

PLANNING BOARD MEETING

The City of Newburgh Planning Board meeting was held on Tuesday, March 20, 2018
in the Activity Center, 401 Washington Street, Newburgh, NY 12550

Members Present: Lisa Daily, Chairperson
Argelia Morales
Lillian Burgarelli
Alicia Ware
Duane Ware
Heather Moore
Sarah Hooff

Members Excused: Kent Diebolt (Alternate)

Also Present: Alexandra Church, City Planner
Jeremy Kaufman, Assistant Corporation Counsel
Omar E. Balbuena-Palma, Land Use Board Secretary

The meeting was called at 7:30 p.m. after a quorum was confirmed.

APPROVAL OF MINUTES

Heather Moore moved to approve the minutes of the February Board meeting.
Argelia Morales seconded the motion.

The motion carried unanimously.

PERMIT EXTENSION REQUESTS

Index No. 2015-21

Owner: East Rock, Corps
Applicant: Martin J. Diesing – Mauri Architects PC
Location: 399 Carpenter Avenue

SPECIAL USE PERMIT, SITE PLAN APPROVAL, and BUILDING PERMIT APPLICATION EXTENSION to convert a single-family residence for use as a residential treatment facility.

Martin J. Diesing, Architect from Mauri Architects, appeared before the Board. He said the Owner recently received grant funding from New York State and is requesting a second extension for the Special Use Permit, Site Plan and Building Permit application for another year. He said the submission addresses the remaining comments by the City Engineer and he will be submitting construction plans soon. He said there have been no changes to the site plan.

The Assistant Corporation Counsel said the applicable City Code for extensions of this nature are in §300-92(E) of the City Code. He said the Planning Board may grant up to two one-year renewals/extensions of the site plan approval at its discretion and must consider if any significant changes to the Applicant's Site Plan, the City of Newburgh's Master Plan or Code of the City of Newburgh have occurred since the issuance of the original approval.

Ms. Burgarelli asked if the Applicant required the full year for the extension.

The Applicant said he is expecting to submit completed plans to the Building Department for review by next month.

Ms. Hooff asked who will enforce the proposed structures and landscaping in the site plan.

The Assistant Corporation Counsel said the execution of the site plan will be enforced by the Building Inspector and Department of Code Compliance. He said the Applicant will need to periodically return to renew the Special Use Permit.

The Chairperson said the Planning Board typically issues a Special Use Permit for one year and it may extend the length of the Special Use Permit upon renewal.

Ms. Burgarelli moved to extend the Special Use Permit, Site Plan approval, and Building Permit application time for one year.

Mr. Ware seconded the motion.

The motion passed via roll call vote 6-0 (the Chairperson abstained)

With no further business to discuss, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Omar E. Balbuena-Palma,
Secretary to the Land Use Boards