

**Regular Meeting
November 15, 2023
Newburgh Civil Service Commission**

Summary of Record of Actions Taken at the Regular Meeting of the Newburgh Civil Service Commission held on November 15, 2023, at City Hall 83 Broadway, Newburgh, NY.

Those present: John Powell, Commissioner
Thomas Foti, Commissioner
Michelle Mills, Administrator
Michelle Kelson, Corporation Counsel

Minutes:

October 18, 2023 Regular Meeting

Motion to Approve & Accept: John Powell

Motion Second: Thomas Foti

Motion Carried: Unanimous

Personnel Reports:

October 2023

Motion to Approve & Accept: John Powell

Motion Second: Thomas Foti

Motion Carried: Unanimous

Certifications:

None

New Business:

1. Request to classify and adopt job description for Risk Manager for the NECSD

Motion to adopt as proposed: John Powell

Motion Second: Thomas Foti

Motion Carried: Unanimous

2. Request for deem eligible list for Assistant Fire Chief appropriate for use to fill vacancy in Fire Captain in absence of lower level eligible list.

Motion to approve: John Powell

Motion Second: Thomas Foti

Motion Carried: Unanimous

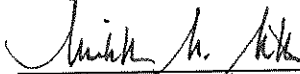
Motion to Adjourn: Thomas Foti

Motion Second: John Powell

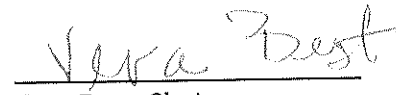
Motion Carried: Unanimous

Meeting Adjourned 1:20pm

Respectfully Submitted,



Michelle M. Mills, Administrator



Vera Best, Chairperson