

Conservation Advisory Council | City of Newburgh, New York

The Heritage Center, 123 Grand St., Newburgh, NY 12550

Phone: (845) 569-7380 e-mail: conservation@cityofnewburgh-ny.gov

Council Members:

Chuck Thomas | Chair

Gail Fulton

Zachary German

Chris Knasiak

Lesly Mejia

Justin Rider

Mark Sanchez-Potter



AGENDA

June 2, 2025

6:30 p.m. – Heritage Center
(123 Grand Street)

- **Roll Call**
- **Public Comment on Agenda Items**
- **Site Plan Review**
203 Grand Street
Owner: Nutopia 203 Grand Street LLC
Applicant: Alvin Moonear
Site Plan application to add two dwelling units to an existing six-unit apartment house.
- **Administration**
 - Approval of Minutes -May 2025
 - Monthly Financial Report
 - Volunteer hours
 - 2025 Annual Disclosure and Training
 - 2024 Annual Report draft for review
- **Old Business**
 - Draft appeal to City Council regarding stricter enforcement of illegal trash dumping and defacing.
 - Packaging Reduction and Recycling Infrastructure Act Resolution Request
 - NYSDEC Urban and Community Forestry Grant
 - Draft resolution to request the waterfront plan for Con Iron and incinerator/ sewer plant areas
 - Quassaick Creek and Schleiermacher Park
 - CSX Underpass Beautification Plan

AGENDA continued
June 2, 2025
6:30 p.m. – Heritage Center (123 Grand Street)

- **New Business**
 - 2026 Budget Proposal

- **On-going Updates**
 - Sub-Committees**
 - Urban Forestry
 - Spring Tree Planting
 - Tree planting maintenance
 - Newburgh Climate Ready – Climate Smart Communities Task Force
 - DEC Natural Resource Inventory Grant
 - Restoration Advisory Board /Stewart Air National Guard
 - Tree Permit -Local Code Revision

- **Calendar of Upcoming events (webinars, training, community events)**
 - 6-07-25 Greater Newburgh Parks Conservancy “Green Up Newburgh”
Event at Tyrone Crabb Park
 - 6-09-25 City Council Meeting
 - 6-10-25 Architectural Review Council Meeting
 - 6-13-25 Greater Newburgh Parks Conservancy Stakeholders Meeting
 - 6-17-25 Planning Board Meeting
 - 6-24-25 Zoning Board of Appeals Meeting

Public comment on general CAC non-agenda items

Motion to Adjourn

2025 Governance Calendar

January

- 6th CAC Monthly Meeting
Objectives:
- Submit remaining invoices for 2024
 - 2023 & 2024 Annual Reports Overdue!
 - 2025 Strategic/Action Plan – Develop
 - “The Christmas Tree Mulching Event” January 11, 2024, 9a.m. to 1p.m.
- TBD Objectives: EJV Agreement Execute
- 21st Materials Due for February CAC Meeting

February

- 3rd CAC Monthly Meeting
Objectives:
- Urban Forestry Tree Planting –Draft Spring Plan
 - Plan - Arbor Day Event 4/25/25
 - Arbor Day Planting Plan
 - Submit event permit
 - Plan - River Sweep Event
- 24th Materials Due for March CAC Meeting

March

- 3rd CAC Monthly Meeting
Objectives:
- Urban Forestry Tree Planting –Review Draft Spring Plan
 - Urban Forestry Tree Planting – Approve Spring Plan
 - Arbor Day Event – Promotions
- 31st Materials Due for April CAC Meeting
- TBD EJV 2025 Program - Commence

April

- 7th CAC Monthly Meeting
Objectives:
- River Sweep Event
- 28th Materials Due for May CAC Meeting
- 25th Arbor Day Event and planting – Community Engagement

May

3rd River Sweep Event - Community Engagement

5th CAC Monthly Meeting
Objectives:

- 2026 Budget Proposal - Draft
- Urban Forestry Tree Planting – Implement Spring Plan
- Urban Forestry Tree Planting -Draft Fall Plan
- Plan for Re-Leaf Conference

26th Materials Due for June CAC Meeting

June

2nd CAC Monthly Meeting
Objectives:

- Urban Forestry Tree Planting- Draft Fall Plan for review

30th Materials Due for July CAC Meeting

July

7th CAC Monthly Meeting
Objectives:

- 2026 Budget Proposal - Approval
- Urban Forestry Tree Planting – Finalize Fall Plan

28th Materials Due for August CAC Meeting

August

4th CAC Monthly Meeting
Objectives:

- Urban Forestry Tree Planting – Implement Fall Plan
- Meeting Date Change for /September Labor Day

TBD 2025 Budget Submission Deadline

29th Materials Due for Sept. CAC Meeting

September

- 8th CAC Monthly Meeting –
Objectives:
- 2025 Strategic/Action Plan – Develop
 - Urban Forestry Tree Planting Fall Plan
 - Tree City Application for City Council approval
- 29th Materials Due for Oct. CAC Meeting
- TBD 2025 Budget – Work Session (City Council)
- Note Re-Appointment Applications due
Chuck Thomas term expires 11/30/25
Zachary German term expires 11/30/25
Chris Knasiak term expires 11/30/25
Lesly Mejia term expires 11/30/25

October

- 6th CAC Monthly Meeting
Objectives:
- 2025 Annual Report – Draft
 - CAC Member – Reappointment Applications Due in November
 - 2026 Strategic/Action Plan -Develop Draft
- 27th Materials Due for Nov. CAC Meeting

November

- 3rd CAC Monthly Meeting
Objectives:
- 2025 Annual Report – Review Draft
 - NYSACC 2026 dues
 - 2026 Strategic/Action Plan -Draft for review
 - January “The Christmas Tree Mulching Event”
 - Event Permit
 - Flyers
 - Recruit volunteers for event
- 28th Materials Due for Dec. CAC Meeting
- 28th NRI Due!
- 30th CAC Terms Ending: Chuck Thomas
Zachary German
Chris Knasiak
Lesly Mejia
- TBD 2026 Budget - City Council Approval

December

- 1st CAC Monthly Meeting
Objectives:
- EJV Close Out Report
 - 2025 Annual Report – approval
- 29th Materials Due for January CAC Meeting