



CITY OF NEWBURGH
COUNCIL MEETING AGENDA
SESION GENERAL DEL CONSEJAL
February 26, 2018
7:00 PM

Mayor/Alcaldesa

1. Prayer/Rezo
2. Pledge of Allegiance/Juramento a la Alianza

City Clerk:/Secretaria de la Ciudad

3. Roll Call / Lista de Asistencia

Communications/Comunicaciones

4. Approval of the minutes of the meeting of February 12, 2018
Aprobación del acta de la reunion del 12 de febrero de 2018.
5. City Manager Update/ Gerente de la Ciudad pone al día a la audiencia de los planes de cada departamento
6. Comptroller Report - January Financials - Preliminary 2017
(Comptroller Katie Mack)

Reporte de la Contralora – Finanzas de enero – Preliminar 2017
(Contralora Katie Mack)

Presentations/Presentaciones

7. Swearing In Ceremony for Chief Douglas Solomon
Ceremonia de Juramento para el Jefe Douglas Solomon
8. Presentation by Dovetta Beaman and Grace Bowles
Musical Selections for Black History Month (Councilman Torrance Harvey)

Selecciones musicales por el mes de la Historia Afroamericana (Concejal Torrance Harvey)
9. A Public Hearing will be held on Monday, Feb. 26, 2018 to hear public comment on a proposed local law amend the Sewer Use Rents
A public hearing will be held on Monday, February 26, 2018 to hear public comment on a proposed local law to amend Section 248-1(B)(1)) of the City of Newburgh Code of Ordinances entitled "Sewer Use Rents" to Increase Sewer Use Rents to 104 Percent of the Customer's Annual Water Bill

Se llevara a cabo una audiencia pública el lunes, 26 de febrero de 2018 para escuchar comentarios públicos sobre una ley local propuesta para enmendar Sección 248-1(B)(1) del Código de Ordenanzas de la Ciudad de Newburgh titulado “Alquileres de uso de Alcantarillas” para incrementar el Alquiler de uso de Alcantarillas a una 104 por ciento de la factura anual del cliente.

Comments from the public regarding agenda and general matters of City Business/Comentarios del público con respecto a la agenda y sobre asuntos generales de la Ciudad.

Comments from the Council regarding the agenda/Comentarios del Consejo con respecto a la agenda

City Manager's Report/ Informe del Gerente de la Ciudad

10. Resolution No. 48-2018 - Award of Construction Bid for Regulator#2 Improvements

Resolution authorizing the award of a bid and the execution of a contract with TAM Enterprises, Inc. for the construction of the Regulator No. 2 Improvements Project in an amount not to exceed \$1,257,750.00 (Jason Morris)

Una resolución autorizando la otorgación de una licitación y la ejecución de un contrato con TAM Enterprises, Inc. Para la construcción del Proyecto de Mejoramientos del Regulador No. 2 por un monto que no exceda \$1,257,750.00 (Jason Morris)

11. Resolution No. 49- 2018 - Amend 2018 Budget Resolution - adjustment for insurance recovery funds for Fire Department equipment

Resolution amending Resolution No: 333-2017, the 2018 budget for the City of Newburgh, New York to adjust for insurance recovery funds allocated to fund balance to be applied to Fire Department hose replacement (Katie Mack)

Una resolución enmendando Resolución No. 333-2017, el presupuesto del 2018 para la Ciudad de Newburgh, Nueva York para ajustar para los fondos de recuperación de seguros asignados al saldo del fondo para ser aplicado al reemplazo de manguera del Departamento de Bomberos. (Katie Mack)

12. Resolution No. 50 - 2018 - Amend 2018 Personnel Book to add Temporary Personnel to Sanitation Department

Resolution amending the 2018 Personnel Analysis Book to add three temporary positions in the Sanitation Division in the Department of Public Works (Katie Mack)

Una resolución enmendando el libro de análisis del personal del 2018 para agregar tres puestos temporales en la División de Sanidad en el Departamento de Obras Públicas. (Katie Mack)

13. Resolution No. 51 - 2018 - Extend Temporary Sergeant position

Resolution amending the 2018 Personnel Analysis Book to continue one (1) Sergeant position on a temporary basis in the City of Newburgh Police Department (Lt. in Charge Aaron Weaver & Katie Mack)

Una resolución enmendando el libro de análisis del personal del 2018 para continuar con un (1) puesto de Sargento en una base temporal en el Departamento de Policía de la Ciudad de Newburgh (Teniente a Cargo Aaron Weaver y Katie Mack)

14. Resolution No. 52 - 2018 - Release of restrictive covenants for 169 Prospect Street

Resolution authorizing the execution of a Release of Restrictive Covenants and Right of Re-Entry from a deed issued to Cheryle Branson to the premises known as 169 Prospect Street (Section 16, Block 3, Lot 5)

Una resolución autorizando la ejecución de la libración de Clausulas Restrictivas y derecho de reingreso de un título emitido a Cheryle Branson a las instalaciones conocidas como la 169 de la Calle Prospect (Sección 16, Bloque 3, Lote 5)

15. Resolution No. 53 - 2018 Extension of time to rehabilitate 63 and 66 Carson Avenue

Resolution authorizing an extension of time to rehabilitate premises owned by Hudson Valley Real Estate Partners, LLC known as 63 Carson Avenue (Section 45, Block 7, Lot 5) and 66 Carson Avenue (Section 45, Block 6, Lot 35)

Una resolución autorizando una extensión de tiempo para rehabilitar las propiedades de "Hudson Valley Real Estate Partners, LLC" conocidas como la 63 de la Avenida Carson (Sección 45, Bloque 7, Lote 5) y la 66 de la Avenida Carson (Sección 45, Bloque 6, Lote 35)

16. Resolution No. 54 - 2018 Agreement with Mountain Valley Guides for Summer Kayaking Tours from the City Boat Launch

Resolution authorizing the City Manager to execute a license agreement with Mountain Valley Guides LLC for access to and use of the Washington Street Boat Launch and Unico Park to provide kayak rentals and tours. (Deirdre Glenn)

Una resolución autorizando al Gerente de la Ciudad a ejecutar un acuerdo de licencia con "Mountain Valley Guide LLC" para el acceso y uso del embarcadero en la Calle Washington y Parque UNICO para ofrecer alquileres de Kayak y tours. (Deirdre Glenn)

17. Resolution No. 55 - 2018 - Proposal for Newburgh Vision Plan

Resolution authorizing the City Manager to enter into an agreement with BFJ Planning for professional planning services at a cost of \$50,000.00 to develop the Newburgh Vision Plan as foundation for the City of Newburgh 2018 Comprehensive Plan. (Deirdre Glenn)

Una resolución autorizando al Gerente de la Ciudad a entrar en un acuerdo con BFJ Planning para servicios de planificación profesional a un costo de \$50,000.00 para desarrollar el Plan de Visión de Newburgh como base para el plan integral de la Ciudad de Newburgh 2018. (Deirdre Glenn)

18. Resolution No. 56 - 2018 Millennium Strategies

Grant Writing Contractor - Dave Jenkins, Director of Business Development and Client Services for Millennium Strategies.

Contratista de redacción de subvenciones – Dave Jenkins, Director de Desarrollo de Negocios y Servicios al Cliente para “Millennium Strategies”.

Old Business: / Asuntos Pendientes

New Business: / Nuevos Negocios

Final Comments from the City Council/ Comentarios Finales del Ayuntamiento:

Adjournment/ Aplazamiento:

YEAR	WATER	SEWER	SEWER FACILITY	WATER FACILITY	TOWN RATES
2007	\$3.97	100%	\$3.79	N/A	
2008	\$3.97	100%	\$3.71	N/A	
2009	\$3.97	100%	\$1.42	N/A	
2010					Rates increased from \$3.97
APRIL QTR	\$4.72	\$4.72	\$1.71	\$3.43	to \$5.57 but was passed in Feb
JULY QTR	\$5.57	\$5.57	SAME	\$7.30	therefore prorated in April
					but took effect in July
					also WF was introduced and prorated
					in April but full effect in July
2010 TOWN	\$5.90 IN JAN				
	\$7.06 IN APRIL				
	\$8.36 FULL IN JULY 2010				
2011	\$5.57	100%	\$2.17		
2012	\$5.57	100%	\$1.41	\$7.80	
2013	\$6.13	\$6.13	\$2.29	\$8.31	\$ 9.20
2014	\$6.13	\$6.13	\$2.29	\$8.31	\$ 9.20
2015	\$6.13	\$6.13	\$2.31	\$8.64	\$ 9.20
2016	\$6.13	\$6.13	\$2.38	\$8.47	\$ 9.20

City of Newburgh

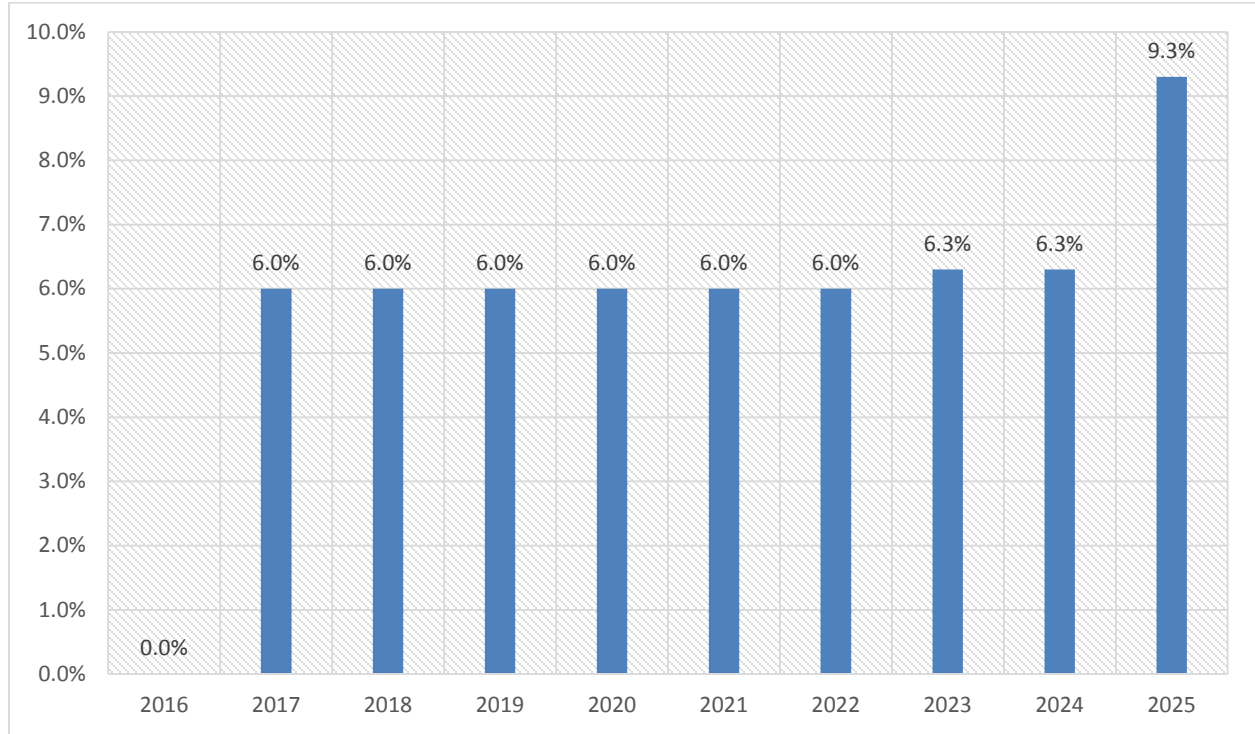
Scenario 1:
\$12.5 million SRF loan
w/ 25% grant funding

Package Includes:

Projected Rate Increases for FY2016-2025
Cash Flow Forecast for the Sewer Fund
Capital Improvement Plan

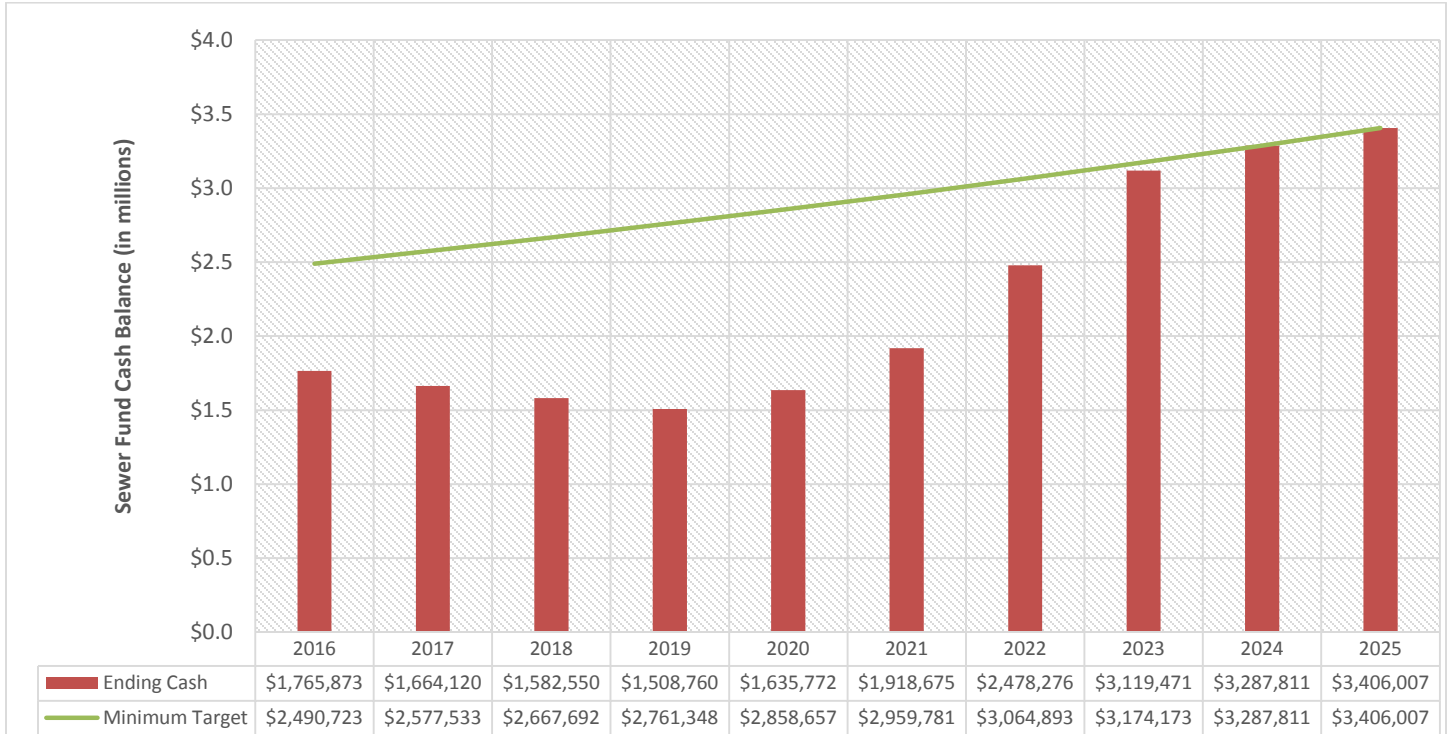
Prepared by Arcadis
April 11, 2016

Projected Rate Increases FY 2016 – 2025



- No rate increase was assumed in FY2016.
- 6.0 percent rate increases in FY2017 through FY2022.
- 6.3 percent rate increases in FY2023 through FY2024, with 9.3 percent rate increase in FY2025.
- Assumes \$12.5 million SRF loan in FY2016 with 25% grant funding.

Comparison of Ending Cash Balance to Minimum Operating Reserve Target



- The minimum amount of funds to be maintained in the Sewer Fund should be at least six months of annual operating and maintenance expenses.
- The projected rate increases allow the Sewer Fund's ending cash balance to reach this target in FY2024, just prior to the tenth year of the forecast period.

City of Newburgh

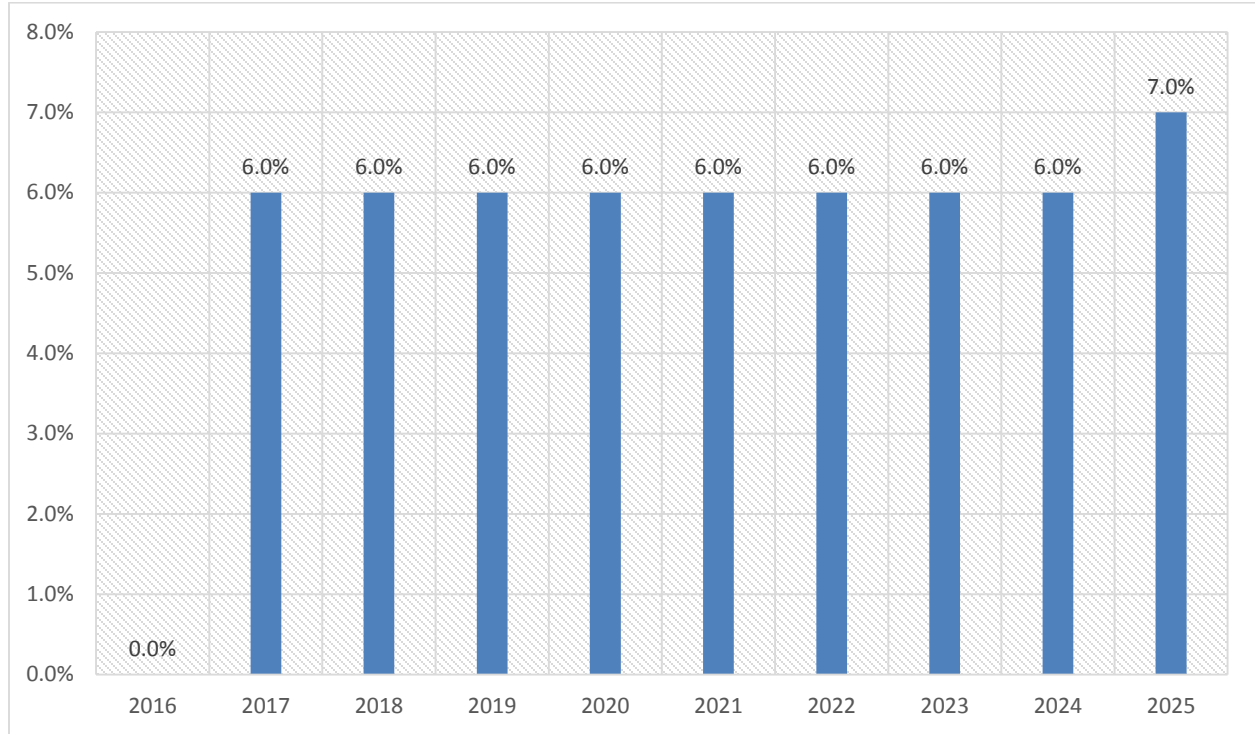
**Scenario 2:
\$12.5 million SRF loan and an
Additional \$7.5 million SRF loan
Each w/ 25% grant funding**

Package Includes:

**Projected Rate Increases for FY2016-2025
Cash Flow Forecast for the Sewer Fund
Capital Improvement Plan**

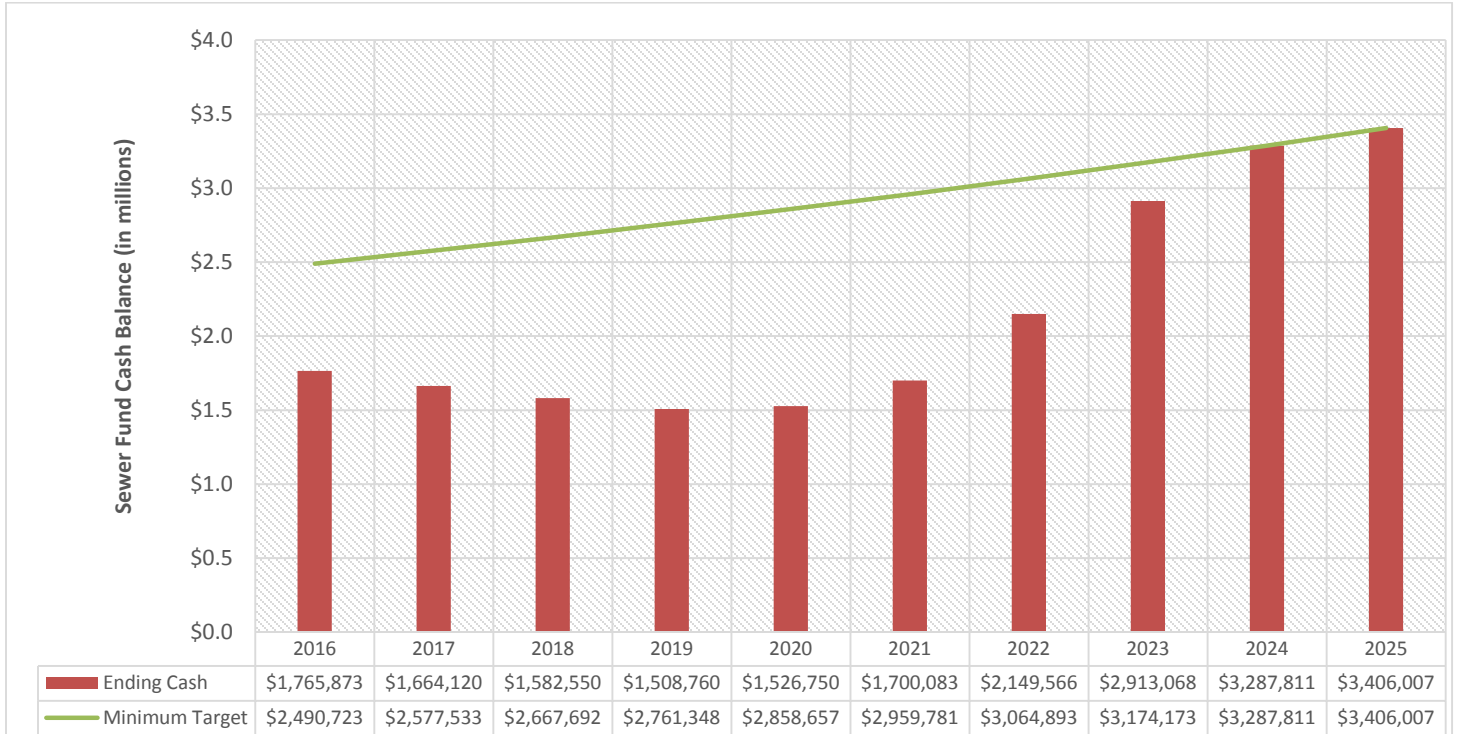
**Prepared by Arcadis
April 11, 2016**

Projected Annual Rate Increases FY 2016 – 2025



- No rate increase was assumed in FY2016.
- 6.0 percent increases for FY2017 through FY2024, with a 7.0 percent increase in FY2025.
- Assumes \$12.5 million SRF loan in FY2016 with 25% grant funding.
- Assumes an additional \$7.5 million SRF loan in FY2017 with 25% grant funding.

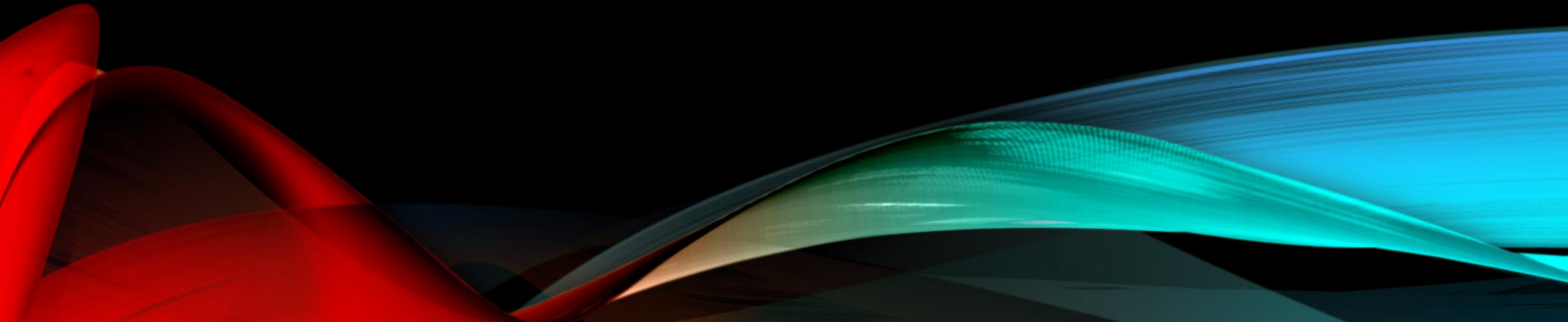
Comparison of Ending Cash Balance to Minimum Operating Reserve Target



- The minimum amount of funds to be maintained in the Sewer Fund was assumed to be at least six months of annual operating and maintenance expenses.
- The projected rate increases allow the Sewer Fund's ending cash balance to meet this target in FY2024, just prior to the tenth year (FY2025) of the forecast period.

ENTERPRISE FUNDS

City Manager's Proposed Budget 2018





ENTERPRISE REVENUE

Water, Sewer, Sanitation: Rates, Interest, Earnings

CITY MANAGER'S PROPOSED BUDGET-REVENUE

- Enterprise- \$15,132,943

<u>Funds</u>	<u>2018 Manger Proposed</u>	<u>2017 Budget</u>	<u>Inc./(Dec)</u>
Water	\$6,085,489	6,025,391	+60,098 0.01%
Sewer	6,173,568	5,875,921	+297,647 5.1 %
Sanitation	3,238,775	3,261,630	-22,855 -0.7 %

CITY MANAGER'S PROPOSED SEWER BUDGET-EXPENSE

- Enterprise Fund- Sewer \$6,173,568

Group		2018 Budget		Variance 2017 Budget vs 2018	
		2017 Budget	Managers Proposed	Mgrs Proposed	
Personnel	\$	416,042	\$ 438,542	\$	22,500
Benefits	\$	292,609	\$ 317,427	\$	24,818
Equipment	\$	370,579	\$ 371,543	\$	964
Contractual	\$	2,671,925	\$ 2,652,625	\$	(19,300)
Special Items	\$	227,575	\$ 226,297	\$	(1,278)
Debt Principal	\$	219,644	\$ 518,538	\$	298,894
Debt Interest	\$	254,559	\$ 238,361	\$	(16,198)
Interfund	\$	1,422,988	\$ 1,410,235	\$	(12,753)
Grand Total	\$	5,875,921	\$ 6,173,568	\$	297,647

ENTERPRISE FUNDS

- Maintain Water rates for the 2018 year:
 - Continue to work with the State to ensure maintenance costs for new plant
 - Continue reimbursement process for Catskill Draws
- Review Sewer Fund and recognize the shortfall of revenue due to increased pressure from LTCP:
 - Red Oak consulting recommending 6% increase from 2017-2024 with a 7% increase in 2025.
 - City Manager's proposed recommends a 4% increase
 - Reviewing a budget plan for Storm Water Utility Fee- (Ithaca NY Model).
- Maintain Sanitation rates for the 2018 year
 - Review feasibility of Broadway Corridor to offset costs of garbage pickup everyday on Broadway.

RESOLUTION NO.: 45 - 2018

OF

FEBRUARY 12, 2018

A RESOLUTION SCHEDULING A PUBLIC HEARING FOR FEBRUARY 26, 2018
TO HEAR PUBLIC COMMENT CONCERNING A LOCAL LAW
AMENDING SECTION 248-1(B)(1) ENTITLED "SEWER USE RENTS" TO INCREASE
SEWER USE RENTS TO 104 PERCENT OF THE CUSTOMER'S ANNUAL WATER BILL

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that there is hereby scheduled a public hearing to receive comments concerning a Local Law amending Section 248-1(B)(1) of the City of Newburgh Code of Ordinances entitled "Sewer Use Rents" to Increase Sewer Use Rents to 104 Percent of the Customer's Annual Water Bill; and that such public hearing be and hereby is duly set for the next regular meeting of the Council to be held at 7:00 p.m. on the 26th day of February, 2018, in the 3rd Floor Council Chambers, City Hall, 83 Broadway, Newburgh, New York.

I, Lorena Vitak, City Clerk of the City of Newburgh,
hereby certify that I have compared the foregoing with the
original resolution adopted by the Council of the City of
Newburgh at a regular meeting held Feb 13, 2018
and that it is a true and correct copy of such original.
Witness my hand and seal of the City of
Newburgh this 13 day of Feb. 2018
Lorena Vitak
City Clerk

LOCAL LAW NO.: _____-2018

OF

A LOCAL LAW AMENDING SECTION 248-1(B)(1) ENTITLED "SEWER USE RENTS"
OF THE CITY OF NEWBURGH CODE OF ORDINANCES TO INCREASE
SEWER USE RENTS TO 104 PERCENT OF THE CUSTOMER'S ANNUAL WATER BILL

BE IT ENACTED by the City Council of the City of Newburgh as follows:

SECTION 1 - TITLE

This Local Law shall be referred to as "A Local Law amending Section 248-1(B)(1) of the City of Newburgh Code of Ordinances entitled 'Sewer Use Rents' to Increase Sewer Use Rents to 104 Percent of the Customer's Annual Water Bill".

SECTION 2 - AMENDMENT

Section 248-1(B)(1) "Sewer Use Rents" shall be amended to read as follows:

Section 248-1. Imposition; method of determination.

There is hereby established and imposed sewerage facilities rents and sewer use rents, which rents are to be imposed upon the owners of real property and which rents are to be determined as follows:

B. Sewer use rents.

- (1) The sewer use rent shall be ~~400~~ 104% of the customer's annual water bill, except as specified in Subsection B(2) and B(3).

SECTION 3 - VALIDITY

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

Underlining denotes additions
~~Strikethrough~~ denotes deletions

SECTION 4 - EFFECTIVE DATE

This Local Law shall take effect after it is filed in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

DRAFT

Underlining denotes additions
~~Strikethrough~~ denotes deletions

RESOLUTION NO.: 48 - 2018

OF

FEBRUARY 26, 2018

**A RESOLUTION AUTHORIZING THE AWARD OF A BID AND THE EXECUTION OF
A CONTRACT WITH TAM ENTERPRISES, INC. FOR THE CONSTRUCTION OF
THE REGULATOR NO. 2 IMPROVEMENTS PROJECT
IN AN AMOUNT NOT TO EXCEED \$1,257,750.00**

WHEREAS, by Resolution No. 219-2011 of October 24, 2011, the City Council of the City of Newburgh, New York authorized the City Manager to execute an Order on Consent with the New York State Department of Environmental Conservation ("NYS DEC") to resolve violations at the Wastewater Treatment Plant and for the development of the CSO Long Term Control Plan ("LTCP"); and

WHEREAS, Regulator No. 2 Upgrades are LTCP Phase I project with a notice to proceed date for construction of March 1, 2018; and

WHEREAS, the City of Newburgh has duly advertised for bids for the construction of the Regulator No. 2 Improvements Project; and

WHEREAS, bids have been duly received and opened and TAM Enterprises, Inc. is the low bidder; and

WHEREAS, funding for such project shall be derived from HG1.8197.0200.8166.2017 - Regulator No. 2 Upgrades;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that the bid for construction of the Regulator No. 2 Improvements Project be and it hereby is awarded to TAM Enterprises, Inc. for the amount of \$1,257,750.00, and that the City Manager be and he is hereby authorized to enter into a contract for such work in this amount.



**114 Hartley Road
Goshen, NY 10924
Phone: (845)-294-8882
Fax: (845)-294-8883**

February 9, 2018

A.J. Brooks
855 Route 146, Suite 210
Arcadis of New York
Clifton Park, New York 10265

RE: Regulator No. 2 Improvements Bid Submission
City of Newburgh
Orange County New York

Dear Mr. Brooks:

Please find attached one original bid package with additional submittal items and copy of same.
Please contact us with any questions regarding this submission.

Sincerely,

Clifford Bell, CPG, Estimator

Cc: Brian Smith TAM Enterprises, Inc.

Attached: One (1) original bid submission
One (1) copy

BID FORM

**City of Newburgh
Regulator No. 2 Improvements
Bid No. 1.18**

TABLE OF ARTICLES

1. Bid Recipient
2. Bidder's Acknowledgements
3. Bidder's Representations
4. Bidder's Certifications
5. Basis of Bid
6. Time of Completion
7. Attachments to this Bid
8. Defined Terms
9. Bid Submittal

ARTICLE 1 - BID RECIPIENT

1.01 This Bid is submitted to:

City Comptroller
City of Newburgh
83 Broadway
Fourth Floor
Newburgh, New York 12550

- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into a Contract with Owner, by executing the Agreement form included in the Bidding Documents, to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 - BIDDER'S ACKNOWLEDGEMENTS

- 2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for sixty days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda.

Addendum No.	Addendum Date
1	2/1/18

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and

conditions of the Bidding Documents.

- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

ARTICLE 4 -- BIDDER'S CERTIFICATIONS

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of the Paragraph 4.01.D;
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

- 5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Item No.		
1	Lump Sum Bid Price for General Construction	\$ 1,100,000.00

Item No.	Allowances	
2	Lump Sum Contingency Allowance	\$100,000.00

Total of Lump Sum = Total Bid Price

\$ 1,200,000.00

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
3	Tree Trimming	Days	3	\$ 8,000.00	\$ 24,000.00
4	Repair of Spalled Concrete	sqft	75	\$ 250.00	\$ 18,750.00
5	Repairing Cracks on Interior Structural Surfaces	lft	100	\$ 150.00	\$ 15,000.00
Total of All Unit Price Bid Items					\$ 57,750.00

Bidder acknowledges that (1) each bid unit price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages and special damages in the event of failure to complete the Work within the Contract Times. Bidder also accepts the provisions for performance damages, if any, included in the Contract Documents.

ARTICLE 7 – ATTACHMENTS TO THIS BID

7.01 The following documents are attached to and made a condition of this Bid:

- ✓ A. Required bid security.
- ✓ B. Required Qualifications Statement with supporting data.
- C. Listing of Subcontractors, Suppliers, and other individuals and entities required to be identified in this Bid.
- D. Waiver of Immunity / Non-Collusive Bidding Certificate.
- E. Worker's Compensation Affidavit.
- F. Apprenticeship Certification Form.
- G. Iranian Energy Sector Divestment Form.
- H. EEO Statement Policy.
- I. Documented Proof that EPA Form 6100-2 – DBE Subcontractor Participation Form was given to MWBE Subcontractors.
- J. EPA Form 6100-3, DBE Subcontractor Performance Form.
- K. EPA Form 6100-4, DBE Subcontractor Utilization Form.
- L. Certification of Contracts, Grants, Loans, and Cooperative Agreements.
- M. American Iron and Steel Contractor Certification.

ARTICLE 8 – DEFINED TERMS

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 - BID SUBMITTAL

9.01 This Bid submitted by: TAM Enterprises, Inc.

BIDDER: [Indicate correct name of bidding entity]

TAM Enterprises, Inc.

By: [Signature]

[Printed name]

Anthony Lasaponara

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:

[Signature]

[Printed name]

Rosanna Antolino

Title:

Admin

Submittal Date:

2/8/18

Address for giving notices:

114 Hartley Road, Goshen, NY 10924

Telephone Number:

845-294-8882

Fax Number:

845-294-8883

Contact Name and e-mail
address:

Rosanna Antolino

rosanna@tamentinc.com

Bidder's License No.:

(where applicable)

++ END OF BID FORM ++

QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT
PERMITTED BY LAWS AND REGULATIONS

1. SUBMITTED BY:

Official Name of Firm: TAM Enterprises, Inc.

Address: 114 Hartley Road
Goshen, NY 10924

2. SUBMITTED TO:

Arcadis of New York Inc.

3. SUBMITTED FOR:

Sewer Modifications

Owner: City of Newburgh

Project Name: Regulator No. 2 Improvements - BID No. 1.18

TYPE OF WORK:

Modifications to the existing Regulator No. 2 Structure,
construction of a permanent dry-weather bypass and
installation of slide gates.

4. CONTRACTOR'S CONTACT INFORMATION

Contact Person: Brian Smith

Title: Operations

Phone: 845-294-8882

Email: brian@tamentinc.com

5. **AFFILIATED COMPANIES:**

Name:

N/A

Address:

6. **TYPE OF ORGANIZATION:**

☐ **SOLE PROPRIETORSHIP**

Name of Owner:

Doing Business As:

Date of Organization:

☐ **PARTNERSHIP**

Date of Organization:

Type of Partnership:

Name of General Partner(s):

☒ **CORPORATION**

State of Organization:

New York

Date of Organization:

2/4/1994

Executive Officers:

- President:

Anthony Lasaponara

- Vice President(s):

- Treasurer:

- Secretary:

EJCDC® C-451, Qualifications Statement.

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☐ LIMITED LIABILITY COMPANY

State of Organization:

Date of Organization:

Members:

☐ JOINT VENTURE

State of Organization:

Date of Organization:

Form of Organization:

Joint Venture Managing Partner

- Name:

- Address:

Joint Venture Managing Partner

- Name:

- Address:

Joint Venture Managing Partner

- Name:

- Address:

7. LICENSING

Jurisdiction:

Type of License:

License Number:

Jurisdiction:

Type of License:

License Number:

8. CERTIFICATIONS

CERTIFIED BY:

Disadvantage Business Enterprise:

Minority Business Enterprise:

Woman Owned Enterprise:

Small Business Enterprise:

Other ():

9. BONDING INFORMATION

Bonding Company:

Bondex Insurance Company

Address:

30 A Vreeland Road

Florham Park, NJ 07932

Bonding Agent:

Dale Group

Address:

30 A Vreeland Road Suite 120 PO BOX 6

Florham Park, NJ 07932

Contact Name:

Nina Baguley

Phone:

973-377-7000

Aggregate Bonding Capacity:

\$10 Million

Available Bonding Capacity as of date of this submittal: \$4.5 Million

ENCDC C-451, Qualifications Statement.

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10. FINANCIAL INFORMATION

Financial Institution: Salisbury Bank
Address: 52 Rt 17K
Newburgh, NY 12550
Account Manager: Anthony Casillo
Phone: 845-562-6766

INCLUDE AS AN ATTACHMENT AN AUDITED BALANCE SHEET FOR EACH OF THE
LAST 3 YEARS

11. CONSTRUCTION EXPERIENCE:

Current Experience:

List on **Schedule A** all uncompleted projects currently under contract (If Joint Venture list each participant's projects separately).

Previous Experience:

List on **Schedule B** all projects completed within the last 5 Years (If Joint Venture list each participant's projects separately).

Has firm listed in Section 1 ever failed to complete a construction contract awarded to it?

☐ YES ☒ NO

If YES, attach as an Attachment details including project owner's contact information.

Has any corporate officer, partner, joint venture participant, or proprietor ever failed to complete a construction contract awarded to them in their name or when acting as a principal of another entity?

☐ YES ☒ NO

If YES, attach as an Attachment details including Project Owner's contact information.

Are there any judgments, claims, disputes or litigation pending or outstanding involving the firm listed in Section 1 or any of its officers (or any of its partners if a partnership or any of the individual entities if a joint venture)?

☐ YES ☒ NO

If YES, attach as an Attachment details including Project Owner's contact information.

12. **SAFETY PROGRAM:**

Name of Contractor's Safety Officer: Anthony Lasaponara

Include the following as attachments:

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) OSHA Form 300A - Summary of Occupational Injuries and Illnesses for each of the past 5 years. When requested by Owner or Engineer after receipt of Bids, promptly submit OSHA Form 300 - Log of Work-Related Injuries and Illnesses, for each of the past 5 years.

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all OSHA Citations & Notifications of Penalty (monetary or other) received within the last 5 years (indicate disposition as applicable) - IF NONE SO STATE.

****WILL BE PROVIDED IF LOW BIDDER****

Provide as an Attachment Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) list of all safety citations or violations under any state all received within the last five years (indicate disposition as applicable) - IF NONE SO STATE.

Provide the following for the firm listed in Section V (and for each proposed Subcontractor furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) the following (attach additional sheets as necessary):

Workers' compensation Experience Modification Rate (EMR) for the last 5 years:

YEAR	<u>2013</u>	EMR	<u>.87</u>
YEAR	<u>2014</u>	EMR	<u>.87</u>
YEAR	<u>2015</u>	EMR	<u>.86</u>
YEAR	<u>2016</u>	EMR	<u>1.05</u>
YEAR	<u>2017</u>	EMR	<u>1.25</u>

Total Recordable Frequency Rate (TRFR) for the last 5 years:

YEAR	<u>2013</u>	TRFR	<u>3.1</u>
YEAR	<u>2014</u>	TRFR	<u>9.2</u>
YEAR	<u>2015</u>	TRFR	<u>9.1</u>
YEAR	<u>2016</u>	TRFR	<u>13.25</u>
YEAR	<u>2017</u>	TRFR	<u>7.4</u>

Total number of man-hours worked for the last 5 Years:

YEAR	<u>2013</u>	TOTAL NUMBER OF MAN-HOURS	<u>64,776</u>
YEAR	<u>2014</u>	TOTAL NUMBER OF MAN-HOURS	<u>65,002</u>
YEAR	<u>2015</u>	TOTAL NUMBER OF MAN-HOURS	<u>69,128</u>
YEAR	<u>2016</u>	TOTAL NUMBER OF MAN-HOURS	<u>78,480</u>
YEAR	<u>2017</u>	TOTAL NUMBER OF MAN-HOURS	<u>129,560</u>

Provide Contractor's (and Contractor's proposed Subcontractors and Suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid) Days Away From Work, Days of Restricted Work Activity or Job Transfer (DART) incidence rate for the particular industry or type of Work to be performed by Contractor and each of Contractor's proposed Subcontractors and Suppliers) for the last 5 years:

YEAR	<u>2013</u>	DART	<u>3.1</u>
YEAR	<u>2014</u>	DART	<u>9.2</u>
YEAR	<u>2015</u>	DART	<u>8.8</u>
YEAR	<u>2016</u>	DART	<u>8.8</u>
YEAR	<u>2017</u>	DART	<u>7.4</u>

13. EQUIPMENT:

MAJOR EQUIPMENT:

- ✓ List on **Schedule C** all pieces of major equipment available for use on Owner's Project.

I HEREBY CERTIFY THAT THE INFORMATION SUBMITTED HERewith, INCLUDING ANY ATTACHMENTS, IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

NAME OF ORGANIZATION:

TAM Enterprises Inc

BY:

TITLE:

Anthony Lampomara

DATED:

2/8/18

NOTARY ATTEST:

Ann M. KATA

SUBSCRIBED AND SWORN TO BEFORE ME

THIS 8 DAY OF Feb, 2018

NOTARY PUBLIC - STATE OF

New York

MY COMMISSION EXPIRES:

4-18-19

ANN M. KATA
Notary Public, State of New York
No. 01KA6239527
Qualified in Orange County
Commission Expires April 18, 2019

REQUIRED ATTACHMENTS

1. Schedule A (Current Experience).
2. Schedule B (Previous Experience).
3. Schedule C (Major Equipment).
4. Audited balance sheet for each of the last 3 years for firm named in Section 1.
5. Evidence of authority for individuals listed in Section 7 to bind organization to an agreement.
6. Resumes of officers and key individuals (including Safety Officer) of firm named in Section 1.
7. Required safety program submittals listed in Section 13.
8. Additional items as pertinent.

TAM Enterprises, Inc Current Work On Hand

<u>Project</u>	<u>Engineer</u>	<u>Job Amount</u>	<u>Job % Complete</u>	<u>Projected End Date</u>
Joint Regional - Haverstraw NY Gravity Thickener Improvements Project	GHD One Remington Park Drive, Cassenovia, NY 12035 315-679-5741	\$445,571	5%	3/31/2018
City of Beacon - Beacon NY Rehab of Septage Receiving Staion on WWTP	Bipin Ghandi, P.C. PO BOX 38 Goshen, NY 10924 845-294-54004	\$199,122	25%	4/1/2018
Town of Walkill - Middletown NY Braeside Filter Project	KC Engineers 2142 NY 302 Circleville, NY 10919 845-361-4541	\$1,287,000	20%	3/31/2018
Town of Poughkeepsie- Poughkeepsie NY Manchester Garden Sewer Manhole Replacement	Morris Associates, PLLC 9 Elks Lane, Poughkeepsie, NY 12601 845-454-3411	\$125,000	99%	12/15/2017
County of Rockland, Orangeburg NY Sludge Mixer Replacement	Martin J. Dolphin, P.E. County of Rockland Sewer District No. 1 845-365-6111 4 Route 340, Orangeburg, NY 10962	\$714,700	10%	5/28/2017

SCHEDULE B

PREVIOUS EXPERIENCE (Include All Projects Completed within last 5 years):

Project Name	Owner's Contact Person	Design Engineer	Contact Date	Type of Work	Status	Cost of Work
Town of Wappingers NYCDEP Service Connections	Name: Town of Wappingers Address: 20 Middlebush Rd. Wappingers Falls, NY 12590 Telephone: 845-297-4158	Name: Mark Long Company: Morris Associates Telephone: 845-454-3411	10/15/2015	Water Service Connections	100% Completed	\$125,000.00
Village of Monroe High Street Pump House SUN-UP (SUB)	Name: Erik Augier Address: Rt. 376 Wappingers Falls, NY 12594 Telephone: 845-462-1800	Name: Mark Seares Company: Delaware Engineering Telephone: 518-452-1290	9/15/15	Water Tank Pump House-Mechanical	100% Completed	\$231,850.00
Town of Wappinger SUN UP (SUB)	Name: Erik Augier Address: Rt. 376 Wappingers Falls, NY 12590 Telephone: 845-462-1800	Name: Mark Long Company: Morris Associates Telephone: 845-454-3411	10/15/15	Emergency Repairs	100% Completed	\$55,000.00
Village of Walden Belt Press	Name: Village of Walden Address: 1 Municipal Sq. Walder, NY 12586 Telephone: 845-778-2177	Name: John Queenan Company: Lane & Tully Telephone: 845-294-3700	10/15/2014	Belt Press Bulking	100% Completed	\$407,075.00
Town of Walkill Raw Sewage Project	Name: Town of Walkill Address: 99 Tower Drive Bldg. A. Walkill, NY Telephone: 845-342-1668	Name: Darren Daetsch Company: KC Engineering Telephone: 845-361-6541	5/15/2014	Raw Sewage Pumps	100% Completed	\$490,673.00
Village of Liberty Oxidation Ditch Phase 1/2/3	Name: Village of Liberty Address: 167 N Main St. Liberty, NY 12754 Telephone: 845-292-2250	Name: Dan Fagnini Company: Delaware Engineering Telephone: (607) 432-8073	6/15/2014	Oxidation Ditch Upgrades 1/2/3	100% Completed	\$1,443,919.00
Village of Highland Falls WWTP Upgrades	Name: Village of Highland Falls Address: 303 Main St. Highland Falls, NY 10928 Telephone: 845-446-3400	Name: Todd Atkinson Company: Todd Atkinson, PE Telephone: 845-224-9347	8/15/2013	WWTP Upgrades	100% Completed	\$324,000.00

ENCLOSURE Qualifications Statement.

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PREVIOUS EXPERIENCE (Include ALL Projects Completed within last 5 years):

SCHEDULE B

Project Name	Owner's Contact Person	Design Engineer	Contract Date	Type of Work	Status	Cost of Work
Village of Pawling Main Pump Station Rehab WTP	Name: Village of Pawling Address: 9 Memorial Ave Pawling, NY 12564 Telephone: 845-855-1122	Name: Joe Zarecki Company: Zarecki & Associates Telephone: 845-855-3771	3/1/2013	Pump Station Rehab	100%	\$71,900.00
Tri-Municipal Chlorine Contact Structure	Name: Mike Bartz Address: 354 Sheaffe Road Wappingers Falls Telephone: 845-297-5522	Name: Darren Doetsch Company: KC Engineering Telephone: 845-361-4541	5/1/2013	Chlorine Contact Tank Structure	100%	\$52,015.00
Village of Goshen Ministick Trail Pump Station	Name: Village of Goshen Address: 276 Main Street Goshen, NY 10924 Telephone: 845-294-6750	Name: Pete Manorecules Company: LAN Associates Telephone: 845-615-0350	5/1/2012	Pump Station Rehab	100%	\$251,478.00
Village of Washingtonville Digester Mixer Replacement	Name: Village of Washingtonville Address: 9 Fairview Dr Washingtonville, NY Telephone: 845-496-3221	Name: Frank Russo Company: H2M Engineering Telephone: (631) 756-8000	5/1/2014	Digester Mixer Replacement	100%	\$122,081.00
DN Tanks (SIUB) Village of Harriman Water Tank	Name: DN Tanks Address: 11 Teal Road Waldenfield, NY 01888 Telephone: 781-246-5141	Name: Dan Fagnan Company: Delstate Engineering Telephone: (607) 432-8073	5/1/2013	Water Tank Sub Contractor	100%	\$300,703.00
Village of KI Sewer Improvements	Name: Village of KI Address: PO Box 566 Monroe, NY 10949 Telephone: 845-783-8300	Name: Mike Temper Company: CAMO Pollution Control Telephone: 845-463-7310	3/1/13	Sewer Improvements	100%	\$526,599.00
City of Beacon Sewer Improvements	Name: City of Beacon Address: 1 Municipal Plaza Beacon, NY 12508 Telephone: 845-838-5000	Name: John Russo Company: Linc & Tully Telephone: 845-294-3700	5/15/12	City Wide Sewer Imp.	100%	\$418,517.88

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114 Hartley Road
Goshen, NY 10924

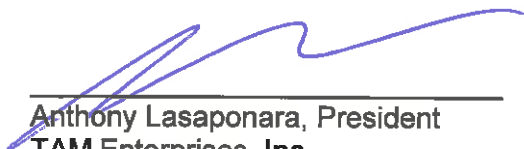
Phone (845)294-8882
Fax: (845)294-8883

Corporate Resolution Authorization

Anthony Lasaponara, the undersigned, certifies that he is the President of TAM Enterprises, Inc, a corporation organized under the laws of New York having its principal office at 114 Hartley Road, Goshen, NY 10924 and that the following is a true copy of a resolution duly adopted by the Board of Directors of TAM Enterprises, Inc. at a meeting held by them on March 1, 2017, where a quorum was present.

Resolved, that Anthony Lasaponara, is hereby authorized to negotiate on behalf of TAM Enterprises, Inc.

The undersigned further certifies that there is no provision in the Articles of Incorporation or the bylaws of TAM Enterprises, Inc. limiting the power of the Board of Directors to pass the resolution described above and that the resolution is in conformity with the provisions of the Articles of Incorporation and the bylaws and this resolution has not been rescinded or modified.



Anthony Lasaponara, President
TAM Enterprises, Inc.

2/8/18

Date

Sworn to before me on this 08 day of
February 20 18.



Signature of Notary Public

ANN M. KATA
Notary Public, State of New York
No. 01KA6239527
Qualified in Orange County
Commission Expires April 18, 2018



114 Hartley Road
Goshen, NY 10924

Phone (845)294-8882
Fax: (845)294-8883

Employee descriptions and experience

Tony Lasaponara – President 20+ years experience in underground utility installation

Brian Smith – General Foreman 20+ years experience in underground utility installation

Dean Lamarca – Operator 30+ years heavy equipment operator experience

Matthew Coneen – Laborer 10+ years experience in underground utility installation

Edmund Conklin – Laborer 10+ years experience in underground utility installation

Michael Herbert – Operator 10+ years heavy equipment operator experience

We have many other operators and laborers with approx.. 5-10 years of heavy equipment operator experience and labor experience installing underground utilities.



114 Hartley Road
Goshen, NY 10924

Phone (845)294-8882
Fax: (845)294-8883

List of Earth Moving Equipment

2005 Komatsu PC200 Excavator
2014 Volvo EC140BLC Excavator
2012 Komatsu PC120 Excavator
2015 Bobcat E85 Excavator
2015 Bobcat E85 T4 Excavator
2015 Bobcat E85 T4 Excavator
2013 Bobcat E60 Excavator
2002 Komatsu WA320 Wheel loader
2011 CAT IT38 Wheel loader
2003 Caterpillar Wheel Loader IT28G
1988 Komatsu WA180 Wheel loader
2016 Kubota R530-R43 Wheel loader
2011 Kubota R520 Wheel loader
2012 John Deere 310D Backhoe
2004 Caterpillar 416 backhoe
2012 Caterpillar D5E bulldozer
2014 Bobcat T750 Track loader
Dingo Model:425TX Track loader
Dingo Model:TX525 Track loader
2013 Bobcat T870 Skid Steer
2016 Freightliner Dump Truck
2016 Freightliner Dump Truck
2007 Sterling DumpTruck
2006 Mack DumpTruck

Because the forms in this Recordkeeping package are "TabletWriter" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition, the forms are programmed to auto-calculate an accuracy.

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2013

U.S. Department of Labor

Fees waived OMB no. 1218-0175

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related fatalities and illnesses that result in any of the specific mandatory criteria listed in 29 CFR Part 1904.9 through 1904.12. Feel free to ask two brief but a single case if you need it. You must complete an injury and illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Dissecting the case

Describe injury or illness, parts of body affected, and subject's response that directly impaired or made persons ill (e.g., Severe oxygen burns on right forearm, from oxygen mask)

Glossily thin case

SEATTLE, WA—The time has come to say goodbye to the venerable *Seattle Times* and hello to the new *Seattle Times*. The newspaper is being sold to a new owner, and the name is being changed to *Seattle Times*.

Development of the

**Share the Impact of
the American Dream**

三

Section Two "History" contains details and dates of interest.

Establishment name 17th
City New York

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Add a Form Page

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OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Notes: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable" PDF documents, you can type into the form fields and then save your input using the free Adobe PDF Reader.

Year 2013
U.S. Department of Labor
Occupational Safety and Health Administration
Form OSHA 300A no. 213-0175

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, to OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(a) 0	(b) 1	(c) 0	(d) 0

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
(e) 97	(f) 0

Injury and Illness Types

Total number of...			
(1) Injuries	1	(4) Poisonings	
(2) Skin disorders		(5) Hearing loss	
(3) Respiratory conditions		(6) All other illnesses	

Part 1904.30 Summary page from February 1 to April 30 of this year following the year covered by this form.

This reporting function for the collection of information is estimated to average 20 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a commonly used OMB control number. If you have any comments about this estimate of burden, including suggestions for reducing the burden, write to Washington, DC 20503. Do not send the completed form to this office.

Establishment Information

Your establishment is Am ENT
Street 384 Davis Ave

City Newburgh State NY Zip 10959
Industry description (e.g., Manufacturer of motor truck trailers)

Standard Industrial Classification (SIC), if known (e.g., 3725)

OR

North American Industrial Classification (NAICS), if known (e.g., 34612)

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees

27

Total hours worked by all employees last year

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

David West Title Office Manager

Company representative

Phone 374-1161 Date 1/1

Save Input

OSHA's Form 300A (Rev. 01/2000)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.34. In OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	3	0	0

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
83	0

Injury and Illness Types

Total number of ...	
(1) Injuries	3
(2) Skin disorders	0
(3) Respiratory conditions	0
(4) Poisonings	0
(5) Hearing loss	0
(6) All other illnesses	0

Please state Summary page from February 1 to April 30 of the year following the year covered by this form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review existing data sources, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this data collection, including suggestions for reducing the burden, to Washington, DC 20543. The Office of Management and Budget, Paperwork Project (0704-0188).

Make: You can type input into this form and save it. Because the forms in the recordkeeping package are "fillable" PDF documents, you can type the input from fields and then save your input using the free Adobe PDF Reader.

Year 20 14
U.S. Department of Labor
Occupational Safety and Health Administration
Form OSHA 300A-1214-0176

Establishment Information

Your establishment name: THI Enterprise Inc

Street: 3840 N. Avenue

City: Palmdale State: CA Zip: 93550

Industry description (e.g., Manufacturing of motor truck trailers)

Water construction industry

Standard Industrial Classification (SIC), if known (e.g., 3715)

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)

221115

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees

29

Total hours worked by all employees last year

66072

Sign Here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Alan M. K. M. Title: SAFETY

Company executive

Date: DEC 31, 14

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Log of Work-Related Injuries and Illnesses
(rev. 01/2004)

Reporting the Injury: Your first step should always be to report your work-related injuries and illnesses to your supervisor. If you are not sure whether a claim is reportable, call your local OSHA office for help. Through 1994-12, FATALITY AND NON-FATAL INJURY AND ILLNESS REPORTING WORK-RELATED INJURIES AND ILLNESSES AND ASSIGNED WORK ACTIVITY OR JOB EACH INJURY OR ILLNESS RECORDED ON THE FORM. If you're not sure whether a claim is reportable, call your local OSHA office for help.

Year 2014

U.S. Department of Labor
Occupational Safety and Health Administration

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Master: You can type right into this form and save it. Because the forms in this microdoping package are "fill-the-blanks" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition, the forms are generated in a standard format.

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for OSHA record-keeping and health purposes.

U.S. Department of Justice

Form Approved OMB no. 1218-0176

Estimated name: Timothy

Classify the Case

Symptoms and Signs				
Frequency	Age group	Sex	Location	Character
(a)	Infancy	Male	Right side	Spasmodic
(b)	Adolescence	Female	Left side	Spasmodic
(c)	Adulthood	Male	Right side	Spasmodic

607

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Page 1 of 1

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(3) Name
(4) Job
(5) Number
(6) Address

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete the Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employers, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.38. In OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	3

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	0

Injury and Illness Types

Total number of ...

(1) Injuries	3	(4) Poisonings	0
(2) Skin disorders	0	(5) Hearing loss	0
(3) Respiratory conditions	0	(6) All other illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instructions, search existing data sources, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington, DC 20543-0188. Do not send this collection of information to the office.

Warning: Your user type is not authorized to view this form. Please contact your system administrator for more information. Because the forms in this recordkeeping package are "fillable" PDF documents, you can type into the form fields and then save your forms using the free Adobe PDF Reader.

Year 2005

U.S. Department of Labor
Occupational Safety and Health Administration

Form OSHA 300A-101-01-05

Establishment Information

Your establishment name

Street

City

State

Zip

Industry description (e.g., Manufacturer of motor truck engine)

Standard Industrial Classification (SIC), if known (e.g., 3715)

OR

North American Industrial Classification (NAICS), if known (e.g., 336112)

Employment, independent (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees

Total hours worked by all employees last year

Sign here

Knowing that falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company name

Title

Date

Save Input

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. **Remember to review the Log to verify that the entries are complete and accurate before completing this summary.**

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employers, former employers, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	2	0	0
(a)	(b)	(c)	(d)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
146	0
(e)	(f)

Injury and Illness Types

Total number of ...	
(1) Injuries	5
(2) Skin disorders	0
(3) Respiratory conditions	0
(4) Poisonings	0
(5) Hearing loss	0
(6) All other illnesses	0

Please Note: Summary page from February 7 to April 30 of this year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing the instructions, searching existing data sources, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington, DC 20543. Do not send this collection of information to this office.

Reader: You save time by putting this form and cover 2. Because the form is the recordkeeping package and "Master/Worker" PDF documents, you can type into the input form fields and then save your files using the free Adobe PDF Reader.

Year 2014
U.S. Department of Labor
Occupational Safety and Health Administration
Form 300A OSHA 300-112-0175

Establishment Information

Name Imperial
Street 114 Hawthorne
City Glendale State CA Zip 91201
Industry description (e.g., Manufacturer of motor truck trailers)
Auto - Trailer Service
Standard Industrial Classification (SIC), if known (e.g., 3715)

OR

North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees

45

Total hours worked by all employees last year

78,480

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive

Title

Name John Doe

Date

2/17/14

Save Input

Log of Work-Related Injuries and Illnesses

Under the new type layout, the form and series of... Because the form is the accompanying package are "unclassified" PDF documents, you can type into the form fields and then save your typed using the free Adobe PDF Reader. In addition, the form are programmed to auto-calculate as appropriate.

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employee to the extent possible while the information is being used for occupational safety and health purposes.

Year 2016

U.S. Department of Labor

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Identify the person

Describe the case

Classify the case

(A) Case no.	(B) Employee's name	(C) Job title (e.g., Worker)	(D) Date of injury or onset of illness (e.g., 3/10)	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe the injury or illness, parts of body affected, and circumstances that directly injured or made person ill (e.g., Slipped, stepped on right forearm from cartwheel cart)
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Add a Form Page

Page 1 of 1

(1) (2) (3) (4) (5) (6)

Summary of Work-Related Injuries and Illnesses

Employees, former employees, and third parties are given the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for those parties.

[illegible]

(c) 0

(d) 7

(e) 0

(f) C

Total number of days away from work	Total number of days of job transfer or restriction
0	0
1-3	0
4-6	0
7-14	0
15-30	0
31-60	0
61-90	0
91-120	0
121-150	0
151-180	0
181-210	0
211-240	0
241-270	0
271-300	0
301-330	0
331-360	0
361-390	0
391-420	0
421-450	0
451-480	0
481-510	0
511-540	0
541-570	0
571-600	0
601-630	0
631-660	0
661-690	0
691-720	0
721-750	0
751-780	0
781-810	0
811-840	0
841-870	0
871-900	0
901-930	0
931-960	0
961-990	0
991-1020	0
1021-1050	0
1051-1080	0
1081-1110	0
1111-1140	0
1141-1170	0
1171-1200	0
1201-1230	0
1231-1260	0
1261-1290	0
1291-1320	0
1321-1350	0
1351-1380	0
1381-1410	0
1411-1440	0
1441-1470	0
1471-1500	0
1501-1530	0
1531-1560	0
1561-1590	0
1591-1620	0
1621-1650	0
1651-1680	0
1681-1710	0
1711-1740	0
1741-1770	0
1771-1800	0
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1861-1890	0
1891-1920	0
1921-1950	0
1951-1980	0
1981-2010	0
2011-2040	0
2041-2070	0
2071-2100	0
2101-2130	0
2131-2160	0
2161-2190	0
2191-2220	0
2221-2250	0
2251-2280	0
2281-2310	0
2311-2340	0
2341-2370	0
2371-2400	0
2401-2430	0
2431-2460	0
2461-2490	0
2491-2520	0
2521-2550	0
2551-2580	0
2581-2610	0
2611-2640	0
2641-2670	0
2671-2700	0
2701-2730	0
2731-2760	0
2761-2790	0
2791-2820	0
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2851-2880	0
2881-2910	0
2911-2940	0
2941-2970	0
2971-3000	0
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3031-3060	0
3061-3090	0
3091-3120	0
3121-3150	0
3151-3180	0
3181-3210	0
3211-3240	0
3241-3270	0
3271-3300	0
3301-3330	0
3331-3360	0
3361-3390	0
3391-3420	0
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3481-3510	0
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3541-3570	0
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3781-3810	0
3811-3840	0
3841-3870	0
3871-3900	0
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3931-3960	0
3961-3990	0
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4051-4080	0
4081-4110	0
4111-4140	0
4141-4170	0

$$\frac{57}{28} \quad \frac{0}{41}$$

Total number of . . .
(in)

(1) Injuries	2	(4) Poisonings	0
(2) Skin disorders	0	(5) Hearing loss	0
(3) Respiratory conditions	2	(6) All other illnesses	0

Print this Summary page from February 1 to April 30 of this year following the year requested by this form.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing the instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this data collection, including suggestions for reducing the burden, to Washington, DC 20543. Do not send this collection form to this office.

US Department of Labor, 1025A Office of Statistical Analysis, Bureau N-504, 220 Constitution Avenue, NW

Because the forms in this recordkeeping package are "fillable" (with a PDF document), you can type into the input and fields and then save your inputs using the free Adobe PDF Reader.

Year 2017

U.S. Department of Labor

For ground use call 1-800-447-6773

Eliminating the Need for a Paper Record

How can I get the most from my visit?

Block 14 Hartyly 20

City Larchmont State NY Zip 10593

Industry description (e.g., Manufacturer of motor truck trailers)

Abstract *Industrial Organization (IO), if known (e.g., 3713,*

泉

North American Industrial Classification (NAICS), if known (e.g., 336212)

Example-based instructions (If you don't know these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees

Test taken yesterday all employees had your

103 741

References

University notifying this document may result in a fine.

only that I have examined this document, and that to the best of my knowledge the entries are true, accurate, and complete.

Impress yourself

Thru 345-2174 - 8382 Date 1/8/18

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Because the forms in this reworking package are "fillable" PDF documents, you can type into the right form fields and then save your data using the Adobe PDF Reader. In addition, the forms are programmed to auto-calculate as appropriate.

Assurance: This form certifies information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible within the information is being used for occupational safety and health purposes.

1-800-4-A-TOOTH

Save Input Add a Form Page

BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):

TAM ENTERPRISES INC.

114 Hartley Road

Goshen, NY 10924

SURETY (Name, and Address of Principal Place of Business):

Bondex Insurance Company

30A Vreeland Road

Florham Park, NJ 07932

OWNER (Name and Address):

City of Newburgh

83 Broadway, 4th Floor

Newburgh, NY 12550

BID

Bid Due Date: February 8, 2018

Description (Project Name— Include Location):

Regulator Number 2 Improvements/ Expansion of and Improvement to Existing System/ Newburgh NY

BOND

Bond Number: n/a

Date: February 8, 2018

Penal sum Five Percent of the Amount Bid \$ (5% of Amt. Bid)
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER

TAM ENTERPRISES INC.

(Seal)

Bidder's Name and Corporate Seal

SURETY

Bondex Insurance Company

(Seal)

Surety's Name and Corporate Seal

By:

Signature

Anthony Lasaponara
Print Name

President
Title

Attest:

Signature

Title

By:

Signature (Attach Power of Attorney)

Antonina Baguley
Print Name

Attorney In Fact
Title

Attest:

Signature Samantha Zak (Witness)

Title Witness as to Surety

Note: Addresses are to be used for giving any required notice.

Provide execution by any additional parties, such as joint venturers, if necessary.

Bondex Insurance Company
36A Vreeland Road, Florham Park, New Jersey 07932

**POWER OF ATTORNEY
For Bid Bonds and Consents of Surety ONLY**

KNOW ALL MEN BY THESE PRESENTS:

That Bondex Insurance Company, a corporation duly organized under the laws of the State of New Jersey, and having a principal office in Florham Park, County of Morris, State of New Jersey, does hereby appoint:

Claudia Pereira, Branda Turiello, Antonina Baguley, and Jaclyn Murphy

its true and lawful Attorney(s)-in Fact, with full power and authority to execute on its behalf bid bonds and consents of surety in the nature thereof, issued in the course of its business and to bind the Company thereby, in an Amount not to exceed \$4,000,000.00

This Power Of Attorney is granted and is signed and sealed by the authority of the following Resolution adopted by the Board of Directors of Bondex Insurance Company at a meeting duly called and held on the 7th day of March, 2007.

**RESOLVED that the Chief Executive Officer, President or a Vice President, Secretary or Assistant Secretary, shall have the power and authority*

- 1. To appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writing obligatory in the nature thereof and,*
- 2. To remove, at any time, any such Attorney-in-Fact and revoke any authority given.*

**RESOLVED FURTHER, that the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached as though manually affixed"*

IN WITNESS WHEREOF, Bondex Insurance Company has caused its seal to be affixed hereto and executed by its President on the 11th day of October, 2016.



State of New Jersey
County of Morris ss.

Bondex Insurance Company
By Matthew Semeraro
Matthew Semeraro, President

On this 11th day of October, 2016, before me, a notary public, personally appeared Matthew Semeraro, personally known to me, who being duly sworn did say that he is the President of Bondex Insurance Company, the Corporation described in the foregoing instrument, and that the Seal affixed to said instrument is the said Corporate Seal and that he executed the same in his authorized capacity, and that said instrument was signed and sealed on behalf of said Corporation by authority of its Board of Directors.

In Testimony Whereof I have set my hand and affixed my official Seal, the day and year first written above.

Cherie
Notary Public

I, Philip S. Tobey, Chief Executive Officer of Bondex Insurance Company, do hereby certify that the Power of Attorney and the resolution adopted by the Board of Directors of said company as set forth above, are true and correct transcripts thereof and that neither the said Power of Attorney nor the resolution have been revoked and they are now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of February, 2018

Bond No. BID



Bondex Insurance Company
Philip S. Tobey, Chief Executive Officer
CLAUDIA MARTINS PEREIRA
NOTARY PUBLIC OF NEW JERSEY
I.D. # 2371880
My Commission Expires 4/4/2018

CITY OF NEWBURGH REGULATOR STRUCTURE #2 IMPROVEMENTS

C. LIST OF SUBCONTRACTORS, SUPPLIERS

- 1. McCarey Landscaping, 80 Tower Dr., Middletown, NY**
- 2. Hudson Valley Construction Services, LLC, 6 Bluestar Farm Road, Cornwall, NY 12518**
- 3. A Alport & Sons, 5337 Rt 42, South Fallsburgh, NY 12779**
- 4. Parson Environmental Products, Inc., PO Box 25, Wernersville, PA**

DOCUMENT 00 45 19
WAIVER OF IMMUNITY/NON-COLLUSIVE BIDDING CERTIFICATION
PURSUANT TO SECTION 103-D OF THE NEW YORK STATE
GENERAL MUNICIPAL LAW

A. By submission of this Bid, each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint Bid each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this Bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this Bid have not knowingly been disclosed by the Bidder and will not knowingly be disclosed by the Bidder, directly or indirectly, prior to opening, to any other Bidder or to any competitor;

(3) No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a Bid for the purpose of restricting competition;

A Bid shall not be considered for award nor shall any award be made where (1), (2) and (3) above have not been complied with; provided, however, that in any case the Bidder cannot make the foregoing certification, the Bidder shall so state and shall furnish with the Bid a signed statement which sets forth in detail the reasons therefore. Where (1), (2) and (3) above have not been complied with, the Bid shall not be considered for award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the Bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a Bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being Bid, does not constitute, without more, a disclosure within the meaning of paragraph A above.

B. Any Bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate Bidder for work or services performed or to be performed or goods sold or to be sold, where competitive Bidding is required by statute, rule, regulation, local law, and where such Bid contains the certification referred to in paragraph A of this section, shall be deemed to have been authorized by the board of directors of the Bidder, and such authorization shall be deemed to include the submission of the Bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Sworn to before me
this 8 day of Feb 2018



Notary Public


Signature

Title

Company Name

President

Tam Enterprises Inc

04881009.0000

ANN M. KATA
Notary Public, State of New York
No. 01KA6239527
Qualified in Orange County
Commission Expires April 18, 2019

DOCUMENT 00 45 20
AFFIDAVIT - WORKER'S COMPENSATION

STATE OF:)

) SS:

County of:)

I, Anthony Lasaponara of the Town, Village, City of Goshen
in the County of Orange and the State of New York

of full age, being duly sworn according to law on my oath depose and say that:

I am President, an officer of the firm of TAM Enterprises, Inc

being duly sworn, deposes and says that he now carries or that he has applied for a Worker's Compensation Policy to cover the operations, as set forth in the preceding contract, and to comply with the provisions thereof.

TAM Enterprises Inc

Contractor Name

Subscribed and sworn to

Anthony Lasaponara
Name of Affiant

President

Title of Affiant

[Signature]
Signature of Affiant

before me this 8 day of February, 20 18

Notary Public of Orange Co. New York

My commission expires: 4-18-19

Notary Signature: [Signature]

Affix Notary Seal or Stamp below

ANN M. KATA
Notary Public, State of New York
No. 01KA6239527
Qualified in Orange County
Commission Expires April 18, 20 19

APPRENTICESHIP CERTIFICATION FORM

This form is required for all service contracts over \$250,000

I Anthony Lasaponara do hereby certify that I am authorized to sign a contract on behalf of TAM Enterprises, Inc. and that we currently have a New York State Certified Apprenticeship program. As the prime contractor for the City of Newburgh contract entitled Regulator #2 Improvements + Expansion we also certify that the listing below constitutes all the sub-contractors we have hired for work on this public works contract. existing system. Each of the sub-contractors listed below attests that they currently have a New York State Certified Apprenticeship program.

Prime Contractor: _____

Signature (in blue ink)

Date: 2/8/18Subcontractor Name: McCahey Landscaping IncAddress: 80 Tower DriveMiddletown NY 10941Phone No.: 845-355-7500Signature: Donna McCaheyTitle: PresidentDate: 2-8-18

Subcontractor Name: _____

Address: _____

Phone No.: _____

Signature: _____

Title: _____

Date: _____

Subcontractor Name: _____

Address: _____

Phone No.: _____

Signature: _____

Title: _____

Date: _____

Subcontractor Name: _____

Address: _____

Phone No.: _____

Signature: _____

Title: _____

Date: _____

IRANIAN ENERGY SECTOR DIVESTMENT

Certification Pursuant to Section 103-g of the New York State General Municipal Law

- 1 By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- 2 A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph 1 above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph 1 above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
 - 2.1 The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 - 2.2 The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

Name:

Anthony Lasaponara

Title:

President

Signature:

Date:

2/8/18

Company Name:

TAM Enterprises, Inc

Attachment 1
New York State Environmental Facilities Corporation
EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT
NEW YORK STATE REVOLVING FUND (SRF)

I, Anthony Lasiponaz, am the authorized representative of TAM Enterprises, Inc.
Name of Representative Name of Contractor/Service Provider
I hereby certify that TAM Enterprises, Inc. will abide by the equal employment
Name of Contractor/Service Provider
opportunity (EEO) policy statement provisions outlined below.

- (i) The Contractor will not discriminate on the basis of race, creed, color, national origin, sex, age, disability, or marital status against any employee or applicant for employment, will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination and will make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on Contracts relating to SRF projects.
- (ii) The Contractor shall state in all solicitations or advertisements for employees that, in the performance of the Contract relating to this SRF project, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.
- (iii) The Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union, or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status, and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein.
- (iv) The Contractor shall comply with the provisions of the Human Rights Law (Article 15 of the Executive Law), including those relating to non-discrimination on the basis of prior criminal conviction and prior arrest, and with all other State and federal statutory and constitutional non-discrimination provisions, including Titles VI and VII of the Civil Rights Act of 1964, 40 CFR Part 7, 41 CFR Part 60-1 Subpart A, 41 CFR Part 60-4, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975. The Contractor and Subcontractors shall not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status.
- (v) The Contractor will include the provisions of subdivisions (i) through (iv) in every Subcontract in such a manner that the requirements of these subdivisions will be binding upon each Subcontractor as to work in connection with the Contract.

X

Contractor/Service Provider Representative

cliff@tamentinc.com

From: cliff@tamentinc.com
Sent: Friday, February 09, 2018 1:26 PM
To: 'donna@mccareylandscaping.com'
Subject: DBE Subcontractor Participation Form/City of Newburgh Regulator Structure #2 Improvements General Construction
Attachments: EPA Form 6100-2 DBE Subcontractor Participation Form.pdf

Hello Donna: Please find attached form for the above project General Construction Bid No. 1.18.
Thank you

Clifford Bell | Estimator
TAM Enterprises, Inc.
114 Hartley Road, Goshen, NY 10924
cliff@tamentinc.com
P: (845)-294-8882
F: (845)-294-8883
www.tamentinc.com

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Participation Form**

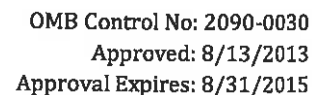
An EPA Financial Assistance Agreement Recipient must require its prime contractors to provide this form to its DBE subcontractors. This form gives a DBE¹ subcontractor² the opportunity to describe work received and/or report any concerns regarding the EPA-funded project (e.g., in areas such as termination by prime contractor, late payments, etc.). The DBE subcontractor can, as an option, complete and submit this form to the EPA DBE Coordinator at any time during the project period of performance.

Subcontractor Name		Project Name City of Newburgh Regulator Structure #2 Improvements	
Bid/ Proposal No. 1.18	Assistance Agreement ID No. (if known)	Point of Contact	
Address			
Telephone No.		Email Address	
Prime Contractor Name TAM Enterprises, Inc.		Issuing/Funding Entity:	

Contract Item Number	Description of Work Received from the Prime Contractor Involving Construction, Services , Equipment or Supplies	Amount Received by Prime Contractor
1		

¹ A DBE is a Disadvantaged, Minority, or Woman Business Enterprise that has been certified by an entity from which EPA accepts certifications as described in 40 CFR 33.204-33.205 or certified by EPA. EPA accepts certifications from entities that meet or exceed EPA certification standards as described in 40 CFR 33.202.

² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



Please use the space below to report any concerns regarding the above EPA-funded project:

[illegible]

Subcontractor Signature	Print Name
Title	Date

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

cliff@tamentinc.com

From: cliff@tamentinc.com
Sent: Friday, February 09, 2018 1:28 PM
To: 'Leigh Nannini Rivas'
Subject: DBE Subcontractor Participation Form/City of Newburgh Regulator Structure #2 Improvements General Construction
Attachments: EPA Form 6100-2 DBE Subcontractor Participation Form.pdf

Hello Leigh: Please find attached form for the above project General Construction Bid No. 1.18. Please acknowledge receipt.

Thank you

Clifford Bell | Estimator
TAM Enterprises, Inc.
114 Hartley Road, Goshen, NY 10924
cliff@tamentinc.com
P: (845)-294-8882
F: (845)-294-8883
www.tamentinc.com

Disadvantaged Business Enterprise (DBE) Program DBE Subcontractor Participation Form

An EPA Financial Assistance Agreement Recipient must require its prime contractors to provide this form to its DBE subcontractors. This form gives a DBE¹ subcontractor² the opportunity to describe work received and/or report any concerns regarding the EPA-funded project (e.g., in areas such as termination by prime contractor, late payments, etc.). The DBE subcontractor can, as an option, complete and submit this form to the EPA DBE Coordinator at any time during the project period of performance.

Subcontractor Name		Project Name City of Newburgh Regulator Structure #2 Improvements	
Bid/ Proposal No. 1.18	Assistance Agreement ID No. (if known)	Point of Contact	
Address			
Telephone No.		Email Address	
Prime Contractor Name TAM Enterprises, Inc.		Issuing/Funding Entity:	

Contract Item Number	Description of Work Received from the Prime Contractor Involving Construction, Services , Equipment or Supplies	Amount Received by Prime Contractor
1		

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² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



OMB Control No: 2090-0030
Approved: 8/13/2013
Approval Expires: 8/31/2015

Disadvantaged Business Enterprise (DBE) Program DBE Subcontractor Participation Form

Please use the space below to report any concerns regarding the above EPA-funded project:

[illegible]

Subcontractor Signature	Print Name
Title	Date

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

cliff@tamentinc.com

From: cliff@tamentinc.com
Sent: Friday, February 09, 2018 1:27 PM
To: dory@alport.com
Subject: DBE Subcontractor Participation Form/City of Newburgh Regulator Structure #2 Improvements General Construction
Attachments: EPA Form 6100-2 DBE Subcontractor Participation Form.pdf

Hello Dory: Please find attached form for the above project General Construction Bid No. 1.18.
Thank you

Clifford Bell | Estimator
TAM Enterprises, Inc.
114 Hartley Road, Goshen, NY 10924
cliff@tamentinc.com
P: (845)-294-8882
F: (845)-294-8883
www.tamentinc.com

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Participation Form**

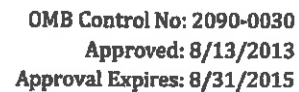
An EPA Financial Assistance Agreement Recipient must require its prime contractors to provide this form to its DBE subcontractors. This form gives a DBE¹ subcontractor² the opportunity to describe work received and/or report any concerns regarding the EPA-funded project (e.g., in areas such as termination by prime contractor, late payments, etc.). The DBE subcontractor can, as an option, complete and submit this form to the EPA DBE Coordinator at any time during the project period of performance.

Subcontractor Name A. Alport & Son, Inc		Project Name City of Newburgh Regulator Structure #2 Improvements	
Bid/ Proposal No. 1.18	Assistance Agreement ID No. (if known)	Point of Contact Dory Alport	
Address 5337 State Route 42, South Fallsburg NY 12779			
Telephone No. 845-434-7500		Email Address dory@alport.com	
Prime Contractor Name TAM Enterprises, Inc.		Issuing/Funding Entity:	

Contract Item Number	Description of Work Received from the Prime Contractor Involving Construction, Services , Equipment or Supplies	Amount Received by Prime Contractor
1	Supply ductile iron pipe, manholes, frames & grates	46,000

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² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



Disadvantaged Business Enterprise (DBE) Program DBE Subcontractor Participation Form

Please use the space below to report any concerns regarding the above EPA-funded project:

Subcontractor Signature	Print Name
	Dory Alport
Title	Date
President	2/9/18

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.



OMB Control No: 2090-0030
Approved: 8/13/2013
Approval Expires: 8/31/2015

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Performance Form**

This form is intended to capture the DBE¹ subcontractor's² description of work to be performed and the price of the work submitted to the prime contractor. An EPA Financial Assistance Agreement Recipient must require its prime contractor to have its DBE subcontractors complete this form and include all completed forms in the prime contractors bid or proposal package.

Subcontractor Name McCarey Landscaping, Inc.		Project Name City of Newburgh Regulation Structure No. 2 Improvements	
Bid/ Proposal No. 1.18	Assistance Agreement ID No. (if known)		Point of Contact Donna McCarey
Address 80 Tower Drive, Middletown, NY 10941			
Telephone No. 845-355-7500		Email Address donna@mccareylandscaping.com	
Prime Contractor Name TAM Enterprises, Inc.		Issuing/Funding Entity:	

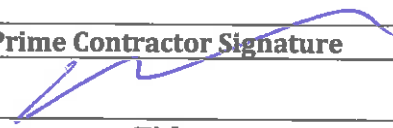
Contract Item Number	Description of Work Submitted to the Prime Contractor Involving Construction, Services, Equipment or Supplies	Price of Work Submitted to the Prime Contractor
Item No. 1	Hauling of debris, soils, materials	\$20,000 (Est.)
DBE Certified By: ☒ DOT ☒ SBA ☒ Other: _____		Meets/ exceeds EPA certification standards? ☒ YES ☐ NO ☒ Unknown

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² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Performance Form**

I certify under penalty of perjury that the forgoing statements are true and correct. Signing this form does not signify a commitment to utilize the subcontractors above. I am aware of that in the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302 (c).

Prime Contractor Signature	Print Name
	Tony Lasaponara
Title	Date
Owner	2/8/18

Subcontractor Signature	Print Name
	Donna McCarey
Title	Date
President	2/8/18

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Performance Form**

This form is intended to capture the DBE¹ subcontractor's² description of work to be performed and the price of the work submitted to the prime contractor. An EPA Financial Assistance Agreement Recipient must require its prime contractor to have its DBE subcontractors complete this form and include all completed forms in the prime contractors bid or proposal package.

Subcontractor Name Hudson Valley Construction Services, LLC		Project Name City of Newburgh Regulation Structure No. 2 Improvements	
Bid/ Proposal No. 1.18	Assistance Agreement ID No. (if known)	Point of Contact Leigh Nannini	
Address 6 Bluestar Farm Road, Cornwall, NY 12518			
Telephone No.		Email Address leigh@hvcsllc.com	
Prime Contractor Name TAM Enterprises, Inc.		Issuing/Funding Entity:	

Contract Item Number	Description of Work Submitted to the Prime Contractor Involving Construction, Services , Equipment or Supplies	Price of Work Submitted to the Prime Contractor
Item No. 1	Provide Aggregates including Crushed Stone, select fill, granular fill, Item 304 Type 4, Backfill	\$ 15,000.00
DBE Certified By: ☒ DOT ☒ SBA ☒ Other: _____		Meets/ exceeds EPA certification standards? ☒ YES ☐ NO ☒ Unknown

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² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



OMB Control No: 2090-0030
Approved: 8/13/2013
Approval Expires: 8/31/2015

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Performance Form**

I certify under penalty of perjury that the forgoing statements are true and correct. Signing this form does not signify a commitment to utilize the subcontractors above. I am aware of that in the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302 (c).

Prime Contractor Signature	Print Name
	Tony Lasaponara
Title	Date
Owner	2/8/18

Subcontractor Signature	Print Name
Title	Date

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.



OMB Control No: 2090-0030
Approved: 8/13/2013
Approval Expires: 8/31/2015

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Performance Form**

This form is intended to capture the DBE¹ subcontractor's² description of work to be performed and the price of the work submitted to the prime contractor. An EPA Financial Assistance Agreement Recipient must require its prime contractor to have its DBE subcontractors complete this form and include all completed forms in the prime contractors bid or proposal package.

Subcontractor Name A. Alport & Sons, Inc		Project Name City of Newburgh Regulation Structure No. 2	
Bid/ Proposal No. 1.18	Assistance Agreement ID No. (if known) Improvements	Point of Contact Dory Alport	
Address 5337 Rt 42, South Fallsburgh, NY 12779			
Telephone No. 845-434-7500		Email Address dory@alport.com	
Prime Contractor Name TAM Enterprises, Inc.		Issuing/Funding Entity:	

Contract Item Number	Description of Work Submitted to the Prime Contractor Involving Construction, Services , Equipment or Supplies	Price of Work Submitted to the Prime Contractor
Item No. 1	Ductile Iron Pipe, Manholes, frame and grates	\$ 46,091.00
DBE Certified By: ☒ DOT ☒ SBA ☒ Other: <u>WBE by Empire State Development</u>		Meets/ exceeds EPA certification standards? ____ ☒ YES ☐ NO ☒ Unknown

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² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Performance Form**

I certify under penalty of perjury that the forgoing statements are true and correct. Signing this form does not signify a commitment to utilize the subcontractors above. I am aware of that in the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302 (c).

Prime Contractor Signature	Print Name
	Tony Lasaponara
Title	Date
Owner	2/8/18

Subcontractor Signature	Print Name
Title	Date
President	2/9/18

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Utilization Form**

This form is intended to capture the prime contractor's actual and/or anticipated use of identified certified DBE¹ subcontractors² and the estimated dollar amount of each subcontract. An EPA Financial Assistance Agreement Recipient must require its prime contractors to complete this form and include it in the bid or proposal package. Prime contractors should also maintain a copy of this form on file.

Prime Contractor Name TAM Enterprises, Inc.		Project Name City of Newburgh Regulator Structure No.2 Improvements	
Bid/ Proposal No. 1.18	Assistance Agreement ID No. (if known)	Point of Contact Tony Lasaponara	
Address 114 Hartley Road, Goshen, NY 10924			
Telephone No. 845-294-8882		Email Address tony@TAMentinc.com	
Issuing/Funding Entity:			

I have identified potential DBE certified subcontractors	☒ YES	☐ NO	
If yes, please complete the table below. If no, please explain:			
Subcontractor Name/ Company Name	Company Address/ Phone/ Email	Est. Dollar Amt	Currently DBE Certified?
Mccarey Landscaping, Inc.	80 Tower Dr., Middletown, NY 845-355-7500 donna@mccareylandscaping.com	\$ 20,000.00	Yes
Hudson Valley Construction Services, LLC	6 Bluestar Farm Road, Cornwall, NY 12518 845-527-3670 leigh@hvcslc.com	\$ 15,000.00	Yes
A Alport & Sons	5337 Rt 42, South Fallsburgh, NY 12779 845-434-7500 dory@alport.com	\$ 46,091.00	Yes

Continue on back if needed

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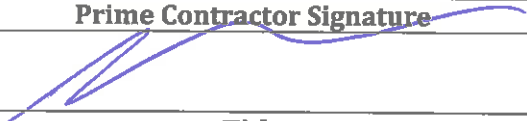
² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



OMB Control No: 2090-0030
Approved: 8/13/2013
Approval Expires: 8/31/2015

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Utilization Form**

I certify under penalty of perjury that the forgoing statements are true and correct. Signing this form does not signify a commitment to utilize the subcontractors above. I am aware of that in the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302 (c).

Prime Contractor Signature	Print Name
	Tony Lasaponara
Title	Date
Owner	2/8/18

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

Attachment 9
New York State Environmental Facilities Corporation
CERTIFICATION REGARDING LOBBYING
FOR
CONTRACTS, GRANTS, LOANS, AND
COOPERATIVE AGREEMENTS
40 CFR Part 34

SRF Project No.: _____

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By: TAM Enterprises Inc
Name: Anthony LaSapina
Title: President
Date: 2-8-18
Contract ID: Regulator No 2 Improvements
Bid No 1.18

Attachment 10
New York State Environmental Facilities Corporation
Contractor's American Iron and Steel (AIS) Certifications

To be completed by prime contractors for all construction contracts

AIS CONTRACTOR CERTIFICATION
FOR CONSTRUCTION CONTRACTS PAID FOR WITH FUNDS FROM
THE NYS CLEAN WATER STATE REVOLVING FUND OR
THE NYS DRINKING WATER STATE REVOLVING FUND VIA THE
NYS ENVIRONMENTAL FACILITIES CORPORATION

Project Title: Regulator No. 2 Improvements

Contractor's Name: TAM Enterprises Inc

Contract ID: Bid # 1.18

SRF Project #: _____

SRF Recipient Name: _____

I certify that the iron and steel products that will be permanently incorporated into the public water system or wastewater treatment works project under this construction contract will have been produced in the United States, in accordance with the requirements of the US Environmental Protection Agency. I will also develop and maintain at the project location the necessary documentation to demonstrate that the iron and steel products incorporated into the project were produced in the United States, and make such documentation available to The NYS Environmental Facilities Corporation or their authorized representatives, upon request.

Signature: _____

Name (print): _____

Title: _____

Date: _____


Anthony Lasaponara
President
2/8/18



Water & WasteWater Specialists

114 Hartley Road
Goshen, NY 10924
Phone (845)294-8882
Fax: (845)294-8883

February 2018

City of Newburgh

Re: American Iron and Steel Step Certification for Project
City of Newburgh – Bid # 1.18
Regulator #2 Improvements

I, Anthony Lasaponara, certify that the following products and/or materials shipped and/or provided for the subject project is in full compliance with the American Iron and Steel requirement as mandated in EPA's State Revolving Fund Programs.

Item, Products and/or Materials:

-Slide Gates

Such process will take place in Burlington, Washington.

If any of the above compliance statements change while providing material to this project we will immediately notify the prime contractor and the engineer.

Anthony Lasaponara
President



114 Hartley Road
Goshen, NY 10924
Phone (845)294-8882
Fax (845)294-8883

February 2018

City of Newburgh

Re: American Iron and Steel Step Certification for Project
City of Newburgh – Bid # 1.18
Regulator #2 Improvements

I, Anthony Lasaponara, certify that the cutting, welding, bending, etc. process for manufacturing the following products and or materials shipped or provided for the subject project is in full compliance with the American Iron and Steel requirement as mandated in EPA's State Revolving Fund Programs.

Item, Products and or Materials:

-Slide Gates

Such process will take place in Burlington, Washington.

If any of the above compliance statements change while providing material to this project we will immediately notify the prime contractor and the engineer.

Anthony Lasaponara
President



Golden Harvest, Inc.

Golden Gates™



Phone: 360-757-4334
Fax: 360-757-1135
Email: sales@goldenharvestinc.com

Post Office Box 287
Burlington, WA 98233
Web: www.goldenharvestinc.com

QUOTATION #18-0223

PAGE 1 OF 1

FOR ANSWERS TO QUESTIONS REGARDING THIS QUOTATION CONTACT:
Frank Bazzano N'East Regional Sales Manager @ 412-888-9089 or @ 1-800-338-6238

PLEASE RESPOND TO:

GA Fleet Associates
55 Calvert Street
Harrison, NY 10528

ATTN:
Mark Weller
PHONE:
941-381-7900

FAX:
973-291-8156

EMAIL: mweller@gafleet.com

DATE: February 6th, 2018
QUOTE EXPIRES: 30 days
JOB: Regulator No. 2 Improvements
Newburgh, NY
BID DATE: 02/08/2018
ENGINEERS: Arcadis
Daniel Loewestien
PHONE: 718-231-8470
FAX:
FOB: FACTORY (Full Freight Allowed)
SHIPPING NOTE: Split shipments available. **REQUEST QUOTE.**
TERMS: Net 30
SUBMITTALS: 2-4 weeks following receipt of order.
SHIPMENT: 12-16 weeks following submittal approval.
ADDENDA REC'D: n/a
SCOPE

PECIFICATION: 43 26 23
SECTION:

#	LOCATION	GATE	SIZE	TYPE	QTY	TOTAL
1	REGULATOR # 2	G-01	42" x 36"	MODEL GH-46 TYPE 316L STAINLESS STEEL SLIDE GATE. NON-SELF CONTAINED WALL MOUNTED FRAME. UHMW SEATS. J-BULB SEALS. TYPE 316 STAINLESS STEEL STEM WITH COLD ROLLED THREADS, UHMW STEM GUIDE BUSHINGS. PEDESTAL MOUNTED ELECTRIC MOTOR OPERATOR, 240V/3P/60HZ, MODULATING/OPEN/CLOSE SERVICE. CLEAR BUTYRATE STEM COVER WITH MYLAR STRIP INDICATOR. ANCHOR BOLTS.	1	
2	REGULATOR # 2	G-02	60" x 60"	MODEL GH-46 TYPE 316L STAINLESS STEEL SLIDE GATE. NON-SELF CONTAINED WALL MOUNTED FRAME. UHMW SEATS. J-BULB SEALS. TYPE 316 STAINLESS STEEL STEM WITH COLD ROLLED THREADS, UHMW STEM GUIDE BUSHINGS. PEDESTAL MOUNTED GEAR CRANK OPERATOR. CLEAR BUTYRATE STEM COVER WITH MYLAR STRIP INDICATOR. ANCHOR BOLTS.	1	
3	REGULATOR # 2	G-03	36" x 36"		1	
TOTAL:					3	

FIELD SERVICE:

To consist of two (2) TRIPs to the project with two (2) four (4) HR DAYS TOTAL on site. One (1) Trip included for installation assistance and one (1) trip included for installation inspection, testing, startup assistance (including electric actuator startup), and training. If additional days are required they are available at \$750 per day plus actual travel and maintenance expenses. REQUEST IN WRITING SHOULD BE MADE 21 DAYS BEFORE SERVICE REPRESENTATIVE IS REQUIRED.

1. Stainless steel anchor bolts are included for concrete mounted frames.
2. Epoxy adhesive by contractor.

3. **SALES TAX NOT INCLUDED IN PRICE.**
4. Mill finish on stainless steel/aluminum surfaces.

Jason Morris, P.E.
City Engineer
City of Newburgh
83 Broadway
Newburgh, New York

Arcadis of New York, Inc.
855 Route 146
Suite 210
Clifton Park
New York 12065
Tel 518 250 7300
Fax 518 250 7301
www.arcadis.com

Subject:

**Regulator No. 2 Improvement Project
Bid Results and Recommendations
Bid No. 1-18 – General Construction**

Water

Date:

February 14, 2018

Contact:

A.J. Brooks

Dear Mr. Morris:

Phone:

518.250.7374

Arcadis of New York, Inc. (Arcadis) has tabulated the Bids received by the City of Newburgh (City) on February 8, 2018 for the Regulator No. 2 Improvements Project, Bid No. 1-18. A total of three Bids were received for Bid No. 1-18.

Email:

a.j.brooks@arcadis.com

The tabulated Bid results are enclosed for your convenience. The apparent low Bidder is Tam Enterprises, Inc. of Goshen, New York with a base bid of \$1,200,000 with an additional \$57,750 in estimated unit price work.

Our ref:

04881009.0000

We have reviewed the Bids, and have determined the apparent low bidder to be generally responsive in accordance with the Instructions to Bidders, except for Bid informalities stated below:

- Waiver of Immunity / Non-Collusive Bidding Certificate;
- Worker's Compensation Affidavit;
- Apprenticeship Certification Form;
- Iranian Energy Sector Divestment Form;
- EEO Statement Policy Certification was not provided;
- Documented Proof that EPA Form 6100-2 – DBE Subcontractor Participation Form was given to MWBE Subcontractors
- EPA Form 6100-3, Disadvantaged Business Enterprise Program – Subcontractor Performance Form was not provided;
- EPA Form 6100-4, Disadvantaged Business Enterprise Program – Subcontractor Utilization Form was not provided;

February 14, 2018

- Certification for Contracts, Grants, Loans, and Cooperative Agreements was not included; and
- American Iron and Steel Contractor's Certification, was not included.

The Bid informalities noted above are not uncommon in municipal bidding, and the supplemental information has since been provided from the apparent low bidder.

Lastly, as you are aware, the City requested an additional \$50,000 be included in the contingency allowance during Bidding that was modified by an addendum. Therefore, with the additional contingency allowance and means and methods included by the apparent low Bidder, the total Bid seems reasonable relative to the original opinion of probable construction costs.

Arcadis recommends that the City consider awarding the Contract for Bid No. 1-18 to Tam Enterprises, Inc., in the amount of \$1,257,750, inclusive of estimated unit price work. If you have any further questions pertaining to this project, please call me at your earliest convenience so that we can be of further assistance.

Sincerely,

Arcadis of New York, Inc.

A handwritten signature in blue ink, appearing to be 'AJB', with a long horizontal flourish extending to the right.

A.J. Brooks, P.E.
Staff Engineer

Copies:

R. Ostapczuk, Arcadis

Enclosures:

Tables

- 1 Bid Opening Report

BID OPENING REPORT



Arcadis of New York
855 Route 146, Suite 210
Clifton Park, New York 12065

Project Name: Regualor No. 2 Improvements				Project Number: 04881009.0000		
Location: City of Newburgh, Orange County, New York				Sheet 1 of 1		
Bid Opening Date and Time: February 8, 2017 at 11:00 am				Read Aloud By: A.J.Brooks, Arcadis of New York, Inc.		
Location: City Hall				Recorded By: Liz Garrison, City of Newburgh		
Name of Contract: General Construction				Bid No. 1-18		Date: Thursday, February 8, 2018
	Name of Bidder					
Bid Results	Metro Industries 2/8/18 @10:40AM	TAM Enterprises 2/8/18 @10:47AM	WM Schultz 2/8/18 @10:50AM			
Item No. 1	\$1,464,000.00	\$1,100,000.00	\$1,195,000.00			
Item No. 2	\$100,000.00	\$100,000.00	\$100,000.00			
Total Base Bid	\$1,564,000.00	\$1,200,000.00	\$1,295,000.00			
Item No. 3	\$7,500.00	\$24,000.00	\$30,000.00			
Item No. 4	\$7,500.00	\$18,750.00	\$22,500.00			
Item No. 5	\$8,000.00	\$15,000.00	\$9,000.00			
Addenda Rec'd	✓	✓	✓			
Bid Security	Bid Bond	Bid Bond	Bid Bond			
Qualification Statement	✓	✓	✓			
List of Subcontractors & Suppliers	✓	X	✓			
Non-Collusive Certificate	✓	X	✓			
Worker's Compensation Affidavit	✓	X	✓			
Apprenticeship Certification Form	✓	X	✓			
Iranian Divestment Form	✓	X	✓			
EEO Policy Statement	✓	X	✓			
Proof of EPA Form 6100-2	✓	X	✓			
EPA Form 6100-3	✓	X	✓			
EPA Form 6100-4	✓	X	✓			
Certificate of Grants/Loans	✓	X	✓			
AIS Contractor's Certification	✓	X	✓			

RESOLUTION NO.: 49 - 2018

OF

FEBRUARY 26, 2018

**RESOLUTION AMENDING RESOLUTION NO: 333-2017,
THE 2018 BUDGET FOR THE CITY OF NEWBURGH, NEW YORK
TO ADJUST FOR INSURANCE RECOVERY FUNDS ALLOCATED TO
FUND BALANCE TO BE APPLIED TO FIRE DEPARTMENT HOSE REPLACEMENT**

WHEREAS, the Fire Department received an insurance recovery in the amount of \$25,414.54 for damage to Department equipment incurred in November 2017 and most of the equipment was replaced in 2017; and

WHEREAS, the Fire Department delayed one order for a hose replacement to 2018 to capture a better unit price for the equipment by combining the purchase with the Department's yearly equipment replacement order; and

WHEREAS, it is necessary to adjust the 2018 Budget to reflect the allocation of the insurance recoveries in fund balance to the Fire Department equipment purchase; the same being in the best interest of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Newburgh that Resolution No.: 333-2017, the 2018 Budget of the City of Newburgh, is hereby amended as follows:

	<u>Increase</u>
A.0000.599.1000 - Appropriated Fund Balance	\$1,112.77
A.3412.0205 - Other Equipment	<u>\$1,112.77</u>
TOTAL:	\$1,112.77

Reimbursement of Damaged Equipment from Vails Gate

									<u>Have we already received or ordered item?</u>
<u>Vendor</u>	<u>Date</u>	<u>Invoice #</u>	<u>Item/Description</u>	<u>Amount</u>	<u>Comments</u>	<u>Year</u>	<u>GL Code</u>		
Garrison Haight Fire Equipment Supply All Hands Fire Equipment MES	11/28/2017	57450-Quote 19664	MSA-10097247; MSA Evolution 5200 HD2 TIC w/ high Definition Screen, Quick Temp Indicator, Heat Seeker, Digital Read Out, TIC Only. S/N# BO-04275-B161	\$ 5,999.00	Thermal Imaging Camera is by MSA. Garrison is the dealer for MSA. We are not switching brands. This item requires 3 quotes since it is above the \$5,000k threshold.	2017	A.3412.0205-Other Equipment		Yes
	12/13/2017	37842	Paul Conway Helmet Fornt 6" 2 line	\$ 104.00	If items have been received please put voucher through charging to 2017	2017	A.3412.0417-Uniforms		Yes
	12/13/2017	EST 17932	RIT Press Pocket Pack. Include PRESS Pocket Pack 50" webbing , FIRE-	\$ 387.59		2017	A.3412.0417-Uniforms		Yes
	11/30/2017	Quote QT1137707	AL descendar, Crosby Hook (3) TAIL Coat/ (3)TAIL pants	\$ 8,403.21		2017	A.3412.0417-Uniforms		Yes
MES	12/16/2017	Quote QT11412288	Air Pack repairs	\$ 4,724.80		2017	A.3412.0415- Equipment and Supplies		Yes
MES	11/21/2017	IN1179551	BEN Low Ridge Helmet	\$ 620.44		2017	A.3412.0417-Uniforms		Yes
Haight Fire Equipment Supply	11/22/2017	37609	(4) Orders of Boots	\$ 1,413.72	If items have been received please put voucher through charging to 2017	2017	A.3412.0417-Uniforms		Yes
Haight Fire Equipment Supply	11/22/2017	37643	(7) Orders of Boots	\$ 2,474.01	If items have been received please put voucher through charging to 2017	2017	A.3412.0417-Uniforms		Yes
Haight Fire Equipment Supply	11/29/2017	37620	NYC Roof Hook w/Pry End - Fire Hooks Sledge Hammer	\$ 175.00	If items have been received please put voucher through charging to 2017	2017	A.3412.0205-Other Equipment		Yes
Fire House NY			Multiple Hose Replacements	\$ 1,112.77	Original replacement was 1112.77. By adding order to the order for hose we already wanted to purchase, we got a better price. Entire hose order includes damaged hose, and regular replacement hose.	2018	A.3412.0205-Other Equipment		No
Total Expenses				\$ 25,414.54					
Total Reimbursement Check #162304				\$ 25,414.54					
Variance				\$ -					

File Edit Query Record Field Setup Window Help



ENTRY MODE

Year: 2018 Period: 2 Trans Date: 12/29/2017 Status: Batch
Roll Type: GR GENERAL RECEIPTS Batch No: JT #
Entered By: JTAYLOR 02/07/2018 Trans No: 182067 Source:
Description: INSURANCE RECOVERY FROM VAILS GATE FIRE DISTRICT FOR DAMAGES
TO FIRE EQUIPMENT DUE TO FIRE AT VERLA
Attachments (2)
Template
Reverse

Receipt Type	Description	Amount	GL
A1540	FIRE	25,414.54	*

Payor Name: MCNEIL & INSURANCE COMPANY Subtotal: 25,414.54 Payment Breakdown
Customer: Address Tax: 0.00 Pay Type: CHECK
Reference: VERLA FIRE Total: 25,414.54 Check/Ref No: 162304
Receipt Printer: Amt Paid: 25,414.54 Receipt No: 174770
Change: 0.00 — Select —

Enter value for Trans Date

Record: 1/1

<OSC> <DBG>

THIS DOCUMENT CONTAINS A COLORED BACKGROUND.

McNeil & Company, Inc.

67 Main Street
PO Box 5670
Cortland, NY 13045

KeyBank 

29-7/213

244308

162304

CLAIM NO: 12458122

LOSS DATE: 11/20/2017

ISSUE DATE: 12/29/17

INVOICE NO:

POLICY NO: MEPK06763912

INSURED: Vails Gate Fire District

\$25,414.54

IN PAYMENT FOR NY mutual aid: portable equipment

PLEASE CASH PROMPTLY

PAY: Twenty Five Thousand Four Hundred Fourteen Dollars And 54/100

City of Newburg Fire Dept

22 Grand Street
Newburgh, NY 12550

Contrine M Hall

AUTHORIZED SIGNATURE

MP

⑈ 162304 ⑈ ⑆ 021300077⑆ 000797041800 ⑈

162304

CLAIM NO: 12458122

LOSS DATE: 11/20/2017

ISSUE DATE: 12/29/17

INVOICE NO:

POLICY NO: MEPK06763912

INSURED: Vails Gate Fire District/City of Newburg Fire Dept

\$25,414.54

IN PAYMENT FOR: NY mutual aid: portable equipment

City of Newburg Fire Dept

22 Grand Street
Newburgh, NY
12550

Non-negotiable

Haight Fire Equipment Supply

199 Little Britain Road
Newburgh, NY 12550

Invoice

Date	Invoice #
12/13/2017	37842

Bill To
Newburgh Fire Department, City of 83 Broadway Newburgh, NY 12550

Ship To
City of Newburgh Fire Department Attn: Asst Chief Terry Ahlers 22 Grand Street NEWBURGH, NY 12550

S.O. No.	P.O. No.	Terms	Rep	Project
23205		Net 30	\$108	

Item	Description	Ordered	Prev. Inv...	Backor...	Invoiced	Rate	Amount
6-2Front	Paul Conway Helmet Front 6" 2 Line. Punch holes and add Brass backer shipping included	2	0	0	2	52.00	104.00
					Subtotal \$104.00		
					Sales Tax (0.0%) \$0.00		
					Total \$104.00		
					Payments/Credits \$0.00		
					Balance Due \$104.00		

RESOLUTION NO.: 50-2018

OF

FEBRUARY 26, 2018

**A RESOLUTION AMENDING THE 2018 PERSONNEL ANALYSIS BOOK
TO ADD THREE TEMPORARY POSITIONS IN THE SANITATION DIVISION
IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, due to unforeseen circumstances, there is a shortage of personnel in the Department of Public Works; and

WHEREAS, the Department of Public Works is requesting 3 temporary sanitation worker positions in the sanitation division for a period of 30 days; and

WHEREAS, the City Council has determined that adding 3 temporary sanitation worker positions in the sanitation division in the Department of Public Works will promote economy and efficiency within the Department; the same being in the best interests of the City of Newburgh; and

WHEREAS, the addition of the temporary positions requires the amendment of the City of Newburgh Adopted Personnel Analysis Book for 2018;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the Personnel Analysis Book for 2018 be and is hereby amended to add 3 temporary sanitation worker positions in the sanitation division in the Department of Public Works for a period not to exceed 30 working days commencing on the date the sanitation workers are first employed by the City of Newburgh.

RESOLUTION NO.: _____-2018

OF

FEBRUARY 26, 2018

**A RESOLUTION AMENDING THE 2018 PERSONNEL ANALYSIS BOOK
TO ADD THREE TEMPORARY POSITIONS IN THE SANITATION DIVISION
IN THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, due to unforeseen circumstances, there is a shortage of personnel in the Department of Public Works; and

WHEREAS, the Department of Public Works is requesting 3 temporary sanitation worker positions in the sanitation division for a period of 30 days; and

WHEREAS, the City Council has determined that adding 3 temporary sanitation worker positions in the sanitation division in the Department of Public Works will promote economy and efficiency within the Department; the same being in the best interests of the City of Newburgh; and

WHEREAS, the addition of the temporary positions requires the amendment of the City of Newburgh Adopted Personnel Analysis Book for 2018;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the Personnel Analysis Book for 2018 be and is hereby amended to add 3 temporary sanitation worker positions in the sanitation division in the Department of Public Works for a period not to exceed 30 working days commencing on the date the sanitation workers are first employed by the City of Newburgh.

City of Newburgh
Sanitation Pending Suspensions
Temporary Help Analysis -1-30-18

<u>Title</u>	<u>Bi Weekly Expense</u>	<u>Workday Expense</u>
MEO (1)	\$ 2,072	\$ 207
Sanitation Worker (1)	\$ 2,004	\$ 200
Temporary Sanitation Worker (1)	\$ 1,717	\$ 172

RESOLUTION NO.: 51-2018

OF

FEBRUARY 26, 2018

**A RESOLUTION AMENDING THE 2018 PERSONNEL ANALYSIS BOOK
TO CONTINUE ONE (1) SERGEANT POSITION ON A TEMPORARY BASIS
IN THE CITY OF NEWBURGH POLICE DEPARTMENT**

WHEREAS, the Police Department previously advised the City Manager that the department is in need of an additional individual to perform the duties of “Sergeant;” and

WHEREAS, by Resolution No. 310-2017 of November 13, 2017, the City Council authorized the amendment of the 2017 Personnel Analysis Book to create one additional Sergeant position in the Police Department Sergeant position on a temporary basis; and

WHEREAS, by Resolution No. 3-2018 of January 8, 2018, the City Council authorized an amendment of the 2018 Personnel Analysis Book to create one additional Sergeant position in the Police Department on a temporary basis through February 28, 2018; and

WHEREAS, the Police Department has advised the City Manager that the temporary Sergeant position will be needed until June 30, 2018; and

WHEREAS, the City Council has determined that continuing one temporary Sergeant position in the Police Department through June 30, 2018 will promote economy and efficiency within the Department; the same being in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the Personnel Analysis Book for the fiscal year 2018 be amended to continue one (1) additional position on a temporary basis in the job title “Sergeant” in the Police Department through June 30, 2018.

City of Newburgh
Temporary Sgt Funding Analysis
3/1/2018 to 6/30/2018

Available Funding for Retired 207C Employee	\$ 66,357.99
---	--------------

Detective Pay 2018	89,956
<u>Sergeant Pay 2018</u>	<u>77,716</u>

Total Yearly Difference	12,240
Total Bi Weekly Difference	\$ 470.77

Amount allocated from Resolution 3-2018 to cover 1/1-2/28/18	\$ 2,730.46
--	-------------

Total Daily Difference	\$ 47.08
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Total # of Days 3/1-6/30/2018	121
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Total Amount Needed to fund Temp Promotion for 2 months	\$ 5,696.31
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RESOLUTION NO.: 52-2018

OF

FEBRUARY 26, 2018

**A RESOLUTION AUTHORIZING THE EXECUTION
OF A RELEASE OF RESTRICTIVE COVENANTS AND RIGHT OF RE-ENTRY
FROM A DEED ISSUED TO CHERYLE BRANSON
TO THE PREMISES KNOWN AS 169 PROSPECT STREET
(SECTION 16, BLOCK 3, LOT 5)**

WHEREAS, on February 8, 2016, the City of Newburgh conveyed property located at 169 Prospect Street, being more accurately described on the official Tax Map of the City of Newburgh as Section 16, Block 3, Lot 5, to Cheryle Branson; and

WHEREAS, the owner has requested a release of the restrictive covenants contained in the deed from the City of Newburgh; and

WHEREAS, it has been determined that such release be granted; and

WHEREAS, this Council believes it is in the best interest of the City of Newburgh and its further development to grant such request;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to execute the release, annexed hereto and made a part of this resolution, of restrictive covenants numbered 1, 2, 3, 4 and 5 of the aforementioned deed.

KNOWN ALL PERSONS BY THESE PRESENTS, that the City of Newburgh, a municipal corporation organized and existing under the Laws of the State of New York, and having its principal office at City Hall, 83 Broadway, Newburgh, New York 12550, in consideration of TEN (\$10.00) DOLLARS lawful money of the United States and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby release and forever quitclaim the premises described as 169 Prospect Street, Section 16, Block 3, Lot 5, on the Official Tax Map of the City of Newburgh, from those restrictive covenants numbered 1, 2, 3, 4 and 5 in a deed dated February 8, 2016, from the CITY OF NEWBURGH to CHERYLE BRANSON, recorded in the Orange County Clerk's Office on March 1, 2016, in Liber 14016 of Deeds at Page 464 and does further release said premises from the right of re-entry reserved in favor of the City of Newburgh as set forth in said deed.

THE CITY OF NEWBURGH

STATE OF NEW YORK)
)ss.:
COUNTY OF ORANGE)

On the _____ day of _____ in the year 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared MICHAEL G. CIARAVINO, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted; executed the instrument.

Cheryle Branson
169 Prospect Street
Newburgh, NY 12550

February 8, 2018

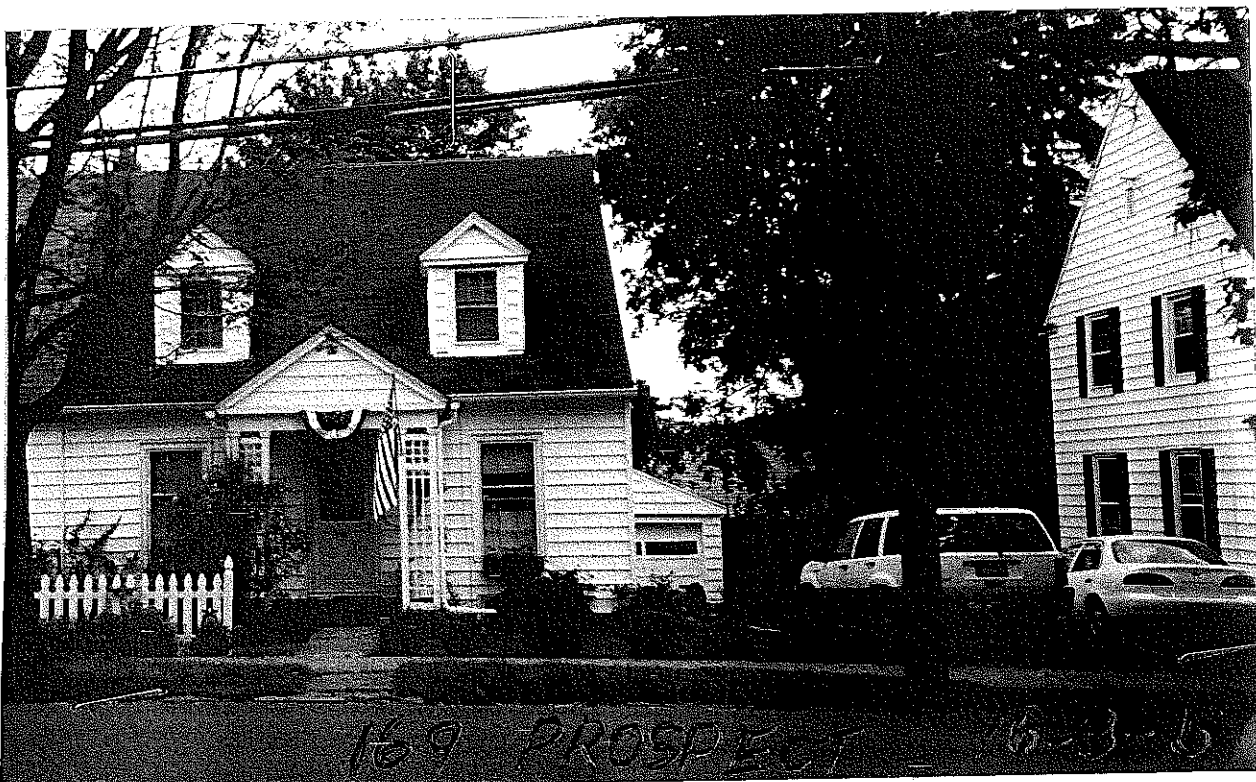
To Michelle Kelson

received
2/9/18 DK

I Cheryl Branson am requesting
release of deed for the property located
at 169 Prospect St. (16-3-5) Newburgh,
New York 12550.

Thank you
Cheryl Branson

photo attached





CITY OF NEWBURGH

FIRE DEPARTMENT

123 Grand Street
Newburgh, New York 12550
Phone: 845-569-7419 Fax: 845-569-7435

TO: Michelle Kelson, Corporation Counsel
FROM: William Horton, Asst. Chief of Fire Prevention & Building Inspector
DATE: February 12, 2018
SUBJECT: 169 Prospect Street – Section 16, Block 3, Lot 5

Following your request related to the release of the restrictive covenants for 169 Prospect Street, an inspection of the building file found no violations and the property is not subject to the rental registry requirements.

Please feel free to contact me if there are any additional questions.

A

RESOLUTION NO.: 53 - 2018

OF

FEBRUARY 26, 2018

**A RESOLUTION AUTHORIZING AN EXTENSION OF TIME TO REHABILITATE
PREMISES OWNED BY HUDSON VALLEY REAL ESTATE PARTNERS, LLC
KNOWN AS 63 CARSON AVENUE (SECTION 45, BLOCK 7, LOT 5) AND
66 CARSON AVENUE (SECTION 45, BLOCK 6, LOT 35)**

WHEREAS, the City of Newburgh did convey the premises located at 63 and 66 Carson Avenue, more accurately described as Section 45, Block 7, Lot 5 and Section 45, Block 6, Lot 35), respectively, on the official Tax Map of the City of Newburgh by deed dated June 8, 2016; and

WHEREAS, said deed included a provision requiring rehabilitation of the conveyed premises to be completed on or about December 8, 2018; and

WHEREAS, in accordance with Paragraph 5 of the Terms of Sale, the City Manager has granted the allowable 3 month extension from the original date of December 8, 2017, which will expire on March 8, 2018; and

WHEREAS, Robert Grunnah, Managing Member of Hudson Valley Real Estate Partners, LLC, the owner of properties located at 63 and 66 Carson Avenue in the City of Newburgh, has been unable to comply with the deadline, but has made a good faith effort and requests an extension to December 31, 2018 to complete the rehabilitation; and

WHEREAS, this Council has determined that it would be in the best interests of the City of Newburgh and its continued development to grant the requested extension;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that Robert Grunnah, Managing Member of Hudson Valley Real Estate Partners, LLC is granted an extension to rehabilitate the premises known as 63 and 66 Carson Avenue in the City of Newburgh until December 31, 2018.



CITY OF NEWBURGH

FIRE DEPARTMENT

123 Grand Street
Newburgh, New York 12550
Phone: 845-569-7419 Fax: 845-569-7435

TO: Michelle Kelson, Corporation Counsel

FROM: William Horton, Asst. Chief of Fire Prevention & Building Inspector

DATE: January 30, 2018

SUBJECT: 63 & 66 Carson Avenue

The initial Building Permit applications submitted in August of 2017 were deficient and required ARC approval. Multiple phone calls were made but I was unable to make contact with anyone listed on the permit.

Late last year the applicant engaged a new design professional, Ms. Beth Siegel who I met with and developed a path forward for these properties. It is my understanding that she is redrawing the plans, which will be submitted upon completion. If it is determined that ARC approval is required, we will facilitate that application as well.

I would not be opposed to an extension but would suggest for consideration firm deadlines for the submission of new plans and the completion of the work. The timeline that the applicant recently submitted seems reasonable.

Please feel free to contact me if there are any additional questions.

Received
1/30/18

Talerico, Donna

From: Kohl, David
Sent: Tuesday, February 06, 2018 1:07 PM
To: Kelson, Michelle
Cc: Glenn, Deirdre; Talerico, Donna
Subject: RE: 63 & 66 Carson

Michelle –

I have reviewed Robert Grunnah's request for an extension of time to rehabilitate two formerly, City-owned buildings at 63 and 66 Carson Avenue. I have also been in contact with Mr. Grunnah about the extension request, and his plan for going forward with the renovation of these two properties.

Mr. Grunnah and Shay Sellars – under the entity of Hudson Valley Real Estate Partners LLC – purchased these two properties from the City in June of 2016. A few months before the purchase of these properties, they had acquired three other properties – 24 Courtney, 44 Carson and 48 Carson – and had begun working on the rehabilitation of them. Their plan was to renovate and sell those three properties and then begin to tackle the two City-owned properties.

The renovation of the three properties took longer than expected. Although both Mr. Grunnah and Ms. Sellars are experienced real estate professionals, they were relatively new to the Newburgh area. They encountered frequent problems and significant delays with several of the workers with whom they had contracted.

But they learned and persevered. They were able to complete the renovations of 24 Courtney, 44 Carson and 48 Carson, and sold all three properties to owner occupants. Mr. Grunnah now feels that he has assembled a reliable team of quality workers that will be able to take on the renovations needed at the two City-owned properties. (It should also be noted that both Mr. Grunnah and Ms. Sellars have relocated to the Newburgh area: Ms. Sellars is a resident homeowner in the City of Newburgh; Mr. Grunnah is a resident homeowner in the Town of Newburgh.)

Therefore, I would like them to be given the chance to complete the work at 63 and 66 Carson Avenue. As investors, they are working on a model that almost no other investor is attempting: rehabilitating abandoned buildings and selling them to **owner-occupants**. They are committed to continuing this model.

Mr. Grunnah has submitted a timeline for completion of both properties by the end of September of 2018. I would recommend granting them the extension requested. I would also be in favor of granting them an extension through the end of 2018, not just until the end of September of 2018. This would give them a slight buffer for any unforeseen occurrences.

Please let me know when this extension request will appear before the Council. Mr. Grunnah and/or Ms. Sellars wish to attend that Council Work Session.

Thanks,
David

David Kohl
Economic Development Specialist
City of Newburgh
Planning & Development
123 Grand Street, 1st Floor
Newburgh, NY 12550
(845)-569-7387

RESOLUTION NO.: 54 - 2018

OF

FEBRUARY 26, 2018

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
A LICENSE AGREEMENT WITH MOUNTAIN VALLEY GUIDES LLC
FOR ACCESS TO AND THE USE OF THE WASHINGTON STREET BOAT LAUNCH
AND UNICO PARK TO PROVIDE KAYAK RENTALS AND TOURS**

WHEREAS, by Resolution No. 54-2016 of March 14, 2016 and Resolution No. 93-2017 of April 6, 2017, the City Council of the City of Newburgh authorized the City Manager to enter into a license agreement with Mountain Valley Guides LLC for access to and the use of the Washington Street Boat Launch and Unico Park to provide kayak rentals and tours; and

WHEREAS, Mountain Valley Guides LLC and the City of Newburgh wish to renew the license agreement for the 2018 season; and

WHEREAS, the City Council has examined the license agreement annexed hereto and determined that entering into such license agreement is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that the City Manager be and is hereby authorized to execute and enter into the attached license agreement, in substantially the same form and with other terms as Corporation Counsel may require, on behalf of the City of Newburgh, with Mountain Valley Guides LLC for access to and the use of the Washington Street Boat Launch and Unico Park.

AGREEMENT

THIS AGREEMENT, entered into this _____ day of _____, 2018, by and between:

THE CITY OF NEWBURGH, a municipal corporation having its principal place of business at 83 Broadway, City Hall, Newburgh, New York 12550, hereinafter called the "City"; and

MOUNTAIN VALLEY GUIDES LLC, a limited liability company having its principal place of business at 2 Idlewild Avenue, Cornwall-on-Hudson, New York 12520 hereinafter called "Licensee".

WITNESSETH, that the City and Licensee, for consideration hereinafter named, agree as follows:

ARTICLE 1: Term.

This Agreement shall run from May 26, 2018 to October 8, 2018

ARTICLE 2: Obligation of the City.

A. The City shall grant to the Licensee a non-exclusive revocable license to access and the use of the Washington Street Boat Launch in the City of Newburgh for the purpose of launching kayaks in connection with providing kayak rentals and tours to the general public on Saturdays and Sundays and 3 Monday holidays during the period of time set forth in Article 1 above. The City will allocate parking spaces with parking passes for 2 trucks/trailers in the Washington Street Boat Launch parking area to the Licensee.

B. The City shall grant to the licensee a non-exclusive revocable license to access and the use of Unico Park in the City of Newburgh for the purpose of erecting a pop-up tent from which to sell tickets for the kayak rentals and tours during the time period set forth in Article 1 and Article 2, paragraph A above.

ARTICLE 3: Obligation of Licensee.

A. The Licensee shall ensure that all supplies, including the tent, are stored off-site each night.

B. The Licensee shall pay the cost of all personnel, supplies and equipment necessary and proper for the kayak rentals and tours as is required by their use thereof.

C. The Licensee agrees that he, she or it shall, at all times, comply with all rules and regulations adopted by the City for the operation of the Washington Street Boat Launch and Unico Park which are now in force or which may be hereafter adopted. The Licensee further agrees to comply with all rules, regulations, laws and ordinances promulgated the County of

Orange, State of New York including but not limited to the rules and regulations of the Orange County Department of Health. The Licensee further agrees to comply with all laws of the State of New York and the rules and regulations promulgated thereunder including but not limited to the Co-Operative Agreement between the City of Newburgh and the DEC dated June 6, 1997, as amended.

D. It is expressly understood and agreed by the parties hereto that the Licensee is an independent contractor and not an employee of the City and that any persons employed, retained or engaged by the Licensee to perform the services authorized hereunder shall be employees of the Licensee and not of the City. The Licensee shall inform persons so employed, retained or engaged of these facts.

E. The Licensee assumes all risk in the operation of this service and shall be solely responsible and answerable in damages for all accidents or injuries to persons or property and hereby covenants and agrees to indemnify and keep harmless the City and all Departments of the City of Newburgh and their officers and employees from any and all claims, suits, losses, damage or injury to persons or property of whatsoever kind and nature due to the negligence or improper conduct of the Licensee or any servant, agent or employee, which responsibility shall be limited to the insurance coverage herein provided for.

F. The Licensee shall cooperate with City authorities to provide necessary security and supervision of minors, participating in lessons or present as spectators, during the period of this agreement. The Licensee shall be liable for any damage done to the premises by its officers, agents, servants, employees or invitees during the period of this agreement.

ARTICLE 4: Payment.

A. The Licensee shall pay to the City, as and for a fee for access to and the use of the Washington Street Boat Launch and Unico Park during the period of this agreement \$750.00.

ARTICLE 5: Insurance.

The Licensee shall not commence activities nor perform any work under this agreement until it has obtained all insurance required under this paragraph and such insurance has been approved by the City.

A. Compensation Insurance - The Licensee shall take out and maintain during the life of this agreement such Workers' Compensation Insurance for its employees or members to be assigned to the work hereunder as may be required by New York State Law.

B. General Liability and Property Damage Insurance - The Licensee shall take out and maintain during the life of this agreement such general liability and property damage insurance as shall protect it and the City which shall be named as additional insured on all such policies from claims for damages for personal injury including accidental death, as well as from claims for

property damage which may arise from operations under this agreement. The amounts of such insurance shall be as follows:

1. General Liability Insurance in an amount not less than \$1,000,000.00 for injuries including wrongful death to any one person and subject to the same limit for each person, in an amount not less than \$3,000,000.00 on account of any one occurrence.

2. Property Damage Insurance in an amount not less than \$50,000.00 for damage on account of all occurrences.

The Licensee shall furnish the above insurance to the City and shall also name the City as an additional named insured in said policies. Such insurance shall be maintained in force during the entire term of this agreement.

C. Any accident shall be reported to the Office of the City Manager as soon as possible and not later than twenty-four hours from the time of such accident. A detailed written report must be submitted to the City as soon thereafter as possible as and not later than three (3) days after the date of such accident.

ARTICLE 6: Representations of Licensee.

The Licensee represents and warrants:

A. That it is financially solvent and that it is experienced and competent to perform the type of work, conduct the activities or to furnish the consideration to be furnished by it; and

B. That it is familiar with and will abide by and enforce all federal, state, municipal and department laws, ordinances and regulations which may in any way affect the work or play or those employed or engaged therein. It is understood and agreed between the parties that the Licensee shall have no right to control the actions of City employees nor any duty to supervise the actions of City employees.

ARTICLE 7: Permits and Regulations.

The Licensee shall procure and pay for all permits and licenses necessary for the services to be rendered hereunder.

ARTICLE 8: Termination of the Agreement.

Each party shall have the right to stop work or terminate this agreement under the following terms and conditions:

1. (a) A party refuses or fails to perform any of its obligations under this agreement; or

(b) A party fails or refuses to comply with all applicable laws or ordinances; or

(c) A party is guilty of substantial violation of any provision of this agreement.

2. Each party, at its sole discretion and, with or without cause, may, without prejudice to any other rights or remedy it may have, by fourteen (14) days' notice to the other party, terminate the agreement for the party's convenience.

ARTICLE 9: Damages.

It is hereby mutually covenanted and agreed that the relation of the Licensee to the City as to the work to be performed by it under this agreement shall be that of an independent contractor. As an independent contractor, it will be responsible for all damage, loss or injury to persons or property that may arise in or be incurred during the conduct and progress of said performances arising out of the negligent performance, other than those wholly caused by Acts of God. The Licensee shall make good any damages that may occur in consequence of the performances or any part of it. The Licensee shall assume all blame, loss and responsibility of any nature by reason of the Licensee's neglect or violation of any federal, state, county or local laws, regulations or ordinances applicable to the Licensee and/or the nature of its performance or arising out of its activities licensed hereby.

ARTICLE 10: Indemnity and Save Harmless Agreement.

A. The Licensee agrees to indemnify and save the City, its officers, agents and employees harmless from any liability imposed upon the City, its officers, agents and/or employees arising from the negligence, active or passive, of the Licensee, which responsibility shall be limited to the insurance coverage herein provided and consistent with Article 3(E) of this Agreement.

B. The City agrees to indemnify and save the Licensee, its officers, agents and employees harmless from any liability imposed upon the Licensee, its officers, agents and/or employees arising from the negligence, active or passive, of the City.

ARTICLE 11: No Assignment.

The Licensee is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this agreement or of its right, title or interest in this agreement or its power to execute this agreement to any other person or corporation without the previous consent in writing of the City.

ARTICLE 12: Required Provisions of Law.

Each and every provision of law and clause required by law to be inserted in this agreement shall be deemed to have been inserted herein. If any such provision is not inserted through mistake or

otherwise, then upon the application of either party, this agreement shall be physically amended forthwith to make such insertion.

ARTICLE 13: Notices and Communication.

A. Any and all notices and payments required hereunder shall be addressed as follows or to such other address as may hereafter be designated in writing by either party hereto:

TO: The City of Newburgh
City Manager
City Hall, 83 Broadway
Newburgh, New York 12550
(845) 569-7301

TO: Bill Garrison, Licensee
Mountain Valley Guides LLC
2 Idlewild Avenue
Cornwall-on-Hudson, New York 12520
(845)

B. All communication concerning the Licensee's activities and programs provided under this Agreement shall be directed to the Licensee. The City shall not direct any official communication to those employed, retained or engaged by the Licensee to perform the services authorized hereunder unless otherwise directed in writing by the Licensee to the City.

ARTICLE 14: Waiver.

No waiver of any breach of any condition of the agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

ARTICLE 15: Modification:

This agreement constitutes the complete understanding of the parties. No modification or any provisions thereof shall be valid unless in writing and signed by both parties.

Remainder of this page intentionally left blank

IN WITNESS WHEREOF, the parties have caused this agreement to be executed on the day and year first above written.

THE CITY OF NEWBURGH

By: _____
MICHAEL G. CIARAVINO
City Manager
Per Res. No.:

MOUNTAIN VALLEY GUIDES LLC

By: _____
Bill Garrison

Approved as to form:

MICHELLE KELSON
Corporation Counsel

KATHRYN MACK
City Comptroller

RESOLUTION NO.: 93 - 2017

OF

APRIL 6, 2017

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
A LICENSE AGREEMENT WITH MOUNTAIN VALLEY GUIDES LLC
FOR ACCESS TO AND THE USE OF THE WASHINGTON STREET BOAT LAUNCH
AND UNICO PARK TO PROVIDE KAYAK RENTALS AND TOURS**

WHEREAS, by Resolution No. 54-2016 of March 14, 2016, the City Council of the City of Newburgh authorized the City Manager to enter into a license agreement with Mountain Valley Guides LLC for access to and the use of the Washington Street Boat Launch and Unico Park to provide kayak rentals and tours; and

WHEREAS, Mountain Valley Guides LLC and the City of Newburgh wish to renew the license agreement for the 2017 season; and

WHEREAS, the City Council has examined the license agreement annexed hereto and determined that entering into such license agreement is in the best interests of the City of Newburgh;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York, that the City Manager be and is hereby authorized to execute and enter into the attached license agreement, in substantially the same form and with other terms as Corporation Counsel may require, on behalf of the City of Newburgh, with Mountain Valley Guides LLC for access to and the use of the Washington Street Boat Launch and Unico Park.

AGREEMENT

THIS AGREEMENT, entered into this _____ day of _____, 2017, by and between:

THE CITY OF NEWBURGH, a municipal corporation having its principal place of business at 83 Broadway, City Hall, Newburgh, New York 12550, hereinafter called the "City"; and

MOUNTAIN VALLEY GUIDES LLC, a limited liability company having its principal place of business at 2 Idlewild Avenue, Cornwall-on-Hudson, New York 12520 hereinafter called "Licensee".

WITNESSETH, that the City and Licensee, for consideration hereinafter named, agree as follows:

ARTICLE 1: Term.

This Agreement shall run from May 26, 2017 to October 6, 2017

ARTICLE 2: Obligation of the City.

A. The City shall grant to the Licensee a non-exclusive revocable license to access and the use of the Washington Street Boat Launch in the City of Newburgh for the purpose of launching kayaks in connection with providing kayak rentals and tours to the general public on Saturdays and Sundays and 3 Monday holidays during the period of time set forth in Article 1 above. The City will allocate parking spaces with parking passes for 2 trucks/trailers in the Washington Street Boat Launch parking area to the Licensee.

B. The City shall grant to the licensee a non-exclusive revocable license to access and the use of Unico Park in the City of Newburgh for the purpose of erecting a pop-up tent from which to sell tickets for the kayak rentals and tours during the time period set forth in Article 1 and Article 2, paragraph A above.

ARTICLE 3: Obligation of Licensee.

A. The Licensee shall ensure that all supplies, including the tent, are stored off-site each night.

B. The Licensee shall pay the cost of all personnel, supplies and equipment necessary and proper for the kayak rentals and tours as is required by their use thereof.

C. The Licensee agrees that he, she or it shall, at all times, comply with all rules and regulations adopted by the City for the operation of the Washington Street Boat Launch and Unico Park which are now in force or which may be hereafter adopted. The Licensee further agrees to comply with all rules, regulations, laws and ordinances promulgated the County of

Orange, State of New York including but not limited to the rules and regulations of the Orange County Department of Health. The Licensee further agrees to comply with all laws of the State of New York and the rules and regulations promulgated thereunder including but not limited to the Co-Operative Agreement between the City of Newburgh and the DEC dated June 6, 1997, as amended.

D. It is expressly understood and agreed by the parties hereto that the Licensee is an independent contractor and not an employee of the City and that any persons employed, retained or engaged by the Licensee to perform the services authorized hereunder shall be employees of the Licensee and not of the City. The Licensee shall inform persons so employed, retained or engaged of these facts.

E. The Licensee assumes all risk in the operation of this service and shall be solely responsible and answerable in damages for all accidents or injuries to persons or property and hereby covenants and agrees to indemnify and keep harmless the City and all Departments of the City of Newburgh and their officers and employees from any and all claims, suits, losses, damage or injury to persons or property of whatsoever kind and nature due to the negligence or improper conduct of the Licensee or any servant, agent or employee, which responsibility shall be limited to the insurance coverage herein provided for.

F. The Licensee shall cooperate with City authorities to provide necessary security and supervision of minors, participating in lessons or present as spectators, during the period of this agreement. The Licensee shall be liable for any damage done to the premises by its officers, agents, servants, employees or invitees during the period of this agreement.

ARTICLE 4: Payment.

A. The Licensee shall pay to the City, as and for a fee for access to and the use of the Washington Street Boat Launch and Unico Park during the period of this agreement \$750.00.

ARTICLE 5: Insurance.

The Licensee shall not commence activities nor perform any work under this agreement until it has obtained all insurance required under this paragraph and such insurance has been approved by the City.

A. Compensation Insurance - The Licensee shall take out and maintain during the life of this agreement such Workers' Compensation Insurance for its employees or members to be assigned to the work hereunder as may be required by New York State Law.

B. General Liability and Property Damage Insurance - The Licensee shall take out and maintain during the life of this agreement such general liability and property damage insurance as shall protect it and the City which shall be named as additional insured on all such policies from claims for damages for personal injury including accidental death, as well as from claims for property damage which may arise from operations under this agreement. The amounts of such insurance shall be as follows:

1. General Liability Insurance in an amount not less than \$1,000,000.00 for injuries including wrongful death to any one person and subject to the same limit for each person, in an amount not less than \$3,000,000.00 on account of any one occurrence.

2. Property Damage Insurance in an amount not less than \$50,000.00 for damage on account of all occurrences.

The Licensee shall furnish the above insurance to the City and shall also name the City as an additional named insured in said policies. Such insurance shall be maintained in force during the entire term of this agreement.

C. Any accident shall be reported to the Office of the City Manager as soon as possible and not later than twenty-four hours from the time of such accident. A detailed written report must be submitted to the City as soon thereafter as possible as and not later than three (3) days after the date of such accident.

ARTICLE 6: Representations of Licensee.

The Licensee represents and warrants:

A. That it is financially solvent and that it is experienced and competent to perform the type of work, conduct the activities or to furnish the consideration to be furnished by it; and

B. That it is familiar with and will abide by and enforce all federal, state, municipal and department laws, ordinances and regulations which may in any way affect the work or play or those employed or engaged therein. It is understood and agreed between the parties that the Licensee shall have no right to control the actions of City employees nor any duty to supervise the actions of City employees.

ARTICLE 7: Permits and Regulations.

The Licensee shall procure and pay for all permits and licenses necessary for the services to be rendered hereunder.

ARTICLE 8: Termination of the Agreement.

Each party shall have the right to stop work or terminate this agreement under the following terms and conditions:

1. (a) A party refuses or fails to perform any of its obligations under this agreement; or
- (b) A party fails or refuses to comply with all applicable laws or ordinances; or
- (c) A party is guilty of substantial violation of any provision of this agreement.

2. Each party, at its sole discretion and, with or without cause, may, without prejudice to any other rights or remedy it may have, by fourteen (14) days' notice to the other party, terminate the agreement for the party's convenience.

ARTICLE 9: Damages.

It is hereby mutually covenanted and agreed that the relation of the Licensee to the City as to the work to be performed by it under this agreement shall be that of an independent contractor. As an independent contractor, it will be responsible for all damage, loss or injury to persons or property that may arise in or be incurred during the conduct and progress of said performances arising out of the negligent performance, other than those wholly caused by Acts of God. The Licensee shall make good any damages that may occur in consequence of the performances or any part of it. The Licensee shall assume all blame, loss and responsibility of any nature by reason of the Licensee's neglect or violation of any federal, state, county or local laws, regulations or ordinances applicable to the Licensee and/or the nature of its performance or arising out of its activities licensed hereby.

ARTICLE 10: Indemnity and Save Harmless Agreement.

A. The Licensee agrees to indemnify and save the City, its officers, agents and employees harmless from any liability imposed upon the City, its officers, agents and/or employees arising from the negligence, active or passive, of the Licensee, which responsibility shall be limited to the insurance coverage herein provided and consistent with Article 3(E) of this Agreement.

B. The City agrees to indemnify and save the Licensee, its officers, agents and employees harmless from any liability imposed upon the Licensee, its officers, agents and/or employees arising from the negligence, active or passive, of the City.

ARTICLE 11: No Assignment.

The Licensee is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this agreement or of its right, title or interest in this agreement or its power to execute this agreement to any other person or corporation without the previous consent in writing of the City.

ARTICLE 12: Required Provisions of Law.

Each and every provision of law and clause required by law to be inserted in this agreement shall be deemed to have been inserted herein. If any such provision is not inserted through mistake or otherwise, then upon the application of either party, this agreement shall be physically amended forthwith to make such insertion.

ARTICLE 13: Notices and Communication.

A. Any and all notices and payments required hereunder shall be addressed as follows or to such other address as may hereafter be designated in writing by either party hereto:

TO: The City of Newburgh
City Manager
City Hall, 83 Broadway
Newburgh, New York 12550
(845) 569-7301

TO: Bill Garrison, Licensee
Mountain Valley Guides LLC
2 Idlewild Avenue
Cornwall-on-Hudson, New York 12520
(845)

B. All communication concerning the Licensee's activities and programs provided under this Agreement shall be directed to the Licensee. The City shall not direct any official communication to those employed, retained or engaged by the Licensee to perform the services authorized hereunder unless otherwise directed in writing by the Licensee to the City.

ARTICLE 14: Waiver.

No waiver of any breach of any condition of the agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

ARTICLE 15: Modification:

This agreement constitutes the complete understanding of the parties. No modification or any provisions thereof shall be valid unless in writing and signed by both parties.

Remainder of this page intentionally left blank

IN WITNESS WHEREOF, the parties have caused this agreement to be executed on the day and year first above written.

THE CITY OF NEWBURGH

By: _____
MICHAEL G. CIARAVINO
City Manager
Per Res. No.:

MOUNTAIN VALLEY GUIDES LLC

By: _____
Bill Garrison

Approved as to form:

MICHELLE KELSON
Corporation Counsel

KATHRYN NIVINS
City Comptroller

RESOLUTION NO.: 55 - 2018

OF

FEBRUARY 26, 2018

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BFJ PLANNING FOR PROFESSIONAL PLANNING SERVICES AT A COST OF \$50,000.00 TO DEVELOP THE NEWBURGH VISION PLAN AS A FOUNDATION FOR THE CITY OF NEWBURGH 2018 COMPREHENSIVE PLAN AND AMENDING RESOLUTION NO: 333-2017, THE 2018 BUDGET FOR THE CITY OF NEWBURGH, NEW YORK TO TRANSFER FUNDS FROM GRANT MATCH TO PLANNING AND DEVELOPMENT - OTHER SERVICES

WHEREAS, the City of Newburgh adopted its current Comprehensive Plan, Plan-It Newburgh, in 2008, and such Plan must be updated every 10 years; and

WHEREAS, it is necessary and appropriate to retain professional planning services to assist and advise the City in updating the Comprehensive Plan; and

WHEREAS, the firm of BFJ Planning previously provided professional planning services to the City of Newburgh in developing the Future Land Use Plan, adopted in 2011, as an addendum to the 2008 Comprehensive Plan, and in completing the draft Local Waterfront Revitalization Plan; and

WHEREAS, BFJ Planning has submitted a proposal to develop the Newburgh Vision Plan as a foundation for the update to the Comprehensive Plan with a scope of services to include overall project management, data collection and preparation of an existing conditions report, public outreach, and preparation of a visioning report; and

WHEREAS, the cost of the planning services shall not exceed \$50,000.00 and funding will be transferred from A.1918.0400 - Grant Match to A.8684.0448 to Planning and Development - Other Services; and

WHEREAS, after due consideration and evaluation the firm of BFJ Planning has been identified as qualified, able and cost-effective and the preferred firm to provide said services;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to enter into an agreement with such terms and conditions as Corporation Counsel may require as necessary and appropriate under law, same as being in the best interests of the City of Newburgh with BFJ Planning for professional planning services in connection with the creation of the Newburgh Vision Plan to become a foundation of the 2018 update to the Comprehensive Plan of the City of Newburgh at a cost of \$50,000.00; and

BE IT RESOLVED, by the City Council of the City of Newburgh that Resolution No. 333-2017, the 2018 Budget of the City of Newburgh, is hereby amended as follows:

	<u>Decrease</u>	<u>Increase</u>
A.1918.0400 -Grant Match	<u>\$50,000.00</u>	
A.8684.0448 - Planning and Development - Other Services		<u>\$50,000.00</u>
TOTALS:	\$50,000.00	\$50,000.00

Proposal for:

Newburgh Vision Plan
Foundation for the Comprehensive Plan

NEWBURGH , NEW YORK

FEBRUARY 2, 2018



Proposal for:

**NEWBURGH VISION PLAN
FOUNDATION FOR THE COMPREHENSIVE PLAN**

Newburgh, New York

February 2, 2018

Frank Fish, FAICP
Principal
f.fish@bfjplanning.com
212.353.7476

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Cover Letter

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February 2, 2018

Deirdre Glenn
Office of Economic Development
City of Newburgh
83 Broadway
Newburgh, NY 12550
(O) 845.569.7383
E-Mail: dglenn@cityofnewburgh-ny.gov

Dear Deirdre:

BFJ Planning (BFJ) is pleased to submit this proposal for the Newburgh Vision Plan to create a foundation for a Comprehensive Plan update. As we discussed last week, we see this Vision Plan as a first step in helping the City of Newburgh work towards a comprehensive plan update. The Vision Plan would help the City establish an overall Vision, along with supporting Goals and Objectives that will eventually help to guide development of your comprehensive plan in the future. The proposal includes BFJ's qualifications to complete the work as well as a preliminary scope, timeline and budget based on our initial understanding of the project. As you know, we have a strong working knowledge of Newburgh and the surrounding region from prior work both with you and with neighboring municipalities. We have also undertaken similar types of visioning projects throughout the region.

We strongly believe that as a team, we can foster a collaborative visioning process by involving a wide range of community stakeholders, including residents, community organizations, businesses, civic leaders, elected officials, and city staff. Our experience has shown that early and consistent involvement of the community inevitably enriches the study process and the content of the final plan.

We are pleased to be considered for this work. If you have any questions, please feel free to give me a call at 212.353.7476 or email me at f.fish@bfjplanning.com.

Sincerely,



Frank Fish FAICP
Principal
BFJ Planning

CHARLOTTE
CHICAGO
NEW YORK CITY
PITTSBURGH
STAMFORD

FRANK S. FISH FAICP
GEORGES JACQUEMART PE, AICP
SUSAN FAVATE, AICP, PP
SARAH YACKEL, AICP

BUCKHURST FISH
& JACQUEMART, INC.
115 FIFTH AVENUE
NEW YORK, NY 10003
T. 212.353.7474
F. 212.353.7494

WWW.BFJPLANNING.COM

1.0 Scope of Services and Timeline

1.0 Scope of Services

PROJECT UNDERSTANDING

BFJ Planning is excited about the opportunity to work with the City of Newburgh on a Vision Plan that can serve as a foundation for the City to update its Comprehensive Plan. Newburgh's current Comprehensive Plan, Plan-It Newburgh, was adopted in 2008, with an addendum—the City of Newburgh Future Land Use Plan—adopted in 2011. Both of these documents can serve as a starting point, along with other recent planning work, for the Vision Plan.

However, 2018 is a good time to begin the process of updating the 2008 Comprehensive Plan by reaching out to the community to develop a Vision that can serve as a guide for a full Comprehensive Plan update in the near future. The Vision Plan would also incorporate an existing conditions section that would provide an overview of existing plans, updated demographics and existing land use and zoning. The past ten years have seen evolving trends in the local and regional economy, transportation options, and principles of smart growth, sustainability, and environmental justice. Many of these concepts have been addressed in prior plans for the City, so we hope to build on the work that members of the Newburgh community have created over the years so that the Vision Plan both incorporates ideas that are still relevant while also representing the most current goals of the City.

Public outreach is a central component of our planning process. We will look to residents, business owners, and other critical stakeholder groups for input on the most important issues facing the City, key priorities, and how the community envisions the future of Newburgh. We understand that it is essential to develop a consensus vision that is created with robust participation by local stakeholders to reflect the hopes of the City for a broad range of issues, including Social Well-Being, Sustainability and the Natural Environment, Housing, Economic Development, Transportation, Governance, and Municipal Services.

By working with City staff, local residents, community and neighborhood organizations, the business community, and other stakeholders, we can help to facilitate the creation of a Vision Plan that reflects your community's priorities for the City of Newburgh.

The goal of the Newburgh Vision Plan is not to develop a complete update of Plan-It Newburgh, but rather to gather community input to create the Vision, Goals, and Objectives that can serve as the foundation for a future Comprehensive Plan update. This framework is an important first step in the process and we hope will provide a strong foundation for Newburgh.

SCOPE OF WORK

Our work program is meant to represent a preliminary approach that we believe is comprehensive and reasonable given our understanding of the project. We are amenable to changes based on input from City staff and will work with staff to revise the scope of work and timeline as appropriate. Our proposed timeline follows the scope of work outlined below.

Task 1: Ongoing Coordination and Project Management

Task 1a: Ongoing Project Management

Close coordination with elected officials and planning policy-makers is an essential step in developing a Vision Plan that is consistent with City priorities. Throughout the planning process, BFJ will be involved in ongoing coordination with Office of Economic Development as the City's primary point of communication. We are open to a variety of strategies to achieve close coordination with staff, which could include some

1.0 Scope of Services

combination of monthly or bi-monthly meetings, regular conference calls, video conferences, and frequent email communications. We also encourage City officials to attend public workshops, to provide their own feedback and to hear constituent concerns in a public setting.

Task 1b: Meetings with City Staff

Prior to starting work, we will meet with the Office of Economic Development for a kick-off meeting. The meeting will include a discussion of the work program and project schedule, available data and existing reports/plans, outreach methods, and work being done by others to support the overall planning effort. We will also identify key issues and opportunities to address and set the dates for Community Visioning Workshops. In preparation of these meetings, we will discuss the invitation and announcement process, as well as the logistics for all of the focus group meetings.

We propose a total of four meetings with City Staff, including the kick-off meeting, scheduled at key junctures during the process. We envision the second staff meeting occurring after preparation of the Existing Conditions Report and around the time of the first Community Visioning Workshop. The third staff meeting would follow the final Community Visioning workshop to discuss the approach to producing the draft Visioning Report. The fourth and final staff meeting would be scheduled around the time that we produce the draft Visioning Report to discuss comments and revisions for inclusion in the final Visioning Report.

Task 2: Data Collection and Existing Conditions Report

Task 2a: Data Collection and Review of Existing Plans

As part of our data collection efforts, we will gather information pertaining to the City's regional context, recent population trends, and key regional growth issues. The existing conditions report will include:

- General land use and zoning framework.
- Overview of population and housing data.
- Existing and proposed plans.

Task 2b: Existing Conditions Report

The Existing Conditions Report provides an overview of the planning context—both local and regional—and existing conditions. This preliminary work will summarize what we learn in Task 2a and is meant to be a targeted look at the key issues that the plan addresses, along with a snapshot of conditions that the City can anticipate in the future.

Task 3: Public Outreach

3a: Community Visioning Workshops

Public workshops are helpful for us as consultants because they give us an opportunity to meet and hear from members of the public directly. We use public workshops throughout the visioning process as a way to identify aspirations for the community, develop goals that the City should strive to achieve, and test initial objectives that can help achieve the vision and goals.

As our project timeline indicates, we propose three Community Visioning Workshops during preparation of the Vision Plan. We envision the workshops to be structured events with a brief introduction by our team followed

1.0 Scope of Services

by interactive discussions that allow us to hear from the community. Before each session, we will prepare visual materials and participatory exercises to be used during the workshop. The workshop will begin with a brief presentation outlining the overall project, explaining its purpose and presenting the initial goals. After a short break, we would conduct a participatory exercise to encourage attendees to share issues, opportunities, and goals for the City. BFJ Planning will produce a summary report that memorializes the input.

In order to increase public awareness about each of the three workshops, BFJ, in conjunction with the City, can create a flyer inviting the public and will assist in other forms of outreach.

3b: Public Survey

BFJ will conduct a public survey, which will be administered both through an online tool, such as Survey Monkey, as well as with hard copies. The survey will include questions about community values and concerns for the Village, as well as wishes and wants for the future.

We have found the combination of providing options to take the survey online or on a paper copy can reach the broadest audience. Online surveys are relatively low cost and are convenient for many participants; however, we are careful not to exclude those who are still more comfortable with pen and paper. We will work with the City and local stakeholders to publicize the online survey and provide paper copies at conspicuous locations (such as City Hall, the public library, senior centers, religious institutions, etc.).

BFJ will tabulate the survey results which will help guide prioritization of certain action items based on the input received. Results will be shared with the City and will be included in the Vision Plan.

3c: Focus Group Meetings

As part of this task, BFJ will hold three Focus Group meetings involving different stakeholder groups in the City. We will work with City staff to identify inclusive groups so that we can get feedback directly from key groups in the City. We envision these meetings as informal sessions where we would debrief stakeholders on the study and ask for input on key aspirations. The meetings will also encourage stakeholders to be involved in the planning process, which will foster support for the Vision, Goals, and Objectives that come out of the Study.

Task 4: Visioning Report

Task 4a: Draft Visioning Report

Following the first two workshops, BFJ will use the results from each workshop to create a draft Vision Plan that can be tested at the third and final workshop. The draft report will discuss the Vision, Goals, and Objectives that are developed based on the Community Visioning Sessions, Public Survey, Focus Group Meetings, and input from City staff. This draft report will include a narrative description of major priorities and illustrations of maps and other graphics developed in each workshop. It will then discuss a consensus vision based on the common elements described by the workshop participants. This consensus vision will be submitted to the City in draft form for comment.

1.0 Scope of Services

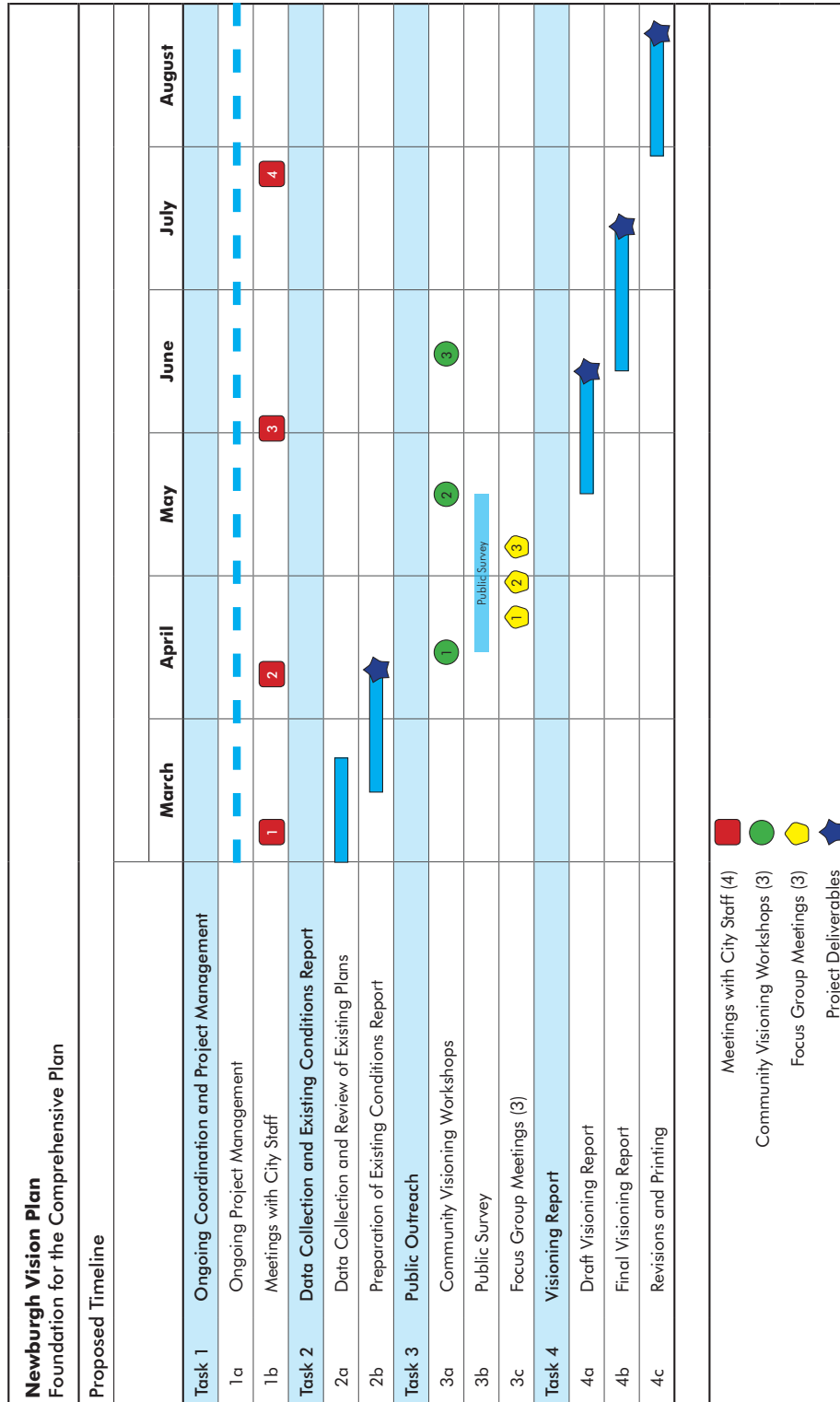
We expect that the report will follow the same organization as Plan-It Newburgh, as follows, however we are open to revisions at the direction of City staff:

- Introduction
- Social Well-Being
- Governance
- Housing
- Natural Environment
- Economic Development
- Transportation
- Municipal Services
- Future Land Use Plan (note: although not included in Plan-It Newburgh, we would include goals and objectives related to the 2011 Future Land Use Plan, which is an addendum to the 2008 Sustainable Master Plan)

Task 4b: Final Visioning Report

At the conclusion of the project, BFJ will revise the Draft Report based on input from City staff and prepare a final Vision Plan that summarizes the public outreach process and presents the community's vision for the City of Newburgh. This report will be a useful tool for sharing the consensus vision for the area with community groups, residents and business owners as well as elected officials and other stakeholders. The City will then be able to build on this foundation to develop a full update of the Comprehensive Plan.

1.0 Timeline



2.0 Budget

2.0 Budget

Newburgh Vision Plan		
Foundation for the Comprehensive Plan		
Proposed Budget		
Task #	Task Name	Budget by Task
Task 1	Ongoing Coordination and Project Management	
1a	Ongoing Project Management	\$2,500.00
1b	Meetings with City Staff	\$6,000.00
Task 2	Data Collection and Existing Conditions Report	
2a	Data Collection and Review of Existing Plans	\$3,000.00
2b	Preparation of Existing Conditions Report	\$6,000.00
Task 3	Public Outreach	
3a	Community Visioning Workshops	\$12,000.00
3b	Public Survey	\$5,000.00
3c	Focus Group Meetings (3)	\$6,000.00
Task 4	Visioning Report	
4a	Draft Visioning Report	\$5,000.00
4b	Final Visioning Report	\$2,500.00
4c	Revisions and Printing	\$1,000.00
	Expenses	\$1,000.00
	Total Budget	\$50,000.00

3.0 Firm Overview and Resumes

3.0 Firm Overview

BFJ Planning is a consulting firm providing professional expertise in planning and related fields since its establishment in 1980. BFJ provides the following services for public, private, and non-profit clients throughout the country and overseas:

- Planning
- Urban design
- Environmental analysis
- Real estate consulting
- Transportation planning

This range of services enables BFJ to bring a project from the initial feasibility stage, through planning and approvals, to site design and implementation.

Principals and staff provide expertise in many areas, which is highly beneficial for complex development projects that require informed, innovative thinking from different professional points of view. This inclusive approach ensures that BFJ's planning and design recommendations are realistic and achievable within project constraints.

BFJ's expertise includes developer negotiations, impact mitigation, and government programs. The firm also has extensive experience with consensus building and the public participation process, conducting public meetings, workshops, and other community liaison programs aimed at public participation and review. These programs allow the firm to provide innovative solutions that fulfill the needs of clients and communities. BFJ has successfully completed more than 1,000 projects in the U.S., East Asia, Europe, and South America.

BFJ is supported by its affiliate, Urbanomics. Since 1984, Urbanomics has provided public- and private-sector clients with an array of economic development planning studies, market studies, tax policy analyses, program evaluations, and economic and demographic forecasts.

Planning and Zoning Experience

BFJ Planning has a long history of successfully completing complex planning processes throughout the New York City Metropolitan Region. Our philosophy is to provide principal- and senior-level staffing on all of our projects. As in all of our prior work with the City of Newburgh, the City will have direct access to the Principal-in-Charge, Frank Fish, the project manager, and Simon Kates. We have a record of completing projects on-time, on-budget, and with a special attention paid to developing an inclusive process that results in a plan that can be adopted by the City Council. Between the team of planners that we at BFJ have dedicated to this project we have adequate capacity to provide senior-level staffing throughout the course of the comprehensive planning process.

The following is a summary of the key areas of expertise that the BFJ team would bring to the Newburgh Vision Plan:

Planning

BFJ Planning brings more than 35 years of planning experience to this project, having prepared plans and planning studies at a range of scales, in municipalities throughout the region and around the world. We work closely with municipal staff and citizen advisory committees throughout the planning process, providing drafts for review prior to working meetings, taking comments and making revisions as necessary. This close working relationship allows us to be responsive to comments and make corrections promptly to ensure that the process continues to move forward at an appropriate pace.

3.0 Firm Overview

Zoning

Zoning is one of the principal means of implementing a community's comprehensive plan. BFJ has extensive experience preparing and updating zoning ordinances, subdivision regulations, historic preservation ordinances, and other land use regulations. The firm also designs land use policies that complement an area's environmental and historic features and promote sustainability while ensuring its economic viability.

Innovation and Creativity

The state of our built and natural environment is not, by nature, a static force, and a plan for those environments should not be either. The planning process requires innovative and creativity in developing goal and objectives—but just as importantly, the process also demands responsive strategies to gather public feedback, build consensus and develop a plan that can be adopted by the City Council and implemented by the City. We have assembled a team of planners, designers, and engagement experts who are well-versed in best practices for their respective specialties, but who will also each bring a fresh and tailored perspective to the process.

Sustainability

The BFJ Team has worked on sustainability action plans for municipalities throughout the Northeast, including Comprehensive Plans with an emphasis on principles of sustainability. In this work, we have identified action items to reduce carbon emissions, enhance energy efficiency, improve climate resilience, prioritize infrastructure improvements, promote transit, and increase awareness of and provide opportunity for residents to live healthier lives.

Public Outreach

Capturing community values and views that are representative of the public—while ensuring that this input is truly meaningful to the development of the plan—requires a diverse toolbox of outreach strategies. We have put together a Team that will develop a community outreach strategy that takes advantage of traditional outreach methods, new techniques and ideas that have proven to work in Newburgh.

Project Management and Quality Control

BFJ's project management policy includes regular contact by telephone and email. We keep the client informed of the work progress, sending drawings, draft memos and/or preliminary findings prior to formal client meetings. Team members' work is carefully scheduled and monitored through regular internal communication and reviews. At the project start-up meeting, administrative and procedural measures will be discussed and agreed upon with the client. The success of our approach is demonstrated by BFJ's timely, on-budget delivery.

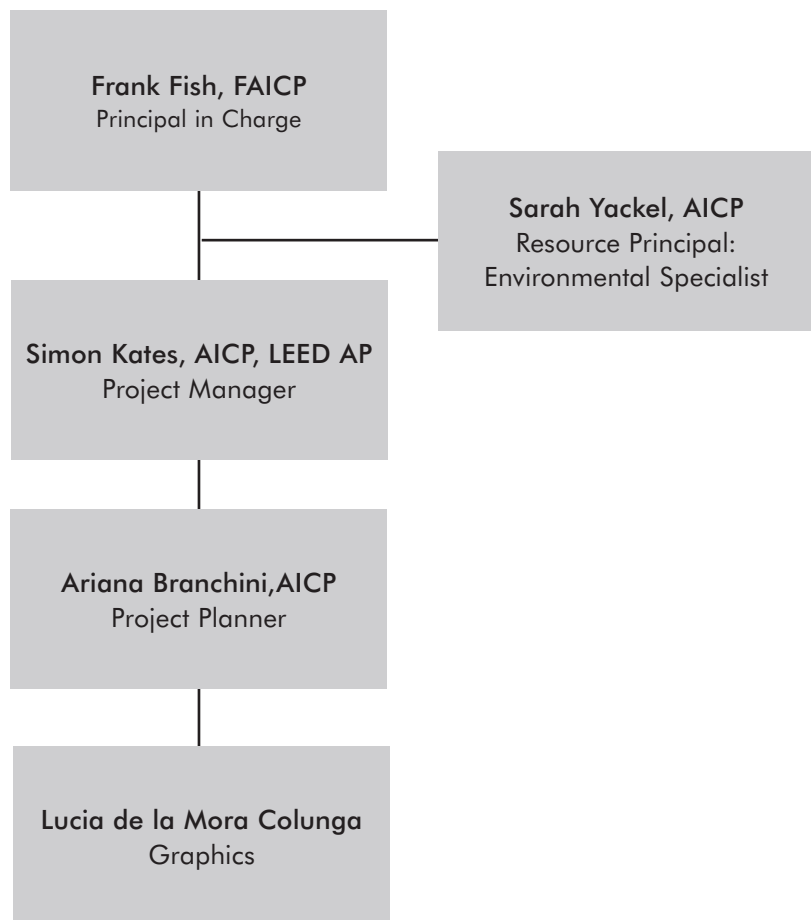
Flexibility and Availability

BFJ is committed to a planning process based on responding to and adapting to the client's needs as required to satisfactorily complete the scope of work. Our project manager and other members of the core Team will be available as needed for regular daytime meetings and evening meetings. Our Team's location within the region helps to ensure that we are capable of performing all the required tasks effectively and efficiently.

3.0 Organization Chart

CITY OF NEWBURGH

BFJ Planning



Frank S. Fish FAICP

PRINCIPAL



EDUCATION

Master of Science, Planning, Pratt Institute

Bachelor of Arts, Political Science, Boston College

Associate of Arts, Classics, St. Thomas Seminary

MEMBERSHIPS

Fellow, American Institute of Certified Planners

Board Member, New York Planning Federation

Past Commissioner, AICP Commission

Past President, New York Metropolitan Chapter APA

Past President, American Society of Consulting Planners

TEACHING

New York University, Robert Wagner School of Public Service, Adjunct Professor of Planning

Pratt Institute, Graduate Planning Program, Adjunct Professor (1988-1999)

AWARDS

Andrew Haswell Green Award for Distinguished Service, 2009, APA New York Metropolitan Chapter

Frank Fish has over 40 years of experience in urban planning. He directs the firm's master planning, zoning, economic and development feasibility practice areas. He has worked on a range of planning projects from countywide master plans and statewide housing studies to large-scale development proposals for private sector clients.

PROJECT EXPERIENCE

Comprehensive Plans

BARD COLLEGE MASTER PLAN AND PERFORMING ARTS CENTER

Annandale-on-Hudson, New York
Role: Principal-in-Charge

BEDFORD COMPREHENSIVE PLAN

Bedford, New York
Role: Principal-in-Charge

BRIDGEPORT MASTER PLAN

Bridgeport, Connecticut
Role: Principal-in-Charge

BRONXVILLE MASTER PLAN AND ZONING ORDINANCE UPDATE

Bronxville, New York
Role: Principal-in-Charge

EAST FISHKILL MASTER PLAN AND ZONING CODE AMENDMENTS

East Fishkill, New York
Role: Principal-in-Charge

HARRISON COMPREHENSIVE PLAN

Town/Village of Harrison, New York
Role: Principal-in-Charge

IRVINGTON COMPREHENSIVE PLAN

Irvington, New York
Role: Principal-in-Charge

MAMARONECK MASTER PLAN UPDATE

Mamaroneck, New York
Role: Principal-in-Charge

PAWLING MASTER PLAN

Pawling, New York
Role: Principal-in-Charge

Zoning

GARDEN CITY ZONING STUDY OF COUNTY PROPERTIES

Garden City, New York
Role: Principal-in-Charge

GREATER NEW YORK METROPOLITAN AREA ZONING CODE REVISIONS

New York, New York
Role: Principal-in-Charge

PHILADELPHIA ZONING CODE UPDATE

Philadelphia, Pennsylvania
Role: Principal-in-Charge

YONKERS HOUSING

REVITALIZATION STRATEGY

Yonkers, New York
Role: Principal-in-Charge

TARRYTOWN WATERFRONT

Tarrytown, New York
Role: Principal-in-Charge

Environmental Review

CHAPPAQUA CENTRAL SCHOOL DISTRICT SEVEN BRIDGES MIDDLE SCHOOL

ENVIRONMENTAL IMPACT STATEMENT

Chappaqua, New York
Role: Principal-in-Charge

GERMAN SCHOOL NEW YORK

White Plains, New York
Role: Principal-in-Charge

SCARSDALE ASSISTED LIVING FACILITY

ENVIRONMENTAL IMPACT STATEMENT

Scarsdale, New York
Role: Principal-in-Charge

Simon Kates AICP, LEED AP

ASSOCIATE



Simon Kates has a background in architecture, urban planning, and energy finance. As an associate at BFJ, he has developed a focus in planning issues related to sustainability and resilience to climate change. With a strong belief in community-based planning, Mr. Kates has experience developing comprehensive plans and waterfront plans, addressing economic development issues, and applying complex zoning strategies, such as transfer of development rights. Prior to joining BFJ, he practiced architecture and conducted research on waterfront industrial regulations and the potential impacts of storm surge on adjacent environmental justice communities.

SELECT PROJECT EXPERIENCE

EDUCATION

Bachelor of Art, Tufts University
Somerville, MA

Master of Architecture, University of
Oregon
Eugene, OR

Master of Science City and Regional
Planning, Pratt University
Brooklyn, NY

REGISTRATION

LEED Accredited Professional

American Institute of Certified Planners

MEMBERSHIPS

American Planning Association

TEACHING

Visiting Assistant Professor, Pratt
Institute: Graduate Center for Planning
and the Environment

SOFTWARE

AutoCad, ArcGIS, Revit, Illustrator,
Photoshop, InDesign, SketchUp, SPSS

Comprehensive and Neighborhood Plans

RYE COMPREHENSIVE PLAN

Rye, New York
Role: Project Manager

MOUNT KISCO COMPREHENSIVE PLAN

Rye, New York
Role: Project Manager

NEW ROCHELLE COMPREHENSIVE PLAN

New Rochelle, New York
Role: Project Planner

NYACK COMPREHENSIVE PLAN

Nyack, New York
Role: Project Planner

DOWNTOWN REVITALIZATION INITIATIVE

Glens Falls, New York
Role: Project Manager

DOWNTOWN REVITALIZATION INITIATIVE

Watkins Glen, New York
Role: Project Manager

NY RISING COMMUNITY

RECONSTRUCTION PROGRAM
Staten Island, Southeast Queens, the Five
Towns, South Valley Stream, NY
Role: Project Planner

Waterfront Plans

NEW ROCHELLE LOCAL WATERFRONT REVITALIZATION PROGRAM

New Rochelle, New York
Role: Project Planner

NYACK LOCAL WATERFRONT REVITALIZATION PROGRAM

Nyack, New York
Role: Project Manager

PEEKSKILL LOCAL WATERFRONT REVITALIZATION PROGRAM

Peekskill, New York
Role: Project Planner

Zoning

NYACK WF DISTRICT ZONING AND DESIGN GUIDELINES

Nyack, New York
Role: Project Manager

CIVITAS C1-9X ZONING ANALYSIS

New York, New York
Role: Project Manager

NYSERDA TDR TOOLBOX

New York State
Role: Project Manager

CIVITAS C1-9X ZONING RECOMMENDATIONS

New York, NY
Role: Project Manager

VILLAGE OF TARRYTOWN HISTORIC COMMONS DISTRICT AMENDMENTS

Tarrytown, New York
Role: Project Manager

GREENWICH R6 ZONING CHANGES

Greenwich, CT
Role: Project Planner

ROCKVILLE CENTRE BUSINESS A-1 ZONING DISTRICT

Rockville Centre, NY
Role: Project Manager

Feasibility Studies

MOBILE NEW ROCHELLE - DOWNTOWN SHUTTLE FEASIBILITY STUDY

New Rochelle, NY
Role: Project Manager

FORMER WHITE PLAINS COMPLEX FEASIBILITY STUDY

Peekskill, New York
Role: Project Manager

GREATER JFK INDUSTRIAL BUSINESS IMPROVEMENT DISTRICT

Queens, New York
Role: Project Manager

Sarah Yackel, AICP

PRINCIPAL



EDUCATION

Master of Science in Urban Planning, Graduate School of Architecture, Planning and Preservation, Columbia University

Bachelor of Arts, Environmental Studies and Political Science, Binghamton University

REGISTRATION

American Institute of Certified Planners
The American Planning Association

MEMBERSHIPS

New York Metro Chapter of the American Planning Association

Sarah Yackel is an urban planner with more than seventeen years of experience in environmental review, land use planning and zoning. Ms. Yackel has extensive expertise in the preparation of comprehensive plans, waterfront plans, and zoning regulations throughout the Metropolitan and Mid-Hudson regions. In addition, Ms. Yackel heads up BFJ's environmental review practice group and has broad knowledge of the environmental impact review and assessment processes, including the management, preparation and review of environmental review documents at all levels of government, public consultation and scoping, and development of effective mitigation strategies. Ms. Yackel has managed a large variety of projects ranging in size and geography, from large-scale urban redevelopment projects to small scale projects in suburban/rural areas. Prior to joining BFJ, Ms. Yackel worked as a planner at the Municipal Art Society (MAS) of New York and at Environmental Science Associates, a San Francisco based environmental planning firm. Ms. Yackel served as the Chair of the New York Metro Chapter of the American Planning Association's (APA) Awards Committee from 2010 to 2015, as Vice President for Committees from 2012-2014, and as Vice President for Professional Development from 2006-2008. Ms. Yackel was awarded the "Floyd Lapp Award" for distinguished service by the APA NY Metro Chapter in 2008. Ms. Yackel has also been a guest lecturer in environmental planning at New York University Robert F. Wagner Graduate School of Public Service and Baruch College.

PROJECT EXPERIENCE

NY RISING COMMUNITY RECONSTRUCTION PLAN
New York, New York
Role: Project Manager

EAST 138TH STREET APARTMENTS
Bronx, New York
Role: Project Manager

WESTCHESTER PAVILION REDEVELOPMENT PROJECT
White Plains, New York
Role: Project Manager

ASHBURTON AVENUE
Yonkers, New York
Role: Project Manager

NEW ROCHELLE COMPREHENSIVE PLAN, ZONING CODE UPDATE, AND SEQR REVIEW
New Rochelle, New York
Role: Project Manager

42 BROAD STREET W. MIXED-USE DEVELOPMENT PROJECT
Mount Vernon, New York
Role: Project Manager

CHRISTIE PLACE MIXED-USE DEVELOPMENT
Scarsdale, New York
Role: Project Manager

9 AND 11-17 SECOND AVENUE
New York, New York
Role: Project Manager

3560 BROADWAY ENVIRONMENTAL REVIEW
New York, New York
Role: Project Manager

300 E. 34TH STREET EAS-CEQR
New York, New York
Role: Project Manager

300 E. 34TH STREET EAS-CEQR
Manhattan, New York
Role: Project Manager

BRIARCLIFF MANOR PLANNING SERVICES
Briarcliff Manor, New York
Role: Environmental Planner

BEACH GREEN NORTH
Queens, New York
Role: Environmental Planner

NEWBURGH PLANNING SERVICES
Newburgh, New York

STAPLETON SENIOR HOUSES
Staten Island, New York
Role: Environmental Planner

Ariana Branchini, AICP

PLANNER



Ariana Branchini has worked on a variety of planning projects for public and private sector clients. She has experience with every phase of the study process from data collection in the field to final report preparation. Ms. Branchini provides technical support to planning projects using geospatial modeling tools. In graduate school, she concentrated her studies in planning and economic development with a focus in public realm improvements and public private partnership.

PROJECT EXPERIENCE

COMPREHENSIVE PLAN UPDATE

North Castle, New York

Role: Project Planner

MASTER PLAN UPDATE

Rye, New York

Role: Project Planner

DOWNTOWN REVITALIZATION INITIATIVE

Middletown and Glens Falls, New York

Role: Project Planner

TRANSIT-ORIENTED DEVELOPMENT STUDY

Branford, Connecticut

Role: Transportation Planner

FREIGHTWAY SITE REDEVELOPMENT STUDY

Scarsdale, New York

Role: Project Planner

FAIRFIELD METRO TRANSIT-ORIENTED DEVELOPMENT SCHOOL IMPACT ANALYSIS

Fairfield, Connecticut

Role: Project Planner

PRIVATELY OWNED PUBLIC SPACE (POPS) FELLOWSHIP*

New York, New York

Role: Consultant to New York City Department
of City Planning

ENVIRONMENTAL PLANNING ANALYSIS*

New York, New York

Role: Intern

RE-IMAGINING AOYAMA STREET*

Tokyo, Japan

Role: Planner

* Designates work completed prior to
joining BFJ Planning.

EDUCATION

Bachelor of Arts, International Relations,
Johns Hopkins University

Master of Science in Urban Planning,
Graduate School of Architecture, Planning
and Preservation, Columbia University

MEMBERSHIP

American Planning Association, New York
Metro and Connecticut Chapters

Lucia De La Mora

GRAPHICS AND URBAN DESIGN



Lucia de la Mora Colunga recently joined BFJ, bringing a diverse range of experience working in architecture, planning and urban design in the public and private sectors. Much of her work has focused on design and use of public spaces. Prior to joining BFJ, Ms. de la Mora worked for the New York City Department of Transportation’s Division of Transportation Planning and Management and for the Mexico City Public Space Authority, as well as in private practice in architecture and interior design.

PROJECT EXPERIENCE

EDUCATION

Master of Science in City and Regional Planning, Pratt Institute, 2017

Bachelor of Architecture, Universidad Nacional Autonoma de Mexico, 2008

SKILLS

Adobe Creative Suite (Illustrator, Photoshop, InDesign), ArcGIS, AutoCad, SPSS

COMPREHENSIVE PLAN

Mt. Kisco New York
Role: Graphics and Urban Design

FREIGHTWAY SITE REDEVELOPMENT STUDY

Scarsdale, New York
Role: Graphics and Urban Design

LAKE CARNEGIE BRIDGE TRAFFIC ANALYSIS

Princeton, New Jersey
Role: Graphics and Urban Design

DOWNTOWN REVITALIZATION INITIATIVE

Watkins Glen, New York
Role: Graphics and Urban Design

DOWNTOWN DESIGN GUIDELINES

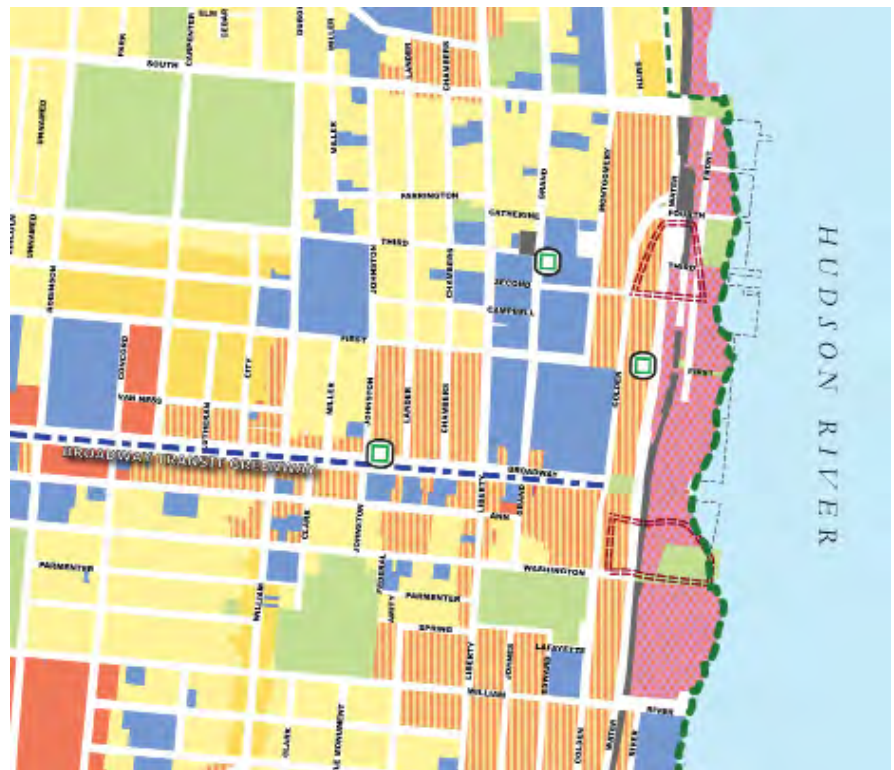
Port Chester, New York
Role: Graphics and Urban Design

4.0 Relevant Experience

Newburgh Future Land Use Plan

Newburgh, New York

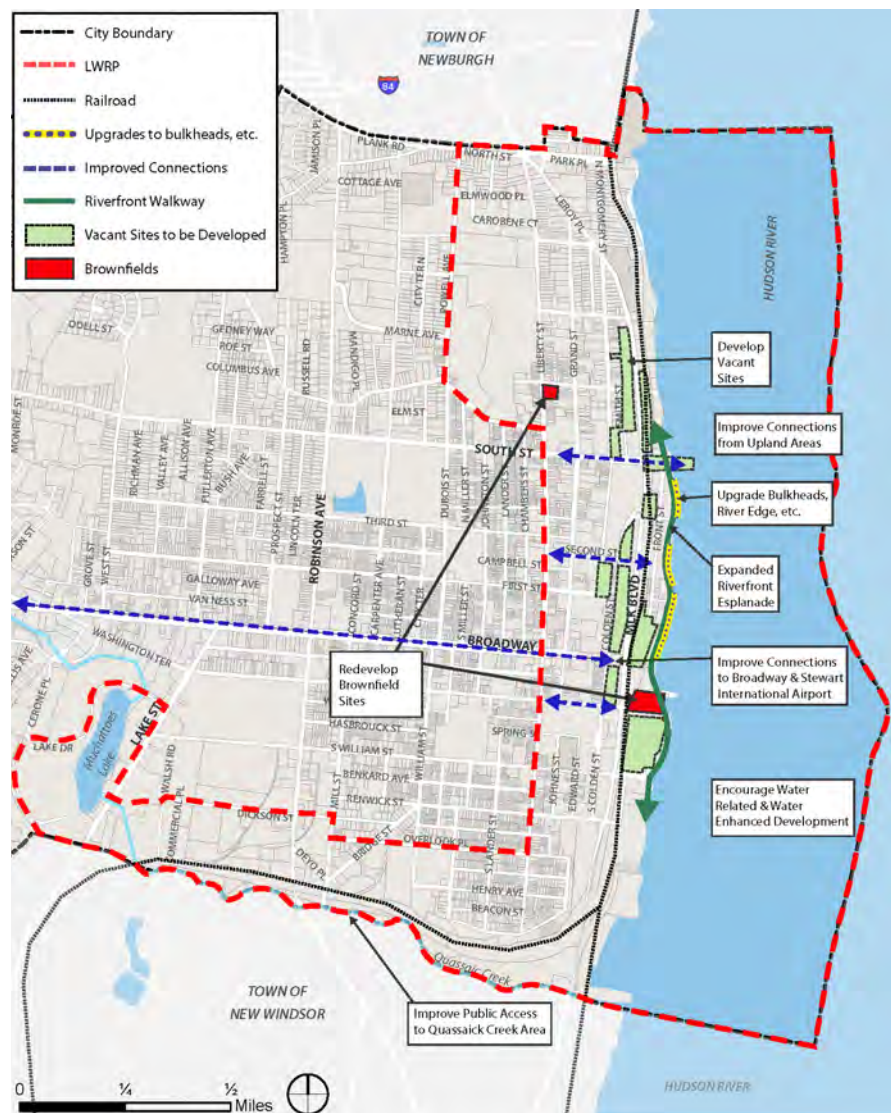
Newburgh's Future Land Use Plan was prepared by BFJ Planning as an addendum to the City's 2008 Master Plan. As part of the study, BFJ surveyed and cataloged all of the City's parcels to develop an existing land use map. Collaboration with City staff, the Land Use Committee and the public helped establish areas of the city where there were opportunities for growth. BFJ used this input along with recommendations from the Master Plan to develop a map illustrating the location and the preferred intensity of future land uses. The report included recommendations for key development areas, parks, open space, plazas and greenways as well as recommendations for future zoning changes. As part of the project, BFJ also prepared environmental documents required under the State Environmental Quality Review (SEQR). The plan was adopted by the City Council in 2011.



Newburgh Local Waterfront Revitalization Program (LWRP)

Newburgh, New York

The City of Newburgh, NY retained BFJ Planning to prepare a comprehensive update to the City's 1999 Local Waterfront Revitalization Program (LWRP). This update incorporated a harbor management plan focusing on environmental and recreational issues in the Hudson River and along the riverfront edge. The LWRP update also included an update to the LWRP policies and projects, identified changes in the regulatory environment (e.g. FEMA flood maps) and addressed the impacts of sea level rise and climate change on the City's waterfront. The LWRP focused on strengthening public access and upland connections to the waterfront, provision of additional waterfront recreational opportunities, providing sustainable development guidelines and best management practices for both public and private development sites, and water quality improvements.



Route 25A Land Use Plan and Community Visioning

Town of Brookhaven, New York

During the last 40 years, the character of the 10-mile long Route 25A corridor between Mount Sinai and Wading River has changed due to increases in population and development. BfJ Planning worked with five hamlets along the corridor on a Land Use Plan that addressed the above issues. The focus of the Plan was to create an overall zoning and land use strategy that would make the Route 25A corridor more environmentally and economically sustainable.

The Land Use Plan was preceded by a detailed visioning component that maximized citizen participation. BfJ held a series of community planning forums, which helped guide participants through a process of conceptual thinking to the identification of priorities and a vision for each individual hamlet and the corridor as a whole.

As a result of the visioning study, the Land Use Plan created three new zoning overlay districts that preserve the unique qualities of each hamlet, guide future growth to existing centers, and protect the corridor's remaining farms and open space.



Beacon Visioning Program

Beacon, New York

In the summer of 2006, the City of Beacon in Dutchess County hired BFJ Planning to conduct a visioning process. The city had begun a comprehensive plan process with another firm, but realized that it needed to understand where the community wanted to go with its future. Beacon was turning the corner after a long post-industrial slump, experiencing major changes in its demographics, job base, tourism, real estate values and in its expectations. BFJ was brought in to conduct a public participation project. The end product was to be a vision statement, supported by community outreach. The comprehensive plan would then build on the vision statement and public goodwill generated by our process.

The project was an intensive six weeks. We obtained background material and spent time touring and photographing Beacon, researching comparable vision projects and talking with the plan committee. We then conducted three of four public workshops; the committee itself conducted the fourth due to the very tight budget. For each of the workshops, we presented a 20-minute slide show called Snapshots of Beacon, and then organized the attendees into discussion groups. Each table had questions to work through and a large-scale map to mark up. While participants provided a wide array of comments, four themes emerged: 1) Small Town in a City, 2) Main Street, 3) Government's Role: Community Services & Economic Engine Priming, and 4) Natural Beauty and Historic Heritage. Following the workshops, we prepared a report to document the workshop results and wrote a vision statement for the comprehensive plan committee to incorporate into their ongoing work. We supplemented the vision statement with a citywide concept map that annotated current land use with ideas for gateways and a renovated boulevard; pedestrian linkages among major cultural and retail locations, the Hudson River, and the train station; open space acquisitions, development areas; adaptive reuse of old mill buildings; new creek crossings; infill housing; and new zoning. The updated comprehensive plan was adopted in December 2007.



City of Beacon Comprehensive Plan Update

Beacon, New York

The City of Beacon required consultant services to update its 2007 Comprehensive Plan to reflect current conditions, create a more user-friendly document and incorporate a special focus on the Hudson River waterfront and train station area.

BFJ Planning's involvement in Beacon goes back to 2006, when it led an intensive visioning process, on behalf of the City, to better understand the community's concerns and priorities as a foundation for preparation of the 2007 Comprehensive Plan. In 2008, the City again retained BFJ to develop a plan and set of strategies to improve linkages among the various travel generators and attractions on the waterfront, Main Street and the train station.

The update to the 2007 Comprehensive Plan focused on preserving Beacon's waterfront, leveraging its train station for TOD opportunities, and better linking the station area to its downtown core. The key approach was to maintain the park-like setting of the riverfront and target development into the City's Linkage Zone, to connect the train station to Main Street, Beacon's focus for commercial activity. The project included recommendations for zoning changes to ensure appropriately scaled development that preserves Hudson River views and complements the City's historic building pattern.

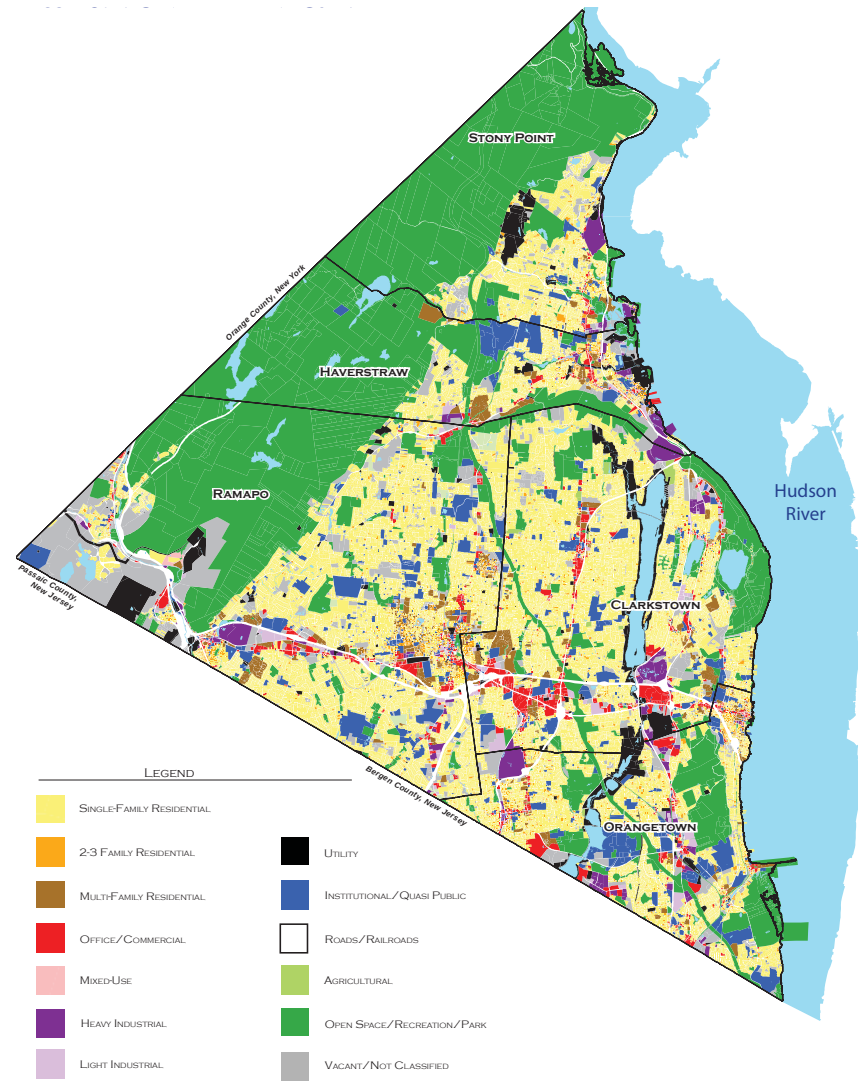


Rockland County Comprehensive Development Plan

Rockland County, New York

BFJ Planning worked with the Rockland County Legislature to develop an update to their Comprehensive Plan. The Plan provided general recommendations on future county land use issues and policies to implement these strategies, addressed key matters under direct County jurisdiction and identified specific land use and zoning conflicts among municipalities that should be resolved to allow for better functioning of zoning regulations.

The Plan emphasized preserving residential areas and open space, creating additional amenities for residents and visitors, reinforcing existing county centers, fostering and maintaining well-designed business and industrial corridors and clusters. Emphasis was also placed on identifying areas for business development, promoting sustainability and “green” technology, encouraging energy efficiency, and promoting integrated vehicular, mass transit, bicycle and pedestrian transportation infrastructure. Finally, the plan addressed current land use and transportation issues facing Rockland County, such as the arrival of sewer infrastructure to western portions of the county, the uncertain future of the county’s fossil fuel power plants, and the lack of capacity on the Tappan Zee Bridge.



Nyack Comprehensive Plan

Nyack, NY

BFJ Planning prepared an update, funded by the New York State Energy Research and Development Authority (NYSERDA), of the 2007 Nyack Comprehensive Plan and Zoning Code. The plan update focused on incorporating demographic and economic conditions and coordinating them with the Sustainable Nyack Action Plan, potential impacts of the new Tappan Zee Bridge, other planning efforts within the Village and ongoing development activity in Nyack and along the Hudson River waterfront.

The Comprehensive Plan update incorporates sustainability principles by identifying goals and initiatives from the Sustainable Nyack Action Plan and coordinating with NYSERDA *Cleaner Greener Communities* efforts to develop a strategy for ongoing tracking through sustainability indicators and metrics. With a focus on the key opportunity areas of downtown, the waterfront and the “Gateway” area of the Village, the Plan also evaluates the potential for commuter or recreational ferry service.

BFJ led a multidisciplinary team of consultants including Perkins Eastman Architects and COWI North America, to cover specific aspects of the Plan such as waterfront opportunities and urban design. As part of the effort, BFJ has directed all public outreach aspects of the Plan update process, including seven public workshops and charrettes and a public survey taken by nearly 1,000 people. The plan was adopted in October 2016.



Seasonal Recreation/Tourism



Nyack LWRP

Nyack, NY

BFJ Planning is currently updating the Village of Nyack's Local Waterfront Revitalization Program (LWRP), a plan and policy document to guide future uses of the Village's waterfront and increased public access. The Village last adopted an LWRP in 1992, and an update is needed to reflect existing conditions, outline policies that will guide future planning and incorporate harbor management policies that will focus on issues and opportunities to increase the diversity of uses beyond the water's edge.

Nyack's waterfront is largely built-out or currently provides waterfront open-space. However, the Village has an opportunity to create improved connections to the waterfront, Memorial Park, the Village Marina, historical attractions, and downtown. The Nyack LWRP includes an update to the Village's coastal policies, but the core of the plan is in the proposed projects. Some of the top project priorities include the Nyack Brook Improvement Project, a public waterfront walkway that connects downtown to the waterfront, improvements at Memorial Park and the Nyack Marina, and continuing to evaluate the potential for recreational or commuter ferry service.



Croton-on-Hudson Comprehensive Plan

Village of Croton-on-Hudson,
New York

BFJ Planning prepared the Comprehensive Plan for the Village of Croton-on-Hudson. The Plan's goals centered on preserving and enhancing the Village's unique resources, including its waterfronts and open space, small-town quality and historic character, and economic diversity. To that end, recommendations included improving the mix and appearance of the Village's commercial centers, expanding access to waterfront and open space amenities, improving traffic flow and pedestrian safety, and preserving the character of residential areas.

The Plan reflects the ideas and recommendations of Village officials, trustees, the Comprehensive Plan Committee, and Village residents. BFJ obtained input from Croton residents during three public workshop discussions and a mail survey of all Village residents. The public input, along with the research on existing conditions within the Village, helped define the guiding vision and the particular issues that became the Plan's focus.



Peekskill Local Waterfront Revitalization Program

City of Peekskill, New York

BFJ Planning updated the City of Peekskill's Local Waterfront Revitalization Program (LWRP), a plan for the future development and redevelopment of the City's Hudson River waterfront. The City last adopted an LWRP in 2004, and an update is needed to reflect existing conditions, outline policies that will guide future planning and incorporate a waterfront Blue Plan that will focus on issues and opportunities to increase the diversity of uses beyond the water's edge. Peekskill's waterfront has seen significant investment in parks, pedestrian amenities and cultural facilities, and new businesses are beginning to locate along the river. Meanwhile, the City's downtown business district is transforming with live/work artist lofts, residential development and new stores and restaurants. The LWRP update focused on ways to connect these two important areas of Peekskill to maximize economic development and quality-of-life for City residents.



Middletown DRI

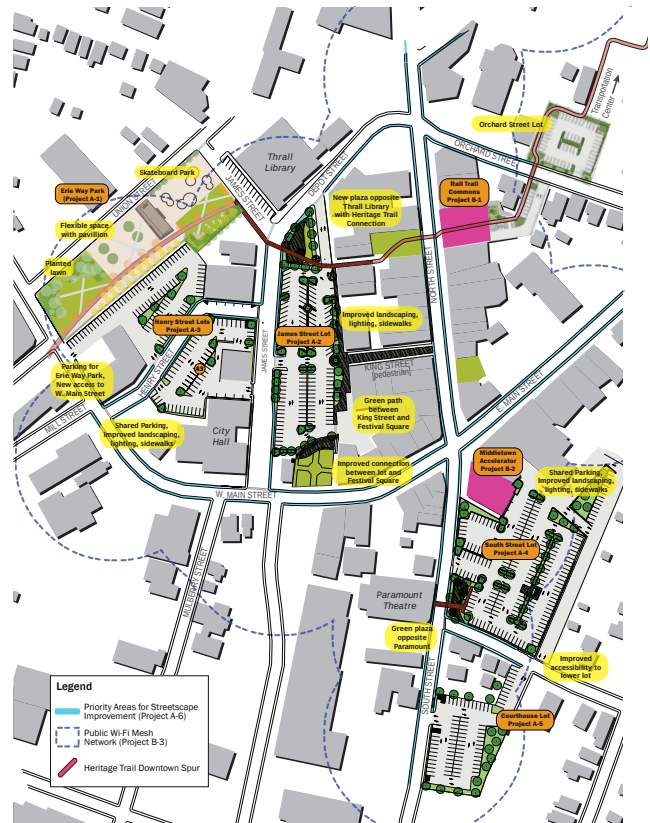
Middletown, New York

BFJ Planning worked with the City of Middletown, New York to develop a strategic investment plan for the Downtown area. The Plan is part of Governor Andrew Cuomo's Downtown Revitalization Initiative (DRI), which provides planning and financial support to help transform selected communities ripe for development. As part of the initiative, the City was awarded \$10 million in funds for projects that will best spur and leverage growth. The Plan includes a vision as established by the community and an implementation strategy, which details candidate projects with sufficient information for the community to make decisions about funding, potential partners and timeframe for implementation.

Developing the projects required close integration of many interconnected areas of expertise. As such, BFJ Planning's team included an interdisciplinary group of planners, engineers, architects, cost estimators, and designers. The eight-month long study was completed in March 2017.



Erie Way Park - Conceptual Sketch by Thread Collective



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RESOLUTION NO.: 56 - 2018

OF

FEBRUARY 26, 2018

**A RESOLUTION AUTHORIZING AN AGREEMENT WITH
MILLENNIUM STRATEGIES, LLC FOR GRANT CONSULTING SERVICES
IN AN AMOUNT NOT TO EXCEED \$39,000.000 FOR A 12 MONTH PERIOD**

WHEREAS, the City has obtained a proposal for professional grant consulting services to assist the City of Newburgh with grant research and writing support services; and

WHEREAS, Millennium Strategies, LLC has submitted a proposal with a scope of work to include, but not be limited to, creation of a strategic plan to evaluate the City of Newburgh's current funding efforts with key personnel to determine short and long-term funding goals and an analysis of how best to achieve them; notification and updates on all available governmental and non-governmental funding opportunities; research, preparation, submission and appropriate follow up for all targeted governmental and non-governmental funding applications and the maintenance of an accurate system to track grant programs; representation of the City of Newburgh as a liaison with all appropriate grant officials, both public and private, pertaining to grant funding services that Millennium undertakes on its behalf; and attendance at designated meetings as requested with appropriate notice; and

WHEREAS, funding for said professional grant consulting services will be derived from A.1230.0448 - Other Services; and

WHEREAS, this Council finds that entering into an agreement with Millennium Strategies, LLC for professional grant consulting services is in the best interests of the City of Newburgh and its further development;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to enter into an agreement with Millennium Strategies, LLC for professional grant consulting services in an amount not to exceed \$39,000.00 for a 12 month period.

MILLENNIUM

STRATEGIES

February 16, 2018

Ms. Kathryn Mack
Comptroller
City of Newburgh
83 Broadway
Newburgh, NY 12550

RE:*Proposal for Grant Consulting Services*

Dear Kathryn:

Millennium Strategies, LLC is pleased to provide the City of Newburgh with this proposal for grant consulting services. Celebrating our 12th Anniversary, Millennium Strategies is the largest full-service grant consulting firm in the Mid-Atlantic region. We currently represent 83 municipalities, counties and non- profit entities in New Jersey, New York, Pennsylvania and Delaware. Since our inception, Millennium has procured over \$300 million in both public and private grant funding.

What sets Millennium Strategies apart is our comprehensive and aggressive approach to grant research, grant writing and grant management. We help our clients meet their complex challenges by securing funding for a wide range of projects which fall within the following categories:

- Arts and Culture
- Community and Human Services
- Disaster Recovery and Resiliency
- Downtown Revitalization
- Economic Development
- Environmental Planning/Restoration
- Historic Preservation
- Open Space Preservation
- Parks and Recreation
- Public Safety
- Sustainability
- Tourism
- Transit Oriented Development
- Transportation Infrastructure

COMPANY PROFILE

Formed in 2005, Millennium Strategies has enjoyed providing comprehensive grant consulting services to our public sector and private clients. Headquartered in New Jersey, we are pleased to announce that we will soon be opening an office in New York State. This growth has been driven by our more than sixty-four (64) years of collective experience working extensively to secure and administer various funding and financing opportunities for our clients in the Mid-Atlantic Region. We also share over thirty (30) years of experience working in the public sector at the highest levels of local, county, state and federal governments. This background has afforded us the opportunity to communicate not only with governmental entities, but also with private, corporate and philanthropic foundations to address our client's specific needs.

Millennium Strategies is uniquely qualified to serve as your grant consulting firm as we have extensive knowledge of existing grants of interest to your City, and are committed to aggressively seeking new grants that meet your goals and objectives. We also have an accomplished team that includes 1 research associate and 12 grant writers as well as the support staff necessary to meet the demands of timely, professional, and competitive submissions. Millennium would work closely with your administration as well as the City's contracted consultants to achieve Newburgh's strategic vision for growth.

EXPERIENCE

Through our work on behalf of a number of New York Municipalities, Millennium is well prepared to assist the City of Newburgh by providing grant research and writing support services. As highlighted, we have extensive experience assisting municipalities with data collection, preparation and the submittal of grant materials. Furthermore, we offer a comprehensive approach to the grant process centered upon providing thorough research and writing services. Our team commonly reviews thousands of grant opportunities and writes well over one thousand applications per year in order to foster the development of a wide range of projects. Over the last four years, we have also become quite knowledgeable of grant opportunities that are available through New York State's Consolidated Funding Application, and gained valuable insight relating to the issues facing local governments in your region. The following chart outlines examples of our recent success on behalf of New York Municipalities like the City of Newburgh:

CLIENT	COMPETITIVE GRANT PROGRAM	AWARD VALUE
Poughkeepsie	NYDOS Local Government Efficiency Program	\$315,000
Port Chester	NYDEC Urban Forestry Grant Program	\$92,250
Fallsburg	NYDEC Water Quality Improvement Program	\$110,500
Port Chester	NYDOS Local Waterfront Revitalization Grant Program	\$1,167,558
Fallsburg	NYDEC Engineering Planning Grant Program	\$30,000
Beacon	NYDEC Zero Emission Vehicle Infrastructure Program	\$15,104
Port Chester	EFC Clean Water Grant Program	\$468,837
Rockland County	Hudson River Valley Greenway Conservancy Grant Program	\$40,000
Harrison	NYSDOT 5310 Bus Grant Program	\$34,510
Port Chester	NY HCR CDBG Public Infrastructure Program	\$750,000

SCOPE OF WORK:

Millennium Strategies proposes to provide Grant Consulting Services to the City of Newburgh which will include but may not be limited to the following activities:

- Creation of a Strategic Plan -- this process centers upon an evaluation of Newburgh's current funding efforts and includes the coordination of necessary meetings with administrators, department heads, supervisors and key personnel to determine short and long-term funding goals and an analysis of how best to achieve them with an ongoing effort to monitor new grant funding sources wherever available.
- Notification and updates on all available governmental and non-governmental funding opportunities -- the City of Newburgh will receive detailed memoranda of potential funding opportunities and an outline of the requirements and responsibilities to complete the grant application to produce the best possible product for submission.
- Research, preparation, submission and appropriate follow up for all targeted governmental and non-governmental funding applications and the maintenance of an accurate system to track grant programs. Targeted funding programs will include various federal, state, local and charitable grants.
- Representation of the City of Newburgh as a liaison with all appropriate grant officials, both public and private, pertaining to grant funding services that Millennium undertakes on your behalf;
- Attendance at designated meetings as requested within 48-hour notice.

COST ANALYSIS:

Millennium Strategies proposes to provide all of the services listed above for a monthly retainer of \$3,250 for a one-year contract all-inclusive. The total for this contract would not exceed \$39,000 over a twelve-month period. Our fees would include all travel time and expenses as well as attendance at all designated meetings. There are no hidden costs associated with our fee structure and our contract provides for a mutual 14-day opt out.

In addition to grant research and writing services, Millennium Strategies is also proposing to provide grant administration services at an hourly rate of \$120. Specific to grant administration services, activities might include but not be limited to coordinating and filing requisite grant reports, providing project updates to interested parties and providing cost reconciliation services to ensure accurate and timely grant closure. All grant administration services will be provided on a case-by-case basis as requested and directed by the City.

Millennium Strategies would enter into a contractual relationship with the City of Newburgh as an independent contractor and would remain such for the duration of our contract. All members of Millennium Strategies are in good standing with all state and federal grant agencies. There have been no judgments, claims or suits ever filed against our company.

Please do not hesitate to contact me at my office (973) 226-3329 or on my cell (201) 230-8545 should you have any questions or require further information.

Sincerely,



Dave Jenkins
Director of Business Development & Client Services