgh Enlarged City School District is made up of 75% minority students, in comparison to the New York State average of 52%. 45% of the student body are from households where Spanish is the primary language, which attributes to young students not fully grasping a complete understanding of the foundations of reading and math or receiving assistance at home from their parents, who are non-English speakers themselves.

Demonstrate how your program will address Major Theme(s) and/or Strategies outlined in the CFSP (Part III). Link specific program activities to specific themes and/or strategies. 500 word maximum.

Our Books and Balls program, which not only gives children the opportunity to enjoy recreational activities, it also bridges the educational gap between the end of the school day and the beginning of the new school day, when students should be reviewing lessons or completing homework. On an average day, students will complete their homework under the supervision of counselors. Once complete, the students will be allowed to participate in basketball skills training and games. Through this program we will address the life areas of Physical and Emotional Health, as well as, Education.

Orange County Youth Bureau Universal Program Proposal

Program Offering Summary

Agency:	City of Newburgh Recreation	Contact Name & Phone:	Derrick Stanton 845-569-7374
Program Name:	Books and Balls After School Program	Program Address:	401 Washington St. and 321 S. William St. Newburgh, NY

How well: (complete at least one, if not both examples) Target NYS PQA Average Score: _____

Other Quality Measures, i.e. retention rate, Hrs. of training: _____

How much? (use whole numbers)

Total # of Participants: <u>50</u>	Gender: Male: <u>50</u> Female: <u>0</u>	Age: 0-4: _____ 5-9: _____ 10-14: <u>25</u> 15-17: <u>25</u> 18-20: _____ 21+: _____
---	---	---

Ethnicity: White: 6 Black or African American: 30 Hispanic or Latino: 4 American Indian or Alaskan Native: _____

Asian: _____ Native Hawaiian or Other Pacific Islander: _____ Two or More Races: 10

Target Population (using whole numbers): *You must be able to show documentation that shows you are serving these particular populations*

General: 43 Aging out of Foster Care: _____ Children of Incarcerated Parents: 7 Juvenile Justice Re-entry Youth: _____

Runaway/Homeless: _____

Is anybody better off?

PARTICIPANT OUTCOMES (Max 3) Change in knowledge, skills or behavior due to participating in program.	STRATEGIES/ACTIVITIES List program activities that contribute to participant outcomes.	PERFORMANCE TARGETS FOR EACH OUTCOME # <u>and</u> % of youth who will reach each listed outcome.	MEASUREMENT TOOLS Pre/post tests, surveys, behavior, etc. What is being measured? **Unless a drop in program, attendance is not an outcome measurement
1. Increased proficiency in reading.	1. Daily homework help and lesson review.	1. 70% of participants will increase their reading level over the duaration of the program.	1. Progress reports and report cards.
2. Increased proficiency in math.	2. Daily homework help and lesson review.	2. 70% of participants will increase their math proficiency over the duration of the program.	2. Progress reports and report cards.
3. Increased knowledge on making healthy choices.	3. Basketball skills training and games.	3. 70% of participants will choose to continue participating in physical activity instead of engaginin unhealthy activities.	3. Attendnace numbers in other recreational activities sponsored by the City.

AGENCY PROGRAM PROFILE

PROGRAM SUMMARY: (100 word maximum)

Our Books and Balls Program is a academic improvement program, which not only gives children the opportunity to enjoy recreational activities, it also bridges the educational gap between the end of the school day and the beginning of the next school day, when students should be reviewing lesson and completing homework. On an average day, participants will start the day with either homework assignments, with assistance from tutors, followed by basketball skills improvement and games. Those participants that do not have any homework must bring some schoolwork to review or a project to work on before they are allowed to participate in basketball activities. Our goal is to use basketball as a carrot for participants to do their academic work.

8 Features of Positive Youth Development

Features of Youth Development Settings (School, Home, Community)	How does program address each Feature of Positive Youth Development Settings? (Include policies, procedures, activities)
Physical & Psychological Safety (Do not exceed the space allotted) Safe and health-promoting facilities; practices that increase safe peer group interaction and decrease unsafe or confrontational peer interactions.	Our Books and Balls program offers a safe, nurturing, environment where parents can feel comfortable dropping off their children to participate in the programs. We do not tolerate any unsafe behavior, fighting, bullying etc. Our camp staff monitor our campers closely to make sure everyone is safe.
Appropriate Structure (Do not exceed the space allotted) Limit Setting; clear and consistent rules and expectations; firm enough control; continuity and predictability; clear boundaries, and age appropriate monitoring.	Our Books and Balls program is broken down by age so there is less of a chance of injury due to older campers playing with younger participants, as well as reduced chance for bullying from older participants to the younger participants. We have a clear set of rules and behaviors that are entrenched in our tutors during their training, who in turn will go over the rules on the first day of the program and reinforce them throughout the entire six weeks. These rules are echoed by the director and all of the Recreation Staff and vendors participating in our program.
Supportive Relationship (Do not exceed the space allotted) Warmth; closeness; connectedness; good communication; caring; support; guidance; secure attachment, and responsiveness.	All of our Recreation Staff and tutors are trained to interact with all of the participants, gaining their trust so that each child feels secure and cared for, but at the same time they know there are rules and they have to be followed. All information about the our program will be communicated by our staff to the participants and/or parents and also posted on the program's website for wider distribution.
Opportunities to Belong (Do not exceed the space allotted) Opportunities for meaningful inclusion, regardless of one's gender, ethnicity, sexual orientation, or disability; social inclusion, social engagement, and integration; opportunities for socio-cultural identity formation; and support for cultural and bicultural competence.	All of our programs at City of Newburgh Recreation are open to all races, religions, genders, ethnicities, and sexual orientations.

Positive Social Norms (Do not exceed the space allotted) Rules of behavior, expectations, injunctions, ways of doing things, values and morals, and obligations for service.	Our Books and Balls program offers rules for the good order and discipline of the program, as well as the individual expectations of participants. These rules and expectations are entrenched in our recreation staffs who in turn pass them on to the participants for the duration of the of the program.
Support for Efficacy and Mattering (Do not exceed the space allotted) Youth-based; empowerment practices that support autonomy; making a real difference in one's community, and being taken seriously. Practices that include enabling, responsibility granting, and meaningful challenge. Practices that focus on improvement rather than on relative current performance levels.	Opportunintes for the empowerment of participants will be available throughout the program. This can come in the form of making a child a team captain or responsible for warmups or clean up or assiting instrutors.
Opportunities for Skill Building (Do not exceed the space allotted) Opportunities to learn physical, intellectual, psychological, emotional, and social skills; exposure to intentional learning experiences, opportunities to learn cultural literacy, media literacy, communication skills and good habits of mind; preparation for adult employment, and opportunities to develop social and cultural capital.	Our program will emphasize skill improvement in academics as well as physically.
Integration of Family, School and Community Efforts. (Do not exceed the space allotted) Concordance; coordination and synergy among family, school and community.	We are opening up the positions in the program to teachers and students in the Newburgh Enlarged City School District (NECSD), as well as, education majors in Mount Saint Mary College, SUNY Orange, New Paltz, and Marist. We are also giving preference to City of Newurgh residents when hiring for all of our positions.
Monitoring (do not exceed the space allotted) A systematic review of program based upon requirements of a contract, rules, regulations, policies and/or State and Local laws. Identifies the degree to which activities specified in a contract/application/proposal complies with requirements. Describe your process to be used to monitor on a regular basis. Include who will be responsible, frequency, and documentation of monitoring activities.	The Recreation Director is overall in charge of the program, to include all of the staff, tutors, and vendors. He will conduct daily spot checks of the program focusing on the published schedule, as well as, safety and implementation of program rules. The camp director will be versed on the state requirements for after school programs and ensure that all policies and procedures are strictly adhered to and documented when required. All participants will sign in and out each day and all incidents will be documented and submitted to the Recreation Director for disposition.
Evaluation Methods (Do not exceed the space allotted) Process to determine the value or amount of success in achieving a pre-determined program or operational goal. Evaluations can identify program strengths and weaknesses to improve the program, and verify if program is running as planned. Describe the process to be used to evaluate the attainment of the objectives/outcomes. Include what will be measured, who will conduct the evaluation, when it will be conducted, and how results will be used.	Since this will be our first time conducting this program, we will provide participants with a survey featuring multiple choice and open-ended questons. The Recreation Director will use this as the baseline for conducting future programs.

PROGRAM LOGISTICS SUMMARYAgency Name: **City of Newburgh**Program Name: **Books and Balls****Site 1: Facility Name: Newburgh Armory Unity Center**Address: 321 S. William Street, Newburgh, NY 12550Program Offering/Component Name: Summer PlaygroundOperation Period: 06/25/2019 to 8/3/2019 Comments: _____HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☒M ☒T ☒W ☒Th ☒F ☐Sa ☐SuTimes: 3:00pm to 6:00pm

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: 50 AGE RANGE: 14 to 17Average Attendance: 50Total Number of Adult Participants (21+) 0**Site 2: Facility Name: _____**

Address: _____

Program Offering/Component Name: _____

Operation Period: _____ / _____ / _____ to _____ / _____ / _____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: _____ AGE RANGE: _____ to _____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Site 3: Facility Name: _____

Address: _____

Program Offering/Component Name: _____

Operation Period: _____ / _____ / _____ to _____ / _____ / _____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: _____ AGE RANGE: _____ to _____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Site 4: Facility Name: _____

Address: _____

Program Offering/Component Name: _____

Operation Period: _____ / _____ / _____ to _____ / _____ / _____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: _____ AGE RANGE: _____ to _____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Orange County Youth Bureau Universal Program Proposal

PERSONNEL: Paid Staff and Consultants and Volunteers – QUALIFICATIONS AND DUTIES			
Program Name: Books and Balls			
POSITION/TITLE* (Specify paid personnel vs. paid consultants vs. volunteer)	SUPERVISED BY (Position Title)	POSITION QUALIFICATIONS and SCREENING PROCEDURES	JOB DUTIES
Program Director: PAID	Recreation Director	21 years of age or older. Wilderness CPR and First Aid Certified.	Oversees staff and ensures program is delivered in a safe manner.
Program Assistant Director: PAID	Camp Director	21 years of age or older. CPR and CPR First Aid Certified.	Assists the Camp Director in delivering a quality program in a safe manner.
Counselors: PAID	Camp Director/Assistant	18 years of age or older. CPR and First Aid Certified.	Works with the camp director and staff to provide a safe program for all campers.

*For Each Paid Position: Titles Must Be Exactly the Same as on the *Total Budget & Personnel-Time/Payment* pages

Attach your own Board of Directors list. Make sure it includes at least:

NAME	BOARD POSITION	HOME ADDRESS & PHONE #	EMPLOYER	EMPLOYER'S ADDRESS & PHONE #	SPECIFY: AFFILIATION OR YOUTH under age 21
------	----------------	------------------------------	----------	---------------------------------	---



ORANGE COUNTY, NEW YORK
Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18

DISCLOSURE OF PRIOR NON-RESPONSIBILITY DETERMINATIONS

(See instructions on next page before completing this form.)

Name of Individual or Entity Seeking to Enter into the Procurement Contract:

City of Newburgh

Address: 83 Broadway, Newburgh, NY 12550

Name and Title of Person Submitting this Form: Derrick Stanton, Recreation Director

1. Has any Governmental Entity made a finding of non-responsibility regarding the individual or entity seeking to enter into the Procurement Contract in the previous four years?: No ☒ Yes ☐

If Yes, please answer the next questions:

2. Was the basis for the finding of non-responsibility due to a violation of State Finance Law §139-j:

No ☐ Yes ☐

3. Was the basis for the finding of non-responsibility due to the intentional provision of false or incomplete information to a Governmental Entity?: No ☐ Yes ☐

4. If you answered yes to any of the above questions, please provide details regarding the finding of non-responsibility below and attach additional pages as necessary.

Governmental Entity: _____

Date of Finding of Non-Responsibility: _____

Basis of Finding of Non-Responsibility: _____

5. Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named individual or entity due to the intentional provision of false or incomplete information?:

No ☒ Yes ☐

6. If yes, please provide details below and attach additional pages as necessary.

Governmental Entity: _____

Date of Termination or Withholding of Contract: _____

Basis of Termination or Withholding: _____

Applicant certifies that all information provided to the Governmental Entity with respect to State Finance Law §139-k is complete, true and accurate.

Signature: _____

Print Name: Michael Ciaravino

Title: City Manager

JUN 24 2018

**ORANGE COUNTY, NEW YORK**

Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18**Instructions for Completing the Disclosure of Prior Non-Responsibility Determinations****Background:**

New York State Finance Law §139-k(2) obligates a Governmental Entity to obtain specific information regarding prior non-responsibility determinations with respect to State Finance Law §139-j. In accordance with State Finance Law §139-k, an Applicant must be asked to disclose whether there has been a finding of non-responsibility made within the previous four (4) years by any Governmental Entity due to: (a) a violation of State Finance Law §139-j or (b) the intentional provision of false or incomplete information to a Governmental Entity. The terms "Applicant" and "Governmental Entity" are defined in State Finance Law § 139-k(1). State Finance Law §139-j sets forth detailed requirements about the restrictions on Contacts during the procurement process. A violation of State Finance Law §139-j includes, but is not limited to, an impermissible Contact during the restricted period (for example, contacting a person or entity other than the designated contact person, when such contact does not fall within one of the exemptions).

As part of its responsibility determination, State Finance Law §139-k(3) mandates consideration of whether an Applicant fails to timely disclose accurate or complete information regarding the above non-responsibility determination. In accordance with law, no Procurement Contract shall be awarded to any Applicant that fails to timely disclose accurate or complete information under this section, unless a finding is made that the award of the Procurement Contract to the Applicant is necessary to protect public property or public health safety, and that the Applicant is the only source capable of supplying the required Article of Procurement within the necessary timeframe. See State Finance Law §§139-j (10)(b) and 139-k(3).

Instructions:

The County of Orange includes this disclosure request regarding prior non-responsibility determinations in accordance with State Finance Law §139-k in its solicitation of proposals or bid documents or specifications or contract documents, as applicable, for Procurement Contracts. The attached form is to be completed and submitted by the individual or entity seeking to enter into a Procurement Contract, Supplement or Change Order. It shall be submitted to with your bid or proposal to the County agency conducting the Governmental Procurement.

This document must accompany each Bid Form, Letter of Interest, or Proposal submitted by all Applicants.

**ORANGE COUNTY, NEW YORK**

Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau 2019 RFP**IRAN DIVESTMENT ACT CERTIFICATION**

The Iran Divestment Act of 2012 ("Act"), Chapter 1 of the 2012 Laws of New York, added State Finance Law (SFL), §165-a and General Municipal Law §103-g, effective April 12, 2012. Under the Act, the Commissioner of the New York State Office of General Services ("OGS") developed a list ("Prohibited Entities List") of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). In accordance with SFL § 165-a(3), the Prohibited Entities List may be found on the OGS website at <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>.

Pursuant to General Municipal Law §103-g, by signing below, Applicant certifies as true under the penalties of perjury that:

By submission of this proposal each Applicant and each person signing on behalf of any Applicant certifies, and in the case of a joint proposal each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Applicant is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the State Finance Law.

A proposal shall not be considered for award nor shall any award be made where the certification has not been made, provided, however, that if in any case the Applicant cannot make the certification, the Applicant shall so state and shall furnish with the proposal a signed statement which sets forth in detail the reasons therefor. The County may award a contract to an Applicant who cannot make the required certification on a case-by-case basis if:

- 1) The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- 2) The County makes a determination that the goods and services are necessary for the County to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

During the term of the Contract, should the County receive information that a person is in violation of the above-referenced certifications, the County will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the County shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the contractor in default.

The County reserves the right to reject any bid, proposal, contract or request for assignment for an entity that appears on the Prohibited Entities List prior to the award or execution of a contract or any renewal thereof, as applicable, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities List after contract award.

DATE: **JUN 21 2018**

SIGNATURE: _____

NAME: **Michel Ciaravino**

TITLE: **City Manager**

BUSINESS NAME: **City of Newburgh**



ORANGE COUNTY YOUTH BUREAU PROGRAM BUDGET



FUNDING YEAR: 2019

Submitted as part of Original RFP

6/14/2018

AGENCY/MUNICIPALITY:

City of Newburgh

PROGRAM TITLE:

Books and Balls After School Program

PERSONAL SERVICES: Meaning these people are employees of your municipality/agency and you are withholding tax.

POSITION TITLE	RATE OF PAY	BASIS (H,W, BW,SM)	TOTAL PROGRAM AMOUNT(1)	TOTAL YB FUNDS REQUESTED FOR THIS PROGRAM
Program Director	\$20.21	Hour	\$14,150	0
Assistant Program Director	\$15.00	Hour	\$10,500	0
Counselor	\$11.00	Hour	\$7,700	0
Counselor	\$11.00	Hour	\$7,700	0
TOTAL SALARIES AND WAGES			\$40,050.22	\$0.00
TOTAL FRINGE BENEFITS				
TOTAL PERSONAL SERVICES (1)			\$40,050.22	\$0.00

CONTRACTED SERVICES AND STIPENDS:

TYPE OF SERVICE OR CONSULTANT TITLE	RATE OF PAY	BASIS (S,M,HR)	TOTAL PROGRAM AMOUNT(1)	TOTAL YB FUNDS REQUESTED FOR THIS PROGRAM
TOTAL CONTRACTED SERVICES (2)				
TOTAL MAINTENANCE & OPERATION (3)			\$22,360.00	\$21,000.00

(COMPLETE BUDGET ATTACHMENT)

LIST EQUIPMENT TO BE PURCHASED OR RENTED: (UNIT COST OVER \$500 AND LIFE EXPECTANCY OF OVER TWO YEARS)

FACILITY REPAIRS

PROGRAM SITE ADDRESS		
TOTAL FACILITY REPAIRS (4)		\$0.00 \$0.00

NEEDS TO MATCH APPLICATION COVER PAGE TOTAL PROGRAM AMOUNT

\$62,410.22

NEEDS TO MATCH APPLICATION COVER PAGE + TOTAL YOUTH BUREAU FUNDS REQUESTED

\$21,000.00

Cost per Participant *Enter the Total Number of Participants to be served

# of youth participants (up to 21)	50	# of adult participants (21+)	0
Total Budgeted Cost per Participant	1248.2044	Total Budgeted Cost per Participant	0
Total YB Cost per Participant	420	Total YB Cost per Participant	0

To be completed by Youth Bureau only:

- ☐ Allocation is the same as the Request, NO fiscal revisions needed
☐ Allocation is different from the Request, Total Program Amount the same
☐ Allocation is different from the Request, Total Program Amount is different
☐ Budgetary Revisions Required



ORANGE COUNTY YOUTH BUREAU
PROGRAM TOTAL M&O BUDGET ATTACHMENT



Date Submitted: 6/14/2018

YB to complete
Program ID:

NAME OF AGENCY/MUNICIPALITY: City of Newburgh

NAME OF PROGRAM: Books and Balls After School Program

MAINTENANCE AND OPERATION (All Other Expenses Except Facility Repairs).

	Total Amount	YB Funds Requested	ITEM DESCRIPTION Please complete for each line (Attach additional sheets if necessary)
Consumable Supplies (List in space at right).....	\$500.00	\$0.00	Reading materials, writing utensils, workbooks, etc.
Maintenance/Equipment Repairs (List in space at right)....	\$0.00	\$0.00	
*Equipment Rentals (List in space at right).....	\$0.00	\$0.00	
*Equipment Purchases (List in space at right).....	\$860.00	\$0.00	Basketballs, score clocks
Space Rentals (Indicate Rate/Basis/Type at right)	\$21,000.00	\$21,000.00	Rental of gym and classroom
Travel (Includes Mileage Rate @ \$0.____ per mile)		\$0.00	Buses for trips
Insurance (List type in space at right).....			
Utilities and Telephones			
Other Costs (List in space at right).....		\$0.00	
3. TOTAL Maintenance and Operation:	\$22,360.00	\$21,000.00	

*Please note: if purchasing or renting equipment (unit cost over \$500 and life expectancy of over two years), then it needs to be listed on the Program Budget Page.



PERSONNEL – TIME/PAYMENT PAGE

Program Name:	Books and Balls After School Program
---------------	--------------------------------------

[illegible]

* Employees with varied or seasonal schedules must be identified as such and a clear explanation provided for the total number of hours paid with Youth Bureau funds, the hourly rate of pay, and the total salary.



ORANGE COUNTY YOUTH BUREAU
FISCAL DOCUMENTS



OTHER REVENUE SOURCES

Program Name: Books
and Balls After School
Program

NAME OF FUNDING SOURCE(S) Specify: Foundation/ Grantor/ Corporation, etc...	IF PUBLIC FUNDS, IDENTIFY: STATE, FEDERAL, COUNTY, CITY, TOWN, OR VILLAGE	AMOUNT GRANTED, FUNDED/ DONATED (Asterisk those Unconfirmed)	CONTACT PERSON NAME & PHONE NUMBER	PERIOD COVERED BY CONTRACT GRANT/ DONATION FROM TO
Orange County Youth Bureau	County/State	\$21,000.00	Rachel Wilson, 845.615.3620	01.01.2019-12.31.2019
City of Newburgh	City	\$41,410.22	Derrick Stanton, 845- 569-7374	7/1/2019-8/9/2019
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
	TOTAL:	\$62,410.22		

** The TOTAL (Column D) needs to match TOTAL PROGRAM AMOUNT on Program Budget form AND Application Cover Page."

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR
AND ACCEPT IF AWARDED A NEW YORK STATE OFFICE OF CHILDREN AND
FAMILY SERVICES YOUTH DEVELOPMENT PROGRAM GRANT
IN THE AMOUNT OF \$30,500.00 REQUIRING NO CITY MATCH
FOR THE YOUTH BOXING PROGRAM**

WHEREAS, the City of Newburgh Recreation Department has advised that the Orange County Youth Bureau is accepting a Request for Proposals for grant funding available from New York State Office of Children and Family Services Youth Development Program (YDP); and

WHEREAS, the City of Newburgh wishes to apply for and accept if awarded a YDP Grant in an amount not to exceed \$30,500.00 for the Youth Boxing Program from January 2019 through December 2019; and

WHEREAS, funds will be utilized for the costs of a coach, first aid equipment, cleaning supplies, ring and chairs for shows, rental vans, gloves, shoes, uniforms, wraps, gauze, tape, protectors, head gear, pass books etc., and air and ground transportation; and

WHEREAS, no City matching funds are required; and

WHEREAS, this Council has determined that applying for and accepting said grant if awarded is in the best interests of the City of Newburgh and its youth;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in the amount of \$30,500.00 requiring no City match for the Youth Boxing Program; and to execute all necessary documents to receive and comply with the terms of such grant and to carry out the program funded thereby.



City of Newburgh

GRANT APPLICATION FORM

Grant Requestor:

Please complete the following form and submit the form along with either a hard copy of the grant announcement or the grant announcement website address to the City of Newburgh Grants Coordinator for processing. You will be notified when your grant request has been approved to be sent for City Council Resolution.

NOTE: All fields are required unless marked "OPTIONAL."

SECTION A. COMPLETED BY GRANT REQUESTOR		
NAME OF PROJECT FOR GRANT: Youth Boxing Program	NAME OF DEPARTMENT REQUESTING GRANT: Recreation	NAME OF DEPARTMENT HEAD/SPONSOR AUTHORIZING GRANT: Derrick Stanton
NAME OF GRANT/NAME OF AWARDING AGENCY: NYS Office of Children and Family Services Youth Development Program Grant	GRANT SUBMITTAL DATE: June 26, 2018	AMOUNT OF AWARD: NTE \$30,500
MATCH REQUIRED? IF YES, AMOUNT AND TYPE: (EX. CASH, IN-KIND) No Match	AMOUNT REQUIRED BY THE CITY OF NEWBURGH: \$0	(OPTIONAL) ANY ADDITIONAL GRANT CONDITIONS:
PROJECT PLAN: Scope of Project: Youth Boxing Program Key Stakeholders: Recreation Department Project Timeline: Youth Boxing Program, Jan through Dec 2019 5pm to 9pm		



City of Newburgh

GRANT APPLICATION FORM

SECTION B. FOR REVIEW BY CITY COMPTROLLER

GRANT MATCH REQUIREMENT REVIEWED? YES/NO: YES

COMMENTS:

IN-KIND SERVICES REQUIREMENT REVIEWED? YES/NO: YES

COMMENTS:

STAFFING ISSUES REVIEWED? YES/NO: YES

COMMENTS:

ANY ADDITIONAL COMMENTS:

→ APPROVED BY CITY COMPTROLLER? YES/NO: YES

CITY COMPTROLLER

SIGNATURE: K. V. Neal

DATE: 6/21/18

NOTE: IF GRANT APPROVED, CITY COMPTROLLER WILL FORWARD TO CITY MANAGER FOR REVIEW. IF GRANT NOT APPROVED, CITY COMPTROLLER TO RETURN TO GRANTS COORDINATOR FOR FURTHER REVIEW BY PROJECT SPONSOR.

SECTION C: FOR REVIEW BY CITY MANAGER

→ APPROVED BY CITY MANAGER? YES/NO: YES

CITY MANAGER

SIGNATURE: [Signature]

DATE: JUN 21 2018



City of Newburgh

GRANT APPLICATION FORM

SECTION D: FOR REVIEW BY CORPORATION COUNSEL

→ APPROVED BY CORPORATION COUNSEL FOR RESOLUTION? YES/NO

CORPORATION COUNSEL
SIGNATURE: _____

DATE: _____

DATE RESOLUTION TO BE SENT TO CITY COUNCIL MEETING:

*Should be submitted for 7/5 W.S. for approval
at 7/19/18 council meeting*



Orange County Youth Bureau Request for Proposals for 2019 Funding



for funding available from:

- New York State Office of Children and Family Services
Youth Development Program Grant (YDP)
- New York State Office of Children and Family Services
Runaway & Homeless Shelter Part I (RHYA)
 - Orange County Solutions Grant (S)

PROPOSALS DUE JUNE 19, 2018

PART II

PROPOSAL Forms

See Part I for Background, Requirements and Proposal Instructions, including a projected timetable of Key Events and Scoring Rubric.

Each form in this packet must be completed in full. NO HANDWRITTEN FORMS WILL BE ACCEPTED.

In addition to the forms in this Part II, Proposals must include the following to be considered:

- Board of Directors list, containing required information listed on Page 10 of 22 [Part II of RFP]
- Fiscal Documents Attachments: Program Budget, Program Total M&O Budget Attachment, Personnel – Time/Payment Page, and Other Revenue Sources Page [Part V of RFP]
- Proposers must attach applicable certificates of authority/incorporation/partnership/dba, etc.
- Proposer Agencies must attach their most recent A-133 Audit.
- Proposer Municipalities must attach their most recent Certified Financial Statements.

PROPOSALS RECEIVED WITHOUT ALL OF THE APPLICABLE DOCUMENTATION REQUIRED ABOVE WILL BE DEEMED INCOMPLETE AND MAY BE DISCARDED. LATE SUBMISSIONS WILL NOT BE ACCEPTED.

Orange County Youth Bureau
UNIVERSAL PROGRAM PROPOSAL
Cover Page

Program Title: City of Newburgh Boxing Program		QYDS/Program ID# (County Use Only):	Program Year: 2019
FUNDING INFORMATION			
(County Use Only): ☐ NO Revisions Required ☐ Revisions Required			
FUND AMOUNTS		AUTHORIZED VOUCHER SIGNEE (MUST BE TWO)	
Total Program Amount: MUST Match Budget Pages. 52023		1. Last Name, First Name: Ciaravino, Michael Title: City Manager Email: mcicaravino@cityofnewburgh-ny.gov	
Funds Requested: MUST Match Budget Pages. Min. of \$5,000 and Max. of \$60,000 30,500			
[County Use Only]: Funds Awarded and Category: \$ Total Program Amount based on Funds Awarded: \$			
60% State Aid [RHYA Programs ONLY]	% Tax Match [RHYA Programs ONLY]		
% Agency Cash:[RHYA Programs ONLY]	% In Kind [RHYA Programs ONLY]		
AGENCY/MUNICIPALITY INFORMATION:		2. Last Name, First Name: Mack, Kathryn Title: Comptroller Email: kmack@cityofnewburgh-ny.gov	
This Agency is: ☐ Private, Not for Profit ☐ Public ☐ Religious Corporations			
Federal ID #: 14-6002329	Charities Reg.#:		
Agency Website: www.cityofnewburgh.recdesk.com			
Implementing Agency/Municipality: City of Newburgh			
Mailing Address: 83 Broadway		Last Name: Stanton	
Address Line 2:		First Name: Derrick	
City: Newburgh	State: NY	Title: Recreation Director	
Zip Code: 12550	Phone Number(s): 845-569-7374		
		Fax Number: 562-6306	
		Extension:	
		E-Mail: dstanton@cityofnewburgh-ny.gov	
FISCAL Contact, Phone, & Email (May or may not be individual who signs claims): Derrick Stanton 845-569-7374			
EXECUTIVE DIRECTOR/CHIEF ELECTED OFFICIAL		PERIOD OF ACTUAL OPERATION:	
Last Name: Harvey	First Name: Torrance	FROM: 1/1/2019 TO: 12/31/2019	
Title: Mayor		HOURS OF ACTUAL PROGRAM OPERATION:	
Phone Number(s): 8455697303		FROM: 5:00 p.m. TO: 9:00 p.m.	
Fax Number: 8455697370		☐ Daily ☒ Other (Explain) We will conduct monthly boxing shows. They will be on Friday Nights unless they fall near a holiday such as Thanksgiving. We will also attend 5 national tournaments and 30 to 40 local competitions.	
E-Mail: tharvey@cityofnewburgh-ny.gov			

Check if: ☐ Joint Program

1. Name of participating municipalities: _____

2. Name of primary disbursing municipality: _____

Does this business have a minority, women's, disadvantaged, or small business status? Yes ☐ No ☒

If yes, please list the designation(s) and the certifying entity(ies): _____

The undersigned proposes to furnish and deliver services described in Orange County Youth Bureau RFP-YB01-18 and the responding proposal to the County of Orange, at the budget stated within. The individual submitting this proposal on behalf of his or her firm, certifies by signature below that:

- he or she understands and has complied with the requirements of State Finance Law Sections 139-j and 139-k and will continue to do so throughout the restricted period;
- he or she has read and understood the full Request for Proposal cited above; and
- he or she is duly authorized to submit the proposal on behalf of the business entity noted above.

Signature: _____

Print Name: **Michael Ciaravino**

Title: **City Manager**

Date: **8/07/19**

Orange County Youth Bureau Universal Program Proposal

Life Area CHOOSE ONE	Goal ONE GOAL PER LIFE AREA	Objective ONE OBJECTIVE PER GOAL	OCFS 5003 – see Part IV of V for coding. Services, Opportunities, and Supports (SOS) ONE SOS THAT BEST DESCRIBES YOUR PROGRAM.
☐ 1 ES Economic Security	☐ 11 Youth will be prepared for their eventual economic self-sufficiency.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☒ 2 PEH Physical & Emotional Health	☒ 21 Children and youth will have optimal physical and emotional health.	1. 211 Children and youth will be physic 2. Click Here	1a. Click Here 1b. 0232 Recreation Opportunities 2a. Click Here 2b. Click Here
☐ 3 ED Education	☐ 31 Children will leave school prepared to live, learn and work in a community as contributing members of society.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 4 CVC Citizenship	☐ 41 Children and youth will demonstrate good citizenship as law-abiding, contributing members of their families, schools and communities.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 5 FAM Family	☐ 51 Families will provide children with safe, stable and nurturing environments.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 6 COM Community	☐ 61 Communities will provide healthy, safe & thriving environments. ☐ 62 Communities will provide children, youth & families opportunities to meet physical, social, moral, emotional growth.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here

Orange County Children & Family Services Plan (CFSP) Narrative

Demonstrate the local need in the Life Area(s) you identified on the previous page. Include local data, including statistics, and cite data sources. 100 word maximum. Boxing has been a fixture in The City of Newburgh for decades. Boxing provides a recreational and physical outlet for those children who are not interested or successful in team sports. In addition to being an awesome way to keep kids physically fit, the components of boxing also assists its participants in developing coping skills necessary to deal with a physical or mental threat; something City of Newburgh children deal with on a daily basis. Boxing has also been used as a leadership tool in places such as the United States Military Academy - West Point. Unlike other sports, there are no timeouts in boxing or teammates to pass the ball to. Boxing puts its participants in adverse situations, which they can only work through by using the tools and skills taught to them. With the Newburgh Boxing Club recently being shut down, the Hook Elite Boxing Club is the only organization in the City of Newburgh, which provides opportunities for youth to learn to box. Hook Elite Boxing provides quality training for its participants, but does not have the funds to take more than a few of its participants to actual boxing competitions. The City of Newburgh Recreation Department would like to use OCYB funds to host monthly boxing shows at their Activity Center. This will not only give the young boxers a venue to demonstrate their skills, but it would also give family members and friends the opportunity to see their boxers perform. Describe your target population including but not limited to age range, gender, school district(s), community(s), risk and protective factors, and other important characteristics. 100 word maximum. Our target population is boys and girls that fall into the Junior Olympian category (ages 8-16) and reside in the City of Newburgh or Newburgh Enlarged School District. The large majority of this population are from low income, single-parent households, who are prime targets for gangs and other negative influences that perpetuate our streets.
Demonstrate how your program will address Major Theme(s) and/or Strategies outlined in the CFSP (Part III). Link specific program activities to specific themes and/or strategies. 500 word maximum. The City of Newburgh Boxing program will address the area of Physical and Emotional Health by not only providing boxing as a form of physical fitness, but also enhancing the participants mental and physical courage, as well as their coping skills, by putting them in adverse situations where they must use only the skills taught to them. With respect to Citizenship, participants will be taught to respect the sport of boxing, their opponents, and themselves. Participants will learn to win with grace and lose with dignity. At no point will a participant be allowed to turn a boxing match into a brawl because he/she is losing. Only those skills taught will be allowed to be used. For example, in a jab only bout, a participant can't become frustrated that they are losing and throw other punches that could possibly injure their opponent. This also ties directly into providing a Safe Place Out of School. Coaches and boxing officials will closely control action in the ring and recreation attendants and security guards will ensure spectators behave accordingly also.

Orange County Youth Bureau Universal Program Proposal

Program Offering Summary

Agency:	City of Newburgh Recreation	Contact Name & Phone:	Derrick Stanton 845-569-7374
Program Name:	City of Newburgh Boxing Program	Program Address:	401 Washington St. and 321 S. William St. Newburgh, NY
How well: (complete at least one, if not both examples) Target NYS PQA Average Score: _____			
Other Quality Measures, i.e. retention rate, Hrs. of training: _____			
How much? (use whole numbers)			
Total # of Participants: <u>50</u>	Gender: Male: <u>46</u> Female: <u>4</u>	Age: 0-4: _____ 5-9: <u>12</u> 10-14: <u>34</u> 15-17: <u>4</u> 18-20: _____ 21+: _____	
Ethnicity: White: <u>4</u> Black or African American: <u>35</u> Hispanic or Latino: <u>12</u> American Indian or Alaskan Native: _____ Asian: _____ Native Hawaiian or Other Pacific Islander: _____ Two or More Races: <u>5</u>			
Target Population (using whole numbers): *You must be able to show documentation that shows you are serving these particular populations*			
General: <u>33</u> Aging out of Foster Care: _____ Children of Incarcerated Parents: <u>17</u> Juvenile Justice Re-entry Youth: _____			
Runaway/Homeless: _____			

Is anybody better off?

PARTICIPANT OUTCOMES (Max 3) Change in knowledge, skills or behavior due to participating in program.	STRATEGIES/ACTIVITIES List program activities that contribute to participant outcomes.	PERFORMANCE TARGETS FOR EACH OUTCOME # <u>and</u> % of youth who will reach each listed outcome.	MEASUREMENT TOOLS Pre/post tests, surveys, behavior, etc. What is being measured? **Unless a drop in program, attendance is not an outcome measurement
Participants will increase their level of physical fitness.	Participants will participate in monthly boxing shows where they will be required to box three rounds that can last anywhere from 1 to 2 minutes in duration.	Through our monthly boxing shows, 85% of participants will be able to compete 3 consecutive rounds of boxing at the appropriate time length for their age.	Conditioning assesment by coaches at the beginning and end of boxing program.
Participants will learn to respect boxing as a sport.	All boxing shows will be officiated by USA Boxing Certified officials. Participants will be held to the highest standards of competion.	Less than 5% of all matches will be halted or stopped due to unsportmanlike conduct.	A bout sheet will be used during each show, which will include the results of each bout and any stoppages.
Participants will have the opportunity to test their skills in live competitions.	The City of Newburgh Recreation Departement will host monthly boxing shows for youth boxers.	Through monthly boxing shows, all participants will have the opportunity to box in front of friends and family at least one time.	Monthly bout sheet will be compared to the Hook Elite Boxing Club roster in order to track boxer participation in monthly shows.

AGENCY PROGRAM PROFILE

PROGRAM SUMMARY: (100 word maximum)

The City of Newburgh Recreation Department will host monthly USA Boxing certified shows at their Activity Center. The purpose of the boxing shows are to give local boxers a venue to demonstrate skills learned during training, while providing a regularly scheduled community event that family and friends can attend to support their boxers. The boxing shows will also introduce the participants to boxing as a science and organized sport, by having their bouts officiated and judged by certified boxing officials. Finally, the shows will enhance participants mental and physical courage, as well as their coping skills when confronted with an adverse situation. Although held in Newburgh, the shows will be open to all boxers in Orange County.

8 Features of Positive Youth Development

Features of Youth Development Settings (School, Home, Community)	How does program address each Feature of Positive Youth Development Settings? (Include policies, procedures, activities)
Physical & Psychological Safety (Do not exceed the space allotted) Safe and health-promoting facilities; practices that increase safe peer group interaction and decrease unsafe or confrontational peer interactions.	All shows will be sanctioned by USA Boxing, as well as officiated by USA Boxing certified cornermen, referees, and judges. Recreation attendants will also be present to ensure that appropriate crowd control measures are in place.
Appropriate Structure (Do not exceed the space allotted) Limit Setting; clear and consistent rules and expectations; firm enough control; continuity and predictability; clear boundaries, and age appropriate monitoring.	All shows will strictly follow all published USA Boxing rules, to include but not limited to age, weight, number of rounds, length of rounds and weight of gloves.
Supportive Relationship (Do not exceed the space allotted) Warmth; closeness; connectedness; good communication; caring; support; guidance; secure attachment, and responsiveness.	The emotional health of the participants are the greatest concern of the boxing program. Participants will never be exploited for the enjoyment of others. We will always be sure to recognize the effort of both boxers before announcing the winners. We will go through every length to ensure that each boxer leaves the show with a sense of accomplishment for their participation in the bout.
Opportunities to Belong (Do not exceed the space allotted) Opportunities for meaningful inclusion, regardless of one's gender, ethnicity, sexual orientation, or disability; social inclusion, social engagement, and integration; opportunities for socio-cultural identity formation; and support for cultural and bicultural competence.	Although boxing is an individual sport, club members do support one another during shows. This begins with helping teammates get dress and holding focus mitts for boxers during warm-up prior to the bout; encouraging them and providing advice during bouts, and helping them hydrate and recover after bouts. These efforts are extended to club members regardless of gender, ethnicity, or sexual orientation.

Positive Social Norms (Do not exceed the space allotted) Rules of behavior, expectations, injunctions, ways of doing things, values and morals, and obligations for service.	Officials will brief each team/boxer on the rules of conduct prior to each show. There will be zero tolerance for violation of any rule.
Support for Efficacy and Mattering (Do not exceed the space allotted) Youth-based; empowerment practices that support autonomy; making a real difference in one's community, and being taken seriously. Practices that include enabling, responsibility granting, and meaningful challenge. Practices that focus on improvement rather than on relative current performance levels.	Since boxing is an individual sport our, shows will provide an excellent venue for autonomy, learning, and growing. Unlike other sports where the coach can call a time out and give their players instruction, boxers are forced to make adjustments while in the heat of battle. This will give boxers confidence in their understanding of their craft and what they need to do to be successful in the ring.
Opportunities for Skill Building (Do not exceed the space allotted) Opportunities to learn physical, intellectual, psychological, emotional, and social skills; exposure to intentional learning experiences, opportunities to learn cultural literacy, media literacy, communication skills and good habits of mind; preparation for adult employment, and opportunities to develop social and cultural capital.	The coping skills that the participants will develop through boxing can be used when dealing with teachers, parents, and peers. These skills can help diffuse situations that might otherwise end in a negative way for all involved.
Integration of Family, School and Community Efforts. (Do not exceed the space allotted) Concordance; coordination and synergy among family, school and community.	Boxing shows will be advertised throughout the community, in schools, Churches, and all other areas frequented by the community. We will provide all organization with the opportunity to involve themselves in the conduct of the shows as volunteers or boxing supporters. In every way possible we will promote these shows as a community event, so that everyone involved will benefit.
Monitoring (do not exceed the space allotted) A systematic review of program based upon requirements of a contract, rules, regulations, policies and/or State and Local laws. Identifies the degree to which activities specified in a contract/application/proposal complies with requirements. Describe your process to be used to monitor on a regular basis. Include who will be responsible, frequency, and documentation of monitoring activities.	Shows will be closely monitored by the City of Newburgh Recreation Director and Boxing Coordinator to ensure that it is meeting the standards as published by USA Boxing, as well as the identified outcomes outlined in the grant application
Evaluation Methods (Do not exceed the space allotted) Process to determine the value or amount of success in achieving a pre-determined program or operational goal. Evaluations can identify program strengths and weaknesses to improve the program, and verify if program is running as planned. Describe the process to be used to evaluate the attainment of the objectives/outcomes. Include what will be measured, who will conduct the evaluation, when it will be conducted, and how results will be used.	An after action review will be conducted after each show by the City of Newburgh Recreation Director and Boxing Coordinator. This will include a review of the bout card, results of the bouts, number of participants to date, and any violation of rules of conduct. This will be used to improve all subsequent shows.

PROGRAM LOGISTICS SUMMARYAgency Name: **City of Newburgh**Program Name: **Boxing Programs****Site 1: Facility Name: Delano-Hitch Recreation Park**Address: 401 Washington St., Newburgh, NY 12550Program Offering/Component Name: Winter, Spring, Summer and Fall BoxingOperation Period: 01/01/2019 to 12/31/2019 Comments: _____HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: Christmas, Thanksgiving, Memorial

Days of Operation:

☒M ☒T ☒W ☒Th ☒F ☐Sa ☐SuTimes: 5:00pm to 9:00pm

Summer Schedule:

☒M ☒T ☒W ☒Th ☒F ☐Sa ☐SuTimes: 5:00pm to 9:00pmTotal Number of Youth: 50 AGE RANGE: 5 to 18Average Attendance: 50Total Number of Adult Participants (21+) 0**Site 2: Facility Name: _____**

Address: _____

Program Offering/Component Name: _____

Operation Period: _____ / _____ / _____ to _____ / _____ / _____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: _____ AGE RANGE: _____ to _____

Average Attendance: _____

Total Number of Adult Participants (21+) 0**Site 3: Facility Name: _____**

Address: _____

Program Offering/Component Name: _____

Operation Period: _____ / _____ / _____ to _____ / _____ / _____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: _____ AGE RANGE: _____ to _____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Site 4: Facility Name: _____

Address: _____

Program Offering/Component Name: _____

Operation Period: _____ / _____ / _____ to _____ / _____ / _____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: _____ to _____

Total Number of Youth: _____ AGE RANGE: _____ to _____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

PERSONNEL: Paid Staff and Consultants and Volunteers – QUALIFICATIONS AND DUTIES			
Program Name: City of Newburgh Boxing Program			
POSITION/TITLE* (Specify paid personnel vs. paid consultants vs. volunteer)	SUPERVISED BY (Position Title)	POSITION QUALIFICATIONS and SCREENING PROCEDURES	JOB DUTIES
Recreation Coordinator (Coach) - Paid	Recreation Director	Sixty college credits in recreation, sports management or related field or graduation from a high school equivalency diploma and two seasons of paid or volunteer experience. Valid drivers license. Able to lift 50lbs. have ability to carry out duties with minimal supervision.	Assists in coordinating and administering a recreation program, schedules and directs recreation activities.

*For Each Paid Position: Titles Must Be Exactly the Same as on the *Total Budget & Personnel-Time/Payment* pages

Attach your own Board of Directors list. Make sure it includes at least:

NAME	BOARD POSITION	HOME ADDRESS & PHONE #	EMPLOYER	EMPLOYER'S ADDRESS & PHONE #	SPECIFY: AFFILIATION OR YOUTH under age 21
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ORANGE COUNTY, NEW YORK
Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18

DISCLOSURE OF PRIOR NON-RESPONSIBILITY DETERMINATIONS

(See instructions on next page before completing this form.)

Name of Individual or Entity Seeking to Enter into the Procurement Contract:

City of Newburgh

Address: 83 Broadway, Newburgh, NY 12550

Name and Title of Person Submitting this Form:

1. Has any Governmental Entity made a finding of non-responsibility regarding the individual or entity seeking to enter into the Procurement Contract in the previous four years?: No ☒ Yes ☐

If Yes, please answer the next questions:

2. Was the basis for the finding of non-responsibility due to a violation of State Finance Law §139-j:

No ☐ Yes ☐

3. Was the basis for the finding of non-responsibility due to the intentional provision of false or incomplete information to a Governmental Entity?: No ☐ Yes ☐

4. If you answered yes to any of the above questions, please provide details regarding the finding of non-responsibility below and attach additional pages as necessary.

Governmental Entity: _____

Date of Finding of Non-Responsibility: _____

Basis of Finding of Non-Responsibility: _____

5. Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named individual or entity due to the intentional provision of false or incomplete information?:

No ☒ Yes ☐

6. If yes, please provide details below and attach additional pages as necessary.

Governmental Entity: _____

Date of Termination or Withholding of Contract: _____

Basis of Termination or Withholding: _____

Applicant certifies that all information provided to the Governmental Entity with respect to State Finance Law §139-k is complete, true and accurate.

Signature: _____

Print Name: Michael Claravino

Title: City Manager

Date:

JUN 21 2018



ORANGE COUNTY, NEW YORK
Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18

Instructions for Completing the Disclosure of Prior Non-Responsibility Determinations

Background:

New York State Finance Law §139-k(2) obligates a Governmental Entity to obtain specific information regarding prior non-responsibility determinations with respect to State Finance Law §139-j. In accordance with State Finance Law §139-k, an Applicant must be asked to disclose whether there has been a finding of non-responsibility made within the previous four (4) years by any Governmental Entity due to: (a) a violation of State Finance Law §139-j or (b) the intentional provision of false or incomplete information to a Governmental Entity. The terms "Applicant" and "Governmental Entity" are defined in State Finance Law § 139-k(1). State Finance Law §139-j sets forth detailed requirements about the restrictions on Contacts during the procurement process. A violation of State Finance Law §139-j includes, but is not limited to, an impermissible Contact during the restricted period (for example, contacting a person or entity other than the designated contact person, when such contact does not fall within one of the exemptions).

As part of its responsibility determination, State Finance Law §139-k(3) mandates consideration of whether an Applicant fails to timely disclose accurate or complete information regarding the above non-responsibility determination. In accordance with law, no Procurement Contract shall be awarded to any Applicant that fails to timely disclose accurate or complete information under this section, unless a finding is made that the award of the Procurement Contract to the Applicant is necessary to protect public property or public health safety, and that the Applicant is the only source capable of supplying the required Article of Procurement within the necessary timeframe. See State Finance Law §§139-j (10)(b) and 139-k(3).

Instructions:

The County of Orange includes this disclosure request regarding prior non-responsibility determinations in accordance with State Finance Law §139-k in its solicitation of proposals or bid documents or specifications or contract documents, as applicable, for Procurement Contracts. The attached form is to be completed and submitted by the individual or entity seeking to enter into a Procurement Contract, Supplement or Change Order. It shall be submitted to with your bid or proposal to the County agency conducting the Governmental Procurement.

This document must accompany each Bid Form, Letter of Interest, or Proposal submitted by all Applicants.



ORANGE COUNTY, NEW YORK
Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau 2019 RFP

IRAN DIVESTMENT ACT CERTIFICATION

The Iran Divestment Act of 2012 ("Act"), Chapter 1 of the 2012 Laws of New York, added State Finance Law (SFL), §165-a and General Municipal Law §103-g, effective April 12, 2012. Under the Act, the Commissioner of the New York State Office of General Services ("OGS") developed a list ("Prohibited Entities List") of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). In accordance with SFL § 165-a(3), the Prohibited Entities List may be found on the OGS website at <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>.

Pursuant to General Municipal Law §103-g, by signing below, Applicant certifies as true under the penalties of perjury that:

By submission of this proposal each Applicant and each person signing on behalf of any Applicant certifies, and in the case of a joint proposal each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Applicant is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the State Finance Law.

A proposal shall not be considered for award nor shall any award be made where the certification has not been made, provided, however, that if in any case the Applicant cannot make the certification, the Applicant shall so state and shall furnish with the proposal a signed statement which sets forth in detail the reasons therefor. The County may award a contract to an Applicant who cannot make the required certification on a case-by-case basis if:

- 1) The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- 2) The County makes a determination that the goods and services are necessary for the County to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

During the term of the Contract, should the County receive information that a person is in violation of the above-referenced certifications, the County will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the County shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the contractor in default.

The County reserves the right to reject any bid, proposal, contract or request for assignment for an entity that appears on the Prohibited Entities List prior to the award or execution of a contract or any renewal thereof, as applicable, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities List after contract award.

DATE: **JUN 21 2018**

SIGNATURE: _____

NAME: **Michael Ciaravino**

TITLE: **City Manager**

BUSINESS NAME: **City of Newburgh**



ORANGE COUNTY YOUTH BUREAU PROGRAM BUDGET



FUNDING YEAR: 2019

Submitted as part of Original RFP

6/14/2018

AGENCY/MUNICIPALITY:

City of Newburgh

PROGRAM TITLE:

Boxing Program

PERSONAL SERVICES: Meaning these people are employees of your municipality/agency and you are withholding tax.

POSITION TITLE	RATE OF PAY	BASIS (H,W, BW,SM)	TOTAL PROGRAM AMOUNT(1)	TOTAL YB FUNDS REQUESTED FOR THIS PROGRAM
Recreation Coordinator	\$20.21	Hour	\$21,023	15,000
TOTAL SALARIES AND WAGES			\$21,023.00	\$15,000.00
TOTAL FRINGE BENEFITS				
TOTAL PERSONAL SERVICES (1)			\$21,023.00	\$15,000.00

CONTRACTED SERVICES AND STIPENDS:

TYPE OF SERVICE OR CONSULTANT TITLE	RATE OF PAY	BASIS (S,M,HR)	TOTAL PROGRAM AMOUNT(1)	TOTAL YB FUNDS REQUESTED FOR THIS PROGRAM
TOTAL CONTRACTED SERVICES (2)				
TOTAL MAINTENANCE & OPERATION (3)			\$31,000.00	\$15,500.00

(COMPLETE BUDGET ATTACHMENT)

LIST EQUIPMENT TO BE PURCHASED OR RENTED: (UNIT COST OVER \$500 AND LIFE EXPECTANCY OF OVER TWO YEARS)

FACILITY REPAIRS

PROGRAM SITE ADDRESS		
TOTAL FACILITY REPAIRS (4)	\$0.00	\$0.00

NEEDS TO MATCH APPLICATION COVER PAGE TOTAL PROGRAM AMOUNT

\$52,023.00

NEEDS TO MATCH APPLICATION COVER PAGE + TOTAL YOUTH BUREAU FUNDS REQUESTED

\$30,500.00

Cost per Participant *Enter the Total Number of Participants to be served

# of youth participants (up to 21)	50	# of adult participants (21+)	0
Total Budgeted Cost per Participant	1040.46	Total Budgeted Cost per Participant	0
Total YB Cost per Participant	610	Total YB Cost per Participant	0

To be completed by Youth Bureau only:

- ☐ Allocation is the same as the Request, NO fiscal revisions needed
☐ Allocation is different from the Request, Total Program Amount the same
☐ Allocation is different from the Request, Total Program Amount is different
☐ Budgetary Revisions Required



ORANGE COUNTY YOUTH BUREAU
PROGRAM TOTAL M&O BUDGET ATTACHMENT



Date Submitted: 6/14/2018

YB to complete
Program ID:

NAME OF AGENCY/MUNICIPALITY: City of Newburgh

NAME OF PROGRAM: Boxing Program

MAINTENANCE AND OPERATION (All Other Expenses Except Facility Repairs).

	Total Amount	YB Funds Requested	ITEM DESCRIPTION Please complete for each line (Attach additional sheets if necessary)
Consumable Supplies (List in space at right).....	\$500.00	\$500.00	First aid equipment, cleaning supplies.
Maintenance/Equipment Repairs (List in space at right)....	\$0.00	\$0.00	
*Equipment Rentals (List in space at right).....	\$10,500.00	\$5,000.00	Ring and chairs for shows, rental vans
*Equipment Purchases (List in space at right).....	\$8,000.00	\$4,000.00	Gloves, shoes, uniforms, wraps, gauze, tape, protectors, head gear, pass books etc.
Space Rentals (Indicate Rate/Basis/Type at right)			
Travel (Includes Mileage Rate @ \$0.____ per mile)	\$12,000.00	\$6,000.00	Air and ground transportation
Insurance (List type in space at right).....			
Utilities and Telephones			
Other Costs (List in space at right).....	\$0.00	\$0.00	
3. TOTAL Maintenance and Operation:	\$31,000.00	\$15,500.00	

*Please note: if purchasing or renting equipment (unit cost over \$500 and life expectancy of over two years), then it needs to be listed on the Program Budget Page.



Program Name: City of Newburgh Boxing Program					
Position Title Each Title Must Be Exactly the Same as on the <i>Total Budget</i> and <i>Personnel: Qualifications and Duties</i> pages	Total Number paid with Youth Bureau funds	Total Number of Weeks paid with Youth Bureau funds*	Total Number of Weekly Hours paid with Youth Bureau funds*	Hourly Rate of Pay (If more than one position, use highest salaried employee)	Total Weekly Salary paid with Youth Bureau funds*
Recreation Coordinator	1.00	52.00	1040.00	\$20.21	\$21,023.18
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

* Employees with varied or seasonal schedules must be identified as such and a clear explanation provided for the total number of hours paid with Youth Bureau funds, the hourly rate of pay, and the total salary.



ORANGE COUNTY YOUTH BUREAU
FISCAL DOCUMENTS



OTHER REVENUE SOURCES

Program Name: City of
Newburgh Boxing Program

NAME OF FUNDING SOURCE(S) Specify: Foundation/ Grantor/ Corporation, etc...	IF PUBLIC FUNDS, IDENTIFY: STATE, FEDERAL, COUNTY, CITY, TOWN, OR VILLAGE	AMOUNT GRANTED, FUNDED/ DONATED (Asterisk those Unconfirmed)	CONTACT PERSON NAME & PHONE NUMBER	PERIOD COVERED BY CONTRACT GRANT/ DONATION FROM TO
Orange County Youth Bureau	County/State	\$30,500.00	Rachel Wilson, 845.615.3620	01.01.2019-12.31.2019
City of Newburgh	City	\$21,523.00	Derrick Stanton, 845- 569-7374	7/1/2019-8/9/2019
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
	TOTAL:	\$52,023.00		

" The TOTAL (Column D) needs to match TOTAL PROGRAM AMOUNT on Program Budget form AND Application Cover Page."

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR
AND ACCEPT IF AWARDED A NEW YORK STATE OFFICE OF CHILDREN AND
FAMILY SERVICES YOUTH DEVELOPMENT PROGRAM GRANT
IN THE AMOUNT OF \$8,760.00 REQUIRING NO CITY MATCH
FOR THE 2019 YOUTH SOCCER PROGRAM**

WHEREAS, the City of Newburgh Recreation Department has advised that the Orange County Youth Bureau is accepting a Request for Proposals for grant funding available from New York State Office of Children and Family Services Youth Development Program (YDP); and

WHEREAS, the City of Newburgh wishes to apply for and accept if awarded a YDP Grant in an amount not to exceed \$8,760.00 for a Youth Soccer Program which includes soccer training and recreational leagues conducted in the winter, spring, and fall of 2019; and

WHEREAS, funds will be utilized for the costs of referees, gym rental, and equipment; and

WHEREAS, no City matching funds are required; and

WHEREAS, this Council has determined that applying for and accepting said grant if awarded is in the best interests of the City of Newburgh and its youth;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in the amount of \$8,760.00 requiring no City match for the 2019 Youth Soccer Program; and to execute all necessary documents to receive and comply with the terms of such grant and to carry out the program funded thereby.



City of Newburgh

GRANT APPLICATION FORM

Grant Requestor:

Please complete the following form and submit the form along with either a hard copy of the grant announcement or the grant announcement website address to the City of Newburgh Grants Coordinator for processing. You will be notified when your grant request has been approved to be sent for City Council Resolution.

NOTE: All fields are required unless marked "OPTIONAL."

SECTION A. COMPLETED BY GRANT REQUESTOR

NAME OF PROJECT FOR GRANT: Youth Soccer Program	NAME OF DEPARTMENT REQUESTING GRANT: Recreation	NAME OF DEPARTMENT HEAD/SPONSOR AUTHORIZING GRANT: Derrick Stanton
NAME OF GRANT/NAME OF AWARDING AGENCY: NYS Office of Children and Family Services Youth Development Program Grant	GRANT SUBMITTAL DATE: 26 June 19, 2018	AMOUNT OF AWARD: NTE \$60,000 \$8,760
MATCH REQUIRED? IF YES, AMOUNT AND TYPE: (EX. CASH, IN-KIND) No Match	AMOUNT REQUIRED BY THE CITY OF NEWBURGH: \$0	(OPTIONAL) ANY ADDITIONAL GRANT CONDITIONS:

PROJECT PLAN:

Scope of Project: **Youth Soccer Program**

Key Stakeholders: **Recreation Department**

Project Timeline: **Youth Soccer Program, which includes soccer training and recreational leagues conducted in the winter, spring, and fall of 2019.**



City of Newburgh

GRANT APPLICATION FORM

SECTION B. FOR REVIEW BY CITY COMPTROLLER

GRANT MATCH REQUIREMENT REVIEWED? YES/NO: YES

COMMENTS:

IN-KIND SERVICES REQUIREMENT REVIEWED? YES/NO: YES

COMMENTS:

STAFFING ISSUES REVIEWED? YES/NO: YES

COMMENTS:

ANY ADDITIONAL COMMENTS: n/a

→ APPROVED BY CITY COMPTROLLER? YES/NO: YES

CITY COMPTROLLER
SIGNATURE: [Signature]

DATE: 6/21/18

NOTE: IF GRANT APPROVED, CITY COMPTROLLER WILL FORWARD TO CITY MANAGER FOR REVIEW. IF GRANT NOT APPROVED, CITY COMPTROLLER TO RETURN TO GRANTS COORDINATOR FOR FURTHER REVIEW BY PROJECT SPONSOR.

SECTION C: FOR REVIEW BY CITY MANAGER

→ APPROVED BY CITY MANAGER? YES/NO: YES

CITY MANAGER
SIGNATURE: [Signature]

DATE: JUN 21 2018



City of Newburgh

GRANT APPLICATION FORM

SECTION D: FOR REVIEW BY CORPORATION COUNSEL

→ APPROVED BY CORPORATION COUNSEL FOR RESOLUTION? YES/NO

CORPORATION COUNSEL
SIGNATURE: _____

DATE: _____

DATE RESOLUTION TO BE SENT TO CITY COUNCIL MEETING: _____

Should be submitted for 7/5/18 w.s. for
approval at 7/9/18 Council
meeting



Orange County Youth Bureau Request for Proposals for 2019 Funding



for funding available from:

- New York State Office of Children and Family Services
Youth Development Program Grant (YDP)
- New York State Office of Children and Family Services
Runaway & Homeless Shelter Part I (RHYA)
 - Orange County Solutions Grant (S)

PROPOSALS DUE JUNE 19, 2018

PART II

PROPOSAL Forms

See Part I for Background, Requirements and Proposal Instructions, including a projected timetable of Key Events and Scoring Rubric.

Each form in this packet must be completed in full. **NO HANDWRITTEN FORMS WILL BE ACCEPTED.**

In addition to the forms in this Part II, Proposals must include the following to be considered:

- Board of Directors list, containing required information listed on Page 10 of 22 [Part II of RFP]
- Fiscal Documents Attachments: Program Budget, Program Total M&O Budget Attachment, Personnel – Time/Payment Page, and Other Revenue Sources Page [Part V of RFP]
- Proposers must attach applicable certificates of authority/incorporation/partnership/dba, etc.
- Proposer Agencies must attach their most recent A-133 Audit.
- Proposer Municipalities must attach their most recent Certified Financial Statements.

PROPOSALS RECEIVED WITHOUT ALL OF THE APPLICABLE DOCUMENTATION REQUIRED ABOVE WILL BE DEEMED INCOMPLETE AND MAY BE DISCARDED. LATE SUBMISSIONS WILL NOT BE ACCEPTED.

**Orange County Youth Bureau
UNIVERSAL PROGRAM PROPOSAL
Cover Page**

Program Title: City of Newburgh Youth Soccer Program		QYDS/Program ID# (County Use Only):	Program Year: 2019
FUNDING INFORMATION			
(County Use Only): ☐ NO Revisions Required ☐ Revisions Required			
FUND AMOUNTS		AUTHORIZED VOUCHER SIGNEE (MUST BE TWO)	
Total Program Amount: MUST Match Budget Pages. 25,235.87		Last Name, First Name: Ciaravino, Michael	
Funds Requested: MUST Match Budget Pages. Min. of \$5,000 and Max. of \$60,000 8,760		1. Title: City Manager	
[County Use Only]: Funds Awarded and Category: \$ Total Program Amount based on Funds Awarded: \$		Email: mcicaravino@cityofnewburgh-ny.gov	
60% State Aid [RHYA Programs ONLY]	% Tax Match [RHYA Programs ONLY]	Last Name, First Name: Mack, Kathryn	
% Agency Cash:[RHYA Programs ONLY]	% In Kind [RHYA Programs ONLY]	2. Title: Comptroller	
		Email: kmack@cityofnewburgh-ny.gov	
AGENCY/MUNICIPALITY INFORMATION:			
This Agency is: ☐ Private, Not for Profit ☐ Public ☐ Religious Corporations			
Federal ID #: 14-6002329	Charities Reg.#:	Last Name: Stanton	
Agency Website: www.cityofnewburgh.recdesk.com		First Name: Derrick	
Implementing Agency/Municipality: City of Newburgh		Title: Recreation Director	
Mailing Address: 83 Broadway		Phone Number(s): 845-569-7374	Fax Number: Extension:
Address Line 2:		E-Mail: dstanton@cityofnewburgh-ny.gov	
City: Newburgh	State: NY	FISCAL Contact, Phone, & Email (May or may not be individual who signs claims): Derrick Stanton (845) 569-7374	
Zip Code: 12550			
EXECUTIVE DIRECTOR/CHIEF ELECTED OFFICIAL		PERIOD OF ACTUAL OPERATION:	
Last Name: Harvey	First Name: Torrance	FROM: 1/1/2019 TO: 12/31/2019	
Title: Mayor		HOURS OF ACTUAL PROGRAM OPERATION:	
Phone Number(s): 845-569-7303		FROM: 6:00pm TO: 9:00pm	
Extension:		☐ Daily ☐ Other (Explain)	
Fax Number: 845-569-7370			
E-Mail: tharvey@cityofnewburgh-ny.gov			

Check if: ☐ Joint Program

1. Name of participating municipalities: _____

2. Name of primary disbursing municipality: _____

Does this business have a minority, women's, disadvantaged, or small business status? Yes ☐ No ☐

If yes, please list the designation(s) and the certifying entity(ies): _____

The undersigned proposes to furnish and deliver services described in Orange County Youth Bureau RFP-YB01-18 and the responding proposal to the County of Orange, at the budget stated within. The individual submitting this proposal on behalf of his or her firm, certifies by signature below that:

- he or she understands and has complied with the requirements of State Finance Law Sections 139-j and 139-k and will continue to do so throughout the restricted period;
- he or she has read and understood the full Request for Proposal cited above; and
- he or she is duly authorized to submit the proposal on behalf of the business entity noted above.

Signature: _____

Print Name: **Michael Ciaravino**

Title: **City Manager**

Date: _____

0102 1 2 NOT

Orange County Youth Bureau Universal Program Proposal

Life Area CHOOSE ONE	Goal ONE GOAL PER LIFE AREA	Objective ONE OBJECTIVE PER GOAL	OCFS 5003 – see Part IV of V for coding. Services, Opportunities, and Supports (SOS) ONE SOS THAT BEST DESCRIBES YOUR PROGRAM.
☐ 1 ES Economic Security	☐ 11 Youth will be prepared for their eventual economic self-sufficiency.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☒ 2 PEH Physical & Emotional Health	☒ 21 Children and youth will have optimal physical and emotional health.	1. 211 Children and youth will be physic 2. Click Here	1a. 0232 Year Round/Seasonal Activities 1b. Click Here 2a. Click Here 2b. Click Here
☐ 3 ED Education	☐ 31 Children will leave school prepared to live, learn and work in a community as contributing members of society.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 4 CVC Citizenship	☐ 41 Children and youth will demonstrate good citizenship as law-abiding, contributing members of their families, schools and communities.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 5 FAM Family	☐ 51 Families will provide children with safe, stable and nurturing environments.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 6 COM Community	☐ 61 Communities will provide healthy, safe & thriving environments. ☐ 62 Communities will provide children, youth & families opportunities to meet physical, social, moral, emotional growth.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here

Orange County Children & Family Services Plan (CFSP) Narrative

Demonstrate the local need in the Life Area(s) you identified on the previous page. Include local data, including statistics, and cite data sources. 100 word maximum.

According to NeighborhoodScout.com, the City of Newburgh is above the national average in all violent crimes (murder, rape, assaults, and robbery). Newburgh is also a hotbed for illegal drug activity and gang violence. Children age 3-13 are prime targets for this type of destructive behavior. The City of Newburgh Recreation department has recently revived youth sports in the community and has had great success in keeping it's youth away from making unhealthy decisions. With a large number of City of Newburgh residents living below the poverty level, the only way to sustain these programs are to keep them affordable for all. This soccer program will encompass the life areas of Physical and Emotional Health and Citizenship and focus on keeping kids off the streets, providing an environment that fosters positive interactions, and keeping them away from negative influences.

Describe your target population including but not limited to age range, gender, school district(s), community(s), risk and protective factors, and other important characteristics. 100 word maximum.

Our target population is boys and girls ages 3-13 years who reside in the City of Newburgh and the Newburgh Enlarged School District. The large majority of this population is from low income, single-parent households, who are prime targets for gangs and other negative organizations. This area has a population that is 50% Hispanic. The game of soccer is very popular with this demographic and to have no programs available to them is a shame. Additionally, sports in the Hispanic community is a family activity. Parents actively seek volunteer opportunities to coach their children and support the sports programs that they participate in.

Demonstrate how your program will address Major Theme(s) and/or Strategies outlined in the CFSP (Part III). Link specific program activities to specific themes and/or strategies. 500 word maximum.

Our soccer program focuses on keeping our players in a safe and nurturing setting that offers physical and emotional health, and an environment that enhances their citizen skills by providing opportunities to foster positive interactions with peers and adults alike. Our coaches will be positive role models for the players on their teams. The players will have practices once a week and one to two games a week both indoors and outdoors depending on the season. At the practices our coaches work on soccer skills, as well as teamwork which will help our players not only get better in the sport, but they also learn the teamwork skills that will help them in their daily lives. Players will be responsible for showing up to practices and games on time or risk losing playing time or the opportunity to play at all. Players will also be issued a league uniform that they must maintain throughout the season and will only be allowed to play in a game with that uniform.

Orange County Youth Bureau Universal Program Proposal

Program Offering Summary			
Agency:	City of Newburgh Recreation	Contact Name & Phone:	Derrick Stanton 845-569-7374
Program Name:	City of Newburgh Youth Soccer Program	Program Address:	401 Washington Street, Newburgh, NY
How well: (complete at least one, if not both examples) Target NYS PQA Average Score: _____			
Other Quality Measures, i.e. retention rate, Hrs. of training: _____			
How much? (use whole numbers)			
Total # of Participants: <u>60</u>	Gender: Male: <u>50</u> Female: <u>10</u>	Age: 0-4: <u>38</u> 5-9: <u>22</u> 10-14: _____ 15-17: _____ 18-20: _____ 21+: _____	
Ethnicity: White: <u>10</u> Black or African American: <u>10</u> Hispanic or Latino: <u>10</u> American Indian or Alaskan Native: _____			
Asian: _____ Native Hawaiian or Other Pacific Islander: _____ Two or More Races: <u>10</u>			
Target Population (using whole numbers): *You must be able to show documentation that shows you are serving these particular populations*			
General: <u>55</u> Aging out of Foster Care: _____ Children of Incarcerated Parents: <u>5</u> Juvenile Justice Re-entry Youth: _____			
Runaway/Homeless: _____			

Is anybody better off?

PARTICIPANT OUTCOMES (Max 3) Change in knowledge, skills or behavior due to participating in program.	STRATEGIES/ACTIVITIES List program activities that contribute to participant outcomes.	PERFORMANCE TARGETS FOR EACH OUTCOME # <u>and</u> % of youth who will reach each listed outcome.	MEASUREMENT TOOLS Pre/post tests, surveys, behavior, etc. What is being measured? **Unless a drop in program, attendance is not an outcome measurement
1. Participants will benefit from playing in our soccer program primarily by learning how to play soccer correctly participating in an alternative to the negative activities of the streets of Newburgh. 2. Players will also learn that they will be able to perform better by working hard in practice, taking care of their bodies, eating right, and getting proper sleep. 3. Players will see how teamwork leads to achievement on the field.	1. Players will be required to attend weekly practices and games. 2. Players will be required to work hard and follow team and league rules in order to continue participation in our program.	1. As a program catered to youth 7 years and below our performance targets are that 90% of participants learn the two most basic rules of soccer; No Hands and Out of Bounds. 2. 70% of all participants will be able to successfully perform a skill learned during practice on in a game. 3. 50% of all players grasp an understanding of the roles and responsibilities of the different positions on the soccer field.	1. Skill based pre-test at the beginning of the program and a post-test at the end. 2. In-season skills assessment during games.

AGENCY PROGRAM PROFILE**PROGRAM SUMMARY: (100 word maximum)**

The City of Newburgh Youth Soccer Program currently consists of a spring outdoor season and a winter indoor season. The program is comprised of 2 divisions of boys and girls age 3-7 years. Games are held at the Delano-Hitch Park during the fall season and Heritage Middle school; both located in the City of Newburgh. Seasons vary from 7 to 10 weeks in length. Uniforms will be provided to all players. Awards will be provided at the end of the season. All games will be officiated by certified officials, except for Kinder games. Coaches are volunteers from the community. The Recreation Department ensures that all coaches have a background check and receive certification from the National Association of Youth Sports.

8 Features of Positive Youth Development

Features of Youth Development Settings (School, Home, Community)	How does program address each Feature of Positive Youth Development Settings? (Include policies, procedures, activities)
Physical & Psychological Safety (Do not exceed the space allotted) Safe and health-promoting facilities; practices that increase safe peer group interaction and decrease unsafe or confrontational peer interactions.	Our soccer program offers a safe, nurturing, environment where parents can feel comfortable dropping off their children to participate in the program. We do not tolerate any unsafe behavior, fighting, bullying etc. Our coaches and staff monitor our players and spectators closely to make sure everyone is safe.
Appropriate Structure (Do not exceed the space allotted) Limit Setting; clear and consistent rules and expectations; firm enough control; continuity and predictability; clear boundaries, and age appropriate monitoring.	Our soccer program are broken down by age so there is less of a chance of injury due to older players playing with younger players, as well as reduced chance for bullying from older players to the younger players. We have a clear set of rules and behaviors that are entrenched in our coaches in their training, who in turn will go over the rules at their first practice. These rules are then enforced by Recreation Staff and Referees throughout the season.
Supportive Relationship (Do not exceed the space allotted) Warmth; closeness; connectedness; good communication; caring; support; guidance; secure attachment, and responsiveness.	All of our Recreation Staff and coaches are trained to interact with all of the players. This allows staff and coaches to gain the trust of players, who in turn feel secure and cared for. However, we still enforce published rules and regulations for the good order of the program that all players must follow. All information about the soccer program will be communicated by coaches to the players and/or parents and also posted on the program's website for wider distribution.
Opportunities to Belong (Do not exceed the space allotted) Opportunities for meaningful inclusion, regardless of one's gender, ethnicity, sexual orientation, or disability; social inclusion, social engagement, and integration; opportunities for socio-cultural identity formation; and support for cultural and bicultural competence.	The City of Newburgh is fortunate to have people from a multitude of races and cultures live within its borders. All of our programs at City of Newburgh Recreation are open to all races, religions, genders, ethnicities, and sexual orientations; without question.

Positive Social Norms (Do not exceed the space allotted) Rules of behavior, expectations, injunctions, ways of doing things, values and morals, and obligations for service.	Our soccer program offers rules for the good order and discipline of the league, as well as the individual expectations of players. These rules and expectations are entrenched in our coaching and recreation staffs who in turn pass them on to the players during practices and live game play
Support for Efficacy and Mattering (Do not exceed the space allotted) Youth-based; empowerment practices that support autonomy; making a real difference in one's community, and being taken seriously. Practices that include enabling, responsibility granting, and meaningful challenge. Practices that focus on improvement rather than on relative current performance levels.	Our coaches and staff are trained how their impact on these players is great and that they can make a real difference in their lives, and it is imperative that the impact is a positive one. Coaches will not only conduct team practices, but also give players individual drills that they can practice outside of practice to improve their performance. Players that take the time to work outside of practice should see marked improvement over the course of the program.
Opportunities for Skill Building (Do not exceed the space allotted) Opportunities to learn physical, intellectual, psychological, emotional, and social skills; exposure to intentional learning experiences, opportunities to learn cultural literacy, media literacy, communication skills and good habits of mind; preparation for adult employment, and opportunities to develop social and cultural capital.	Our soccer program provides many opportunities for skill building. Besides learning the fundamentals of soccer, the coaches also teach teamwork, hard work, and a never quit attitude.
Integration of Family, School and Community Efforts. (Do not exceed the space allotted) Concordance; coordination and synergy among family, school and community.	We strive to integrate family, school, and community efforts by working with the parents to guide the players to do well in school, and stay out of trouble in the community, so they can continue to play in our program. We also seek parent-coaches as much as possible and have a strong working relationship with the school district athletic director..
Monitoring (do not exceed the space allotted) A systematic review of program based upon requirements of a contract, rules, regulations, policies and/or State and Local laws. Identifies the degree to which activities specified in a contract/application/proposal complies with requirements. Describe your process to be used to monitor on a regular basis. Include who will be responsible, frequency, and documentation of monitoring activities.	The Recreation Director is overall in charge of the soccer program, to include all of the staff and coaches. However, there will be a recreation coordinator responsible for the conduct of the soccer program. The recreation coordinator will attend all program sessions (practice/games) and give the recreation director a weekly update; at a minimum. The recreation director will periodically stop by the programs to spot-check things as well.
Evaluation Methods (Do not exceed the space allotted) Process to determine the value or amount of success in achieving a pre-determined program or operational goal. Evaluations can identify program strengths and weaknesses to improve the program, and verify if program is running as planned. Describe the process to be used to evaluate the attainment of the objectives/outcomes. Include what will be measured, who will conduct the evaluation, when it will be conducted, and how results will be used.	At the end of the program coaches, parents and players are given evaluations in order to provide feedback on their experience. We read all of the evaluations and take very seriously all comments and make appropriate changes if they are warranted.

PROGRAM LOGISTICS SUMMARYAgency Name: **City of Newburgh**Program Name: **Yth Soccer Program****Site 1: Facility Name: Delano-Hitch Recreation Park**Address: 401 Washington Street, Newburgh, NY 12550Program Offering/Component Name: Youth SoccerOperation Period: 01/01/2019 to 12/31/2019 Comments: _____HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☒T ☐W ☒Th ☒F ☐Sa ☐SuTimes: 6:00pm to 9:00pm

Summer Schedule:

☐M ☒T ☐W ☒Th ☒F ☐Sa ☐SuTimes: 6:00pm to 9:00pmTotal Number of Youth: 60 AGE RANGE: 3 to 9Average Attendance: 60Total Number of Adult Participants (21+) 0**Site 2: Facility Name: Heritage Middle School**Address: 405 Union Ave, New Windsor, NY 12553Program Offering/Component Name: Youth SoccerOperation Period: 01/01/2019 to 12/31/2019 Comments: _____HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☒T ☐W ☒Th ☒F ☐Sa ☐SuTimes: 6:00pm to 9:00pm

Summer Schedule:

☐M ☒T ☐W ☒Th ☒F ☐Sa ☐SuTimes: 6:00pm to 9:00pmTotal Number of Youth: 60 AGE RANGE: 3 to 9Average Attendance: 60Total Number of Adult Participants (21+) 0**Site 3: Facility Name: _____**

Address: _____

Program Offering/Component Name: _____

Operation Period: ____ / ____ / ____ to ____ / ____ / ____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: ____ to ____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: ____ to ____

Total Number of Youth: _____ AGE RANGE: ____ to ____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Site 4: Facility Name: _____

Address: _____

Program Offering/Component Name: _____

Operation Period: ____ / ____ / ____ to ____ / ____ / ____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: ____ to ____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: ____ to ____

Total Number of Youth: _____ AGE RANGE: ____ to ____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Orange County Youth Bureau Universal Program Proposal

PERSONNEL: Paid Staff and Consultants and Volunteers – QUALIFICATIONS AND DUTIES			
Program Name:			
POSITION/TITLE* (Specify paid personnel vs. paid consultants vs. volunteer)	SUPERVISED BY (Position Title)	POSITION QUALIFICATIONS and SCREENING PROCEDURES	JOB DUTIES
Recreation Coordinator: Paid	Recreation Director	Sixty college credits from a NYS registered college or university in recreation, sports management or related field or graduation from a high school or possession of a high school equivalency diploma and two seasons of paid or volunteer experience conducting recreational activities, or two semesters of experience as a teaching assistant, teacher aide or coach working in a classroom or gymnasium setting. f age or older. Wilderness CPR and First Aid Certified.	Coordinates and administers the soccer program. Schedules and directs games. Assigns work activities for seasonal recreation staff; Requisitions, distributes and keeps records of equipment, materials and supplies; Inspects equipment for safety and proper maintenance; Keeps records and prepares reports.
Recreation Laborer: Paid	Recreation Coordinator	Valid driver's license. Able to lift 50lbs. Have ability to carry out duties with minimal supervision.	Assists in the set-up for soccer games/practices. Assists in clean-up during and after games/practices.
Referee: Paid	Recreation Coordinator	Referee Certification	Maintains good order and discipline by enforcing game and league rules.

*For Each Paid Position: Titles Must Be Exactly the Same as on the *Total Budget & Personnel-Time/Payment* pages

Attach your own Board of Directors list. Make sure it includes at least:

NAME	BOARD POSITION	HOME ADDRESS & PHONE #	EMPLOYER	EMPLOYER'S ADDRESS & PHONE #	SPECIFY: AFFILIATION OR YOUTH under age 21
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**ORANGE COUNTY, NEW YORK**

Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18**DISCLOSURE OF PRIOR NON-RESPONSIBILITY DETERMINATIONS**

(See instructions on next page before completing this form.)

Name of Individual or Entity Seeking to Enter into the Procurement Contract:

City of Newburgh

Address: 83 Broadway, Newburgh, NY 12550

Name and Title of Person Submitting this Form: _____

1. Has any Governmental Entity made a finding of non-responsibility regarding the individual or entity seeking to enter into the Procurement Contract in the previous four years?: No ☒ Yes ☐

If Yes, please answer the next questions:

2. Was the basis for the finding of non-responsibility due to a violation of State Finance Law §139-j:

No ☐ Yes ☐

3. Was the basis for the finding of non-responsibility due to the intentional provision of false or incomplete information to a Governmental Entity?: No ☐ Yes ☐

4. If you answered yes to any of the above questions, please provide details regarding the finding of non-responsibility below and attach additional pages as necessary.

Governmental Entity: _____

Date of Finding of Non-Responsibility: _____

Basis of Finding of Non-Responsibility: _____

5. Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named individual or entity due to the intentional provision of false or incomplete information?:

No ☒ Yes ☐

6. If yes, please provide details below and attach additional pages as necessary.

Governmental Entity: _____

Date of Termination or Withholding of Contract: _____

Basis of Termination or Withholding: _____

Applicant certifies that all information provided to the Governmental Entity with respect to State Finance Law §139-k is complete, true and accurate.

Signature: _____

Print Name: Michael Ciaravino

Title: City Manager

Date: _____

JUN 21 2018



ORANGE COUNTY, NEW YORK
Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18

Instructions for Completing the Disclosure of Prior Non-Responsibility Determinations

Background:

New York State Finance Law §139-k(2) obligates a Governmental Entity to obtain specific information regarding prior non-responsibility determinations with respect to State Finance Law §139-j. In accordance with State Finance Law §139-k, an Applicant must be asked to disclose whether there has been a finding of non-responsibility made within the previous four (4) years by any Governmental Entity due to: (a) a violation of State Finance Law §139-j or (b) the intentional provision of false or incomplete information to a Governmental Entity. The terms "Applicant" and "Governmental Entity" are defined in State Finance Law § 139-k(1). State Finance Law §139-j sets forth detailed requirements about the restrictions on Contacts during the procurement process. A violation of State Finance Law §139-j includes, but is not limited to, an impermissible Contact during the restricted period (for example, contacting a person or entity other than the designated contact person, when such contact does not fall within one of the exemptions).

As part of its responsibility determination, State Finance Law §139-k(3) mandates consideration of whether an Applicant fails to timely disclose accurate or complete information regarding the above non-responsibility determination. In accordance with law, no Procurement Contract shall be awarded to any Applicant that fails to timely disclose accurate or complete information under this section, unless a finding is made that the award of the Procurement Contract to the Applicant is necessary to protect public property or public health safety, and that the Applicant is the only source capable of supplying the required Article of Procurement within the necessary timeframe. See State Finance Law §§139-j (10)(b) and 139-k(3).

Instructions:

The County of Orange includes this disclosure request regarding prior non-responsibility determinations in accordance with State Finance Law §139-k in its solicitation of proposals or bid documents or specifications or contract documents, as applicable, for Procurement Contracts. The attached form is to be completed and submitted by the individual or entity seeking to enter into a Procurement Contract, Supplement or Change Order. It shall be submitted to with your bid or proposal to the County agency conducting the Governmental Procurement.

This document must accompany each Bid Form, Letter of Interest, or Proposal submitted by all Applicants.

**ORANGE COUNTY, NEW YORK**

Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau 2019 RFP**IRAN DIVESTMENT ACT CERTIFICATION**

The Iran Divestment Act of 2012 ("Act"), Chapter 1 of the 2012 Laws of New York, added State Finance Law (SFL), §165-a and General Municipal Law §103-g, effective April 12, 2012. Under the Act, the Commissioner of the New York State Office of General Services ("OGS") developed a list ("Prohibited Entities List") of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). In accordance with SFL § 165-a(3), the Prohibited Entities List may be found on the OGS website at <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>.

Pursuant to General Municipal Law §103-g, by signing below, Applicant certifies as true under the penalties of perjury that:

By submission of this proposal each Applicant and each person signing on behalf of any Applicant certifies, and in the case of a joint proposal each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Applicant is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the State Finance Law.

A proposal shall not be considered for award nor shall any award be made where the certification has not been made, provided, however, that if in any case the Applicant cannot make the certification, the Applicant shall so state and shall furnish with the proposal a signed statement which sets forth in detail the reasons therefor. The County may award a contract to an Applicant who cannot make the required certification on a case-by-case basis if:

- 1) The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- 2) The County makes a determination that the goods and services are necessary for the County to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

During the term of the Contract, should the County receive information that a person is in violation of the above-referenced certifications, the County will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the County shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the contractor in default.

The County reserves the right to reject any bid, proposal, contract or request for assignment for an entity that appears on the Prohibited Entities List prior to the award or execution of a contract or any renewal thereof, as applicable, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities List after contract award.

DATE: **JUN 21 2018**

SIGNATURE: _____

NAME: **Michael Ciaravino**

TITLE: **City Manager**

BUSINESS NAME: **City of Newburgh**



ORANGE COUNTY YOUTH BUREAU PROGRAM BUDGET



FUNDING YEAR: 2019

Submitted as part of Original RFP

6/14/2018

AGENCY/MUNICIPALITY:

City of Newburgh

PROGRAM TITLE:

Youth Soccer Program

PERSONAL SERVICES: Meaning these people are employees of your municipality/agency and you are withholding tax.

POSITION TITLE	RATE OF PAY	BASIS (H,W, BW,SM)	TOTAL PROGRAM AMOUNT(1)	TOTAL YB FUNDS REQUESTED FOR THIS PROGRAM
Recreation Coordinator (1)	\$20.21	H	\$5,821.80	\$0.00
Recreation Laborer (1)	\$23.10	H	\$6,654.07	\$0.00
TOTAL SALARIES AND WAGES			\$12,475.87	\$0.00
TOTAL FRINGE BENEFITS				
TOTAL PERSONAL SERVICES (1)			\$12,475.87	\$0.00

CONTRACTED SERVICES AND STIPENDS:

TYPE OF SERVICE OR CONSULTANT TITLE	RATE OF PAY	BASIS (S,M,HR)	TOTAL PROGRAM AMOUNT(1)	TOTAL YB FUNDS REQUESTED FOR THIS PROGRAM
Referees Winter Session	\$30.00	Game	\$720.00	\$720.00
Referees Spring Session	\$30.00	Game	\$720.00	\$720.00
Referees Fall Session	\$30.00	Game	\$720.00	\$720.00
TOTAL CONTRACTED SERVICES (2)			\$2,160.00	\$2,160.00
TOTAL MAINTENANCE & OPERATION (3)			\$10,600.00	\$6,600.00

(COMPLETE BUDGET ATTACHMENT)

LIST EQUIPMENT TO BE PURCHASED OR RENTED: (UNIT COST OVER \$500 AND LIFE EXPECTANCY OF OVER TWO YEARS)

FACILITY REPAIRS

PROGRAM SITE ADDRESS		
TOTAL FACILITY REPAIRS (4)		\$0.00

NEEDS TO MATCH APPLICATION COVER PAGE TOTAL PROGRAM AMOUNT

\$25,235.87

NEEDS TO MATCH APPLICATION COVER PAGE + TOTAL YOUTH BUREAU FUNDS REQUESTED

\$8,760.00

Cost per Participant *Enter the Total Number of Participants to be served

# of youth participants (up to 21)	60	# of adult participants (21+)	0
Total Budgeted Cost per Participant	420.59787	Total Budgeted Cost per Participant	0
Total YB Cost per Participant	146	Total YB Cost per Participant	0

To be completed by Youth Bureau only:

- ☐ Allocation is the same as the Request, NO fiscal revisions needed
☐ Allocation is different from the Request, Total Program Amount the same
☐ Allocation is different from the Request, Total Program Amount is different
☐ Budgetary Revisions Required



ORANGE COUNTY YOUTH BUREAU
PROGRAM TOTAL M&O BUDGET ATTACHMENT



Date Submitted: 6/14/2018

YB to complete
Program ID:

NAME OF AGENCY/MUNICIPALITY: City of Newburgh

NAME OF PROGRAM: Youth Soccer Program

MAINTENANCE AND OPERATION (All Other Expenses Except Facility Repairs).

Consumable Supplies (List in space at right).....
Maintenance/Equipment Repairs (List in space at right)....
*Equipment Rentals (List in space at right).....
*Equipment Purchases (List in space at right).....
Space Rentals (Indicate Rate/Basis/Type at right)
Travel (Includes Mileage Rate @ \$0.____ per mile)
Insurance (List type in space at right).....
Utilities and Telephones
Other Costs (List in space at right).....

3. TOTAL Maintenance and Operation:

Total Amount	YB Funds Requested	ITEM DESCRIPTION Please complete for each line (Attach additional sheets if necessary)
\$5,400.00	\$5,400.00	Gym Rental for Winter and Fall
\$1,200	\$1,200	Balls, Cones, Nets, Ball Bags
\$4,000.00	\$0.00	Uniforms and trophies
\$10,600.00	\$6,600.00	

*Please note: if purchasing or renting equipment (unit cost over \$500 and life expectancy of over two years), then it needs to be listed on the Program Budget Page.



OTHER REVENUE SOURCES

Program Name:

NAME OF FUNDING SOURCE(S) Specify: Foundation/ Grantor/ Corporation, etc...	IF PUBLIC FUNDS, IDENTIFY: STATE, FEDERAL, COUNTY, CITY, TOWN, OR VILLAGE	AMOUNT GRANTED, FUNDED/ DONATED (Asterisk those Unconfirmed)	CONTACT PERSON NAME & PHONE NUMBER	PERIOD COVERED BY CONTRACT GRANT/ DONATION FROM- TO
Orange County Youth Bureau	County/State	\$8,760.00	Rachel Wilson, 845.615.3620	01.01.2019-12.31.2019
City of Newburgh	City	\$16,475.87	Derrick Stanton, 845-569-7374	1/1/2019 to 12/31/2019
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
	TOTAL:	\$25,235.87		

"The TOTAL (Column D) needs to match TOTAL PROGRAM AMOUNT on Program Budget form AND Application Cover Page."

RESOLUTION NO.: 197 - 2017

OF

JULY 10, 2017

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR
AND ACCEPT IF AWARDED AN ORANGE COUNTY YOUTH BUREAU GRANT
IN THE AMOUNT OF \$8,760.00 REQUIRING NO CITY MATCH
FOR THE 2018 YOUTH SOCCER PROGRAM

WHEREAS, the City of Newburgh Recreation Department has advised that funding is available through the Orange County Youth Bureau; and

WHEREAS, the City of Newburgh wishes to apply for and accept if awarded an Orange County Youth Bureau Grant in the amount of \$8,760.00 for a Youth Soccer Program consisting of a fall/spring outdoor season and a winter indoor season; and

WHEREAS, funds will be utilized for the costs of referees, gym rental, and equipment; and

WHEREAS, no City matching funds is required; and

WHEREAS, this Council has determined that applying for and accepting said grant if awarded is in the best interests of the City of Newburgh and its youth;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to apply for and accept if awarded an Orange County Youth Bureau Grant in the amount of \$8,760.00 requiring no City match for the 2018 Youth Soccer Program; and to execute all necessary documents to receive and comply with the terms of such grant and to carry out the program funded thereby.

I, Lorene Vitek, City Clerk of the City of Newburgh,
hereby certify that I have compared the foregoing with the
original resolution adopted by the Council of the City of
Newburgh at a regular meeting held July 10, 2017
and that it is a true and correct copy of such original.

Witness my hand and seal of the City of
Newburgh this 10th day of July, 2017

Lorene Vitek
City Clerk

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR
AND ACCEPT IF AWARDED A NEW YORK STATE OFFICE OF CHILDREN AND
FAMILY SERVICES YOUTH DEVELOPMENT PROGRAM GRANT
IN AN AMOUNT NOT TO EXCEED \$47,160.00 REQUIRING NO CITY MATCH
FOR THE 2019 YEAR AROUND BASKETBALL PROGRAM**

WHEREAS, the City of Newburgh Recreation Department has advised that the Orange County Youth Bureau is accepting a Request for Proposals for grant funding available from New York State Office of Children and Family Services Youth Development Program (YDP); and

WHEREAS, the City of Newburgh wishes to apply for and accept if awarded an YDP Grant in an amount not to exceed \$47,160.00 for the 2019 Year Around Basketball Program to conduct basketball leagues during the winter, spring, summer and fall seasons; and

WHEREAS, funds will be utilized for the costs of referees, security guards, and a scorekeeper; and

WHEREAS, no City matching funds are required; and

WHEREAS, this Council has determined that applying for and accepting said grant if awarded is in the best interests of the City of Newburgh and its youth;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in an amount not to exceed \$47,160.00 requiring no City match for the 2019 Year Around Basketball Program in the City of Newburgh; and to execute all necessary documents to receive and comply with the terms of such grant and to carry out the program funded thereby.



City of Newburgh

GRANT APPLICATION FORM

Grant Requestor:

Please complete the following form and submit the form along with either a hard copy of the grant announcement or the grant announcement website address to the City of Newburgh Grants Coordinator for processing. You will be notified when your grant request has been approved to be sent for City Council Resolution.

NOTE: All fields are required unless marked "OPTIONAL."

SECTION A. COMPLETED BY GRANT REQUESTOR

NAME OF PROJECT FOR GRANT: Year Around Basketball Program	NAME OF DEPARTMENT REQUESTING GRANT: Recreation	NAME OF DEPARTMENT HEAD/SPONSOR AUTHORIZING GRANT: Derrick Stanton
NAME OF GRANT/NAME OF AWARDING AGENCY: NYS Office of Children and Family Services Youth Development Program Grant	GRANT SUBMITTAL DATE: June 26, 2018	AMOUNT OF AWARD: NTE \$60,000 47,160
MATCH REQUIRED? IF YES, AMOUNT AND TYPE: (EX. CASH, IN-KIND) No Match	AMOUNT REQUIRED BY THE CITY OF NEWBURGH: \$0	(OPTIONAL) ANY ADDITIONAL GRANT CONDITIONS:

PROJECT PLAN:

Scope of Project: **Year Around Basketball Program**

Key Stakeholders: **Recreation Department**

Project Timeline: **Youth Basketball Program, which includes basketball training, recreational leagues, and travel teams covering the winter, spring, summer, and fall of 2019.**



City of Newburgh

GRANT APPLICATION FORM

SECTION B. FOR REVIEW BY CITY COMPTROLLER

GRANT MATCH REQUIREMENT REVIEWED? YES/NO:

COMMENTS:

IN-KIND SERVICES REQUIREMENT REVIEWED? YES/NO

COMMENTS:

STAFFING ISSUES REVIEWED? YES/NO:

COMMENTS:

ANY ADDITIONAL COMMENTS:

→ APPROVED BY CITY COMPTROLLER? YES/NO

CITY COMPTROLLER
SIGNATURE:

DATE:

NOTE: IF GRANT APPROVED, CITY COMPTROLLER WILL FORWARD TO CITY MANAGER FOR REVIEW. IF GRANT NOT APPROVED, CITY COMPTROLLER TO RETURN TO GRANTS COORDINATOR FOR FURTHER REVIEW BY PROJECT SPONSOR.

SECTION C: FOR REVIEW BY CITY MANAGER

→ APPROVED BY CITY MANAGER? YES/NO

CITY MANAGER
SIGNATURE:

DATE:



City of Newburgh

GRANT APPLICATION FORM

SECTION D: FOR REVIEW BY CORPORATION COUNSEL

→ APPROVED BY CORPORATION COUNSEL FOR RESOLUTION? YES/NO

CORPORATION COUNSEL
SIGNATURE: _____

DATE: 6/21/18

DATE RESOLUTION TO BE SENT TO CITY COUNCIL MEETING:

Should be added to 7/5/18 w/s for approval
at 7/9/18 Council meeting



Orange County Youth Bureau Request for Proposals for 2019 Funding



for funding available from:

- New York State Office of Children and Family Services
Youth Development Program Grant (YDP)
- New York State Office of Children and Family Services
Runaway & Homeless Shelter Part I (RHYA)
 - Orange County Solutions Grant (S)

PROPOSALS DUE JUNE 19, 2018

PART II

PROPOSAL Forms

See Part I for Background, Requirements and Proposal Instructions, including a projected timetable of Key Events and Scoring Rubric.

Each form in this packet must be completed in full. **NO HANDWRITTEN FORMS WILL BE ACCEPTED.**

In addition to the forms in this Part II, Proposals must include the following to be considered:

- Board of Directors list, containing required information listed on Page 10 of 22 [Part II of RFP]
- Fiscal Documents Attachments: Program Budget, Program Total M&O Budget Attachment, Personnel – Time/Payment Page, and Other Revenue Sources Page [Part V of RFP]
- Proposers must attach applicable certificates of authority/incorporation/partnership/dba, etc.
- Proposer Agencies must attach their most recent A-133 Audit.
- Proposer Municipalities must attach their most recent Certified Financial Statements.

PROPOSALS RECEIVED WITHOUT ALL OF THE APPLICABLE DOCUMENTATION REQUIRED ABOVE WILL BE DEEMED INCOMPLETE AND MAY BE DISCARDED. LATE SUBMISSIONS WILL NOT BE ACCEPTED.

**Orange County Youth Bureau
UNIVERSAL PROGRAM PROPOSAL
Cover Page**

Program Title: City of Newburgh Year Round Basketball Program		QYDS/Program ID# (County Use Only):	Program Year: 2019
FUNDING INFORMATION			
(County Use Only): ☐ NO Revisions Required ☐ Revisions Required			
FUND AMOUNTS		AUTHORIZED VOUCHER SIGNEE (MUST BE TWO)	
Total Program Amount: MUST Match Budget Pages. 95,315.87		1. Last Name, First Name: Ciaravino, Michael	
Funds Requested: MUST Match Budget Pages. Min. of \$5,000 and Max. of \$60,000 47,160		Title: City Manager	
[County Use Only]: Funds Awarded and Category: \$ Total Program Amount based on Funds Awarded: \$		Email: mciaravino@cityofnewburgh-ny.gov	
60% State Aid [RHYA Programs ONLY]	% Tax Match [RHYA Programs ONLY]	2. Last Name, First Name: Mack, Kathryn	
% Agency Cash:[RHYA Programs ONLY]	% In Kind [RHYA Programs ONLY]	Title: Comptroller	
		Email: kmack@cityofnewburgh-ny.gov	
AGENCY/MUNICIPALITY INFORMATION:			
This Agency is: ☐ Private, Not for Profit ☐ Public ☐ Religious Corporations			
Federal ID #: 14-6002329	Charities Reg.#:	Last Name: Stanton	
Agency Website: www.cityofnewburgh.recdesk.com		First Name: Derrick	
Implementing Agency/Municipality: City of Newburgh		Title: Recreation Director	
Mailing Address: 83 Broadway		Phone Number(s): 845-569-7374	Fax Number: 562-6306
Address Line 2:		Extension:	
City: Newburgh	State: NY	E-Mail: dstanton@cityofnewburgh-ny.gov	
Zip Code: 12550	FISCAL Contact, Phone, & Email (May or may not be individual who signs claims): Derrick Stanton 845-569-7374		
EXECUTIVE DIRECTOR/CHIEF ELECTED OFFICIAL		PERIOD OF ACTUAL OPERATION:	
Last Name: Harvey	First Name: Torrance	FROM: 1/1/2019 TO: 12/31/2019	
Title: Mayor		HOURS OF ACTUAL PROGRAM OPERATION:	
Phone Number(s): 8455697303		FROM: 5:00 p.m. TO: 9:00 p.m.	
Fax Number: 8455697370		☐ Daily ☒ Other (Explain)	
E-Mail: tharvey@cityofnewburgh-ny.gov		Winter Season : Tuesday, Thursday & Friday 5:00pm - 9:00pm Saturday: 11:30am to 4:30pm	
		Spring Season: Tuesday, Thursday & Friday 5:00pm - 9:00pm Summer Season: Monday to Friday 5:00pm - 9:00pm	

Check if: ☐ Joint Program

1. Name of participating municipalities: _____

2. Name of primary disbursing municipality: _____

Does this business have a minority, women's, disadvantaged, or small business status? Yes ☐ No ☒

If yes, please list the designation(s) and the certifying entity(ies): _____

The undersigned proposes to furnish and deliver services described in Orange County Youth Bureau RFP-YB01-18 and the responding proposal to the County of Orange, at the budget stated within. The individual submitting this proposal on behalf of his or her firm, certifies by signature below that:

- he or she understands and has complied with the requirements of State Finance Law Sections 139-j and 139-k and will continue to do so throughout the restricted period;
- he or she has read and understood the full Request for Proposal cited above; and
- he or she is duly authorized to submit the proposal on behalf of the business entity noted above.

Signature: _____

Print Name: **Michael Ciaravino**

Title: **City Manager**

Date: **JUN 21 2018**

Orange County Youth Bureau Universal Program Proposal

Life Area CHOOSE ONE	Goal ONE GOAL PER LIFE AREA	Objective ONE OBJECTIVE PER GOAL	OCFS 5003 – see Part IV of V for coding. Services, Opportunities, and Supports (SOS) ONE SOS THAT BEST DESCRIBES YOUR PROGRAM.
☐ 1 ES Economic Security	☐ 11 Youth will be prepared for their eventual economic self-sufficiency.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☒ 2 PEH Physical & Emotional Health	☒ 21 Children and youth will have optimal physical and emotional health.	1. 211 Children and youth will be physic 2. Click Here	1a. Click Here 1b. 0232 Recreation Opportunities 2a. Click Here 2b. Click Here
☐ 3 ED Education	☐ 31 Children will leave school prepared to live, learn and work in a community as contributing members of society.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 4 CVC Citizenship	☐ 41 Children and youth will demonstrate good citizenship as law-abiding, contributing members of their families, schools and communities.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 5 FAM Family	☐ 51 Families will provide children with safe, stable and nurturing environments.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here
☐ 6 COM Community	☐ 61 Communities will provide healthy, safe & thriving environments. ☐ 62 Communities will provide children, youth & families opportunities to meet physical, social, moral, emotional growth.	1. Click Here 2. Click Here	1a. Click Here 1b. Click Here 2a. Click Here 2b. Click Here

Orange County Children & Family Services Plan (CFSP) Narrative

Demonstrate the local need in the Life Area(s) you identified on the previous page. Include local data, including statistics, and cite data sources. 100 word maximum.

With a crime rate of 48 per one thousand residents, Newburgh has one of the highest crime rates in America compared to all communities of all sizes - from the smallest towns to the very largest cities. One's chance of becoming a victim of either violent or property crime here is one in 21. Within New York, more than 98% of the communities have a lower crime rate than Newburgh. In fact, after researching dangerous places to live, NeighborhoodScout found Newburgh to be the number 14 most dangerous cities in the U.S.A. With respect to violent crimes, NeighborhoodScout found that Newburgh's violent crime rate is one of the highest in the nation, across communities of all sizes (both large and small). Violent offenses tracked included rape, murder and non-negligent manslaughter, armed robbery, and aggravated assault, including assault with a deadly weapon. According to NeighborhoodScout's analysis of FBI reported crime data, your chance of becoming a victim of one of these crimes in Newburgh is one in 68. The City of Newburgh Recreation department has recently revived youth sports in the community and has had great success in keeping it's youth away from making unhealthy decisions. With a large number of City of Newburgh residents living below the poverty level, the only way to sustain these programs are to keep them affordable for all.

Describe your target population including but not limited to age range, gender, school district(s), community(s), risk and protective factors, and other important characteristics. 100 word maximum.

Our target population is boys and girls ages 5 - 18 years old who reside throughout Orange County, in particular the City of Newburgh and the Newburgh Enlarged City School District. The large majority of this population is from low income, single-parent households, who are prime targets for gangs and other negative organizations.

Demonstrate how your program will address Major Theme(s) and/or Strategies outlined in the CFSP (Part III). Link specific program activities to specific themes and/or strategies. 500 word maximum.

Our basketball programs focus on keeping our players in a safe and nurturing setting that offers physical and emotional health, and community involvement by having them learn and play the game of basketball. Our coaches encouraged to be positive role models with the players on their teams. The players will have practices once a week and one to two games a week both indoors and outdoors depending on the season. At the practices our coaches work on basketball skills, as well as teamwork which will help our players not only get better in the sport, but they also learn the teamwork skills that will help them in their daily lives. Players will be responsible for showing up to practices and games on time or risk losing playing time or the opportunity to play at all.

Over the years our program has grown by leaps and bounds. In 2017 our summer program alone comprised over 350 players ages 5-14 and more that 225 high school age players.

Orange County Youth Bureau Universal Program Proposal

Program Offering Summary			
Agency:	City of Newburgh Recreation	Contact Name & Phone:	Derrick Stanton 845-569-7374
Program Name:	City of Newburgh Year Around Basketball	Program Address:	401 Washington St. and 321 S. William St. Newburgh, NY
How well: (complete at least one, if not both examples) Target NYS PQA Average Score: _____			
Other Quality Measures, i.e. retention rate, Hrs. of training: _____			
How much? (use whole numbers)			
Total # of Participants: <u>575</u>	Gender: Male: <u>525</u> Female: <u>50</u>	Age: 0-4: _____ 5-9: <u>120</u> 10-14: <u>250</u> 15-17: <u>200</u> 18-20: <u>5</u> 21+: _____	
Ethnicity: White: <u>100</u> Black or African American: <u>375</u> Hispanic or Latino: <u>25</u> American Indian or Alaskan Native: _____			
Asian: _____ Native Hawaiian or Other Pacific Islander: _____ Two or More Races: <u>75</u>			
Target Population (using whole numbers): *You must be able to show documentation that shows you are serving these particular populations*			
General: <u>505</u> Aging out of Foster Care: _____ Children of Incarcerated Parents: <u>70</u> Juvenile Justice Re-entry Youth: _____			
Runaway/Homeless: _____			

Is anybody better off?

PARTICIPANT OUTCOMES (Max 3) Change in knowledge, skills or behavior due to participating in program.	STRATEGIES/ACTIVITIES List program activities that contribute to participant outcomes.	PERFORMANCE TARGETS FOR EACH OUTCOME # <u>and</u> % of youth who will reach each listed outcome.	MEASUREMENT TOOLS Pre/post tests, surveys, behavior, etc. What is being measured? **Unless a drop in program, attendance is not an outcome measurement
1. Players will increase their basic basketball skills. 2. Players will increase their knowledge of how to play in an organized basketball game with established rules and enforced by referees.	1. Players will be required to attend weekly practices and games. 2. The first week's of practices will be used to establish the player's skill level. All subsequent practices will be used in order to assist the players on their individual weaknesses, instruct players on the rules of an organized game, and build the individual players into a team that can compete in a live game situation against an opponent.	1. Our goal is for 75% of the participants to be able to dribble, pass, and shoot effectively in a live game situation against players their age or within two years of their age. 2. Our goal is to have 80% of the participants know how to play in a live game without excessive(5 times) violations of the most basic rules of basketball (traveling, double-dribble) or soccer (hands, offside, high-kick) as determined by the recreation staff.	1. Pre-tests will be given during the pre-season skills assessment, which is used to equally assign players to teams. The first week's practices wil also be used for coaches to assess the needs of their individual players. 2. Mid-term and final assessments will be gained through watching the players as they progress through the season.

AGENCY PROGRAM PROFILE

PROGRAM SUMMARY: (100 word maximum)

The City of Newburgh Recreation Basketball Programs consists of three locations and has Winter, Spring, Summer and Fall programs for boys and girls ages 5-18 years old. Winter, Summer and Fall seasons have a 5-7 week regular season and one week of playoffs. Uniforms will be provided to all players. Awards will be provided at the end of each season. All games will be officiated by certified officials. Our Spring season will be used primarily for our travel teams. We will select the top players from our Winter, Summer and Fall seasons and have them compete in tournaments and leagues throughout the tri-state area.

8 Features of Positive Youth Development

Features of Youth Development Settings (School, Home, Community)	How does program address each Feature of Positive Youth Development Settings? (Include policies, procedures, activities)
Physical & Psychological Safety (Do not exceed the space allotted) Safe and health-promoting facilities; practices that increase safe peer group interaction and decrease unsafe or confrontational peer interactions.	Our basketball programs offer a safe, nurturing, environment where parents can feel comfortable dropping of their children to participate in the programs. We do not tolerate any unsafe behavior, fighting, bullying, etc. Our coaches and staff monitor our players and spectators closely to make sure everyone is safe.
Appropriate Structure (Do not exceed the space allotted) Limit Setting; clear and consistent rules and expectations; firm enough control; continuity and predictability; clear boundaries, and age appropriate monitoring.	Our basketball programs are broken down by age so there is less of a chance of injury due to older players playing with younger players, as well as reduced chance for bullying from older players to the younger players. We have a clear set of rules and behaviors that are entrenched in our coaches in their training, who in turn will go over the rules at their first practice. These rules are then enforced by Recreation Staff and referees throughout the season.
Supportive Relationship (Do not exceed the space allotted) Warmth; closeness; connectedness; good communication; caring; support; guidance; secure attachment, and responsiveness.	All our Recreation Staff and coaches are trained through the National Association of Youth Sports (NAYS) to interact with all of the players gaining their trust so each players feel secure and cared for, but at the same time they know there are rules and they have to be followed. All information about the basketball program will be communicated by coaches to the players and/or parents and also posted on the program's website for wider distribution.
Opportunities to Belong (Do not exceed the space allotted) Opportunities for meaningful inclusion, regardless of one's gender, ethnicity, sexual orientation, or disability; social inclusion, social engagement, and integration; opportunities for socio-cultural identity formation; and support for cultural and bicultural competence.	All of our programs at the City of Newburgh Recreation are open to all races, religions, genders, ethnicities and sexual orientations.

Positive Social Norms (Do not exceed the space allotted) Rules of behavior, expectations, injunctions, ways of doing things, values and morals, and obligations for service.	The basketball programs all offer rules for the good order and discipline of the league, as well as the individual expectations of players. These rules and expectations are entrenched in our coaching and recreation staffs who in turn pass them on to players during practices and live game play.
Support for Efficacy and Mattering (Do not exceed the space allotted) Youth-based; empowerment practices that support autonomy; making a real difference in one's community, and being taken seriously. Practices that include enabling, responsibility granting, and meaningful challenge. Practices that focus on improvement rather than on relative current performance levels.	Our coaches and staff are trained how their impact on these players is great and that they can make a real difference in their lives, and it is imperative that the impact is a positive one. Coaches will not only conduct team practices, but also give players individual drills that they can practice outside of practice to improve their performance. Players that take the time to work outside of practice should see marked improvement over the course of the program.
Opportunities for Skill Building (Do not exceed the space allotted) Opportunities to learn physical, intellectual, psychological, emotional, and social skills; exposure to intentional learning experiences, opportunities to learn cultural literacy, media literacy, communication skills and good habits of mind; preparation for adult employment, and opportunities to develop social and cultural capital.	Our basketball programs give many opportunities for skill building. Besides learning the fundamentals of basketball, the coaches also teach teamwork, hard work and a never quit attitude.
Integration of Family, School and Community Efforts. (Do not exceed the space allotted) Concordance; coordination and synergy among family, school and community.	We strive to intergrate family, school and community efforts by working with the parents to guide the players to do well in school, and stay out of trouble in the community, so they can continue to play in the program. We also seek parent-coaches as much as possible and have a strong working relationship with the high school varsity basketball program.
Monitoring (do not exceed the space allotted) A systematic review of program based upon requirements of a contract, rules, regulations, policies and/or State and Local laws. Identifies the degree to which activities specified in a contract/application/proposal complies with requirements. Describe your process to be used to monitor on a regular basis. Include who will be responsible, frequency, and documentation of monitoring activities.	The Recreation Director is overall in charge of the basketball program, to include all of the staff and coaches. Recreation Director gets weekly reports from the Recreation Staff on how each program is running, and will periodically stop by the programs to spot-check things as well.
Evaluation Methods (Do not exceed the space allotted) Process to determine the value or amount of success in achieving a pre-determined program or operational goal. Evaluations can identify program strengths and weaknesses to improve the program, and verify if program is running as planned. Describe the process to be used to evaluate the attainment of the objectives/outcomes. Include what will be measured, who will conduct the evaluation, when it will be conducted, and how results will be used.	At the end of the program parents and players are given evaluations in order to provide feedback on their experience. We read all of the evaluations and take very seriously what their comments were and make appropriate changes if they are warranted.

PROGRAM LOGISTICS SUMMARYAgency Name: **City of Newburgh**Program Name: **Yr. Round Basketball****Site 1: Facility Name: Newburgh Armory Unity Center**Address: 321 S. Williams St., Newburgh, NY 12550Program Offering/Component Name: Winter, Spring, Summer and Fall BasketballOperation Period: 01/01/2019 to 12/31/2019 Comments: _____HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: Christmas, Thanksgiving, Memorial

Days of Operation:

☒M ☐T ☒W ☐Th ☒F ☐Sa ☐SuTimes: 5:00pm to 9:00pm

Summer Schedule:

☒M ☐T ☒W ☐Th ☒F ☐Sa ☐SuTimes: 5:00pm to 9:00pmTotal Number of Youth: 370 AGE RANGE: 5 to 18Average Attendance: 200Total Number of Adult Participants (21+) 0**Site 2: Facility Name: Sacred Heart School**Address: 24 S. Robinson Avenue, Newburgh, NY 12550Program Offering/Component Name: Winter, Spring, Summer and Fall BasketbalOperation Period: 7/1/19 to 8/15/19 Comments: _____HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: Independenc Day

Days of Operation:

☒M ☒T ☒W ☒Th ☐F ☐Sa ☐SuTimes: 5:00pm to 9:00pm

Summer Schedule:

☒M ☒T ☒W ☒Th ☐F ☐Sa ☐SuTimes: 5:00pm to 9:00pmTotal Number of Youth: 320 AGE RANGE: 5 to 14Average Attendance: 200Total Number of Adult Participants (21+) 0**Site 3: Facility Name: _____**

Address: _____

Program Offering/Component Name: _____

Operation Period: ____ / ____ / ____ to ____ / ____ / ____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: ____ to ____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: ____ to ____

Total Number of Youth: _____ AGE RANGE: ____ to ____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Site 4: Facility Name: _____

Address: _____

Program Offering/Component Name: _____

Operation Period: ____ / ____ / ____ to ____ / ____ / ____ Comments: _____

HOLIDAYS AND DATES COMPONENT WILL NOT OPERATE: _____

Days of Operation:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: ____ to ____

Summer Schedule:

☐M ☐T ☐W ☐Th ☐F ☐Sa ☐Su

Times: ____ to ____

Total Number of Youth: _____ AGE RANGE: ____ to ____

Average Attendance: _____

Total Number of Adult Participants (21+) _____

Orange County Youth Bureau Universal Program Proposal

PERSONNEL: Paid Staff and Consultants and Volunteers – QUALIFICATIONS AND DUTIES			
Program Name:			
POSITION/TITLE* (Specify paid personnel vs. paid consultants vs. volunteer)	SUPERVISED BY (Position Title)	POSITION QUALIFICATIONS and SCREENING PROCEDURES	JOB DUTIES
Recreation Coordinator - Paid	Recreation Director	Sixty college credits in recreation, sports management or related field or graduation from a high school equivalency diploma and two seasons of paid or volunteer experience.	Assists in coordinating and administering a recreation programs, schedules and directs recreation activities.
Recreation Laborer: Paid	Recreation Coordinator	Valid drivers license. Able to lift 50lbs. have ability to carry out duties with minimal supervision.	Assists in the set up for basketball games. Assists in clean up during and after games.
Referee Summer Session: Paid	Recreation Coordinator	Referee Certification	Maintain good order and discipline by enforcing league rules during game.
Referee Summer Outdoors: Paid	Recreation Coordinator	Referee Certification	Maintain good order and discipline by enforcing league rules during games.
Referee Fall Session: Paid	Recreation Coordinator	Referee Certification	Maintains good order and discipline by enforcing rules during games.
Referr Winter Session: Paid	Recreation Coordinator	Referee Certification	Maintains good order and discipline by enforcing rules during games.
Security Guards	Recreation Coordinator	New York State 8-hour course	Ensures games are conducted in a safe manner by monitoring th behavior of participants and spectators
Scorekeeper: Paid	Recreation Coordinator	14 yrs. of age or older. on the job training from recreation coordinator.	Operates official game clock and scorebook during all contests.

*For Each Paid Position: Titles Must Be Exactly the Same as on the *Total Budget & Personnel-Time/Payment* pages

Attach your own Board of Directors list. Make sure it includes at least:

NAME	BOARD POSITION	HOME ADDRESS & PHONE #	EMPLOYER	EMPLOYER'S ADDRESS & PHONE #	SPECIFY: AFFILIATION OR YOUTH under age 21
------	----------------	------------------------------	----------	---------------------------------	---



ORANGE COUNTY, NEW YORK
Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18

DISCLOSURE OF PRIOR NON-RESPONSIBILITY DETERMINATIONS

(See instructions on next page before completing this form.)

Name of Individual or Entity Seeking to Enter into the Procurement Contract:

City of Newburgh

Address: 83 Broadway, Newburgh, NY 12550

Name and Title of Person Submitting this Form: _____

1. Has any Governmental Entity made a finding of non-responsibility regarding the individual or entity seeking to enter into the Procurement Contract in the previous four years?: No ☒ Yes ☐

If Yes, please answer the next questions:

2. Was the basis for the finding of non-responsibility due to a violation of State Finance Law §139-j:

No ☐ Yes ☐

3. Was the basis for the finding of non-responsibility due to the intentional provision of false or incomplete information to a Governmental Entity?: No ☐ Yes ☐

4. If you answered yes to any of the above questions, please provide details regarding the finding of non-responsibility below and attach additional pages as necessary.

Governmental Entity: _____

Date of Finding of Non-Responsibility: _____

Basis of Finding of Non-Responsibility: _____

5. Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named individual or entity due to the intentional provision of false or incomplete information?:

No ☒ Yes ☐

6. If yes, please provide details below and attach additional pages as necessary.

Governmental Entity: _____

Date of Termination or Withholding of Contract: _____

Basis of Termination or Withholding: _____

Applicant certifies that all information provided to the Governmental Entity with respect to State Finance Law §139-k is complete, true and accurate.

Signature: _____

Print Name: Michael Ciaravino

Title: City Manager

Date: _____

JUN 21 2018

**ORANGE COUNTY, NEW YORK**

Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau RFP-YB01-18**Instructions for Completing the Disclosure of Prior Non-Responsibility Determinations****Background:**

New York State Finance Law §139-k(2) obligates a Governmental Entity to obtain specific information regarding prior non-responsibility determinations with respect to State Finance Law §139-j. In accordance with State Finance Law §139-k, an Applicant must be asked to disclose whether there has been a finding of non-responsibility made within the previous four (4) years by any Governmental Entity due to: (a) a violation of State Finance Law §139-j or (b) the intentional provision of false or incomplete information to a Governmental Entity. The terms "Applicant" and "Governmental Entity" are defined in State Finance Law § 139-k(1). State Finance Law §139-j sets forth detailed requirements about the restrictions on Contacts during the procurement process. A violation of State Finance Law §139-j includes, but is not limited to, an impermissible Contact during the restricted period (for example, contacting a person or entity other than the designated contact person, when such contact does not fall within one of the exemptions).

As part of its responsibility determination, State Finance Law §139-k(3) mandates consideration of whether an Applicant fails to timely disclose accurate or complete information regarding the above non-responsibility determination. In accordance with law, no Procurement Contract shall be awarded to any Applicant that fails to timely disclose accurate or complete information under this section, unless a finding is made that the award of the Procurement Contract to the Applicant is necessary to protect public property or public health safety, and that the Applicant is the only source capable of supplying the required Article of Procurement within the necessary timeframe. See State Finance Law §§139-j (10)(b) and 139-k(3).

Instructions:

The County of Orange includes this disclosure request regarding prior non-responsibility determinations in accordance with State Finance Law §139-k in its solicitation of proposals or bid documents or specifications or contract documents, as applicable, for Procurement Contracts. The attached form is to be completed and submitted by the individual or entity seeking to enter into a Procurement Contract, Supplement or Change Order. It shall be submitted to with your bid or proposal to the County agency conducting the Governmental Procurement.

This document must accompany each Bid Form, Letter of Interest, or Proposal submitted by all Applicants.



ORANGE COUNTY, NEW YORK
Department of General Services
PO Box 218, 255-275 Main Street
Goshen, New York 10924

Orange County Youth Bureau 2019 RFP

IRAN DIVESTMENT ACT CERTIFICATION

The Iran Divestment Act of 2012 ("Act"), Chapter 1 of the 2012 Laws of New York, added State Finance Law (SFL), §165-a and General Municipal Law §103-g, effective April 12, 2012. Under the Act, the Commissioner of the New York State Office of General Services ("OGS") developed a list ("Prohibited Entities List") of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law). In accordance with SFL § 165-a(3), the Prohibited Entities List may be found on the OGS website at <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>.

Pursuant to General Municipal Law §103-g, by signing below, Applicant certifies as true under the penalties of perjury that:

By submission of this proposal each Applicant and each person signing on behalf of any Applicant certifies, and in the case of a joint proposal each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Applicant is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the State Finance Law.

A proposal shall not be considered for award nor shall any award be made where the certification has not been made, provided, however, that if in any case the Applicant cannot make the certification, the Applicant shall so state and shall furnish with the proposal a signed statement which sets forth in detail the reasons therefor. The County may award a contract to an Applicant who cannot make the required certification on a case-by-case basis if:

- 1) The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the person has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
- 2) The County makes a determination that the goods and services are necessary for the County to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

During the term of the Contract, should the County receive information that a person is in violation of the above-referenced certifications, the County will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the County shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the contractor in default.

The County reserves the right to reject any bid, proposal, contract or request for assignment for an entity that appears on the Prohibited Entities List prior to the award or execution of a contract or any renewal thereof, as applicable, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities List after contract award.

DATE: **JUN 21 2018**

SIGNATURE: 

NAME: **Michael Ciaravino**

TITLE: **City Manager**

BUSINESS NAME: **City of Newburgh**



ORANGE COUNTY YOUTH BUREAU
PROGRAM TOTAL M&O BUDGET ATTACHMENT



Date Submitted: 6/14/2018

YB to complete
Program ID:

NAME OF AGENCY/MUNICIPALITY: City of Newburgh

NAME OF PROGRAM: Year Around Basketball Program

MAINTENANCE AND OPERATION (All Other Expenses Except Facility Repairs).

Consumable Supplies (List in space at right).....
Maintenance/Equipment Repairs (List in space at right)....
*Equipment Rentals (List in space at right).....
*Equipment Purchases (List in space at right).....
Space Rentals (Indicate Rate/Basis/Type at right)
Travel (Includes Mileage Rate @ \$0.____ per mile)
Insurance (List type in space at right).....
Utilities and Telephones

Other Costs (List in space at right).....

3. TOTAL Maintenance and Operation:

Total Amount	YB Funds Requested	ITEM DESCRIPTION Please complete for each line (Attach additional sheets if necessary)
\$10,400.00	\$0.00	Gym Rental
\$22,320.00	\$0.00	Uniforms and trophies
\$32,720.00	\$0.00	

*Please note: if purchasing or renting equipment (unit cost over \$500 and life expectancy of over two years), then it needs to be listed on the Program Budget Page.



ORANGE COUNTY YOUTH BUREAU
FISCAL DOCUMENTS



OTHER REVENUE SOURCES

Program Name: City of
Newburgh Year Around
Basketball

NAME OF FUNDING SOURCE(S) Specify: Foundation/ Grantor/ Corporation, etc...	IF PUBLIC FUNDS, IDENTIFY: STATE, FEDERAL, COUNTY, CITY, TOWN, OR VILLAGE	AMOUNT GRANTED, FUNDED/ DONATED (Asterisk those Unconfirmed)	CONTACT PERSON NAME & PHONE NUMBER	PERIOD COVERED BY CONTRACT GRANT/ DONATION FROM TO
Orange County Youth Bureau	County/State	\$47,160.00	Rachel Wilson, 845.615.3620	01.01.2019-12.31.2019
City of Newburgh	City	\$48,155.87	Derrick Stanton, 845 569-7374	1/1/2019 to 12/31/2019
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
		\$.00		
	TOTAL:	\$95,315.87		

** The TOTAL (Column D) needs to match TOTAL PROGRAM AMOUNT on Program Budget form AND Application Cover Page."

RESOLUTION NO.: 198 - 2017

OF

JULY 10, 2017

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR
AND ACCEPT IF AWARDED AN ORANGE COUNTY YOUTH BUREAU GRANT
IN AN AMOUNT NOT TO EXCEED \$47,160.00 REQUIRING NO CITY MATCH
FOR THE 2018 YEAR AROUND BASKETBALL PROGRAM

WHEREAS, the City of Newburgh Recreation Department has advised that funding is available through the Orange County Youth Bureau; and

WHEREAS, the City of Newburgh wishes to apply for and accept if awarded an Orange County Youth Bureau Grant in an amount not to exceed \$47,160.00 for the 2018 Year Around Basketball Program to conduct basketball leagues during the winter, spring, summer and fall seasons; and

WHEREAS, funds will be utilized for the costs of referees, security guards, and a scorekeeper; and

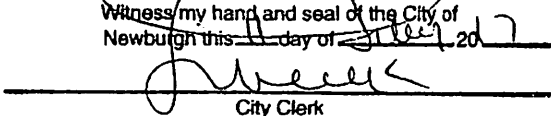
WHEREAS, no City matching funds are required; and

WHEREAS, this Council has determined that applying for and accepting said grant if awarded is in the best interests of the City of Newburgh and its youth;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to apply for and accept if awarded an Orange County Youth Bureau Grant in an amount not to exceed \$47,160.00 requiring no City match for the 2018 Year Around Basketball Program in the City of Newburgh; and to execute all necessary documents to receive and comply with the terms of such grant and to carry out the program funded thereby.

I, Lorene Vitok, City Clerk of the City of Newburgh,
hereby certify that I have compared the foregoing with the
original resolution adopted by the Council of the City of
Newburgh at a regular meeting held July 10, 2017
and that it is a true and correct copy of such original.

Witness my hand and seal of the City of
Newburgh this 10 day of July, 2017


City Clerk

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR
AND ACCEPT IF AWARDED A NEW YORK STATE OFFICE OF CHILDREN AND
FAMILY SERVICES YOUTH DEVELOPMENT PROGRAM GRANT
IN AN AMOUNT NOT TO EXCEED \$8,400.00 REQUIRING NO CITY MATCH
FOR THE 2019 YOUTH BASEBALL PROGRAM**

WHEREAS, the City of Newburgh Recreation Department has advised that the Orange County Youth Bureau is accepting a Request for Proposals for grant funding available from New York State Office of Children and Family Services Youth Development Program (YDP); and

WHEREAS, the City of Newburgh wishes to apply for and accept if awarded a YDP Grant in an amount not to exceed \$8,400.00 for the 2019 Youth Baseball Program to conduct baseball training and recreational leagues during the winter, spring, and fall seasons; and

WHEREAS, funds will be utilized for the costs of umpires, bases, tees, paint, chalk, lime, quick dri, conditioner, uniforms and trophies; and

WHEREAS, no City matching funds are required; and

WHEREAS, this Council has determined that applying for and accepting said grant if awarded is in the best interests of the City of Newburgh and its youth;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to apply for and accept if awarded a New York State Office of Children and Family Services Youth Development Program Grant in an amount not to exceed \$8,400.00 requiring no City match for the 2019 Youth Baseball Program in the City of Newburgh; and to execute all necessary documents to receive and comply with the terms of such grant and to carry out the program funded thereby.

RESOLUTION NO.: _____-2018

OF

JULY 9, 2018

**RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE SUBMISSION OF A
NEW YORK STATE CONSOLIDATED FUNDING APPLICATION FOR A
NEW YORK STATE OFFICE OF PARKS RECREATION AND HISTORIC
PRESERVATION ENVIRONMENTAL PROTECTION FUND PROGRAM GRANT
FOR PARKS, PRESERVATION AND HERITAGE BY THE CITY OF NEWBURGH
FOR THE CONSTRUCTION OF SOUTH STREET PARK**

On motion of Councilperson _____, seconded by Councilperson _____, the following resolution was adopted by the City Council of the City of Newburgh, New York:

WHEREAS, New York State is accepting applications for the 2018 Funding Round of the New York State Consolidated Funding Application ("CFA") Program; and

WHEREAS, the City of Newburgh intends to apply for a New York State Office of Parks, Recreation & Historic Preservation Grant through the 2018 CFA to construct South Street Park at an estimated cost of \$548,817.00 with a 25% match of \$137,205.00 to be derived as follows: \$100,000.00 - CDBG 2019 Budget and \$37,205.00 - 2019 General Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, by the City of Newburgh's City Council that the City Manager is hereby authorized to submit a Consolidated Funding Application for the 2018 Funding Round from New York State Department of Parks, Recreation and Historic Preservation's EPF Parks Program, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the City of Newburgh and to execute all such contracts and documentation and take such further actions as may be appropriate and necessary to accept such grant and administer the program funded thereby; and

BE IT FURTHER RESOLVED that the aforementioned potential grant agreements are subject to the approval of the City's Corporation Counsel as to form and content.

Torrance Harvey, Mayor
City of Newburgh

CERTIFICATION:

I, _____, the clerk of the City of Newburgh hereby certify that at a meeting of the City Council on July 9, 2018 the above RESOLUTION was duly adopted.

AFFIX GOV'T SEAL:

City Clerk

2018 CFA Guidance Document

Office of Parks, Recreation & Historic Preservation (OPRHP)

Environmental Protection Fund Grants Program for Parks, Preservation and Heritage (EPF)

Funding Available: Up to \$19.5 Million

DESCRIPTION:

Title 9 NYCRR (sections 439.1 – 443.4) implements the Environmental Protection Fund (EPF) Act of 1993 (Title 9 of Article 54 of the Environmental Conservation Law), which created OPRHP's program for Parks, Preservation and Heritage Grants.

EPF Parks, Preservation and Heritage grant funding is available for the acquisition, planning, development, and improvement of parks, historic properties, and heritage areas located within the physical boundaries of the State of New York. Grants can fund up to 50% of the total eligible project cost; up to 75% if the project is located in a high-poverty area as defined below. Grant awards are capped at \$500,000.

ELIGIBLE TYPES OF APPLICANTS:

- Municipalities
- State Agencies
- Public Benefit Corporations
- Public Authorities
- Not-for-profit Corporations that have tax-exempt status under the IRS code, are current with pertinent federal and state filings, and are pre-qualified in the Grants Gateway (see <http://www.grantsreform.ny.gov/Grantees>).

The applicant must have an ownership interest in the project property:

- Where the applicant is not the property owner:
 - If the project is for planning only, the owner must grant the applicant any access necessary to complete the project.
 - If the project involves acquisition of the property, the application must include documentation of the owner's intent to sell, donate or transfer the property.
 - If the project involves improvement/development of the property, the owner must agree to sign the project agreement and any long-term protection document.
- If there are additional parties with an ownership interest in the property, including lien holders, all parties must agree to sign the project agreement and all lien holders must subordinate their interests to those of the State.

ELIGIBLE ACTIVITIES / PROGRAM BENEFIT AND LONG-TERM PROTECTION REQUIREMENTS: Funding under the EPF Parks, Preservation and Heritage Grants program is available for the activities and programs described below. An application will be evaluated in all categories for which it qualifies. Applicants should be alert to the requirements for each category for which they wish the application to be considered.

To ensure the public benefit from the investment of State funds, properties acquired or developed with grant funds will receive long-term protections, either through parkland alienation law, conservation easements, or public access or preservation covenants recorded against the deeds.

- **Parks Program** - for the acquisition, development or planning of parks and recreational facilities to preserve, rehabilitate or restore lands, waters or structures for park, recreation or conservation purposes and for structural assessments and/or planning for such projects. Examples of eligible projects include: playgrounds, courts, rinks, community gardens, and facilities for swimming, boating, picnicking, hunting, fishing, camping or other recreational activities.
 - Public access covenants will be conveyed to the State for all park development projects undertaken by not-for-profit corporations.
 - Conservation easements will be conveyed to the State for parkland acquisition projects undertaken by not-for-profit corporations.
 - Parkland acquired or improved by a municipality must remain parkland in perpetuity. Information is available in the “Handbook on the Alienation and Conversion of Municipal Parkland,” located at <http://nysparks.com/publications/>.

- **Historic Preservation Program** - to acquire, improve, protect, preserve, rehabilitate or restore properties listed on the State or National Register of Historic Places and for structural assessments and/or planning for such projects. All work must conform to the Secretary of the Interior’s Standards for the Treatment of Historic Properties and professional qualifications as defined in “Historic Preservation Terms and Professional Qualifications” available at <http://nysparks.com/grants/consolidated-funding-app.aspx>.
 - Properties not currently listed, but scheduled for nomination review at the State Board for Historic Preservation meeting of either June 7, 2018, or September 6, 2018, are eligible to apply for funding. Questions about, or proposals for, listing on the State or National Register should be directed to the OPRHP National Register Unit at (518) 268-2213.
 - Preservation covenants or conservation easements will be conveyed to the State for all Historic Preservation grants.
 - Grant funds cannot be used for constructing contemporary additions on an historic property unless that work will provide universal access and/or eliminate code deficiencies for access/egress, such as an elevator or stair tower.
 - Multi-purpose additions to historic buildings and free-standing new construction on historic properties are not eligible for this grant program.
 - The expense of packing/storing of furnishings and artwork is allowed when required to complete an awarded project for grant-assisted interior work, such as installation of a fire suppression system, or plaster/decorative finishes.
 - For projects on sectarian properties, grant assistance can fund only costs necessary for historically accurate restoration to restore and preserve the historic integrity of the historic property, and only to the extent that those costs exceed the cost of basic rehabilitation. Information and instructions on how to structure/present a sectarian project can be found at <http://nysparks.com/grants/consolidated-funding-app.aspx>.

- **Heritage Area Program** - for projects to acquire, preserve, rehabilitate or restore lands, waters or structures identified in the approved management plans for Heritage Areas designated under section 35.03 of the Parks, Recreation and Historic Preservation Law, and for structural assessments or planning for such projects. The designated Heritage Areas with approved Management Plans are listed at <http://nysparks.com/grants/heritage-areas/default.aspx>, which also provides links to maps showing exact Heritage Area boundaries.

- To ensure a public benefit from the investment of state funds, appropriate long-term protections in the form of public access covenants, preservation covenants or conservation easements will be conveyed to the State for all Heritage Area grants.

ALLOWABLE COSTS:

All expenditures under these grants must be for goods and services procured in a manner so as to assure the prudent and economical use of public money in the best interests of the taxpayers of the State of New York, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against nepotism, favoritism, improvidence, extravagance, fraud and corruption. Such procedures may include, but are not limited to, competitive bidding, the solicitation of three price quotes, written requests for proposals, etc.

Eligible budget items include:

Pre-Development Planning and Design

- **Design Fees** and other **Professional Fees** are allowed for the preparation of construction documents and to satisfy other pre-construction requirements. **Pre-development** costs must be incurred during the project term or in the three years prior to the application deadline. In general, pre-development costs **should not exceed fifteen percent (15%) of the construction costs**.
- **Archeology** includes field work, report writing, curation of artifacts and interpretation. If your project includes any ground-disturbing activity (e.g., trenching, grading, demolition, new construction, etc.), it is very likely that an archeological survey will be required unless you can provide adequate documentation of prior ground disturbance. Your budget should take into account the need for an archeological survey. Contact your regional grants administrator (RGA) (below and at <https://parks.ny.gov/grants/contact.aspx>) or the archeology representative for your county (at <https://parks.ny.gov/shpo/contact/>), to determine the need and anticipated costs for archeology.
- **Project planning** is eligible for stand-alone funding in all three programs. This funding is intended for project-specific planning, such as preparing site designs and specifications, schematic drawings and conducting specific environmental reviews (i.e., for rehabilitation of a historic property or structural assessment of a dock for public fishing), not for comprehensive Open Space, Management or Master Plans.

Construction

- Capital costs can include labor, materials and other necessary costs for permanent capital improvements to the property that are directly related to the recreational, conservation, historic preservation, and/or heritage development purposes of the grant program. The budget should be broken down by categories of expenditure, such as utilities/infrastructure, site preparation, landscaping, carpentry, etc.
- The budget may include purchase of permanent equipment necessary to achieve the project purposes (e.g., playground equipment, interpretive kiosks), but cannot include operational or maintenance equipment such as mowers or automotive equipment.
- The budget may include costs to undertake construction, such as rent/lease of heavy equipment, but cannot offset overhead and operating expenses, such as office rental.
- For historic preservation projects on sectarian properties, grant assistance can fund only costs necessary for historically accurate restoration to restore and preserve the historic integrity of

the historic property, and only to the extent that those costs exceed the cost of basic rehabilitation. Instructions on how to structure/present a “Basic vs Restoration” breakdown can be found at <http://nysparks.com/grants/consolidated-funding-app.aspx>.

Acquisition

- The application must identify each parcel proposed for acquisition, the type of interest to be acquired (fee simple, lease, easement, etc.) and method of acquisition (purchase, donation or transfer from another use), number of acres and estimated fair market value of the parcel(s) documented by a written estimate of value (windshield appraisal) by a qualified appraiser. Acquisition costs must be incurred during the project term or up to one year prior to the application deadline.
- Associated acquisition costs, such as the cost of **appraisals** (one appraisal is required for any parcel valued under \$300,000; two appraisals are required for any parcel valued at \$300,000 or more), **surveys, title search, legal fees, title insurance (required for this grant)** and, where a conservation easement is required, the cost of **title continuation and recordation** are eligible costs.

Administration

- **Construction Supervision** costs are those associated with the coordination, supervision and scheduling of work and may be provided by a qualified member of the applicant’s staff, the design professional who prepared the construction documents, or a clerk of the works.
- **Grant Administration** costs include expenses associated with administering the grant after it is awarded, such as preparing the project agreement, affirmative action, solicitation of Minority and Women-owned Business Enterprises (MWBs), and payment request documentation. In general, these costs **should not exceed ten percent (10%) of the grant amount**. The cost of preparing this application is **NOT** eligible.
- **Procurement Costs** include costs for assuring competitive pricing, such as costs for distributing Requests for Proposals and for public advertising for bids, including the cost of advertising in specialty publications, such as minority newspapers and appropriate construction publications.
- **Audit:** An accounting of grant expenditures and revenues is required. Generally, this is accomplished by detailed auditing of every payment request. Depending upon the grant award and complexity, the State may require an Agreed Upon Procedure Review (AUPR) performed by a representative of the State or a Certified Public Accountant prior to the final reimbursement.
- **Project Sign:** All grant-funded projects, except for those funding planning only, must have a project sign noting the funding assistance. Signs are available for purchase through the State for approximately \$57.

INELIGIBLE COSTS (will be eliminated from the total project costs in the grant application):

- Work completed prior to award is not eligible for reimbursement or for match. There are two exceptions:
 - Professional services and materials purchased or donated, but not installed, up to three years prior to the application deadline may be applied toward the matching share.
 - Acquisition costs retroactive no more than one year prior to the application deadline are eligible costs.
- Comprehensive Planning/Master Planning/Management Plans/Open Space Plans
- Application preparation.

- Contingencies, training, travel, OJT wages, working capital, marketing, taxes, interest, purchase of operational or maintenance equipment, salaries and wages, overhead or operating expenses, rent/lease are ineligible unless noted otherwise above.
- Fundraising events/expenses.
- Bond interest and associated fees. The interest associated with a Bond or Bond Anticipation Note (BAN) cannot be calculated into project cost, whether for reimbursement or local match.
- Lobbying expenses.
- Costs that are not adequately justified or that do not directly support the project.

MATCHING SHARE (APPLICANT SHARE) REQUIREMENTS

This grant program is administered on a reimbursement basis. **Successful applicants will be expected to fund project expenditures upfront, then submit for reimbursement.** Applicants must plan their financial arrangements accordingly.

Successful applicants are reimbursed for up to 50 percent of their eligible expenditures. For projects located in impoverished areas (as defined by 10 percent or more of the population below the poverty level according to the most recent Census data as provided in the "Poverty Level Table by ZIP Code Tabulation Area (ZCTA)" at <http://nysparks.com/grants/consolidated-funding-app.aspx>), the reimbursement can be up to 75 percent of the eligible project cost. All applicants are expected to raise their share within one year of the award, or risk cancellation of the grant. Principal types of applicant share are:

- **Cash:** Includes grants other than this grant request. Other Environmental Protection Fund grants (i.e., Climate Smart Communities, Water Quality Improvement Project, Local Waterfront Revitalization Program, Greenway Conservancy Trail Grant Program, etc.) cannot be used as match. State and Municipal Facilities Program (SAM) funding cannot be used as a required match or be considered a local share, but can be used to pay for additional projects costs that are over and above the award and required local match.
- **Force Account:** Applicant's payroll expenses itemized according to job title or job assignment on project. Grant recipients will be required to document time worked, tasks, pay ratio and payment (including components and percentage of fringe benefit rate).
- **Professional Services:** The value of services provided by professional and technical personnel and consultants. Three-year retroactivity applies.
- **Supplies and Materials:** The fair market value of items warehoused (not yet installed). Three-year retroactivity applies; use value current at time items were obtained.
- **Volunteer Labor:** Skilled and professional labor can be computed at the job rate. The value for labor (unskilled labor and work performed by professionals or skilled laborers in an area outside of their area of expertise) of an adult (18 and over) donating time to a project may be computed up to the amount identified as the Value of Volunteer Time for New York State at http://www.independentsector.org/volunteer_time. (For example, a lawyer donating legal services may compute the value based on the standard billing rate, but the value for the same lawyer donating time painting walls will be computed up to the amount identified as the Value of Volunteer Time for New York State).
- **Equipment Usage:** Valued according to its fair market rental cost in the project location.
- **Real Property:** The value of all property acquired, donated or converted from other purposes. One year retroactivity applies to all three categories. For real property owned by the applicant and converted from other purposes, the value of such property may be included under the EPF

budget, provided it has not been previously designated as parkland or otherwise used for purposes related to this project.

FUNDING PRIORITIES: Priority projects are those that clearly demonstrate and document:

- Impact – For park projects, the importance of the project to the community in terms of economic stimulus, impetus to community renewal, revenue generation, visual appeal, health and vitality of the community, and community involvement and support of the project. For historic preservation, the extent to which the project will contribute to preservation of a historically significant property. For Heritage Areas, the extent to which the project will contribute to the local Heritage Area. For all projects, advancement of the Downtown Revitalization Initiative, Veterans’ Initiative, or Opportunity Agendas of the Regional Economic Development Council.
- Community support and consistency with state/region/community plans, including and especially the Statewide Comprehensive Outdoor Recreation Plan (SCORP).
- Sound administrative infrastructure/reasonableness of costs, including demonstration of project planning, administrative structures and a budget that reflects fiscal prudence and readiness to proceed.
- The Commissioner’s priorities for the 2018 grant program:
 - Projects that enhance and/or create opportunities for walkable public spaces for recreation, fitness, community gardens and open space in underserved neighborhoods (i.e., build green space, revitalize existing athletic and recreational facilities, create and enhance amenities at community gardens and schoolyards).
 - Trail projects that provide linkages to the Empire State Trail, and/or create or enhance multi-use pedestrian and bicycle trails, creating physical and functional connections among already-protected state and local lands, historic sites, greenways, trails and waterways (including landscape and trail improvements and special features or signage to improve programming and interpretation).
 - Projects that are undertaken by OPRHP Friends organizations or other partner groups that occur in State Parks or Historic Sites, or projects that enhance the public’s access to already-protected state and local lands and historic sites by creating physical and functional connections (e.g. landscape improvements to facilitate connections, special features or signage to improve programming and interpretation).

Applicants are encouraged to use the online layered “Grants Map for CFA” accessed via <http://nysparks.com/grants/consolidated-funding-app.aspx> to help answer application questions in the CFA, including questions concerning how to identify the appropriate Regional Economic Development Council, ZIP Code Tabulation Area (ZCTA) and Poverty data, save and print or upload a 1:24,000 scale topographic or planimetric map, etc. for the project location. The instruction document, “Using the Grants Map for CFA,” outlines how to use the features of the layered map.

APPLICATION REQUIREMENTS:

The following documentation will be required with the application. **Applications lacking these attachments (or an acceptable explanation) are considered incomplete, and may cause the application to be deemed ineligible, or adversely affect the rating points assigned.** Depending upon the particular circumstances of your project, other attachments may be required. Still other attachments, while not required, may be essential to support rating points. All documents should be current to this grant cycle. See the **ADDITIONAL RESOURCES** section at the end of this document, and the Attachment Checklist at

<http://nyspark.com/grants/consolidated-funding-app.aspx>, for additional guidance on required documents as well as supporting documentation that is requested but not required.

For All Applicants:

- **State Environmental Quality Review Act (SEQR) compliance documentation:** Not-for-profits must fill out the “Environmental Review Form” available at <http://nyspark.com/grants/consolidated-funding-app.aspx>. Municipalities must document or describe where they are in the SEQR process.
- **Photos** showing the project area
- **Schematic Site Plan**
- 1:24,000 scale **topographic or planimetric map** with the subject property circled

For Not-for-Profit Applicants applying for a project under the Parks Program:

Except for projects on State lands, a resolution of municipal endorsement, passed by the governing body of the municipality in which the project is located, which stipulates the approval/endorsement of the application. For projects involving multiple municipalities, the endorsement is required from the municipality with planning jurisdiction (e.g., the county) and all municipalities owning affected property. See a sample of an acceptable resolution of “Municipal Endorsement” at <http://nyspark.com/grants/consolidated-funding-app.aspx>.

For Historic Preservation Applicants:

Documentation of State/National Register listing or scheduled nomination review.

For Heritage Area Applicants:

Written approval/endorsement of the project by the local heritage area management entity, if it is not the project sponsor, is required with the application. The letter should reference the appropriate Heritage Area management plan and relevant Heritage Area programs and goals. See a list of approved Heritage Areas at <http://nyspark.com/grants/heritage-areas/default.aspx>.

For Partner Groups of State Parks or Historic Sites:

Letter(s) of support from the **Regional Director AND Capital Facilities Manager**.

For Applications including Acquisition (purchase, donation or transfer from another use):

- **Evidence of the owner’s intent** to sell, donate or transfer the property.
- A **written estimate of fair market value** (windshield appraisal/market valuation) for each parcel that will be acquired or used as match as part of the proposal.

For Applications where Parkland is being Alienated:

If the project is located in a public park facility, all or part of which is being sold, leased, exchanged, donated, disposed of or used for other than public park purposes, a copy of the **proposed or enacted legislation authorizing the alienation**.

Attachments listed in the **APPLICATION REQUIREMENTS** section of the guidance document are required of every application as indicated. Following is additional guidance on required attachments. All documents should be current to this grant cycle.

State Environmental Quality Review Act Compliance (SEQR)

NOT-FOR-PROFIT CORPORATIONS: Complete the “Environmental Review Form” available online at <http://nysparks.com/grants/consolidated-funding-app.aspx>. Also include with your application clear drawings, maps, or plans of existing and proposed natural and man-made conditions on the site and the areas immediately adjacent to the site.

MUNICIPALITIES: The municipality will be SEQR lead agency if OPRHP is the only other agency involved, or will be responsible for initiating lead agency designation procedures if there are other involved agencies (e.g., the Department of Environmental Conservation (DEC) via a required permit). The lead agency is required to classify projects under SEQR as follows:

- If your project is Type II, it is not subject to SEQR. If this is the case, provide a statement as to the classification of your project and the reason. If any permits are required, list them in your statement.
- If your project is subject to SEQR, consult SEQR regulations to determine if it is classified Unlisted or Type I.
 - If it is Unlisted, submit a completed Short Environmental Assessment Form (EAF) (Parts I-III).
 - If the project is classified Type I, submit a completed Full Environmental Assessment Form and either a negative declaration or a Final Environmental Impact Statement (FEIS) and SEQR Findings.
- If the project's impacts have been previously reviewed under SEQR, supporting documentation must be submitted (e.g., FEIS and SEQR Findings Statement).

Photos

Provide images (scanned photographs or born-digital; photocopies are not acceptable substitutes) showing the overall project area and documenting existing conditions. Include photos of any structures more than 50 years old within, or immediately adjacent to, the project area. Provide views to these features from the project site, as well as views of the project site from them. Photographs must reflect current conditions. Images that are freely available on the internet may not show current, actual conditions. Key all images to a schematic site plan (see below).

Schematic Site Plan

Provide a document that connects the narrative, photos, budget, and for a historic property the work detail, together pictorially.

For parks, a site plan that identifies the boundary of the park that is the subject of the application as well as how it relates to the surrounding areas (properties adjoining the site, roadways, water bodies, public access), what facilities are currently existing on proposed site (arrows or legend to indicate type - baseball fields, playgrounds, pavilions, parking areas, public access to the site, links to surrounding areas via trails, etc. and location of those facilities within the park), and what facilities are being proposed (type and location); these would then be linked to photos showing the subject area and surrounding areas, the narrative describing the work being contemplated, and the budget showing estimated costs.

With historic properties, two dimensional plans or elevations which identify the areas of the structure or site with the conditions as they currently exist that are the subject of the application (i.e., arrows to mortar joints, cracks, bricks); these would have a legend or some other way to link back to photos which show the areas of concern, the narrative and work detail which describe both existing conditions and

the proposed work to correct issues, and the budget showing the estimated costs to accomplish the work.

Map

Submit a 1:24,000 scale USGS or DOT planimetric map with the subject property circled. An 8½" x 11" section, copy, or printout is acceptable, so long as it shows at least 1:24,000 scale and is clearly marked as to scale and source, including Quad Name and/or Code. We recommend using the online, layered "Grants Map for CFA," accessed via <http://nysparks.com/grants/consolidated-funding-app.aspx> and the instruction document, "Using the Grants Map for CFA." Another source for downloadable, printable maps is the NYS GIS Clearinghouse <http://gis.ny.gov/gisdata/quads/>. In addition, you may submit any other site map that is available which will help to locate the specific project site.

Federal, Statewide, Regional and Local Planning Documents

Provide clearly marked excerpts in support of the project narrative AND documentation that the plans cited reflect current need (e.g., a copy of the resolution adopting or reaffirming the local plan if it is 5 years or older).

Community Support

Documentation of community support may include an official resolution by the governing body of the applicant, approving and/or endorsing the project and affirming public and community support for it, evidence of public participation, public outreach plan, press releases/announcements, public meetings, events, fundraising campaign plans. Provide copies of official project endorsements, partnerships and letters of support (especially those from people directly impacted by the project).

Stand-Alone Planning Grants

To justify the proposed consultant costs, two estimates are required. For planning budgets involving just the preparation of plans and specifications, provide at least two professional estimates for the preparation of these documents or provide two professional estimates of the proposed construction costs or submitted construction bids and identify the percentage of the professional fee to prepare plans and specifications. For other planning projects (condition studies, Historic Structures Report, Cultural Landscape Report, feasibility study, etc.), submit two estimates and documentation of consultants' qualifications and/or licenses (for historic preservation professionals, see "Historic Preservation Terms and Professional Qualifications" available at <http://nysparks.com/grants/consolidated-funding-app.aspx>).

Alienation Legislation

If parkland is being alienated (projects located in a public park facility, all or part of which is being sold, leased, exchanged, donated, disposed of or used for other than public park purposes), provide a copy of the proposed or enacted legislation authorizing the alienation.

SUPPORTING DOCUMENTATION:

Depending upon the particular circumstances of your project, other attachments may be required. Still other attachments, while not required, may be essential to support rating points. All documents should be current to this grant cycle. See below for a list of supporting documentation.

- o Evidence of local historic preservation or landmark designation
- o Clearly marked excerpts from federal, statewide, regional or local planning documents

- o Written documentation clearly identifying community need and involvement; if the local plan which identifies the need for the project is 5 years or older, provide evidence that the plan reflects current need (i.e., a copy of the resolution adopting or reaffirming the local plan)
- o Documentation from State agencies regarding remediated brownfields, protected species, habitats, etc.
- o Documentation of pre-construction planning, procurement of services, consultant qualifications, etc.
- o Ground disturbance documentation
- o All official project endorsements, partnerships and letters of support
- o For stand-alone planning projects, justification of budget estimate

ATTACHMENTS TO SUPPORT APPLICATION:

As outlined above, your application requires you to upload supporting documents. **These files must be in PDF, JPG or ZIP format (unless specifically noted otherwise below) and cannot be larger than 10 MB in size. You may combine multiple PDF files into a single .ZIP file if necessary. Avoid using special characters like (*, %, #, :, ;) in your document name as this will cause errors in the upload.** If an attachment question requires more than one document, you must create a single PDF or JPG file that contains all the required documents or a ZIP file that contains the required documents. More information is available on [how to create PDFs from other documents](#) and [how to create ZIP files](#).

You may proceed with your application without uploading these documents. However, since supporting documents are required, you must return to the Documents section and upload the required documents before you can finalize and submit your online application.

For assistance scanning your documents, please bring your documents to any of these [Regional Offices](#).

ADDITIONAL RESOURCES:

Go to <http://nysparks.com/grants/consolidated-funding-app.aspx> to view forms and resources containing additional instructions concerning attachments to the application. For more information, contact the NYS Office of Parks, Recreation and Historic Preservation (OPRHP) Regional Grants Administrator (RGA) for your county (see list below).

Western New York Region

Kathleen McIsaac
2221 Taughannock Park Road
Trumansburg, NY 14886
(607) 387-7041, FAX (607) 387-3390
COUNTIES: Allegany, Cattaraugus, Chautauqua, Erie and Niagara

Central New York Region

Jean Egenhofer
Clark Reservation State Park
6105 East Seneca Turnpike
Jamesville, NY 13078-9516
(315) 492-1756, FAX (315) 492-3277
COUNTIES: Cayuga, Cortland, Madison, Onondaga and Oswego

Finger Lakes Region

Kathleen McIsaac
2221 Taughannock Park Road
Trumansburg, NY 14886
(607) 387-7041, FAX (607) 387-3390
COUNTIES: Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming and Yates

Mohawk Valley Region

Jean Egenhofer
Clark Reservation State Park
6105 East Seneca Turnpike
Jamesville, NY 13078-9516
(315) 492-1756, FAX (315) 492-3277
COUNTIES: Fulton, Herkimer, Montgomery, Oneida, Otsego and Schoharie

Long Island Region

Traci Christian

Southern Tier Region

Kathleen McIsaac

Belmont Lake State Park
PO Box 247
Babylon, NY 11702
(631) 321-3543, FAX (631) 321-3721
COUNTIES: Nassau and Suffolk

New York City Region

Merrill Hesch
NYS OPRHP
Adam Clayton Powell, Jr. State Office Building
163 West 125th Street, 17th Floor
New York, NY 10027
(212) 866-2599, FAX (212) 866-3186
COUNTIES: Bronx, Kings, New York, Queens and Richmond

Capital Region

Danielle Dwyer
Saratoga Spa State Park
19 Roosevelt Drive
Saratoga Springs, NY 12866-6214
(518) 584-2000, FAX (518) 584-5694
COUNTIES: Albany, Columbia, Greene, Rensselaer, Saratoga, Schenectady, Warren and Washington

2221 Taughannock Park Road
Trumansburg, NY 14886
(607) 387-7041, FAX (607) 387-3390
COUNTIES: Broome, Chemung, Chenango, Delaware, Schuyler, Steuben, Tioga and Tompkins

Mid-Hudson Region

Erin Drost
NYS OPRHP
Taconic Regional Office
9 Old Post Road
Staatsburg, NY 12580
(845) 889-3866, FAX (845) 889-8321
COUNTIES: Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster and Westchester

North Country Region

Sunshine Jenkins
Keewaydin State Park
Alexandria Bay, NY 13607
(315) 482-2593, FAX (315) 482-9413
COUNTIES: Clinton, Essex, Franklin, Hamilton, Jefferson, Lewis, and St. Lawrence

SELECTION CRITERIA: Each application will be reviewed for eligibility and, if determined eligible, will be rated according to the Grant Selection Criteria. Applications will be evaluated to assess the degree to which they meet the elements of each criterion below. A successful grant proposal is not expected to meet all of these criteria. Within each region, applications are ranked according to project category, competing only against others in their region and category. The Grant Selection Criteria are:

I. Project Impact (up to 30 points)

For Parks Projects:

A. Statewide Index of Need (0-5): (points are predetermined by SCORP)

B. Community Impact and Need (0-25):

Community Impact. Points are based on the physical and/or social importance of the project to the community in terms of economic stimulus, impetus to community renewal, revenue generation, visual appeal (downtown anchor), and community health and vitality. If not funded, how would this impact the community?

Community Need.

Population Served: Assess whether the project will particularly impact underserved groups. For example, meets the needs for an aging population, encourages participation by youth and teens, responds to population and social changes in the community, and/or provides new access and/or ensures open and reasonable access to persons of various abilities.

Need for Facilities: Evidence of need can include documentation of: number of similar facilities in the service area; level of use of existing facility and anticipated level of use of proposed facility; condition of facilities; emergencies, mandates or development pressure.

Recreational Opportunity: Evidence which demonstrates the degree to which the project will primarily serve either a densely-populated area where recreational opportunities have sustained physical deterioration, decay, neglect or disinvestment, or an area where a substantial proportion of the residential population is of low income or is otherwise disadvantaged and is underserved with respect to the existing recreational opportunities.

For Historic Preservation Projects:

A. Level of Significance (0-15) Points are awarded based on the level and area(s) of significance recorded for the property in the State/National Register nomination (or in the National Historic Landmark documentation), and consideration of the significance of the specific feature(s) of the property to be addressed in the proposed project (e.g., a primary contributing resource versus a secondary contributing resource).

B. Severity/Immediacy of Threat (0-15) Points are awarded based on the type (e.g., deterioration, damage, demolition, inappropriate development), extent (e.g., isolated, wide-spread, accelerated), severity, immediacy, and degree (e.g., recent, on-going, imminent) of threat to the property from negligence, development pressure, inappropriate treatment, etc.

For Heritage Area Projects:

A. Addresses current Heritage Area programs (0-10) Points are awarded based on how well the project fits into current programs/projects/plans of the Heritage Area, as documented by the applicant, the Heritage Area director, and other community sources. At minimum, the project should be consistent with the Heritage Area Management Plan; at maximum, the project would be essential to the success of the Heritage Area's highest priority programs, or to the preservation or enhancement of its most significant natural, historic or cultural resources.

B. Addresses Heritage Area goals (0-10) At a minimum, a Heritage Area project will address one of the Heritage Area goals (preservation/conservation, education/interpretation, recreation, and economic revitalization), but a typical Heritage Area project addresses two or more. Therefore, points should reflect both the number of goals met and how well they are met.

C. Enhances the Heritage Area Experience (0-10) The degree to which the project directly serves or benefits heritage area visitors and users and/or enhances the function and visual quality of the heritage area.

For Acquisition Projects:

A. Environmental and Recreational Contribution (0-15) Protection of watershed, aquifer, animal or plant species, significant natural communities, or other natural and cultural resources, wetlands, shorelines, unique areas biodiversity, wildlife habitats, forested wildlife, flood plains, corridors. Provide access to water or public fishing rights, trails or greenways, increased land for active recreation in existing or new parklands, buffer/protection to a listed historic resource, property that serves or benefits Heritage Area visitors and users, a recognized brownfield site for park development.

B. Surrounding Area Contribution and Impact and Protection of Historic Resources (0-15)

Consolidate public ownership by eliminating gaps in ownership between two or more parcels of public land, proximity to urban areas, providing a linkage between parks, trails or designated open space, economic stimulus or community renewal, local revenue generation, visual appeal (downtown anchor) or impetus to community health and vitality, diversity of population served. Significance of resource (national; state or local, contributing element in a district), preserves significant viewshed, contributes to existing preservation efforts or established Heritage Area goals, heritage tourism, or economic development initiative, working landscape, scenic easement, contributes to the economic vitality of the area (i.e., façade easements), provides for the long-term preservation of the resource, immediate threat of a listed property.

II. Planning Initiatives (up to 10 points)

A. Community Support: Points are based on evidence of community support of and involvement in the project, including efforts to publicize and/or engage the community in project planning, such as:

- letters of support, especially those from people directly impacted by the project
- official project endorsements/partnerships and other evidence that the project is supported by local elected officials and community groups, such as Land Trusts, recreation committees, environmental councils, preservation boards, Friends groups, local activists
- press releases/announcements/publicity
- plans for public outreach or fundraising campaign
- news articles
- records of public meetings including project-specific meetings (such as press event), official government reviews (e.g., Community Board, Planning Board, etc.) and presentations to a group such as a neighborhood association or interest group

B. Consistent with Plans: In determining whether the project relates or contributes to documented plans, examine documents cited and submitted. For planning documents that are more than five years old, look for evidence that the plans are current and applicable. Relevant documents include, but are not limited to:

- NYS Open Space Conservation Plan as a priority project
- New York State Historic Preservation Plan
- State or National Heritage Area Management Plans
- Local Waterfront Revitalization Program (LWRP)
- Recognized local Open Space Plan
- Local historic preservation ordinance/designations
- Community participation in the Certified Local Government (CLG) Program
- Other state/federal/local plans, such as Preserve America designation, Path Through History, etc.
- Community comprehensive or master plans or other local plans
- Project implements a prior Planning grant

C. Advancement of the Downtown Revitalization Initiative, Veterans' Initiative, or Opportunity Agendas of the Regional Economic Development Council.

III. Reasonableness of Cost (0-20) Project planning, administrative structures and budget demonstrate fiscal prudence and readiness to proceed. Is there a logical justification for all expenses? Does the budget narrative include an explanation for each budget line and clearly support the applicant's need for additional financial resources to achieve project outcomes? Does the budget include the required matching funds? Does the proposal describe how the grant recipient will monitor expenditures during the life of the project to ensure that the project stays on schedule and within budget?

A. Budget

- Budget in the application is complete, detailed, computed correctly and contains no extraneous or ineligible expenses.
- The budget is based on a cost estimate from a reliable source.
- Matching funds are on hand and/or application evidences a reasonable expectation that matching funds will be available as and when needed.

B. Readiness

- Necessary project planning and document preparation has been completed.
- Qualified project professionals, properly procured/hired, are on hand.
- Proposed project/work is appropriate and conforms to accepted professional standards.
- Application evidences viable strategy and resources for implementing/operating and maintaining the project in the future.

C. Feasibility

- Administrative structures are in place to handle grants.
- Applicant has proven experience in projects of similar scale and/or scope.
- Timeframe presented in application is reasonable to accomplish all aspects of the work and grant administration (including any necessary fundraising).

IV. OPRHP Commissioner Priorities (0-10)

A. Projects that enhance and/or create opportunities for walkable public spaces for recreation, fitness, community gardens and open space in underserved neighborhoods (i.e., build green space, revitalize existing athletic and recreational facilities, create and enhance amenities at community gardens and schoolyards).

B. Trail projects that provide linkages to the Empire State Trail, and/or create or enhance multi-use pedestrian and bicycle trails, creating physical and functional connections among already-protected state and local lands, historic sites, greenways, trails and waterways (including landscape and trail improvements and special features or signage to improve programming and interpretation).

C. Projects that are undertaken by OPRHP Friends organizations or other partner groups that occur in State Parks or Historic Sites, or projects that enhance the public's access to already-protected state and local lands and historic sites by creating physical and functional connections (e.g. landscape improvements to facilitate connections, special features or signage to improve programming and interpretation).

V. Regional Economic Development Council Assessment (0-20)

VI. Statewide Assessment “Commissioner Points” (0-10)

A. Geographic Distribution. Consideration may be given to projects in areas that have or have not received funding in recent cycles or where funding is not commensurate with the population of the area. This will be based on the proximity to other funded sites and the diversity of projects being funded on a regional and local basis, as well as the service area of the developed or planned facilities.

B. Maximize Use and Accessibility. Consideration may be given to projects where funding will allow underutilized facilities to be accessed or to develop underutilized resources for public use. This will be based on the resources offered by the facility, the use of those resources and whether the proposed project will help the facility expand and enhance its public use.

C. Special Engineering, Environmental, Preservation Benefits. Consideration may be given to develop particularly significant resources and facilities or to develop innovative approaches to preserve valuable resources. This will be based on the type of resource being developed or rehabilitated; its rarity on a local, regional, statewide and national basis; the ability of an innovative technology to address an emergency or mitigate future problems; how well a technology can be “exported” for use on other properties and resources; and how/if the project will allow public access that would not otherwise be available.

D. Past Performance. Consideration may be given to how timely an applicant completed previous projects, including its reporting requirements; how successful it was in outreach, especially to minority- and woman-owned businesses; the ongoing upkeep and maintenance of the property; and its cooperation in allowing OPRHP to complete inspections and other follow-up activities.

TOTAL (0-100)

VII. Project in a Hudson River Greenway Compact Community (5 percent bonus)

Award points if the proposed project is located in a Hudson River Valley Greenway **Compact** Community, and the application documents that the project is consistent with the Greenway criteria of natural and cultural resource protection, regional planning, economic development, heritage and environmental education, and/or public access to the Hudson River (for information, go to:

http://www.hudsongreenway.ny.gov/Planning/Greenway_Compact.aspx or the Greenway map at http://hudsongreenway.ny.gov/Libraries/PDF_s/Greenway_Map_08-04-16.sflb.ashx).

AWARD CRITERIA DETAILS

- **ELIGIBLE AREA, CITY, COUNTY, POPULATION LIMITS OR POPULATION TARGET TYPES:**
Not less than \$10 million of the \$19.5 million appropriation must be awarded to projects located in densely populated and/or underserved areas. {Note: \$2,550,000 of the appropriated amount is directed to specific line items, leaving \$16,950,000 available for the competitive award program.}
- **LIMITATIONS:** While applicants may apply for more than one grant category funded under OPRHP’s EPF Program, no project will receive more than one grant award in any funding year. There is no statutory limit on the number of grants one property or one applicant may receive, but in the interest of equity and fairness and in consideration of applicant capacity, applicants that have three or more open grants with OPRHP should not receive additional awards. There is

an administrative cap of \$500,000 for 2018-2019 awards. Should project costs increase post-award, the grant award will not be adjusted upward.

- **LONG RANGE GOALS:** Special consideration should be given to projects that are referenced in the Statewide Comprehensive Outdoor Recreation Plan (SCORP) or included in other state and local planning initiatives.
- **PROJECT TERM COMPLETION DATES:** Once all conditions of award are met (see **SUCCESSFUL APPLICANT REQUIREMENTS** below) and a contract is executed with the State, it is anticipated that acquisition and planning projects will be completed within one year and construction projects within two years; projects must be completed within five years from the date of the award of the grant. OPRHP will monitor the progress of project work and will recapture awarded funds if significant progress is not made.

SUCCESSFUL APPLICANT REQUIREMENTS:

Successful applicants are advised NOT to begin work until a project contract with the State has been fully executed. Proceeding without advance OPRHP approval will jeopardize grant reimbursement. Certain conditions of award must be met to the satisfaction of OPRHP before a contract can be executed with the applicant/grantee. These will include:

- Submission of a signed authorizing resolution that names the official authorized to accept the grant funds and enter into and execute a contract (and long-term protection document, if required) with the State.
- Registration in the Grants Gateway.
- For not-for-profit grantees:
 - Maintenance of pre-qualification status in the Grants Gateway.
 - Documentation of current coverage or exemption for Workers' Compensation and Disability Insurance.
 - Being current with pertinent filings under Section 501 of the United States Internal Revenue Code and the following New York State Laws, as applicable: Article 7-A of the Executive Law; Section 8-1.4 of the Estates, Powers and Trusts Law; Section 1508 of the Not-for-Profit Corporation Law; or Section 215 of the Education Law.
 - Valid Vendor Responsibility Questionnaire.
- Evidence of ownership interest, including:
 - For development projects:
 - Property deed and affidavit of title or opinion of municipal counsel.
 - If the grantee does not own the property in fee, documentation of the ownership interest, such as a lease, management agreement, or memorandum of agreement.
 - For stand-alone planning grants where the grantee does not have any ownership interest in the property: the owner's written permission for the applicant to access the property as necessary to complete the project.
- Environmental and historic preservation reviews (including archeological review).
- Documentation of all necessary approvals to undertake the project.

Grant contracts will require that prior to commencement of project work, certain procedures must be followed and documentation provided to and approved by OPRHP including:

- For any project involving ground disturbance (trenching, grading, demolition, new construction, etc.), prior ground disturbance documentation or an archeological investigation will be required.
- Acquisition projects require certification of clear title by the Office of the Attorney General.

- Any permits required from agencies such as the NYS Department of Environmental Conservation (DEC) or the US Army Corps of Engineers (COE) must be filed with the State before construction begins.
- OPRHP must accept/approve plans and specifications, bidding documents, competitive bidding, and solicitation of MWBEs, etc.

Project costs will be eligible for reimbursement only if the specified grant work meets State standards and the expenditures are made in compliance with State requirements, including:

- Pursuant to Article 15A of the Executive Law, Minority and Women-owned Business Enterprises/Equal Employment Opportunity, grant recipients will be required to solicit MWBEs before commencing work and to document efforts involving MWBEs during the project term.
- Municipalities must comply with General Municipal Law Sections 103 (competitive bidding) and 104-b (procurement policies and procedures). Not-for-profit corporations must follow procurement policies that ensure prudent and economical use of public money.
- All reimbursements for projects on property eligible or listed on the National or State Registers of Historic Places must be satisfactorily documented so that the State Historic Preservation Office can ensure work was done in conformance with the Secretary of the Interior Standards.
- At the discretion of the State, an Agreed Upon Procedure Review may be required by the State, performed by a representative of the State or a Certified Public Accountant.

Failure to comply with these requirements could jeopardize full reimbursement.

OPRHP staff will conduct periodic inspections, including a final inspection of the project, and may conduct post completion inspections as warranted to ensure the public benefit is maintained.

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South Street Park

Terminus of South Street
Newburgh NY

Data Release : Y Unit Cost Estimate

Quantity	LineNumber	Description	Unit	Total O&P	Ext. Total O&P
200	024119250015	Selective demolition, saw cutting, asphalt, up to 3" deep	L.F.	\$ 2.01	\$ 402.00
110	024113176200	Demolish, remove pavement & curb, remove granite curbs, excludes hauling and disposal fees	L.F.	\$ 6.31	\$ 694.10
3	024113230040	Utility removal, catch basin or manhole frames and covers, remove and reset, excludes hauling	Ea.	\$ 324.28	\$ 972.84
50	024113232960	Utility removal, pipe, sewer/water, 21" to 24" diameter, remove, excludes excavation, hauling	L.F.	\$ 31.62	\$ 1,581.00
1625	321416100200	Brick paving, without joints, (4.5 brick/SF), 4" x 8" x 2-1/4"	S.F.	\$ 13.37	\$ 21,726.25
11	265633106800	Bollard light, exterior, w/ polycarbonate lens, metal halide, 175 watt, 42" high, incl ballast and lamp	Ea.	\$ 1,110.92	\$ 12,220.12
150	334113501070	Public storm utility drainage piping, drainage and sewage, corrugated HDPE, type S, bell and spigot, with gaskets, 24" diameter, excludes excavation and backfill	L.F.	\$ 26.23	\$ 3,934.50
3	334413131582	Utility area drain, catch basins or manholes curb inlet frame, grate, and curb box, large, heavy duty, 24" x 36", excluding footing & excavation	Ea.	\$ 1,594.55	\$ 4,783.65
3	265613102850	Light poles, anchor base, aluminum, 10' high, excl concrete bases	Ea.	\$ 966.59	\$ 2,899.77
3	265616550100	Parking LED Luminaire, round pole mounting, 88 lamp watts, excl pole	Ea.	\$ 1,436.70	\$ 4,310.10
75	312514161000	Synthetic erosion control, silt fence, install and maintain, remove, 3' high	L.F.	\$ 2.02	\$ 151.50
9	329343300830	Deciduous trees, acer rubrum, (Red Maple), zone 4, 2-1/2" to 3" caliper	Ea.	\$ 502.25	\$ 4,520.25
8	329333401151	Shrubs, aronia melanocarpa, "Elata", (elata black chokeberry), B & B, Zone 3, 2' to 3'	Ea.	\$ 34.44	\$ 275.52
7	329333404201	Shrubs, ilex verticillata female winterberry, B & B, Zone 4, 2' to 3'	Ea.	\$ 62.53	\$ 437.71
3	329343301110	Deciduous trees, amelanchier canadensis, (shadblow), B&B, zone 4, 3' to 4'	Ea.	\$ 95.33	\$ 285.99

4	329333404952	Shrubs, myrica pensylvanica, (Northern Bayberry), B & B, Zone 2, 2' to 2-1/2'	Ea.	\$ 64.58	\$ 258.32
10	329323101320	Perennials, astilbe species and hybrids, (False Spirea), zone 4, container, 1 gallon	Ea.	\$ 23.37	\$ 233.70
3	329333407252	Shrubs, viburnum bodnantense, (Bodnant Viburnum), Z5, container/B & B, 3' to 4'	Ea.	\$ 39.05	\$ 117.15
2	329333407801	Shrubs, viburnum trilobum, (American Cranberry Bush), Z2, container/B & B, 2' to 3'	Ea.	\$ 44.08	\$ 88.16
33	329323101210	Perennials, aster species and hybrids, (Aster, Michaelmas Daisy), zone 4, container, 1 gallon	Ea.	\$ 32.80	\$ 1,082.40
15	329313402510	Ornamental grasses, cortaderia selloana, (Pampas Grass), container, zone 8, 1 gallon	Ea.	\$ 20.19	\$ 302.85
11	329323104720	Perennials, hemerocallis hybrids (Diploid), (Day Lilly), zone 3, container, 1 gallon	Ea.	\$ 23.37	\$ 257.07
8	329313403610	Ornamental grasses, miscanthus sinensis gracillimus, (Maiden Grass), container, zone 6, 1 gallon	Ea.	\$ 18.45	\$ 147.60
28	329313404010	Ornamental grasses, pennisetum alopecuroides, (Fountain Grass), container, zone 6, 1 quart	Ea.	\$ 17.22	\$ 482.16
573	329119130700	Topsoil placement and grading, loam or topsoil, screened, 4" deep, furnish and place, truck dumped	S.Y.	\$ 8.83	\$ 5,059.59
1	312213200170	Rough grading sites, 8100-10000 S.F., dozer	Ea.	\$ 1,585.63	\$ 1,585.63
94	024113620650	Selective demolition, chain link fences & gates, fence, 3' - 4' high	L.F.	\$ 2.27	\$ 213.38
1	024113420100	Selective demolition, manholes & catch basins, manhole or catch basin, precast or brick, over 8' deep, excludes excavation	V.L.F.	\$ 284.25	\$ 284.25
5	024113621000	Selective demolition, chain link fences & gates, fence, posts, steel in concrete	Ea.	\$ 28.36	\$ 141.80
288	024119200100	Selective demolition, dump charges, typical urban city, building construction materials, includes tipping fees only	Ton	\$ 81.00	\$ 23,328.00
250	329413200050	Landscape edging, aluminum alloy, mill finish, 1/8" x 4", including stakes	L.F.	\$ 13.89	\$ 3,472.50
2386	320610100310	Sidewalks, driveways, and patios, sidewalk, concrete, cast-in-place with 6 x 6 - W1.4 x W1.4 mesh, broomed finish, 3000 psi, 4" thick, excludes base	S.F.	\$ 5.97	\$ 14,244.42

650	321216130160	Plant-mix asphalt paving, for highways and large paved areas, binder course, 3" thick, no hauling included	S.Y.	\$ 13.87	\$ 9,015.50
650	321216130340	Plant-mix asphalt paving, for highways and large paved areas, wearing course, 1-1/2" thick, no hauling included	S.Y.	\$ 8.02	\$ 5,213.00
573	329219130310	Seeding, mechanical seeding, fine grading and seeding, with equipment, includes lime, fertilizer & seed	S.Y.	\$ 5.42	\$ 3,105.66
243	334616350040	Subdrainage piping, corrugated plastic tubing, perforated or plain, in rolls, 4" diameter, excludes excavation and backfill	L.F.	\$ 1.72	\$ 417.96
230	353116190210	Steel sheet piling seawalls, steel sheeting, 12' high, shore driven	L.F.	\$ 535.12	\$ 123,077.60
36.2	033113704050	Structural concrete, placing, pile caps, pumped, over 10 CY, includes leveling (strike off) & consolidation, excludes material	C.Y.	\$ 27.10	\$ 981.02
37.2	033113350300	Structural concrete, ready mix, heavyweight, 4000 psi, includes local aggregate, sand, Portland cement (Type I) and water, delivered, excludes all additives and treatments	C.Y.	\$ 125.98	\$ 4,686.46
1003.4	312323142000	Backfill, structural, sand and gravel, 80 H.P. dozer, 50' haul, from existing stockpile, excludes compaction	L.C.Y.	\$ 1.43	\$ 1,434.86
1150	312323235600	Compaction, 2 passes, 6" lifts, riding, sheepsfoot or wobbly wheel roller	E.C.Y.	\$ 1.03	\$ 1,184.50
192	312323237000	Compaction, around structures and trenches, 2 passes, 18" wide, 6" lifts, walk behind, vibrating plate	E.C.Y.	\$ 2.99	\$ 574.08
72	312323160100	Fill by borrow and utility bedding, for pipe and conduit, crushed stone, 3/4" to 1/2", excludes compaction	L.C.Y.	\$ 58.56	\$ 4,216.32
36	312323160200	Fill by borrow and utility bedding, for pipe and conduit, sand, dead or bank, excludes compaction	L.C.Y.	\$ 51.17	\$ 1,842.12
3	311313203150	Selective clearing and grubbing, 14" to 24" diameter, remove selective trees, on site using chain saws and chipper, excludes stumps	Ea.	\$ 558.98	\$ 1,676.94
1243	024113175050	Demolish, remove pavement & curb, remove bituminous pavement, 4" to 6" thick, excludes hauling and disposal fees	S.Y.	\$ 5.23	\$ 6,500.89
80	024113175200	Demolish, remove pavement & curb, remove concrete, mesh reinforced, to 6" thick, hydraulic hammer, excludes hauling and disposal fees	S.Y.	\$ 8.64	\$ 691.20

210	329113161900	Soil preparation, mulching, wood chips, 2" deep, hand spread	S.Y.	\$ 6.89	\$ 1,446.90
446	321123230100	Base course drainage layers, aggregate base course for roadways and large paved areas, stone base, compacted, 3/4" stone base, to 6" deep	S.Y.	\$ 6.69	\$ 2,983.74
905	321123231513	Base course drainage layers, aggregate base course for roadways and large paved areas, alternate method to figure base course, crushed stone, compacted, 3/4", 12" deep	E.C.Y.	\$ 33.37	\$ 30,199.85
1	323113205020	Fence, chain link industrial, double swing gates, 5' high, 20' opening, includes excavation, posts & hardware in concrete	Opng.	\$ 1,199.71	\$ 1,199.71
78	323113202100	Fence, chain link industrial, no barbed wire, galvanized steel, 2" line post, 10' O.C., 1-5/8" top rail, 5' - 0" high, includes excavation, in concrete	L.F.	\$ 23.05	\$ 1,797.90
390	323113200248	Fence, chain link industrial, add for, vinyl coated fabric, per SF	S.F.	\$ 0.60	\$ 234.00
7	323113306585	Fence, chain link, gates & posts, line posts, galvanized, (1/3 post length in ground), 2-1/2" OD, 5', set in concrete, includes excavation	Ea.	\$ 59.45	\$ 416.15
227	323119105300	Decorative metal fences and gates, tubular picket, steel, 6' sections, 1-9/16" posts, 4' high, includes excavation	L.F.	\$ 32.39	\$ 7,352.53
7	329323103420	Perennials, echinacea purpurea, (Purple Coneflower), zone 3, container, 1 gallon	Ea.	\$ 36.08	\$ 252.56
20	260519900160	Wire, copper, stranded, 600 volt, #6, type THW, in raceway	C.L.F.	\$ 161.93	\$ 3,238.60
280	Tufftrack		S.F.	\$ 7.50	\$ 2,100.00
2200	Pervious Con		S.F.	\$ 10.00	\$ 22,000.00
1	Shelter		Ea.	\$ 58,000.00	\$ 58,000.00
1924	337119151050	Electrical underground ducts and manholes, PVC, conduit with coupling, 2" diameter, schedule 40, installed by direct burial in slab or duct bank, excludes excavation, backfill and cast in place concrete	L.F.	\$ 5.10	\$ 9,812.40
175	024113700200	Selective demolition, rip-rap & rock lining, slope protection, 3/8 to 1/4 C.Y. pieces	S.Y.	\$ 65.44	\$ 11,452.00

2.6	032111500200	Reinforcing steel, cut, bent and delivered, A615, grade 40, material only	Ton	\$ 1,035.30	\$ 2,691.78
2.6	032111502650	Reinforcing steel, shop size extra, #6 bar, A615, grade 40, material only, included in delivered price	Ton	\$ 36.98	\$ 96.15
80	312514161000	Synthetic erosion control, silt fence, install and maintain, remove, 3' high	L.F.	\$ 1.81	\$ 144.80
5.2	329219140800	Seeding athletic fields, seeding bluegrass, common, 4 lb. per M.S.F., push spreader	M.S.F.	\$ 94.93	\$ 493.64
1	323119106200	Decorative metal fences and gates, tubular picket, steel, gates, 4' high, 3' wide	Ea.	\$ 372.80	\$ 372.80
12	033053404700	Structural concrete, in place, slab on grade (3500 psi), 6" thick, includes forms(4 uses), Grade 60 rebar, concrete (Portland cement Type I), and placing, excludes finishing	C.Y.	\$ 220.52	\$ 2,646.24
100	031113653000	C.I.P. concrete forms, slab on grade, edge, wood, to 6" high, 4 use, includes erecting, bracing, stripping and cleaning	L.F.	\$ 5.10	\$ 510.00
650	321613432100	Manufactured stone curbs, indian granite (Belgian block), jumbo, grey, 10-1/2" x 7-1/2" x 4"	L.F.	\$ 15.20	\$ 9,880.00
6	Bench		Ea.	\$ 1,500.00	\$ 9,000.00
2	Waste Bin		Ea.	\$ 1,800.00	\$ 3,600.00
4	Detectable		Ea.	\$ 330.00	\$ 1,320.00
4	Curb Ramp		Ea.	\$ 1,540.00	\$ 6,160.00
368	355113241300	Jetties, docks, floating, polystyrene flotation, galvanized steel frame and wood deck, 4' wide, includes anchors, minimum	S.F.	\$ 34.56	\$ 12,718.08

SUBTOTAL	\$ 477,232.22
CONTINGENCY (15%)	\$ 71,584.83
TOTAL	\$ 548,817.05

RESOLUTION

**AUTHORIZING THE SUBMISSION OF A NEW YORK STATE
CONSOLIDATED FUNDING APPLICATION BY THE CITY OF NEWBURGH**

On motion of Councilperson _____, seconded by Councilperson _____,

the following resolution was adopted by the City Council of the City of Newburgh, New York:

WHEREAS, New York State is accepting applications for the 2018 Funding Round of the New York State Consolidated Funding Application (“CFA”) Program;

NOW, THEREFORE, be it RESOLVED, by the City of Newburgh’s City Council that the City Manager is hereby authorized to submit a Consolidated Funding Application for the 2018 Funding Round from New York State for programs including, but not limited to the New York State DEC/EFC Wastewater Infrastructure Engineering Planning Grant Program, New York State DEC Water Quality Improvement Grant Program, and the Department of Parks, Recreation and Historic Preservation’s EPF Parks Program, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the City of Newburgh; and be it further

RESOLVED, that the aforementioned potential grant agreements are subject to the approval of the City’s Corporation Counsel as to form and content.

(signature)

Torrance Harvey, City of Newburgh

CERTIFICATION:

I, _____, the clerk of the City of Newburgh hereby certify that at a meeting of the City Council on
(_____) the above *RESOLUTION* was duly adopted.

AFFIX GOV’T,
CORPORATE OR
NOTARY SEAL

(signature) City Clerk

RESOLUTION NO.: _____-2018

OF

JULY 9, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AN AGREEMENT WITH CERTIFIED APPRAISAL SERVICE
FOR PROFESSIONAL APPRAISAL SERVICES AT A COST OF \$5,500.00
IN CONNECTION WITH THE TAX CERTIORARI PROCEEDING AGAINST
THE CITY OF NEWBURGH IN THE ORANGE COUNTY SUPREME COURT BEARING
ORANGE COUNTY INDEX NOS. 5204-2015; 4642-2016; 5537-2017 INVOLVING
SECTION 32, BLOCK 2, LOT 1.2 (PRISMATIC DYEING & FINISHING)**

WHEREAS, Prismatic Dyeing & Finishing has commenced tax certiorari proceedings against the City of Newburgh in the Supreme Court of the State of New York, County of Orange for the 2014-2015, 2015-2016 and 2016-2017 tax assessment years bearing Orange County Index Nos. 5204-2015, 4642-2016 and 5537-2017; and

WHEREAS, the parties have been unable to resolve these matters and it is necessary and appropriate to retain a licensed appraiser to provide professional appraisal services in support the City's defense in the aforesaid proceedings; and

WHEREAS, upon the recommendation of Richard B. Golden, Esq. of Burke, Miele, Golden & Naughton, LLP, Special Counsel for the City of Newburgh, the firm of Certified Appraisal Service has been identified as a qualified and cost-effective firm to provide said services and has submitted the annexed proposal;

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to accept the proposal and enter into an agreement in substantially the same form as annexed hereto, with such terms and conditions as Special Counsel may require, with Certified Appraisal Services for professional appraisal services in connection with tax certiorari proceedings against the City of Newburgh in the Supreme Court of the State of New York, County of Orange for the 2014-2015, 2015-2016 and 2016-2017 tax assessment years bearing Orange County Index Nos. 5204-2015, 4642-2016 and 5537-2017 at a cost of \$5,500.00.

CERTIFIED APPRAISAL SERVICE

626 East Main Street, Middletown, NY 10940
Phone (845)-343-6463 Fax (845) 343-7733

June 21, 2018

Kelly Naughton, Esq.
Burke, Miele, Golden & Naughton LLP
40 Matthews Street, Suite 209
Goshen, NY 10924

Re: City of Newburgh
40 Wisner Ave
SBL: 32-2-1-2
City of Newburgh, NY

Dear Ms. Naughton:

In accordance with your recent request, we can furnish you with a tax assessment analyses on the above referenced property, for the 2015, 2016 and 2017 tax year as follows:

Summary, Narrative appraisals with two (2) copies in a format which would be suitable for determining the appropriateness of the current property assessment and suitable for exchange in a tax certiorari proceeding for the 2015, 2016 and 2017 tax years. The cost of this analysis would be \$3,500 for the base year and \$1,000 for each additional year.

If the above is acceptable to you, please have the owner or individual responsible for payment of the above, sign and return one copy of this letter together with a check in the amount of \$5,500.

The estimated time of completion for this project is prior to August 24, 2018. Should you have any questions or require further clarification, feel free to contact the undersigned.

Yours truly,



Accepted By/Date

William Buchalter
NYS License #46-5523

RESOLUTION NO.: _____ - 2018

OF

JULY 9, 2018

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWBURGH, NEW YORK
SUPPORTING THE 2018 CONSOLIDATED FUNDING APPLICATION OF
SAFE HARBORS OF THE HUDSON, INC. TO NEW YORK STATE HOMES AND
COMMUNITY RENEWAL, THE OFFICE OF COMMUNITY RENEWAL,
FOR A NEW YORK MAIN STREET TECHNICAL ASSISTANCE GRANT FOR THE
CONTINUING RESTORATION OF SAFE HARBOR'S RITZ THEATER**

WHEREAS, the New York Main Street Technical Assistance grants are available to assist projects that will directly improve a community's capacity or readiness to administer a future New York Main Street building renovation program; and

WHEREAS, Safe Harbors of the Hudson intends to apply for \$20,000 in grant funding under the New York Main Street Technical Assistance Program for planning and design to support the restoration of its historic Ritz Theater to contribute to the City of Newburgh's Main Street revitalization and serve to further stimulate reinvestment in our commercial-civic-residential downtown thereby creating a healthier, economically vibrant community; and

WHEREAS, the City Council finds that supporting the restoration of the Ritz Theatre is in the best interests of the City of Newburgh and its further development;

NOW, THEREFORE, BE IT RESOLVED, that the City of Newburgh fully supports the 2018 Consolidated Funding Application of Safe Harbors of the Hudson to the Office of Community Renewal under the Main Street Technical Assistance Program for planning and design to support the Ritz Theater restoration.

RESOLUTION NO.: _____- 2018

OF

JULY 9, 2018

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWBURGH, NEW YORK
SUPPORTING THE 2018 CONSOLIDATED FUNDING APPLICATION OF
ST. GEORGE'S EPISCOPAL CHURCH TO THE NEW YORK STATE OFFICE OF PARKS,
RECREATION AND HISTORIC PRESERVATION FOR
AN ENVIRONMENTAL PROTECTION FUND GRANT**

WHEREAS, the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) Environmental Protection Fund Grant Program provides funding to improve, protect, preserve, rehabilitate, restore or acquire properties listed on the State or Federal Register of Historic Places; and

WHEREAS, St. George's Episcopal Church is applying to OPRHP for a grant under the Environmental Protection Fund to stabilize and repair the historic building located at 105 Grand Street, a site located within the territorial jurisdiction of this Council; and

WHEREAS, as a requirement under the rules of this program, St. George's Episcopal Church must obtain the approval of the governing body of the municipality in which the project will be located; and

WHEREAS, this Council finds that the repair and restoration of St. George's Episcopal Church is in the best interests of the City of Newburgh and its further development;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Newburgh does hereby approve and endorse the 2018 Consolidated Funding Application of St. George's Episcopal Church to the New York State Office of Parks, Recreation and Historic Preservation for an Environmental Protection Fund Grant for the preservation of St. George's Episcopal Church located at 105 Grand Street in the City of Newburgh.

RESOLUTION NO.: _____- 2018

OF

JULY 9, 2018

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF NEWBURGH, NEW YORK
APPROVING AND ENDORSING BEST RESOURCE CENTER INCORPORATED
IN ITS 2018 CONSOLIDATED FUNDING APPLICATION TO
NEW YORK STATE HOMES AND COMMUNITY RENEWAL UNDER
THE NEW YORK MAIN STREET GRANT PROGRAM**

WHEREAS, the Best Resource Center Incorporated desires to apply for \$500,000.00 in financial assistance through the 2018 Consolidated Funding Application (CFA) under the New York Main Street Grant Program; and

WHEREAS, the application proposes funding to assist property owners to complete building renovations to downtown “main street” buildings on 69-79 William Street between Hasbrouck Street and Benkard Avenue; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Newburgh approves and endorses the 2018 Consolidated Funding Application to New York State Homes and Community Renewal under the New York Main Street Grant for assistance prepared and to be submitted by Best Resource Center Incorporated.

Motion By:

Seconded By:

Passed by the following vote of all City Council Members voting in favor thereof:

Affirmative City Council Members:

Affirmative: #

Negative: #

Abstain: #

I, [Clerk Name], do hereby certify that resolution [Number] was passed at a meeting of the City Council held on July 9, 2018, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Signature of Clerk

[Official Seal of Municipality]

[Official Letterhead of Municipality]

Motion By:
Seconded By:

Resolution by the City Council of the City of Newburgh approving and endorsing Best Resource Center Incorporated in its application to NYS Homes and Community Renewal for funding under the New York Main Street Grant.

WHEREAS, the Best Resource Center Incorporated desires to apply for \$500,000 in financial assistance through the 2018 Consolidated Funding Application (CFA) under the New York Main Street Grant and

WHEREAS, the application proposes funding to assist property owners to complete building renovations to downtown “main street” buildings on 69-79 William Street between Hasbrouck Street and Benkard Ave; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Newburgh approves and endorses the 2018 New York Main Street Grant for assistance prepared and to be submitted by Best Resource Center Incorporated

Passed by the following vote of all City Council Members voting in favor thereof:

Affirmative City Council Members:

Affirmative: #
Negative: #
Abstain: #

I, [Clerk Name], do hereby certify that resolution [Number] was passed at a meeting of the City Council held on [Date], and is [incorporated in the original minutes of said meeting OR on file and of record], and that said resolution has not been altered, amended or revoked and is in full force and effect.

Signature of Clerk

[Official Seal of Municipality]

RESOLUTION NO.: _____- 2018

OF

JULY 9, 2018

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF NEWBURGH, NEW YORK
APPROVING AND ENDORSING BEST RESOURCE CENTER INCORPORATED
IN ITS 2018 CONSOLIDATED FUNDING APPLICATION TO
NEW YORK STATE HOMES AND COMMUNITY RENEWAL UNDER
THE NEW YORK MAIN STREET GRANT PROGRAM
TO COMPLETE THE PS 6 CENTER FOR FILM & TELEVISION
LOCATED AT 1 LIBERTY STREET**

WHEREAS, the Best Resource Center Incorporated desires to apply for \$500,000.00 in financial assistance through the 2018 Consolidated Funding Application (CFA) under the New York Main Street Grant Program; and

WHEREAS, the application proposes funding to complete the PS 6 Center for Film & Television located at 1 Liberty Street; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Newburgh approves and endorses the 2018 Consolidated Funding Application to New York State Homes and Community Renewal under the New York Main Street Grant for assistance prepared and to be submitted by Best Resource Center Incorporated to complete the PS 6 Center for Film & Television located at 1 Liberty Street.

Motion By:

Seconded By:

Passed by the following vote of all City Council Members voting in favor thereof:

Affirmative City Council Members:

Affirmative: #

Negative: #

Abstain: #

I, [Clerk Name], do hereby certify that resolution [Number] was passed at a meeting of the City Council held on July 9, 2018, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Signature of Clerk

[Official Seal of Municipality]



City of Newburgh
Deirdre Glenn, Director of Planning and Development
Via email: dglenn@cityofnewburgh-ny.gov

Dear Deirdre:

We are writing in the hope that we might secure the City of Newburgh's assistance in applying for a grant through the New York's Economic State Development Fund, which will help with the completion of the proposed PS 6 Center for Film & Television located at 1 Liberty Street in Newburgh, NY. The program is:

The NY Main Street Program

ESD's Community Development, which uses the Consolidated Funding Application due July 27, 2018.

We will be using a non-profit fiscal sponsor in the application process:

Best Resources Center Inc.

49 Grand St, Newburgh, NY 12550

We will be requesting a total sum of \$500,000 to **P.S.6 Liberty Street LLC.** from the fund for the first stage of the rehabilitation work on the Liberty Street School at 1 Liberty St. Work to be funded will include demolition, exterior sitework (including drainage, paving and retaining wall reconstruction) as well as funds for new utility connections, exterior masonry work and a sprinkler system. These costs constitute the first phase of construction and total approximately 20% of the overall anticipated cost of refurbishment. We have secured a bank loan to help with completion financing and also have matching funds to contribute to the this Liberty St. anchor project.

In order to apply for this funding, we will need the City of Newburgh to approve a formal resolution supporting our application for the proposed NYMS project.

Can you please add this project to your agenda for the next work session on the 5th of July, which can be presented to the Council on the 9th of July? Please let us know if there is anything else we can provide you with to help facilitate the resolution process.

With Great Appreciation,

Thomas B. Dodd

Managing Member RIPRAP LLC.

Managing Member P.S. 6 Liberty St. LLC.