

# Conservation Advisory Council | City of Newburgh, New York

The Heritage Center, 123 Grand St., Newburgh, NY 12550

Phone: (845) 569-7380 e-mail: [conservation@cityofnewburgh-ny.gov](mailto:conservation@cityofnewburgh-ny.gov)

## Council Members:

Chuck Thomas | Chair

Gail Fulton

Zachary German

Chris Knasiak

Lesly Mejia

Justin Rider

Mark Sanchez-Potter



## AGENDA

September 2, 2025

(rescheduled from September 1, 2025)

6:30 p.m. – Heritage Center  
(123 Grand Street)

- **Roll Call**
- **Public Comment on Agenda Items**
- **Administration**
  - Approval of Minutes -July 2025
  - Monthly Financial Report
  - Volunteer hours
  - 2025 Annual Disclosure and Training
  - 2024 Annual Report draft for review
- **Old Business**
  - Draft appeal to City Council regarding stricter enforcement of illegal trash dumping and defacing.
  - Packaging Reduction and Recycling Infrastructure Act Resolution Request
  - NYSDEC Urban and Community Forestry Grant
  - Draft resolution to request the waterfront plan for Con Iron and incinerator/ sewer plant areas
- **On-going Updates**
  - **Sub-Committees**
    - Urban Forestry
      - Fall Tree Planting
      - Tree planting maintenance
      - Tree City application

**AGENDA continued**  
**September 2, 2025**  
**6:30 p.m. – Heritage Center (123 Grand Street)**

- Newburgh Climate Ready – Climate Smart Communities Task Force
- DEC Natural Resource Inventory Grant
- Restoration Advisory Board /Stewart Air National Guard
- Tree Permit -Local Code Revision
  
- **Calendar of Upcoming events (webinars, training, community events)**
  - 9-08-25 City Council Meeting
  - 9-09-25 Architectural Review Council Meeting
  - 9-12-25 Greater Newburgh Parks Conservancy Stakeholders Meeting
  - 9-16-25 Planning Board Meeting
  - 9-22-25 City Council Meeting
  - 9-23-25 Zoning Board of Appeals Meeting

**Public comment on general CAC non-agenda items**

**Motion to Adjourn**

# 2025 Governance Calendar

## January

- 6<sup>th</sup> CAC Monthly Meeting  
Objectives:
- Submit remaining invoices for 2024
  - 2023 & 2024 Annual Reports Overdue!
  - 2025 Strategic/Action Plan – Develop
  - “The Christmas Tree Mulching Event” January 11, 2024, 9a.m. to 1p.m.
- TBD Objectives: EJF Agreement Execute
- 21<sup>st</sup> Materials Due for February CAC Meeting

## February

- 3<sup>rd</sup> CAC Monthly Meeting  
Objectives:
- Urban Forestry Tree Planting –Draft Spring Plan
  - Plan - Arbor Day Event 4/25/25
  - Arbor Day Planting Plan
    - Submit event permit
  - Plan - River Sweep Event
- 24<sup>th</sup> Materials Due for March CAC Meeting

## March

- 3<sup>rd</sup> CAC Monthly Meeting  
Objectives:
- Urban Forestry Tree Planting –Review Draft Spring Plan
  - Urban Forestry Tree Planting – Approve Spring Plan
  - Arbor Day Event – Promotions
- 31<sup>st</sup> Materials Due for April CAC Meeting
- TBD EJF 2025 Program - Commence

## April

- 7<sup>th</sup> CAC Monthly Meeting  
Objectives:
- River Sweep Event
- 28<sup>th</sup> Materials Due for May CAC Meeting
- 25<sup>th</sup> Arbor Day Event and planting – Community Engagement

## May

- 3<sup>rd</sup> River Sweep Event - Community Engagement
- 5<sup>th</sup> CAC Monthly Meeting  
Objectives:
- 2026 Budget Proposal - Draft
  - Urban Forestry Tree Planting – Implement Spring Plan
  - Urban Forestry Tree Planting -Draft Fall Plan
  - Plan for Re-Leaf Conference
- 26<sup>th</sup> Materials Due for June CAC Meeting

## June

- 2<sup>nd</sup> CAC Monthly Meeting  
Objectives:
- Urban Forestry Tree Planting- Draft Fall Plan for review
- 30<sup>th</sup> Materials Due for July CAC Meeting

## July

- 7<sup>th</sup> CAC Monthly Meeting  
Objectives:
- 2026 Budget Proposal - Approval
  - Urban Forestry Tree Planting – Finalize Fall Plan
- 28<sup>th</sup> Materials Due for August CAC Meeting

## August

- 4<sup>th</sup> CAC Monthly Meeting  
Objectives:
- Urban Forestry Tree Planting – Implement Fall Plan
  - Meeting Date Change for /September Labor Day
- TBD 2025 Budget Submission Deadline
- 29<sup>th</sup> Materials Due for Sept. CAC Meeting

## September

- 8<sup>th</sup> CAC Monthly Meeting –  
Objectives:
- 2025 Strategic/Action Plan – Develop
  - Urban Forestry Tree Planting Fall Plan
  - Tree City Application for City Council approval
- 29<sup>th</sup> Materials Due for Oct. CAC Meeting
- TBD 2025 Budget – Work Session (City Council)
- Note Re-Appointment Applications due  
Chuck Thomas term expires 11/30/25  
Zachary German term expires 11/30/25  
Chris Knasiak term expires 11/30/25  
Lesly Mejia term expires 11/30/25

## October

- 6<sup>th</sup> CAC Monthly Meeting  
Objectives:
- 2025 Annual Report – Draft
  - CAC Member – Reappointment Applications Due in November
  - 2026 Strategic/Action Plan -Develop Draft
- 27<sup>th</sup> Materials Due for Nov. CAC Meeting

## November

- 3<sup>rd</sup> CAC Monthly Meeting  
Objectives:
- 2025 Annual Report – Review Draft
  - NYSACC 2026 dues
  - 2026 Strategic/Action Plan -Draft for review
  - January “The Christmas Tree Mulching Event”
    - Event Permit
    - Flyers
    - Recruit volunteers for event
- 28<sup>th</sup> Materials Due for Dec. CAC Meeting
- 28<sup>th</sup> NRI Due!
- 30<sup>th</sup> CAC Terms Ending: Chuck Thomas  
Zachary German  
Chris Knasiak  
Lesly Mejia
- TBD 2026 Budget - City Council Approval

## December

- 1<sup>st</sup> CAC Monthly Meeting  
Objectives:
- EJV Close Out Report
  - 2025 Annual Report – approval
- 29<sup>th</sup> Materials Due for January CAC Meeting