

## **Conservation Advisory Council | City of Newburgh, New York**

The Heritage Center, 123 Grand St., Newburgh, NY 12550

Phone: (845) 569-7380 e-mail: [conservation@cityofnewburgh-ny.gov](mailto:conservation@cityofnewburgh-ny.gov)

### **Council Members:**

Chuck Thomas | Chair

Gail Fulton

Zachary German

Chris Knasiak

Lesly Mejia

Justin Rider

Mark Sanchez-Potter



## **AGENDA**

**October 6, 2025**

**6:30 p.m. – Heritage Center  
(123 Grand Street)**

- **Roll Call**
  
- **Public Comment on Agenda Items**
  
- **Coastal Consistency Review**  
Quassaick Creek – Walsh Road Dam Removal
  
- **Administration**
  - Approval of Minutes -September 2025
  - Monthly Financial Report
  - Volunteer hours
  - 2025 Annual Disclosure and Training
  - 2024 Annual Report draft for review
  - CAC Re-Appointments
  
- **Old Business**
  - Draft request to City Council regarding stricter enforcement of illegal trash dumping and defacing.
  - Packaging Reduction and Recycling Infrastructure Act Resolution Request
  - NYSDEC Urban and Community Forestry Grant

**AGENDA continued**  
**October 6, 2025**  
**6:30 p.m. – Heritage Center (123 Grand Street)**

- Draft request the waterfront plan for Con Iron and incinerator/ sewer plant areas
- CAC Website
  
- **On-going Updates**
  - Sub-Committees**
    - Urban Forestry
      - Fall Tree Planting
      - Tree planting maintenance
      - Tree City application
      - CAC Brochure
    - Newburgh Climate Ready – Climate Smart Communities Task Force
    - DEC Natural Resource Inventory Grant
    - Restoration Advisory Board /Stewart Air National Guard
    - Tree Permit -Local Code Revision
  
- **Calendar of Upcoming events (webinars, training, community events)**
  - 10-10-25 Greater Newburgh Parks Conservancy Stakeholders Meeting
  - 10-14-25 Architectural Review Council Meeting
  - 10-14-25 City Council Meeting
  - 10-15-25 Restoration Advisory Board Meeting, 5p.m. at the Armory
  - 10-21-25 Planning Board Meeting
  - 10-27-25 City Council Meeting
  - 10-28-25 Zoning Board of Appeals Meeting

**Public comment on general, CAC, non-agenda items**

**Motion to Adjourn**

# 2025 Governance Calendar

## January

- 6<sup>th</sup> CAC Monthly Meeting  
Objectives:
- Submit remaining invoices for 2024
  - 2023 & 2024 Annual Reports Overdue!
  - 2025 Strategic/Action Plan – Develop
  - “The Christmas Tree Mulching Event” January 11, 2024, 9a.m. to 1p.m.
- TBD Objectives: EJF Agreement Execute
- 21<sup>st</sup> Materials Due for February CAC Meeting

## February

- 3<sup>rd</sup> CAC Monthly Meeting  
Objectives:
- Urban Forestry Tree Planting –Draft Spring Plan
  - Plan - Arbor Day Event 4/25/25
  - Arbor Day Planting Plan
    - Submit event permit
  - Plan - River Sweep Event
- 24<sup>th</sup> Materials Due for March CAC Meeting

## March

- 3<sup>rd</sup> CAC Monthly Meeting  
Objectives:
- Urban Forestry Tree Planting –Review Draft Spring Plan
  - Urban Forestry Tree Planting – Approve Spring Plan
  - Arbor Day Event – Promotions
- 31<sup>st</sup> Materials Due for April CAC Meeting

TBD EJF 2025 Program - Commence

## April

7<sup>th</sup> CAC Monthly Meeting  
Objectives:  
▪ River Sweep Event

28<sup>th</sup> Materials Due for May CAC Meeting

25<sup>th</sup> Arbor Day Event and planting – Community Engagement

## May

3<sup>rd</sup> River Sweep Event - Community Engagement

5<sup>th</sup> CAC Monthly Meeting  
Objectives:  
▪ 2026 Budget Proposal - Draft  
▪ Urban Forestry Tree Planting – Implement Spring Plan  
▪ Urban Forestry Tree Planting -Draft Fall Plan  
▪ Plan for Re-Leaf Conference

26<sup>th</sup> Materials Due for June CAC Meeting

## June

2<sup>nd</sup> CAC Monthly Meeting  
Objectives:  
▪ Urban Forestry Tree Planting- Draft Fall Plan for review

30<sup>th</sup> Materials Due for July CAC Meeting

## July

7<sup>th</sup> CAC Monthly Meeting  
Objectives:  
▪ 2026 Budget Proposal - Approval  
▪ Urban Forestry Tree Planting – Finalize Fall Plan

28<sup>th</sup> Materials Due for August CAC Meeting

### August

- 4<sup>th</sup> CAC Monthly Meeting  
Objectives:
- Urban Forestry Tree Planting – Implement Fall Plan
  - Meeting Date Change for /September Labor Day

TBD 2025 Budget Submission Deadline

29<sup>th</sup> Materials Due for Sept. CAC Meeting

### September

- 8<sup>th</sup> CAC Monthly Meeting –  
Objectives:
- 2025 Strategic/Action Plan – Develop
  - Urban Forestry Tree Planting Fall Plan
  - Tree City Application for City Council approval

29<sup>th</sup> Materials Due for Oct. CAC Meeting

TBD 2025 Budget – Work Session (City Council)

Note Re-Appointment Applications due  
Chuck Thomas term expires 11/30/25  
Zachary German term expires 11/30/25  
Chris Knasiak term expires 11/30/25  
Lesly Mejia term expires 11/30/25

### October

- 6<sup>th</sup> CAC Monthly Meeting  
Objectives:
- 2025 Annual Report – Draft
  - CAC Member – Reappointment Applications Due in November

- 2026 Strategic/Action Plan -Develop Draft

27<sup>th</sup> Materials Due for Nov. CAC Meeting

## November

- 3<sup>rd</sup> CAC Monthly Meeting  
Objectives:
- 2025 Annual Report – Review Draft
  - NYSACC 2026 dues
  - 2026 Strategic/Action Plan -Draft for review
  - January “The Christmas Tree Mulching Event”
    - Event Permit
    - Flyers
    - Recruit volunteers for event

28<sup>th</sup> Materials Due for Dec. CAC Meeting

28<sup>th</sup> NRI Due!

30<sup>th</sup> CAC Terms Ending: Chuck Thomas  
Zachary German  
Chris Knasiak  
Lesly Mejia

TBD 2026 Budget - City Council Approval

## December

- 1<sup>st</sup> CAC Monthly Meeting  
Objectives:
- EJF Close Out Report
  - 2025 Annual Report – approval

29<sup>th</sup> Materials Due for January CAC Meeting