

# Conservation Advisory Council | City of Newburgh, New York

The Heritage Center, 123 Grand Street, Newburgh, New York 12550

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## **Council Members:**

Chuck Thomas, Chairman

Marcel Barrick

Kippy Boyle

Deborah Dresser

Karen Eberle-McCarthy

Gail Fulton

\_\_\_\_\_vacancy



## **Conservation Advisory Council Minutes of Meeting November 2, 2017 – 6:30 PM**

### **1. Roll Call**

**Present:** Kippy Boyle Acting Chairperson, Karen Eberle-McCarthy, Marcel Barrick, Deborah Dresser, Gail Fulton  
Omar Balbuena-Palma (Secretary)

**Excused:** Chuck Thomas

**Guests:** Phil Prinzivalli Urban Forestry Committee Member  
Alison Filosa

### **2. Administration**

#### **a. Approval of Minutes from October 5, 2017**

The October minutes were approved as amended.

Motion by: Deborah Dresser

Seconded by: Gail Fulton

The motion unanimously passed.

#### **b. Monthly Financial Report**

Dresser said that roughly six thousand dollars are left to spend.

Boyle will finalize Manza Farm and Orange Nursery purchase order.

#### **c. Submit Monthly Volunteer Hours**

Fulton will now be responsible for logging the volunteer hours. She requested the members to submit the hours via e-mail to [gailfulon@rocketmail.com](mailto:gailfulon@rocketmail.com)

#### **d. Vacancy on CAC – Status**

Allison Filosa agreed to submit a letter of interest to Thomas.

#### **e. CAC Members**

Barrick, Boyle, Eberle-McCarthy were reminded to submit a notice of intent to Thomas if they would like to be re-appointed.

### 3. Site Plan Reviews

#### a. Site Plan updates

##### i) 27 S. Water Street – Coastal Consistency Review

The CAC reviewed the submitted site plan and Coastal Consistency form. Boyle had a concern regarding the Buffer Zone and noted questions 1.i and 1.j for review.

##### ii) 35-37 Broad Street (Regal Bag Parking Lot) – No Update

##### iii) Steelways & City Easement Agreement – No Update

### 4. CAC Priority Projects

#### a. LWRP Update -Locally Adopted on 7-10-17 (Thomas)

The director of Planning and Development said that the LWRP is locally adopted and pending adoption at the state level. She said the state will discuss amending the LWRP if applicable. She said the City has various projects on hold due to financing issues.

#### b. Natural Resource Inventory (NRI/Open Space) (Thomas/ Barrick)

No update.

#### c. Green infrastructure

##### i) Tree Issues/ Citizen Requests

###### (1) Urban Forestry

###### (a) On-site Tree Inspections

Boyle will forward the Tree Inspections list to DPW.

###### (2) High Risk Trees List

Prinzivalli said the trees at 73 Prospect Street and 60 Lander Street have branches that are falling off and said an assessment should be done as soon as the Arborist recovers.

##### ii) Over-wintered trees – Fall Planting? (Barrick/Prinzivalli)

Boyle will call the Arborist to see if he will be fit to begin planting the over-wintered trees.

##### iii) Parks

Fulton and Eberle-McCarthy will attend the Parks Conservancy meeting on November 3, 2017 at 1:00 p.m. in the Conference Room at the Code Compliance Office.

##### iv) Community Education Report

Eberle-McCarthy identified 20 different varieties of trees to be labeled at Downing Park. Eberle-McCarthy will work with Filosa to develop the tree tags, Dresser will help.

Boyle will ask Councilwoman Regina how to reserve the walls at City Hall to showcase Art, Dresser suggested the Armory, Library and 2 Alice's as well

### 5. On-going Natural Resource/Environmental Updates

#### a. Drinking Water

Barrick said that there have been a series of community circles held, three at the Karpele's museum and one at Kaplan Hall.

#### b. Newburgh Water Front Updates

##### o Waterfront Trail – No update

##### o South Street Parking; Fishing Pier & First Street Walkway/ Newburgh Landing Restoration

#### c. Energy-related issues – No update

### 6. New Business

Dresser said the CAC has received a grant and she will draft the press release and that the remaining funds in the TD Grant may be used for training purposes.

Boyle said that Legoland may begin clearcutting the trees in November and that the CAC may suggest where the CDBG funds are allocated.

**7. Calendar of Upcoming events (webinars, training, community events) (5 Minutes)**

- 11/3/17 Parks Conservancy Meeting
- 1/6/18 Christmas recycling

**RECAP OF ACTION ITEMS FOR NOVEMBER (Balbuena)**

- Parks Conservancy meeting will be on November 3, 2017 at 1:00 p.m. in the Conference Room at the Code Compliance Office, 123 Grand Street, Newburgh, NY 12550 please attend if you are able to.
- Dresser will write a press release for the grant the CAC received
- Boyle will forward Deirdre's reply to the e-mail below and send Omar the on-site tree inspections list
- Boyle and Deborah will review TD grant for training purposes to see if it is feasible
- Balbuena will update CAC website
- Boyle will get a quote for planting the over-wintered trees from the Orange Nursery and will call Fred to confirm if he is able to do the work
- Boyle will research who the contact at the state level that is in charge of adopting the LWRP
- Eberle-McCarthy and Filosa will draft brochure for the URL link on the tree tags, Dresser will hold off on purchasing the tree tags until this is completed
- Reminder that January 6, will be the Christmas recycling event for the trees
- Boyle will ask Councilwoman Regina how to reserve the walls at City Hall to showcase Art, Dresser suggested the Armory, Library and 2 Alice's as well
- Thomas should confirm dates to send the Director of Planning and Development, Deirdre Glenn, for the Open Space meeting
- Barrick will review the code to confirm the definition of Open Spaces
- CAC members should brainstorm on suggestions of how to spend the CDBG fund

**8. Motion to Adjourn**

**Motion to Adjourn: Deborah Dresser**

**Motion Seconded: Gail Fulton**

**Vote: Unanimously Approved**

**Meeting Adjourned at 8:35 p.m.**

**CONSERVATION ADVISORY COUNCIL  
PROJECT REVIEWS**

**2017 Project Reviews by CAC**

|     |                                       |     |                       |
|-----|---------------------------------------|-----|-----------------------|
| 1/5 | 182 Fullerton Ave. (Central Hudson)   | 4/6 | 98 Grand Street       |
| 2/2 | Mill Street Bridge                    | 4/6 | 123 Montgomery Street |
| 3/2 | First Street Streetscape Improvements | 5/4 | 35-37 Broad Street    |

|     |                    |      |              |
|-----|--------------------|------|--------------|
| 3/2 | 1 Park Place       | 6/1  | 640 Broadway |
| 3/2 | 100 Third Street   | 9/7  | 603 Broadway |
| 4/6 | 73-85 Grand Street | 10/5 | Sunset Ridge |

### 2016 Project Reviews by CAC

|     |                 |      |                                          |
|-----|-----------------|------|------------------------------------------|
| 1/7 | 198 S. Robinson | 4/5  | GPI Site Plans for Liberty St.           |
| 2/4 | Carpenter Ave.  | 6/20 | Mill Street Partners – Mid Broadway Site |
| 4/7 | 2 Nicoll Street | 7/25 | New Windsor Hospitality                  |
| 9/1 | Steelways       |      |                                          |

### 2015 Project Reviews by CAC

|                                                                             |                                                                       |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------|
| First Street Fishing Pier; Comments to Engineering 6/8/15                   | Habitat Newburgh – Ann St. at Johnston, four units; CAC ltr 9/04/2015 |
| Safe Harbors Park – Broadway at Liberty; comments to PB 8/12/15             | Habitat Newburgh – 123 Washington Street – street trees               |
| T/Newburgh Matrix Development in City Watershed – 17K/I-87; CAC Ltr 8/20/15 |                                                                       |

### 2014 Project Reviews by CAC

|                                  |                                         |
|----------------------------------|-----------------------------------------|
| Shell Gas Station (405 Broadway) | Independent Living                      |
| Rt. 300 – Crystal Run            | Re-Zoning/LWRP Update                   |
| Water Tower replacement          | Newburgh Landing/South St./Fishing Pier |
| Torches                          | Tyrone Crabb Park Planting List         |
| #5 Scobie Drive                  | North Montgomery St.                    |

## 2017 URBAN FORESTRY MONTHLY UPDATE

### CITIZEN REQUESTS

From December:

420 Grand – Remediate, don't remove

South Street – High School

Montgomery St. Historical Society – Arborist complaint/Tree Removed

### DPW MAINTENANCE

- **Removals**

- **Pruning**
- **Stump-grinding**
- **other**

**TREE INVENTORY DATABASE UPDATED**

## **2017 Planning Board Meeting and Application Due by Dates.**

Unless otherwise noticed, all meetings are scheduled for the third Tuesday of the month at the Activities Center, 401 Washington Street, Newburgh NY at 7:30 pm.

Applications shall be turned in to the Land Use Boards Secretary located at 83 Broadway, Second Floor. Forms and information can be accessed in the Planning Board page on City of Newburgh website.

| <b><u>Month</u></b> | <b><u>Meeting Cutoff Date</u></b> | <b><u>Meeting on</u></b> |
|---------------------|-----------------------------------|--------------------------|
| January             | January 6,                        | January 17,              |
| February            | February 10,                      | February 21              |
| March               | March 10                          | March 21                 |
| April               | April 7                           | April 18                 |
| May                 | May 5                             | May 16                   |
| June                | June 9                            | June 20                  |
| July                | July 7                            | July 18                  |
| August              | August 4                          | August 15                |
| September           | September 8                       | September 19             |
| October             | October 6                         | October 17               |
| November            | November 10                       | November 21              |
| December            | December 8                        | December 19              |